



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of January 6, 2020  
Date: January 6, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

STAR Bond: The building permit for the Genesis Health Club at the Goddard STAR Bond was pulled in December of 2019. The dirt work and pad for the build are currently in progress. Below is an updated picture of the STAR Bond Site:



Arbor Creek: The first phase of Arbor Creek Addition is progressing nicely. Phase 1 consists of 55 homes and includes sanitary sewer mains and laterals as well as the paving that will reach into the middle of the new subdivision's club house. The current total for special assessments is \$2,891,000 in phase 1 and collector improvements. The SE Growth Corridor Sewer Lift Station should be presented at the January 21<sup>st</sup> regular city council meeting. Special assessment costs are paid entirely by the developer and the home buyers. Arbor Creek will have a total of 245 homes with an average value of approximately \$300,000 at build out.

Revenue/Tax Burden estimates follow: The assessed valuation of a \$300,000 home at the assessment rate of 11.5% is \$34,500/home and \$1,150 average municipal tax bill at the current and historical mill levy of 33.323 mills. Phase 1 will generate \$63,250 in property tax collections and full build out is an estimated valuation of \$8,452,500, generating \$281,750 in City of Goddard (municipal) property tax collections.



Clover Leaf: Work on Clover Leaf Addition is picking up momentum. The image below shows work on the storm water system for Phase I. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments, although this amount may be somewhat less as stormwater and paving work concludes. The exact value of an average home is currently unknown. More information will be provided to the Governing Body as it is known. An aerial image from Friday, January 3, 2020 is on the following page.



Elk Ridge: This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500.



Rustic Creek Addition: City Planner Micah Scoggan plans to present a plat approval for Rustic Creek Addition at the January 21<sup>st</sup> or February 3<sup>rd</sup> regular City Council meeting. This addition contains 106 single family lots for construction. The anticipated average home value is not yet known but it is anticipated to be in line with St. Andrews Addition average values totaling \$200,000, which is an assessed valuation of \$23,000 and generating roughly \$770 in municipal

property taxes at the current mill levy of 33.323. This addition is located immediately to the east of Autumn Blaze Addition and the homes along 199<sup>th</sup> Street West behind the Orscheln's. Access is planned to the south from Main Street between Orschlen's and Kwik Shop, from the west through Autumn Blaze Addition, and to the east off of 199<sup>th</sup> Street West.

Medical Lodge Sr. Housing: Work is progressing on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation.



SE Growth Corridor Lift Station: Staff will present bids in January for construction of the sanitary sewer lift station that will serve a minimum of 3 ¼ sections or an estimated 800 homes. Arbor Creek Addition will be one of those additions served by this project. The project is estimated to total \$780,000 and will be financed through the issuance of 4 year temporary notes with a portion of the notes planned to be retired in 2024 with the remainder being financed through a long-term debt issuance. In an effort to safe guard and even improve upon our AA- S&P bond rating and to reduce the potential for a negative cash flow impact in the event of a financial downturn the local Wichita metro economy, Staff cautions against any further public/private partnerships for residential development for the 3-5 years.

Water Rights Extension: The City Administrator with assistance from Public Works Director Brooke Brandenburg submitted the necessary paperwork to extend the City's current water rights for an additional five years. The specific water rights that were extended are for Water File #'s 40924 & 40926 with rights until 12.31.2025.

North Park: Due to holiday schedule conflict the closing on the property was delayed and is scheduled to occur the week of January 13<sup>th</sup>. I hope to report the completion of the transaction at the January 21<sup>st</sup> regular City Council Meeting.

RCUT Project: This project that was approved at the August 19, 2019 regular meeting with the approval of KDOT agreement #126-19 for Project #54-87 KA-4362-01 is officially underway. The design process is formally underway with surveying and geotechnical investigation to occur over the next four weeks. Field check plans should begin the last week of January and should be completed before March 20<sup>th</sup>. We anticipate advertising and awarding the bid by the October 5, 2020 regular City Council meeting. The design cost for this project totals \$186,210 and is the responsibility of the City of Goddard with KDOT financing 100% of the project's construction, which is estimated to be \$1,809,310.

183<sup>rd</sup> Street Frontage Rd Realignment: Design work continues with frontage road access to the north of the bank being determined this week by the 1<sup>st</sup> National Bank of Hutchinson. Once the north access is established, the City Engineer will finalize the design and submit it to KDOT for review. Staff anticipates advertising the project in March with an April bid award. This project is KDOT project #5215-01 and approved with agreement #28-19 on May 20, 2019. The City is responsible for the design and preliminary construction costs with KDOT financing 100% of the construction. To date the City has spent \$56,335 for right-of-way acquisition required by KDOT for future US-54/400/Kellogg expansion, which was approved at the June 3, 2019 regular City Council meeting.

WAMPO Project Approval: The Wichita Area Metropolitan Planning Organization recently approved a project for traffic and pedestrian improvements to the 183<sup>rd</sup> Street corridor. City Planner Micah Scoggin presented this project proposal in November of 2019. Funding for the project can be expected in 3-4 years and staff will report back to the Governing Body updates as work/news occurs. Otherwise, this project will be mentioned quarterly during the review of approved projects with the tentative timeline for its development.

2019 Christmas Tree Disposal Site: Goddard Public Works is partnering with Sedgwick County Environmental Resources to provide a Christmas/Holiday Tree disposal location in the parking area at the northwest corner of the swimming pool parking lot in Means Park (Cedar & South Streets). It is the same location as previous years and will be in place until Tuesday, January 22<sup>nd</sup>. *I have included an attachment with map of the location and image of the disposal site.*

Respectfully Submitted,



Brian W. Silcott,  
City Administrator





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To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of January 21<sup>st</sup>  
Date: January 21, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

Residential Speed Zone: At the February 3<sup>rd</sup> City Council meeting Staff will present a map and draft ordinance for discussion on reducing the speed limit on neighborhood streets from 30 mph to 20 mph.

SE Growth Corridor Lift Station: The City Engineer and staff have been working with MKEC and the single bidder to reduce cost impacts through the application of value engineering principles. The lift station will serve a minimum of 3 ¼ sections or an estimated 1000 to 1200 homes. Arbor Creek Addition will be one of those additions served by this project. The project is estimated to total just over \$1,000,000 and will be financed through the issuance of 4 year temporary notes with a portion of the notes planned to be retired in 2024 with the remainder being financed through a long-term debt issuance. In an effort to safe guard and even improve upon our AA-S&P bond rating and to reduce the potential for a negative cash flow impact in the event of a financial downturn in the local Wichita metro economy, Staff cautions against any further public/private partnerships for residential development for the 3-5 years. Phase 1 of Arbor Creek property tax collections is projected to cash the entirety of debt service for the improvement with additional developments contributing to the cost through an access fee. One third of the cost of the forced main that runs almost ¾ of a mile from the lift station location on the ¼ mile south of 183<sup>rd</sup> & 23<sup>rd</sup> Street to Sewer Main located on the north side of 23<sup>rd</sup> Street by Arbor Creek and the USD 265 school complex, has 1/3<sup>rd</sup> of the cost paid for by Arbor Creek Sewer Main Special Assessments. An excerpt of minutes is included as an attachment with this report.

183<sup>rd</sup> Turn Lane & Frontage Road Realignment: As was reported last meeting, KDOT was reviewing the final design and recommended a couple of changes, which the City engineer is finalizing. A project call is planned for tomorrow afternoon so that the timeline and design can be presented to the bank for their review and comment. We plan to proceed with the bid process 4<sup>th</sup> Quarter 2019.

RCUT Schedule: Geotechnical analysis of the worksite continues this week with work on the field plans to begin on Monday, January 27<sup>th</sup>. The field check plans should take approximately 60 days to complete.

KDHE Waterline Payment: The City's payment to KDHE for the 16" water supply line debt service is paid in February and August each year with each payment totaling \$83,814.62 or \$167,629.24 annually. The payment is for KPWSLF Project # 2512 with a debt service period of 2015 through 2034.

North Park Transaction: The closing should occur within the next 2-4 weeks. The delay is due to several issues related to the title work, which requires additional document preparation for usage waiver, mineral rights affidavit of non-production, and multiple mortgage releases. Once these documents are finalized tomorrow and the additional signatures secured, a closing date will be scheduled.

Series 2020-01 Issuance: The issuance has closed and is now formally completely and on file with the EMMA (Electronic Municipal Market Access) [viewable HERE](https://emma.msrb.org/IssueView/Details/ER396539):  
<https://emma.msrb.org/IssueView/Details/ER396539>

Winter Weather Response: In anticipation of an increased probability of winter weather, the City's Public Works team spent the afternoon applying brine to all City streets. Information on the City's winter storm response and methodology [may be found online HERE](https://www.goddardks.gov/198/Snow) at the following address: <https://www.goddardks.gov/198/Snow>

Governing Body Workshop: Please review your schedules for a workshop to review City operations and the 2020 work plan. To ensure adequate preparation time, Staff request that the workshop be planned for the second week of February. Perhaps February 10<sup>th</sup> at 6pm.

Respectfully Submitted,



Brian W. Silcott,  
City Administrator

## EXCERPT of MINUTES

### Schellenberg Development Lift Station

**MINUTES-REGULAR MEETING  
CITY OF GODDARD  
118 NORTH MAIN  
GODDARD, KS  
MONDAY, NOVEMBER 15, 2010**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, November 15, 2010, at 7:00 p.m. Mayor Gregory called the meeting to order followed with the Pledge of Allegiance and the Invocation. Council Members present: Joe Torske, Larry Zimmerman, Bob Means, Craig Bassett and Todd Wentz. City employees present: Brian Silcott; City Administrator; Teri Laymon, City Clerk; Sam Houston, Police Chief; and Justin Givens, Community Development Director. Also present: Harlan Foraker, City Engineer; and Roy Jones, Planning Commission.

#### PROPOSAL FROM MARV SHELLENBURG

Marv Shellenburg, a Developer in Wichita and Maize areas, stated he has a parcel of property under contract in the City of Goddard that he would like to develop. Shellenburg presented a concept drawing of the parcel for the Council to review. Shellenburg said the plot is 224 acres and the site would provide for 308 home sites ranging from \$180,000 to over \$400,000. Shellenburg stated in order to make this development successful it is important to keep the special assessments as low as possible. Shellenburg presented a summary of the estimated costs of the improvements and stated the specials excluding the sanitary sewer main, lift station, and water main costs would be approximately \$177.40. Shellenburg stated if he were to add the excluded items to the special assessments, the project would not be viable. Shellenburg asked the City Council to consider absorbing the cost of a lift station and extending the current water and sewer lines to his property. Silcott estimated cost of the extension would be approximately \$400,000. Silcott reviewed the current debt capacity of the city and pros and cons of participation but made no specific recommendation. Justin Givens clarified Mr. Shellenburg's definition of laterals & mains and that any extension would be to the approximate area of the proposed entrance off of 199<sup>th</sup> Street West.

**MOTION:** *Torske* moved to enter into a development agreement with Marv Shellenburg whereas the City would agree to provide for a lift station and extend the water and sewer mains to Shellenburg's property. The motion was seconded by Councilmember *Wentz*. Motion carried unanimously.

#### NOTHING FOLLOWS



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To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of February 3<sup>rd</sup>  
Date: February 3, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

Residential Speed Zone: Staff will present a map and draft ordinance for discussion on reducing the speed limit on neighborhood streets from 30 mph to 20 mph at the February 18<sup>th</sup> meeting. This item was deferred to the staff illness.

SE Growth Corridor Lift Station: I anticipate presenting a bid award for the SE Growth Corridor Lift Station at the February 18<sup>th</sup> regular meeting. I would like to thank the City Engineer, Public Works Director, and Finance Director for their assistance in working with MKEC and the single bidder Nowak Construction to reduce cost impacts through the application of value engineering principles. The lift station will serve a minimum of 3 ¼ sections or an estimated 1000 to 1200 homes. Arbor Creek Addition will be one of those additions served by this project. The project is estimated to total just over \$1,000,000 and will be financed through the issuance of 4-year temporary notes with a portion of the notes planned to be retired in 2024 with the remainder being financed through a long-term debt issuance. In an effort to safe guard and even improve upon our AA- S&P bond rating and to reduce the potential for a negative cash flow impact in the event of a financial downturn in the local Wichita metro economy, Staff cautions against any further public/private partnerships for residential development for the 3-5 years. Phase 1 of Arbor Creek property tax collections is projected to cash the entirety of debt service for the improvement with additional developments contributing to the cost through an access fee. One third of the cost of the forced main that runs almost ¾ of a mile from the lift station location on the ¼ mile south of 183<sup>rd</sup> & 23<sup>rd</sup> Street to Sewer Main located on the north side of 23<sup>rd</sup> Street by Arbor Creek and the USD 265 school complex, has 1/3<sup>rd</sup> of the cost paid for by Arbor Creek Sewer Main Special Assessments. *An excerpt of minutes is included as an attachment with the January 21<sup>st</sup> City Administrator's report.*

183<sup>rd</sup> Turn Lane & Frontage Road Realignment: Based upon design comments from KDOT, additional design modifications are underway and should be submitted to KDOT for approval within the next week. We plan to proceed with the bid process late in the 1<sup>st</sup> Quarter or early

second quarter 2020 with construction occurring in the early summer of 2020. The exact timing will depend upon plan approval by KDOT.

RCUT Schedule: The field check plans are underway and should take approximately 60 days to complete.

North Park Transaction: The closing on the North Park ground occurred on Thursday, January 30<sup>th</sup> with Mayor Blubaugh and City Clerk Teri Laymon completing the \$200,000 transaction and land swap. The total cost of the acquisition totals \$200,000 with the City securing approximately 30 acres of usable park & greenspace in exchange for \$200,000 and 27.5 acres of pasture immediately adjacent to Tanganyika Wildlife Park, which will be used for Park expansion, directly increasing property tax and local sales tax collections with this transaction. It is estimated that the recovery of the transaction cost will be recovered within 3-4 years.

Development Update: Due to weather complications not much noticeable activity has occurred over the past week or two in any of the 4 active residential subdivisions (St Andrews, Elk Ridge, Arbor Creek, Clover Leaf) and the Medical Lodges Senior Housing expansion. City Planner Micah Scoggan reports that 5 new home permits were issued in January 2020 with an average value of \$213,580, which upon completion will generate approximately \$816.20/unit annually or \$4,081 per year in property taxes for the five new homes.

2020 Fleet Purchase: Staff will present the request to purchase new GPD cruisers and Public Works trucks at the February 18<sup>th</sup> or March 2<sup>nd</sup> Regular City Council meeting. These purchases are contained in the 2020 fleet replacement schedule.

Governing Body Visioning & City 2020 Work Plan: Staff originally planned on requesting a workshop but will instead conduct a review of City operations and present a draft 2020 work plan for discussion at the February 18<sup>th</sup> meeting. *The 2019 Work Plan Memo is attached.*

January 21<sup>st</sup> CAO Report: Since the previous meeting was cancelled for lack of quorum because of Council Member illness, *I have included the January 21, 2020 City Administrator's report as an attachment to this report.*

**PLEASE NOTE: Because of the Presidents Day holiday, City Hall is closed on Monday, February 17<sup>th</sup>. The next Regular City Council Meeting will be held on Tuesday, February 18<sup>th</sup> at 7pm. GPD, SCFD/EMS providing their usual high-quality services. Public Works staff will be on call as well as performing their required daily testing per the City's Water & Wastewater operating permits from KDHE.**

Respectfully Submitted,



Brian W. Silcott,  
City Administrator

**City of Goddard  
City Council Meeting  
February 20, 2018**

**TO:** Mayor and City Council  
**SUBJECT:** 2018 Work Plan  
**INITIATED BY:** City Administrator  
**AGENDA:** New Business

**Background:** Each year staff presents a plan for the Governing Body to consider as a guide for strategic tasks and meetings. Included with this report is a list items for discussion (Attachment A); the organization’s Vision, Mission, Values, & Objectives “VMVO” (Attachment B); the City’s Business Plan for 2017-2022 (Attachment C); City of Goddard Strategic Process (Attachment D); the Community Vision plan developed by our neighbors and community members (Attachment E); 2017-2022 Capital Improvement Program “CIP” (Attachment F).

**Analysis:** The Governing Body and Staff work cooperatively to develop strategic goals that fulfill the desires of our neighbors for improving our corner of the world while maintaining fiscal prudence and maintaining the lowest municipal property tax levy in Sedgwick County after Viola. I often refer to this approach as “eating the elephant a bite at a time.” Please see the chart below for the mill levy comparison of 1<sup>st</sup> tier suburbs:

City	General Fund	Bond & Interest	Library	Special Public Building	Library Emp. Benefits	Police	Employee Benefits	Special Liability	Emergency Equip	Total
Andover	24.567	0.098	3.000	1.530			11.777			40.972
Derby	31.880	11.530	4.156		0.454					48.020
<b>Goddard</b>	<b>29.279</b>	<b>0.980</b>	<b>2.969</b>							<b>33.228</b>
Haysville	30.762	9.707	5.250			2.000		0.778		48.497
Kechi	36.727									36.727
Maize	43.048									43.048
Park City	33.008	5.084	3.025		0.222					41.339
Valley Center	34.438	5.412	4.385				9.622		0.987	54.844

March agenda items were presented at the February 5<sup>th</sup> City Council meeting:

- March 5<sup>th</sup> Regular Meeting
  - Adoption or Consensus of the 2018 Work Plan
  - Award 2018 Mowing Services Bid for Public Grounds & Right-of-Way
  - Review & Comment on 2018-2023 Capital Improvement Program & Equipment Replacement Plan
  - Discussion of Residential Housing Incentives Program
  - Review & Comment on Draft Framework for Community Marketing Program

- March 19<sup>th</sup> Regular Meeting
  - Adopt 2018-2023 Capital Improvement Program & Equipment Replacement Plan
  - Approval & Allocation of Funds for a Residential Marketing Program
  - Adopt an Ordinance Updating Comprehensive Building, Fire, Trade Codes

This report includes several key strategic documents, which were referenced in the background of this report. The Community Plan (Attachment E), CIP (Attachment F); Business Plan (Attachment C); VMVO (Attachment B); and the City Administrator’s list of items for discussion (Attachment A); are intended to act as a guide for identifying potential projects and determining priorities. Hyperlinks to each attachment are provided in the **Attachments** section of this agenda report.

The Strategic Process (Attachment D) provides an overview of the process that moves an idea to a project, to implementation, all the while maintaining accountability in assuring the accomplishment of the task.

**Financial:** There are no costs associated with this agenda item.

**Legal Considerations:** Approved as to form

**Recommendations/Actions:** It is recommended the City Council: Review & Comment on the 2018 Work Plan.

**Attachments:** Attachment A: Items for Work Plan Consideration (2 pages); Attachment B: Vision, Mission, Values, & Objectives (1 page); Attachment C: City Business Plan (1 page); Attachment D: Strategic Cycle (1 page); Attachment E: Community Plan Adopted in 2014 (37 pages); Attachment F: 2017-2022 CIP (17 pages).



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# CITY OF GODDARD

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P.O. Box 667 • 118 N Main • Goddard, Kansas 67052 • 316-794-2441 • FAX: 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Re: 2018 City Council Work Plan Items for Additional Consideration  
Date: February 20, 2015

The items are a list items for your consideration to be included on the 2018 work plan calendar. These items are presented to begin the discussion for the year ahead and any work plan is intended to be a “living document” that can, and will likely, be amended. Accountability will be maintained through routine City Administrator reports with a more detailed focus on quarterly updates the first meeting of each new quarter (April 2<sup>nd</sup>, July 2<sup>nd</sup>, October 1<sup>st</sup>).

### Community Development

Community Outreach (Goddard Glance & Gatherings) Require Small Allocation of Funds  
Linear Park Enhancement (Gazebo/Trees/Lights/Benches)  
Green Space Expansion (North of Kellogg)  
Front Porch Project  
Kellogg Corridor Beautification: Require Small Allocation of Funds  
Right-Of-Way Tree Program: Require Small Allocation of Funds

### Economic Development

Commercial Growth/Business Retention  
Residential Development  
Community Marketing Materials for Spring & Fall Parade of Homes: Requires Allocation of Funds with emphasis on Fall Parade of Homes  
Neighborhood Revitalization

### Infrastructure

Solid Waste Utility  
Storm Water Improvements  
Sanitary Sewer Rehabilitation Program  
Source Water Security Enhancements  
Wastewater Treatment Facility Permit Compliance (On-Going & Ever Present)  
2018 Street Maintenance & Rehabilitation  
Safe Routes to School  
City Core Sidewalk Program  
Sidewalk Replacement Program

Energy Audit  
Frontage Road Project (183<sup>rd</sup> Street)  
Kellogg & Barber Signalization (Tentative)

Public Safety

Neighborhood Watch Program  
Business Watch Program  
Bicycle Policing  
Neighborhood Policing Focus

Administration

Governing Body Retreat & 2019 Work Plan Development in November 2018: Require Small Allocation of Funds

Please note that the work plan excludes staff time and routine management tasks.

Respectfully Submitted,



Brian W. Silcott  
City Administrator



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## VISION – MISSION – VALUES - OBJECTIVES

### Vision Statement

Goddard: A vibrant community, growing and accessible; the destination for a family oriented active lifestyle.

### Mission Statement

The mission of the City of Goddard is to work cooperatively and efficiently to provide a vibrant community that is growing and accessible for our neighbors. We aim to be a destination for a family oriented active lifestyle.

### Values

- People First
- Stewardship
- Solution Oriented
- Collaborative
- Effective
- Efficient

### Organizational Objectives

1. Expand Access to lifestyle & entertainment amenities
2. Support a high quality park & rec system
3. Become a model community for outdoor recreation opportunities
4. Support the beautification of city corridors
5. Support the beautification of public spaces
6. Support the beautification of current & future neighborhoods
7. Support community connectedness through citizen communication
8. Support community connectedness through public infrastructure
9. Support community connectedness through public spaces
10. Assess quality & quantity of current housing options
11. Ensure availability of quality affordable housing for current & future residents

# Goddard Business Plan

## MISSION

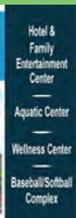
To work cooperatively and efficiently to provide a vibrant community that is growing and accessible for our neighbors. We aim to be a destination for a family oriented active lifestyle.

## VISION

**Goddard: A vibrant community, growing and accessible; the destination for a family oriented, active lifestyle.**

- Expand access to entertainment amenities, including restaurants and retail options, for the enjoyment and convenience of Goddard residents and visitors.
- Support a high quality park and recreation system, focused on becoming a model community for outdoor recreation opportunities.
- Support the beautification of City corridors, public spaces, current and future neighborhoods.
- Support community connectedness through the enhancement of local government to citizen communication, public infrastructure, and public spaces.
- Assess the quality and quantity of current housing options to ensure the availability of quality affordable housing for all current and future residents.

## 2017–2022 GOALS



### Amenities & Entertainment

- Encourage development of US-54 corridor
- Encourage development of the STAR Bond District
- Create a business retention plan
- Identify available existing commercial space & work with area realtors to fill available space
- Identify restaurant retail matches and recruit matches to Goddard

### High Quality Parks & Recreation

- Continue to invest in the enhancement & marketing of the Prairie Sunset Trail
- Continue investment in the existing park system through the construction of a Linear Park splash pad, pavilion, and shade structures
- Adopt codes & policies that require the creation of an outdoor space for recreation within all new residential developments
- Develop stronger partnerships between current organizations that coordinate recreation opportunities & community activities
- Invest in new park space north of Kellogg/US-54
- Invest in a pathway system to interconnect neighborhoods

### Beautification of Public Space

- Create a Kellogg corridor landscape plan
- Support forestation & reforestation of right-of-way, medians, & public space
- Work with home & business owners to identify & mitigate deterioration of residential & commercial property
- Dedicate funding to ensure the beautification of public spaces
- Create codes and policies that regulate the minimum forestation of future residential & commercial development
- Invest in consistent and appealing way finding signage of Kellogg/US-54 and throughout the City
- Improve the visual appeal of the community with public art

### Community Connectedness

- Create a walkability plan
- Identify options for a Kellogg/US-54 pedestrian crossing
- Create a community information & engagement plan to promote consistent dialogue with residents
- Identify partnerships between community stakeholders
- Create, maintain, & promote visibility & marketing of community events
- Create a long range infrastructure plan
- Implement neighborhood oriented police practices of Community Oriented Policing
- Implement new police programming to improve community outreach

### Housing

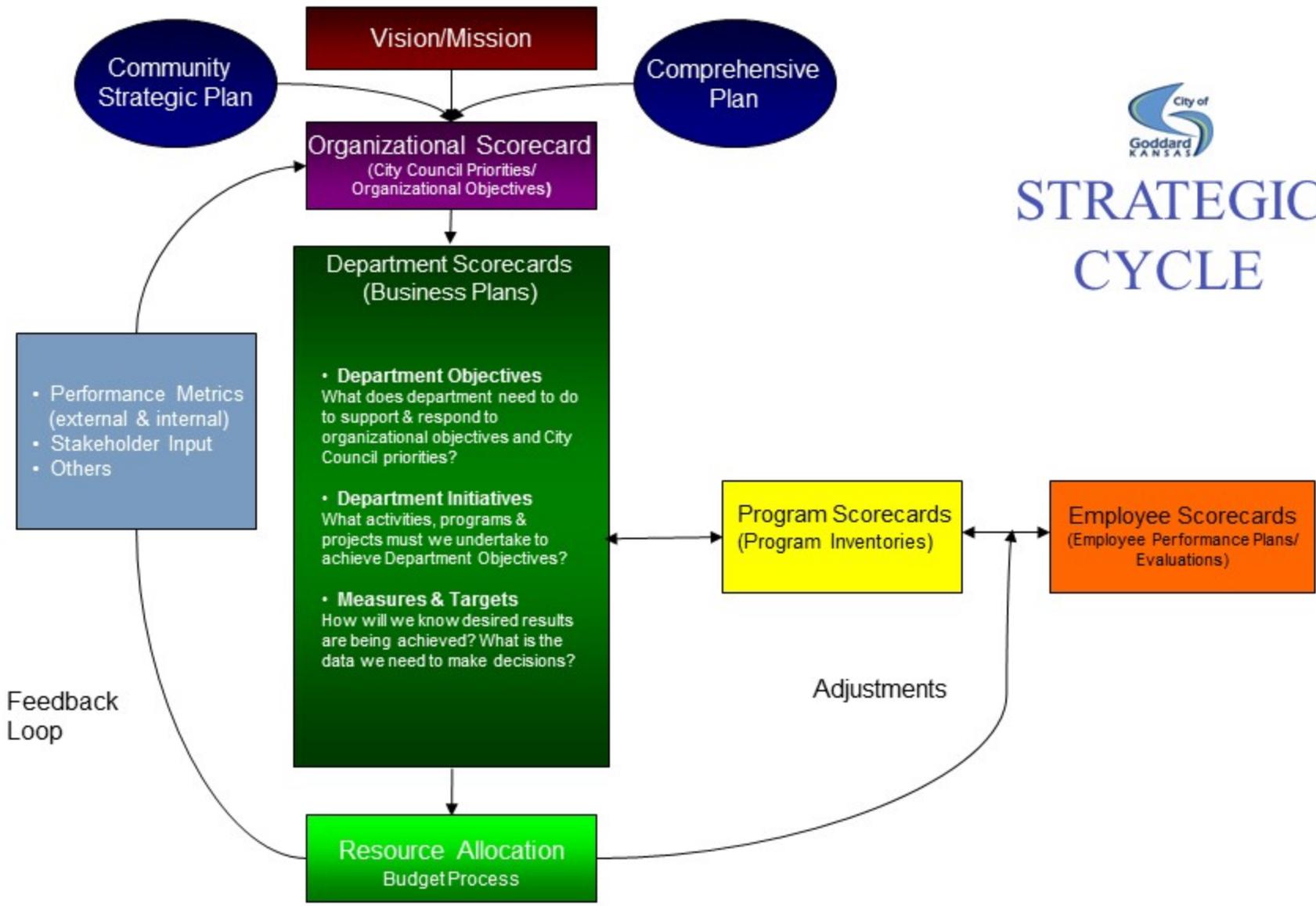
- Perform housing needs assessment
- Identify available land for residential growth
- Recruit mixed use development in/near STAR Bond District
- Initiate Problem Oriented Service Activities to reduce housing blight & crime



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# STRATEGIC CYCLE



**City of Goddard  
Community Strategic Plan  
2014**

**Wichita State University  
Hugo Wall School of Public Affairs**



# Project Team

**City Administrator:**

Brian Silcott

**Mayor:**

Marcey Gregory

**City Council President:**

Joe Torske

**City Council Members:**

Larry Zimmerman

Jamey Blubaugh

Chris Hahn

Clayton Applegate

**Steering Committee Members:**

Jamie Coyne

Russell Kessler

Jim Philipe

Chris Stevens

Debbie Hahn

Paul Rhodes

Matt Fouts

Roy Jones

**Project Coordinator:**

Corinne Bannon

Public Affairs Associate

Wichita State University, Hugo Wall School of Public Affairs

**Research Assistant:**

Josh Rueschhoff

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# Strategic Plan



## Introduction

Over the last several months, hundreds of Goddard residents have volunteered their time, and input, to allow for the creation of a community strategic plan document.

This document represents community priorities. Now that priorities, goals and strategies have been identified and defined, this document will serve as a guide for both elected officials and the community. This plan, designed by the people of Goddard, outlines how best to move forward and continue to create Goddard's preferred future.

Thank you to those in the community who participated. And thank you in advance to those who will participate in all of the good community work laid out in this plan.





***Goddard: A vibrant community,  
growing and accessible; the  
destination for a family orientated,  
active lifestyle.***

*Expand access to entertainment amenities, including restaurants and retail options, for the enjoyment and convenience of all Goddard residents and visitors.*

***Strategy #1: Encourage further development of the US-54 corridor by attracting specific retail businesses (restaurants, convenience stores, etc.) that fulfill the needs of residents, visitors, and commuters***

***Action Steps***

- Partner with County organizations working in economic development to identify resources and potential complimentary industries, businesses, food, and retail options
- Conduct interviews with current area industries and businesses to identify potential target businesses or complimentary industries
- Identify potential external resources to develop a recruitment plan for identified industries

***Lead Agency***

City of Goddard – City Administrator in partnership with the Chamber of Commerce

***Timeline: August 1, 2014 - ongoing***

***Strategy #2: Establish a Community and Economic Development Committee***

***Action Steps***

- Research and identify best practices for both Community Development and Economic Development Committees
- Identify resources available through partner organizations, particularly through Sedgwick County and the State of Kansas
- Identify potential programs available for assistance through the County and State
- Identify potential members for the committee
- Develop draft mission and purpose of committee

***Lead Agency***

City of Goddard – City Administrator in partnership with the Chamber of Commerce

***Timeline: Formed by December 1, 2014***

***Strategy #3: Establish a Main Street Development and Improvement Committee***

- Research and identify best practices for a Main Street Development and Improvement Committee
- Identify resources available through partner organizations, particularly through Sedgwick County and the State of Kansas.
- Identify potential programs available for assistance through the County and State

- Identify potential members for the committee
- Develop draft mission and purpose of the committee
- Work in concert with the Community and Economic Development Committee

***Lead Agency***

City of Goddard – City Administrator

***Timeline: Formed by December 1, 2014***

***Strategy #4: Create a community marketing plan to assist in attracting new residents and businesses***

***Action Steps***

- Identify external assistance for plan development
- Coordinate a stakeholder group of community partners involved in current community marketing and promotion activities
- Schedule monthly meetings of the identified stakeholder group
- Identify available resources of community partners to support plan development and implementation
- Coordinate City marketing efforts with county and regional marketing efforts

***Lead Agency***

City of Goddard – City Administrator; potential for external assistance

***Timeline: January 2015 – June 2015***

***Strategy #5: Dedicate funding for the implementation of a community marketing plan***

***Lead Agency***

City of Goddard – City Administrator

***Timeline: January 2015***

*Support a high quality park and recreation system,  
focused on becoming a model community for  
outdoor recreation opportunities*

***Strategy #1: Conduct a community needs assessment for recreation programming and facilities.***

***Action Steps***

- Research and develop an assessment to identify recreation and wellness barriers and needs of the community
- Determine most successful tools and methods for assessment process, such as: water bill insert, mailed survey, online tool, social media, etc.
- Conduct the survey/assessment

***Lead Agency***

The City of Goddard – City Administrator; potential for external assistance

***Timeline: October 2014***

***Strategy #2: Continue to invest in the enhancement and marketing of the Prairie Sunset Trail.***

***Action Steps***

- Develop a long range plan for the continued development of the trail
- Dedicate resources to allow for continued development and maintenance
- Coordinate marketing efforts with the Prairie Sunset Travelers
- Research and identify external financial resources available to assist with continued development of the trail

***Lead Agency***

The City of Goddard – City Administrator, in partnership with the Prairie Sunset Travelers

***Timeline: Based on priorities identified through the community needs assessment***

***Strategy #3: Invest in the modernization of current recreation facilities: green space, parks, walking paths and trails, and equipment.***

***Action Steps***

- Develop a capital improvement plan for the rehabilitation and replacement of recreation facilities and infrastructure
- Identify potential funding sources
- Develop implantation and funding plan

***Lead Agency***

City of Goddard – City Administrator

*Timeline: Based on priorities identified through the community needs assessment*

**Strategy #4: Adopt codes and policies that require the creation of an outdoor space for recreation within all new residential developments**

*Action Steps*

- Research and identify relevant codes and policies of peer cities
- Draft new codes and policies
- Present draft codes and policies to current HOA representatives and current/potential residential developers for review and input
- Present new codes and policies for adoption to the Goddard Planning Commission
- Present new codes and policies for adoption to the Goddard City Council

*Lead Agency*

City of Goddard – City Administrator

*Timeline: January 1, 2015 – July 1, 2015*

**Strategy #5: Develop stronger partnerships between current organizations that coordinate recreation opportunities and community activities**

*Action Steps*

- Create a stakeholder committee composed of representatives from existing community organizations working to provide community recreation and wellness activities
- Organize monthly stakeholder committee meetings

*Lead Agency*

City of Goddard – City Administrator in partnership with the Goddard Chamber of Commerce

*Timeline: July 1, 2015 - ongoing*

**GOAL #3: Community Aesthetics**

*Support the beautification of City corridors, public spaces, and current and future neighborhoods.*

### **Strategy #1: Support forestation and reforestation of City right of ways, medians, and public spaces**

#### *Action Steps*

- Research and identify best practices of peer and model cities
- Identify potential funding sources
- Develop a forestation and reforestation long range plan (including funding plan) for the community's public spaces

#### *Lead Agency*

City of Goddard – City Administrator

*Timeline: August 1, 2014 - ongoing*

### **Strategy #2: Work with home and business owners to stop the deterioration of existing residential and commercial properties**

#### *Action Steps*

- Identify and/or develop available assistance programs
- Provide information to residents and promote available resources

#### *Lead Agency*

City of Goddard – City Administrator; potential for external assistance

*Timeline: January 1, 2015 – ongoing*

### **Strategy #3: Dedicate funding to ensure the beautification of the community's public spaces**

#### *Action Steps*

- Identify potential funding sources
- Include in annual operating budget and capital improvement plan

#### *Lead Agency*

City of Goddard – City Administrator

*Timeline: January 1, 2015 - ongoing*

### **Strategy #4: Create codes and policies that regulate the minimum forestation of future residential and commercial developments**

## Community Aesthetics Strategies

### *Action Steps*

- Research relevant codes and policies of peer cities
- Draft new codes and policies
- Present draft codes and policies to current HOA representatives and current/potential residential and commercial developers for review and input
- Present new codes and policies for adoption to the Goddard Planning Commission
- Present new codes and policies for adoption to the Goddard City Council

### *Lead Agency*

City of Goddard – City Administrator

***Timeline: January 1, 2016 – August 1, 2016***

### ***Strategy #5: Invest in consistent and appealing way finding signage off of US-54 and throughout the City***

#### *Action Steps*

- Coordinate efforts with results of the community marketing plan
- Seek input from community members through multiple avenues (community meetings, water bill insert, social media, etc.) regarding community signage needs
- Identify potential funding sources
- Include in capital improvement plan

#### *Lead Agency*

City of Goddard – City Administrator

***Timeline: January 1, 2017 – August 1, 2017***

### ***Strategy #6: Improve the visual appeal of the community by establishing a Community Beautification Committee.***

#### *Action Steps*

- Conduct a stakeholders meeting for those interested in the visual appeal of the community
- Identify potential members to start the beautification committee
- Develop draft mission and purpose of the committee

#### *Lead Agency*

City of Goddard – City Administrator, in partnership with the Goddard Chamber of Commerce

***Timeline: January 1, 2017 – ongoing***

## GOAL 4: Community Connectedness

*Support community connectedness through the enhancement of local government to citizen communication, public infrastructure and public spaces*

## Community Connectedness Strategies

### ***Strategy #1: Create a Community Connectivity and Walkability plan to ensure the physical connectedness and walkability of the community***

#### ***Action Steps***

- Research and identify best practices for community walkability and physical connectedness (i.e. complete streets policies, sidewalk and trail connectivity, etc)
- Draft plan
- Identify funding sources
- Implement plan through inclusion in the City's capital improvement plan

#### ***Lead Agency***

City of Goddard – City Administrator

***Timeline: August 1, 2014 – July 1, 2015***

### ***Strategy #2: Conduct a feasibility study to consider options for creating a pedestrian passageway across US-54***

#### ***Action Steps***

- Identify funding sources
- Seek external assistance
- Conduct study

#### ***Lead Agency***

City of Goddard – City Administrator

***Timeline: July 1, 2015 – December 1, 2015***

### ***Strategy #3: Create and implement a community information and engagement plan to promote consistent dialogue between local government and community residents***

#### ***Action Steps***

- Research and identify best practices of peer and model cities
- Seek community feedback on preferred modes of community information dissemination and engagement opportunities
- Identify a method of measuring success; set benchmarks
- Draft and finalize plan, including deliverables and timelines
- Implement plan through ongoing community information dissemination and engagement efforts

## Community Connectedness Strategies

### *Lead Agency*

City of Goddard – City Administrator

*Timeline: July 1, 2015 - Ongoing*

**Strategy #4: Explore continued partnerships between the City of Goddard, USD 265, community organizations, and businesses.**

### *Action Steps*

- Coordinate monthly meetings of city officials, USD 265 officials, the Chamber of Commerce, and additional identified community partners/organizations.
- Explore opportunities for sharing of resources
- Explore opportunities for shared marketing and communication efforts

### *Lead Agency*

City of Goddard – City Administrator

*Timeline: January 1, 2016 - ongoing*

**Strategy #5: Create and maintain a community calendar to assist with the visibility and marketing of community events**

### *Lead Agency*

Chamber of Commerce

*Timeline: Available by August 1, 2016*

**Strategy #6: Plan for the future residential and commercial growth of Goddard through the creation of a long range plan for the community's infrastructure**

### *Action Steps*

- Assess current needs and future projected needs for water, sewer and street infrastructure
- Create long range financial plan to account for projected needs

### *Lead Agency*

City of Goddard – City Administrator

*Timeline: January 1, 2017 - ongoing*

*Assess the quality and quantity of current housing options to ensure the availability of quality affordable housing for all current and future residents.*

## Housing Strategies

**Strategy #1: Invest in a façade improvement program to assist in the rehabilitation of the exteriors of current housing stock**

*Action Steps*

- Identify and/or develop available assistance programs
- Identify funding sources
- Provide information to residents and promote available resources

*Lead Agency*

City of Goddard – City Administrator

*Timeline: August 1, 2014 - Ongoing*

**Strategy #2: Conduct a housing needs assessment utilizing the State of Kansas Housing Assessment Tool (HAT)**

*Action Steps*

- Contact the Kansas Housing Resource Corporation. Meet with State representatives about usage and application of the HAT tool
- Identify potential partners to assist with the housing assessment, such as: Sedgwick County agencies; graduate students or students from local universities; Chamber of Commerce and others
- Establish a process and confirm with the State of Kansas; develop an implementation schedule
- Conduct the assessment
- Convene a stakeholders meeting with local elected officials (City, County, State), business leaders, community members and others to evaluate the results

*Lead Agency*

City of Goddard – City Administrator

*Timeline: January 1, 2015 – July 1, 2015*

# Influencing Factors Report



### *Purpose and Background*

The City of Goddard is beginning a process to develop a community strategic plan. To assist in these efforts the Hugo Wall School (HWS) of Public Affairs at Wichita State University has prepared an influencing factors report, or an environmental scan of the community. This report includes important information that will help guide decision makers and advisors as the community's desired future is considered.

### *Protocol*

As the City of Goddard considers its future, consideration must be given to the impact of a number of areas, including: 1) change of demographics; 2) housing trends; and 3) labor and employment trends. To assist in defining the impact of these four main areas, data was collected from a wide variety of sources including: federal and state government, academic research, local governments and other research/data collection agencies.

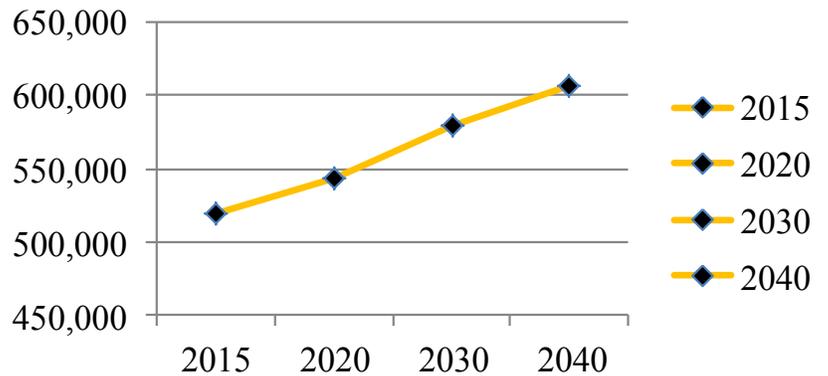
Within this report, data relative to Goddard is included as well as external national, state, and county data where appropriate. National, state and Sedgwick County data is used to illustrate how Goddard is responding to various influencing factors comparatively. In some cases, influencing factors have a greater, reduced, or differing impact locally compared to what is seen at the county, state and national level.

## Age

From 2000 to 2010, the total Goddard population grew by one hundred thirteen (113) percent. All age groups, as defined by the US Census, grew in population. Goddard’s median age is significantly lower than that of Sedgwick County or the state of Kansas (US Census Bureau). Goddard grew at a faster rate than the state of Kansas, whose total population grew by 6 percent from 2000 to 2010.

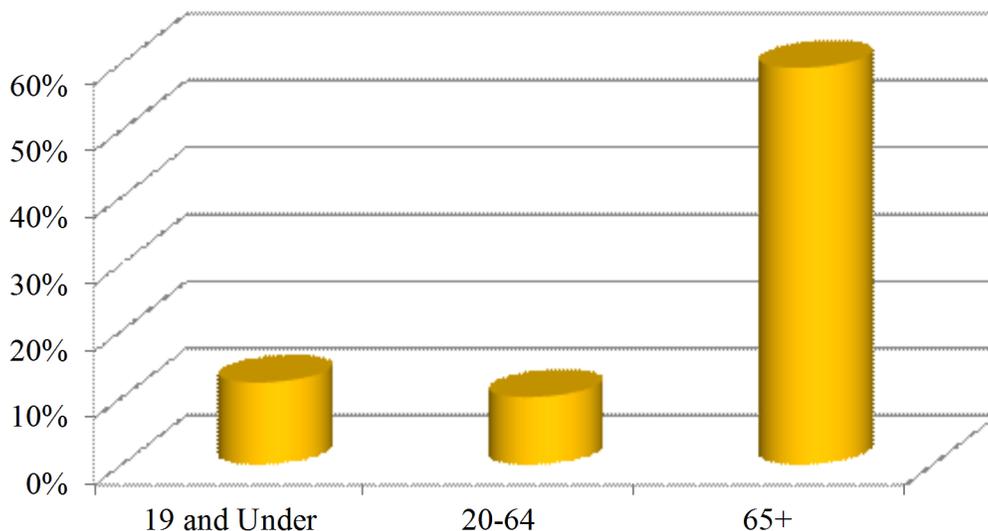
Urban counties, including Sedgwick County are projected to gain population over the next 25 years. The Center for Economic Development and Business Research (CEDBR) at Wichita State University projects that the population in Sedgwick County will increase by 17 percent over the next 25 years (Chart 1).

**Chart 1: Total Sedgwick County Population Growth**



CEDBR projects that the age demographics of Sedgwick County will also change over the next 25 years. The population 19 and under in Sedgwick County is projected to increase by twelve (12) percent by 2040, and the total population 65 and over is expected to increase by fifty nine (59) percent by 2040 (Chart 2).

**Chart 2: Sedgwick County Population Growth by Age (2015-2040)**



### Trend Considerations

#### *The Aging Population*

The population nationwide is becoming older; more than 78 million “baby boomers” are nearing or have entered retirement. An aging population brings unique concerns for municipal planning. Issues impacted by the aging population include housing, caregiving, and transportation.

#### *Housing*

The aging population will create unique housing demands, including an increased demand for household renovations, as well as assisted living housing, nursing home facilities. This demand is illustrated in the following statistics.

- 89 percent of individuals age 50 and older want to stay in their home as long as possible and if that is no longer an option, they would like to reside in the same community.
- Approximately 70 percent of all households with a member over age 65 live in single family detached housing.
- 50 percent feel their home will accommodate them well as they age.
- 16 percent of families have made home modifications.

#### *Caregiving*

As the population ages and the financial burdens placed on family member caregivers increases, there will be an increased need for caregiving services.

- 47 percent of caregivers are employed
- 71 percent of employed caregivers work full time
- 65 percent of all caregivers are age 35 to 64

Nationwide there is an enormous cost to employers in lost productivity as a result of family member caregivers.

- Caregivers who work full time and perform personal care tasks: \$11.4 billion per year in lost productivity.
- Counting all caregivers including part-time workers and long distance caregivers: \$29 billion per year in lost productivity.
- Estimated costs to employers, as a result of caregiving issues, are also substantial; replacing employee who

quit: \$4.9 billion; workday interruptions: \$3.7 billion; dealing with eldercare crises: \$1 billion; partial absenteeism: \$488 million; absenteeism: \$397 million; not to mention increased health and mental health costs, leave of absence, and reduced hours of work.

A significant number of large companies, 25 percent, have implemented workplace programs for caregiver and elder care. These programs have seen positive results including:

- Increased retention of highest performers from 77 percent to 91 percent;
- Reduction of absences and decreased benefit claims;
- Decrease in turnover, lateness, and absenteeism; and
- Positive impact on employee health costs.

### *Transportation*

As the population ages, transportation services accessible by less mobile seniors will be in higher demand. By 2030, one out of every four drivers will be over the age of 65, and the number of drivers age 85 and older will be four to five times higher than it is today. The issue of elderly transportation also impacts Kansas caregivers, 83 percent of whom provide help with transportation.

Potential options for senior transportation include:

- Traditional public transportation;
- Para transit service;
- Taxis; and
- Specialized transportation.

### *Life Expectancy*

Individuals as a whole are living longer, and thus often needing senior services for a longer period of time. Overall, from 2010 to 2020, the average life expectancy is projected to increase to 79.5 years from 78.3 years in 2010.

### *Concerns of the “20 somethings”*

Historically, it was common for individuals to move to a community where they could find a job, no matter the location. It is becoming more common, however, that young adults will choose the location they would like to live before the search for a job begins. Young adults typically search for a community to reside in that fits their desired quality of life. Although where they work is still important to young adults, where they live

## Demographics Trends

is often more important. Young adults typically want to work in diverse communities that offer well-maintained parks and trails, outdoor recreation, and entertainment options. Young adults and professionals will move and stay to communities that offer the following qualities:

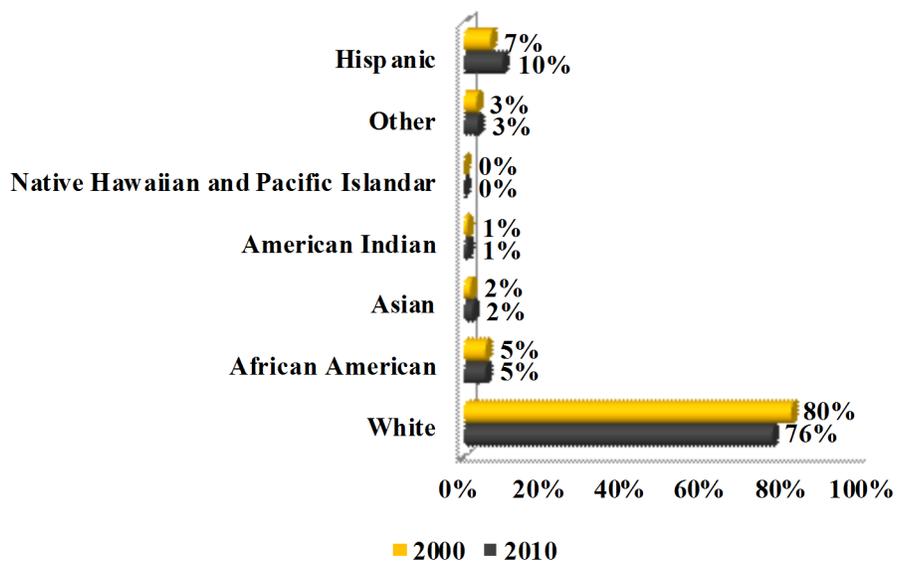
- Health: Clean air, water, and open green spaces
- Earning: Opportunity to develop a well-paying career in the future
- Learning: Higher education options
- Diversity: Opportunity to interact with diverse members of the population
- Cost: Affordability of housing and entertainment options
- Entertainment: Activities to engage in outside of work
- Transportation: Easy commuting options, walkability, and mass transit opportunities

### Race

The racial composition of the Goddard community is becoming slightly more diverse. From 2000 to 2010, the Caucasian population decreased as a percentage of Goddard's total racial composition by 4 percent. The Hispanic population became a larger percentage of the total population through the same time frame, comprising five (5) percent more of the total population in 2010 than in 2000. The African American and Asian populations both grew as a percentage of the total racial composition of Goddard from 2000 to 2010, both seeing less than a one (1) percent growth.

The population of the state of Kansas was more diverse than the City of Goddard in 2000, and is becoming more diverse at a similar rate as the City of Goddard. As seen in Chart 3, the population of the state of Kansas de-

**Chart 3: Kansas Population Composition by Race**



creased from 80 to 76 percent white from 2000 to 2010. The Hispanic population composed 10 percent of the population of Kansas in 2010, up 3 percent from 2000. The African American population remained steady as a percentage of the total population in the state of Kansas from 2000 to 2010.

Nationally, in the 2010 census, people of Hispanic or Latino origin comprised 16 percent, 50.5 million, of the total population, an increase from 13 percent in 2000. More than 50 percent of the growth in the total population of the United States from 2000 to 2010 was due to increases in the Hispanic/Latino population.

As communities continue to become more diverse, it will be necessary to address certain potential challenges, including: communicating with immigrant populations in their native language, providing services to help better integrate immigrants into the population (such as ESOL classes), and determining the best way to communicate with and provide services for immigrant populations.

### **Education**

The educational attainment of a community influences economic development, the prevalence of public safety concerns, and a number of other key issues. Understanding the trends of educational attainment and competitiveness of a region is an important factor in planning for the future.

Approximately ninety two (92) percent of the Goddard population 25 years and older have received a high school diploma or higher (i.e. some college, associate's degree). The composition of the Goddard population having received a bachelor's degree or higher increased from 2000 to 2010, approximately thirteen (13) percent in 2000 and thirty twenty one (21) percent in 2010.

Education is an important factor to consider for future planning because educational attainment and availability of education have historical been tied to economic growth in communities. Residents' education and income levels have been found to be consistent predictors of urban growth. Similarly, investments in education have been shown to increase labor productivity and reduce the incidences of social problems such as drug abuse, crime, welfare dependency, and lack of access to medical care, all of which can weigh heavily on the economy.

Higher levels of educational attainment in an economy often increases the human capital in the workforce, which leads to increased labor productivity and a higher level of output among workers. Higher levels of educational attainment also promote innovative thinking and exposure to new technologies, products, and processes which promote growth. Finally, education helps facilitate the diffusion of knowledge required to under-

stand and process new information and to implement the new technologies devised by others, again promoting an economy's growth.

Education not only impacts those earning the education, but also provides many positives for the communities at-large. Research shows that when a community's supply of college graduates increases by one percentage point, residents who did not complete high school earn wages 1.9 percent higher and high school graduates earn wages 1.6 percent higher than otherwise. Such findings suggest that education impacts have an indirect benefit on other labor market segments.

### **Income:**

The Goddard community's median household income was \$69,660 in 2010, compared to the median household income for the state of Kansas and Sedgwick County in 2010: \$50,592 and \$49,451, respectively (US Census Bureau).

Median household incomes in regional peer cities (Maize, Valley Center, Park City and Derby) are less in 2010 than the city of Goddard: \$67,618, \$54,167, \$57,252, and \$65,837, respectively (Chart 4).

**Chart 4: Median Household Income 2010 - Regional Peer Cities**



### National and State Trends in Housing Type and Size

According to 2000 census data, the majority of Kansas families live in single-family homes constructed before 1979 with 4 or more rooms. The following statistics provide additional information regarding Kansas housing:

- 72 percent of the population in Kansas lives in a single-family home;
- 61 percent of those units were built before 1979;
- More than 50 percent of the homes have 4 to 7 rooms;
- 71.5 percent use gas as their heating fuel;
- 17.2 percent use electricity as their heating source;
- 81 percent of homes are valued at a \$150,000 or less;
- The median home value from 2005 to 2009 was \$118,500;
- 65 percent of homes have a mortgage;
- In 1999, 75 percent of population paid housing costs under 25 percent of their income;
- 60 percent of the population is paying between \$300.00 and \$750.00 for rent;

For the first time in its history, the National Association of Home Builders reported at its International Builder Show in January 2011, an overall decrease in the size of new homes being built. Builders surveyed expect homes to average 2,152 square feet in 2015, 10 percent smaller than the average size of single-family homes started in the first three quarters of 2010.

The average new home of 2015 is likely to feature a great room comprised of the kitchen, foyer, and living room rather than individual rooms. In addition to floor plan changes, 68 percent of builders surveyed say that homes in 2015 will also include more green features and technology, including low-emittance windows; engineered wood beams, joists or tresses; water-efficient features such as dual-flush toilets or low-flow faucets; and an Energy Star rating for the entire house.

Trends indicate that multifamily housing, including garden apartments, condominiums and mid-rise apartments, will experience increasing demand during the next several decades. Multifamily living can be the preferred housing types for young people just starting out in their careers, senior citizens who cannot or elect not to maintain a full-sized home and others who do not necessarily want the burdens that come with single-family home ownership. Communities may want to encourage the development of multifamily housing struc-

tures for a number of reasons.

Multifamily housing choices provide economic vitality to the community, because they provide appealing options to residents.

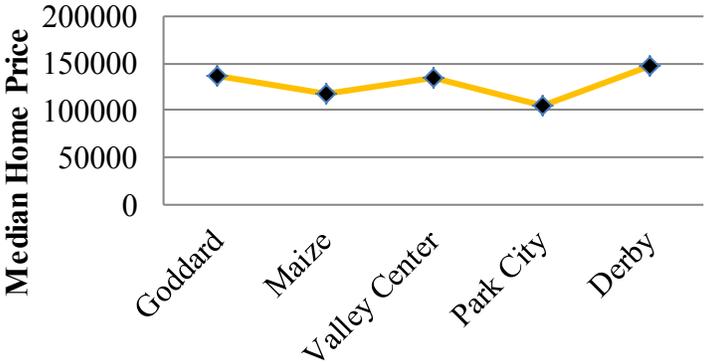
- Multifamily housing enables a community to provide housing options to a wide range of incomes.
- Multifamily development is often environmentally friendly.

An inadequate supply of affordable housing essentially limits economic growth, because residents who pay high prices for housing, including housing related expenses such as homeowners insurance, property taxes, and repair costs, have less disposable income to spend on other goods and services. Similarly, businesses cannot expand their workforces without enough housing available to workers and their families.

**Goddard Housing Trends**

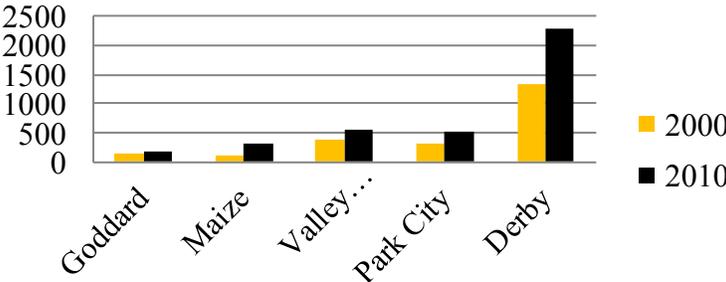
The number of housing units in Goddard increased by fifty one (51) percent from 2000 to 2010. In 2010, approximately 93 percent of housing available in Goddard was occupied. There was a slight increase in the number of rental properties from 2000 to 2010; 145 and 183 properties respectively. The median home price increased from \$85,000 in 2000 to \$137,000 in 2010; compared to regional peer cities, the median home price in Goddard was the second highest in 2010 (see chart 5).

**Chart 5: 2010 Median Home Price**



Compared to regional peer cities (Maize, Valley Center, Park City, and Derby) Goddard has seen the least growth in the number of rental properties within city boundaries from 2000 to 2010 (see chart 6).

**Chart 6: Quantity of Rental Property - Regional Peer Cities (2000-2010)**



Powerful trends at the national and state level influence the City of Goddard's economic viability. The labor and employment section investigates the impact of national and state trends on the City of Goddard. Economics drives growth, tax base and ultimately resources and needs for future investment; all critical factors for future planning.

### *Federal Trends*

Some of the major trends at the national level, through 2018, as reported by the National Bureau of Labor Statistics, will include the following.

- Growing Work Force – anticipated total labor force growth 2018 of 8.2%.
- Aging Work Force – a 43% rise in the number of employees aged 55 or older, who will comprise 24% of the total labor market.
- Increasingly Hispanic Work Force – the total number of workers, who are Hispanic, will grow by 33%.
- More Service Jobs and Less Manufacturing Jobs – anticipated 12.5% growth in service sector jobs and a 9% decrease in manufacturing jobs.
- Areas of Growth – professional & business services, health care & social assistance, and small-box & boutique retail trade.
- Areas of Slow Growth or Job Loss – manufacturing, government, and large-box retail trade.
- More Education Required – positions requiring a Bachelor's degree will increase by nearly 17%, Associate's degree by 19%, and post-secondary vocational training by 13%.
- Growth in “Middle Market” Companies – In recent years, “middle market” companies have added 2 million workers, nationwide. The middle market businesses are defined as having annual sales between \$10 million and \$1 billion. There are approximately 200,000 “middle market” businesses, which are 3% of all companies. This 3% of all businesses provide close to 34% of all private employment or 41 million jobs. The vast majority of these “middle market” companies are expected to grow within the next year. “Middle market” businesses tend to be more stable, which enables them to focus on innovation.

### ***Kansas Employment Trends (2001-2010)***

Nationally, total employment in 2010 is 2.84 percent lower than it was in 2001, for a loss of 3.1 million jobs. This national decrease in employment levels has been based on job losses in manufacturing, information, and construction. The job losses in these industries have been offset by gains in educational services, health care, and mining.

These national trends are evident in the employment growth of the Kansas economy over the same period. The long term economic growth in Kansas has been driven by growth in five key industries: health care, professional services, administration and waste services, accommodation and food services, and educational services.

The growth in professional and technical services and educational services in Kansas has been due to both an increase in the overall employment levels in these industries nationally and an increase in the market share of these industries regionally. Statewide growth in health care and accommodation and food services is mostly attributable to national growth in these industries. Kansas has experienced a loss of market share in each of these industries over the last decade. So, although there has been employment growth, it has not been as strong in Kansas as the national trend. Employment in the administration and waste services industry has grown in Kansas over this time period despite overall job losses nationally.

The long term growth in total Kansas employment has been negatively impacted by employment in the information and retail trade industries, which are shrinking at both the national and regional level. The state has also experienced significant job losses in both construction and manufacturing. In both of these industries the contraction has been less dramatic in Kansas than it has nationally. However, the net result was a significant loss of employment.

### ***Kansas Employment Growth (2008-2010)***

The short-term state employment trends from 2008 to 2010 are very similar to the long term trends, with the exception of four industries that have been impacted to a greater degree by the recession of 2008 and 2009. These industries are mining, finance, professional services, and administration and waste services. Although these industries show long term growth from 2001 to 2010, they have not returned to their pre-recession employment levels.

**Goddard City Council** – February 10, 2014

**Prairie Travelers** – February 12, 2014

**Goddard City Staff** – February 20, 2014

**Goddard Women’s Club and Senior Club** – March 4, 2014

**Goddard Library Board** – March 10, 2014

**Goddard Chamber of Commerce**—March 13, 2014

**Goddard HOA Presidents** – March 18, 2014

**Lions Club** —March 20, 2014

**Goddard Community Plan Open House**—June 19, 2014



## Goddard Community Plan Open House

The City of Goddard is in the process of facilitating a *Community Strategic Planning* effort. A **Community Strategic Plan** is a way for the City Council to understand what "the people" really want. The purpose of the plan is *to create a roadmap for the City of Goddard to guide future policy priorities and decisions*. The plan will help guide the city's financial decisions, resource allocation, project priorities, and growth/development issues.

### **WE NEED YOUR FEEDBACK!**

Please stop by an open house hosted by the **City of Goddard**, the **Community Plan Steering Committee**, and the **Wichita State University Hugo Wall School of Public Affairs** on Thursday, June 19<sup>th</sup>, from 5-9 pm to tell us your ideas for your community's future!

*Snacks and refreshments will be served.*

*All those participating in the Strategic Plan Open House can also visit Tanganyika Wildlife Park for a reduced charge of \$5 per person on the evening of the open house. Participating in the community plan open house is free of charge.*

**What:** Goddard Community Plan Open House

**When:** Thursday, June 19<sup>th</sup>, 5-9 pm

**Where:** Tanganyika Wildlife Park, Serengeti Room

## Goddard Community Plan Open House

June 19<sup>th</sup>, 5:00 – 9:00 p.m.

### Procedure

Community members were given round, colored stickers depending on whether they were Goddard residents or from outside the community; participants were given blue and green stickers respectively. Participants were then asked to review boards for each of five community goals. Each goal had a number of strategies that could be used to address the goal area. Participants were asked to take three stickers for each goal area and put one by each of three strategies that they believed best helped address the goal. In total, each participant posted three stickers for each of five goals; this added up to 15 stickers posted by each participant. Approximately 60 people participated in the engagement exercise at Tanganyika Wildlife Park

### Results

Below are the top three strategies for each goal as chosen by participants in the community engagement event.

#### Goal #1: Amenities and Entertainment

Strategy 2 – Encourage Further development of the US-54 corridor by attracting specific retail businesses (restaurants, convenience stores, etc.) that fulfill the needs of residents, visitors, and commuters

Strategy 3 – Establish a Main Street Development and Improvement Committee

Strategy 4 – Create a community marketing plan to assist in attracting new residents and businesses

#### Goal #2: Parks and Recreation

Strategy 3 – Invest in the modernization of current recreation facilities: green space, parks, walking paths and trails, and equipment

Strategy 2 – Continue to invest in the enhancement of the Prairie Sunset Trail

Strategy 5 – Adopt codes and policies that require the creation of an outdoor space for recreation within all new residential developments

#### Goal #3: Community Aesthetics

Strategy 1 – Support forestation and reforestation of City right of ways, medians, and public spaces

Strategy 6 – Work with home and business owners to stop the deterioration of existing residential and commercial properties

Strategy 7 – Dedicate funding to ensure the beautification of the community's public spaces

#### Goal #4: Community Connectedness

Strategy 5 – Dedicate funding to ensure community walkability

Strategy 4 – Conduct a feasibility study to consider options for creating a pedestrian passageway across US-54

Strategy 3 – Create and maintain a community calendar to assist with the visibility and marketing of community events

#### Goal #5: Housing

Strategy 3 – Invest in a façade improvements program to assist in the rehabilitation of the exteriors of current housing stock

Strategy 4 – Develop local incentive programs to stimulate building and buying of single and multi-family dwellings

Strategy 2 – Pursue the moderate income housing program through the State of Kansas to stimulate building and buying

# City of Goddard

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## 2017-2022 Capital Improvement Program



*Your Home  
Our Community*

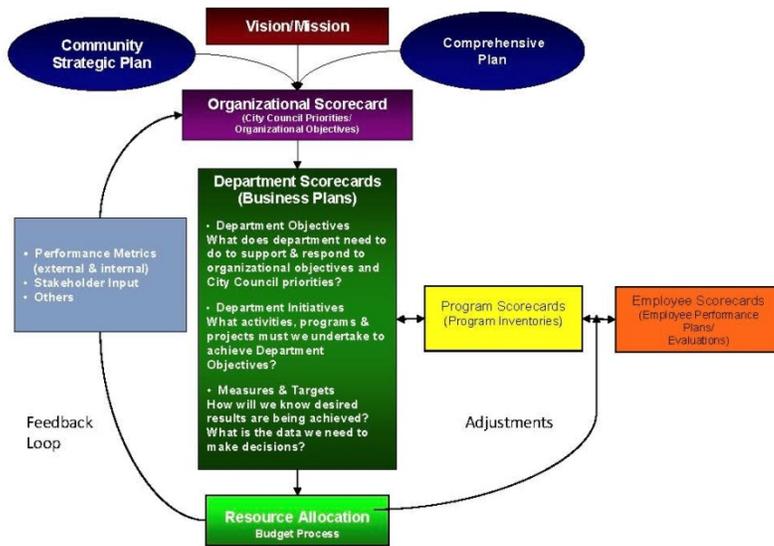




## Organizational Mission Statement

*The mission of the City of Goddard is to work cooperatively and efficiently to provide a vibrant community that is growing and accessible for our neighbors.  
We aim to be a destination for a family oriented active lifestyle*

# STRATEGIC CYCLE



City of Goddard, Kansas  
**Capital Improvement Plan Projects**  
 2017 thru 2022

**FUNDING SOURCE SUMMARY**

Source	2017	2018	2019	2020	2021	2022	Total
Capital Improvement Fund	\$ 883,900	\$ 73,000	\$ -	\$ -	\$ -	\$ 617,000	\$ 1,573,900
Parks & Recreation Fund	30,000	-	-	-	-	-	30,000
General Fund - Capital Outlay Disc.	10,000	-	-	-	-	-	10,000
G.O. Bonds	3,422,000	-	-	2,110,200	-	-	5,532,200
	<u>\$ 4,345,900</u>	<u>\$ 73,000</u>	<u>\$ -</u>	<u>\$ 2,110,200</u>	<u>\$ -</u>	<u>\$ 617,000</u>	<u>\$ 7,146,100</u>

City of Goddard, Kansas  
**Capital Improvement Plan Projects**  
 2017 thru 2022  
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Projects: 5 - 15

Project Name	2017	2018	2019	2020	2021	2022	Total	
Splash Pad	272,400						272,400	4
Pavillion	411,000						411,000	5
Swimming Pool Improvements	30,000						30,000	6
Pine & Oak Streets Drainage	10,000						10,000	7
Front Porch / Gateway	500	73,000					73,500	8
North City Park	1,655,250	86,250	80,500				1,822,000	9
STAR Bond Project	3,000,000						3,000,000	10
183rd ST Redesign	2,100,200						2,100,200	11
183rd ST Pathway	200,000						200,000	12
Wastewater TF Remodel						67,000	67,000	13
Salt Storage Building						50,000	50,000	14
Public Works Building						500,000	500,000	15
Year Totals	7,679,350	159,250	80,500	-	-	617,000	8,536,100	

**PROJECT NAME: Splash Pad**

DEPARTMENT: Parks & Recreation

CONTACT: City Administrator

ESTIMATED COST: \$274,000

COMPLETION DATE: Spring 2017

PRIOR EXPENDITURES: \$1,600

COSTS REMAINING: \$272,400



PROJECT DESCRIPTION: Construction of a splash pad water park in Linear Park.

PROJECT JUSTIFICATION: Citizen input showed a need to provide additional park amenities.

Expenditures	2017	2018	2019	2020	2021	2022
Construction	\$200,000	\$0	\$0	\$0	\$0	\$0
Architectural Design	14,400	0	0	0	0	0
Engineering & Inspection	30,000	0	0	0	0	0
Administration	8,000	0	0	0	0	0
Contingency	20,000	0	0	0	0	0
<b>Total</b>	<b>\$272,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	\$272,400	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$272,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Expected Budget Impact: Additional annual expenses for utility and maintenance costs.

Budget Impact	2017	2018	2019	2020	2021	2022
Electric	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>

**PROJECT NAME: Pavilion**

DEPARTMENT: Parks & Recreation  
CONTACT: City Administrator

ESTIMATED COST: \$411,000  
COMPLETION DATE: Spring 2017

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$411,000



**PROJECT DESCRIPTION:** Construction of a pavilion in Linear Park.

**PROJECT JUSTIFICATION:** Citizen input showed a need to provide additional park amenities in Linear Park.

Expenditures	2017	2018	2019	2020	2021	2022
Pavillion	\$411,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$411,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Improvement Fund	\$411,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$411,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** Additional annual expenses for utilities and maintenance costs.

Budget Impact	2017	2018	2019	2020	2021	2022
Utilities	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>

**PROJECT NAME: Swimming Pool Improvements**

**DEPARTMENT:** Parks & Recreation  
**CONTACT:** Asst. City Administrator

**ESTIMATED COST:** \$30,000  
**COMPLETION DATE:** Spring 2017

**PRIOR EXPENDITURES:** \$0  
**COSTS REMAINING:** \$30,000



**PROJECT DESCRIPTION:** Improvements at the Goddard Swimming Pool facility to include; resurfacing the concrete deck, shaded seating for lifeguards and patrons, resurfacing & repainting the pool structure.

**PROJECT JUSTIFICATION:**

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Pool Facility Improvements	\$30,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Parks & Recreation Fund	\$30,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** No Impact on the annual budget is expected.

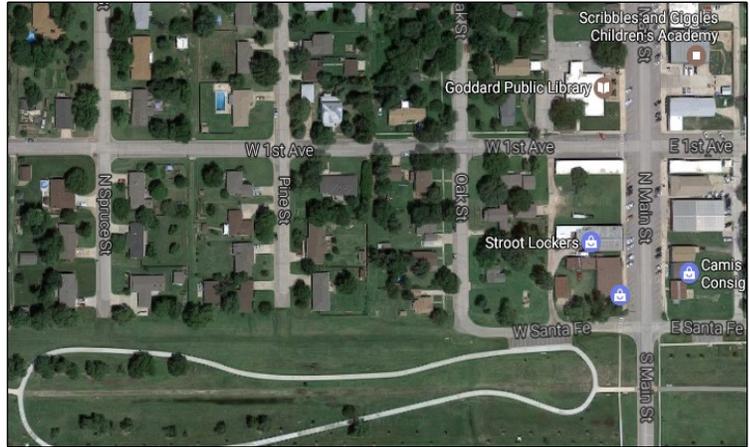
<b>Budget Impact</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
None						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: Pine & Oak Streets Drainage Improvements**

**DEPARTMENT:** Public Works - Streets  
**CONTACT:** Asst. City Administrator

**ESTIMATED COST:** \$10,000  
**COMPLETION DATE:** Spring 2017

**PRIOR EXPENDITURES:** \$0  
**COSTS REMAINING:** \$10,000



**PROJECT DESCRIPTION:** Extend drainage from Oak and Pine Streets into Linear Park.

**PROJECT JUSTIFICATION:** Poor drainage on those sections of Oak and Pine Street

Expenditures	2017	2018	2019	2020	2021	2022
Drainage extedned into Park	\$10,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Funding Source	2017	2018	2019	2020	2021	2022
Capital Outlay Discretionary	\$10,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** No impact is expected on the annual budget.

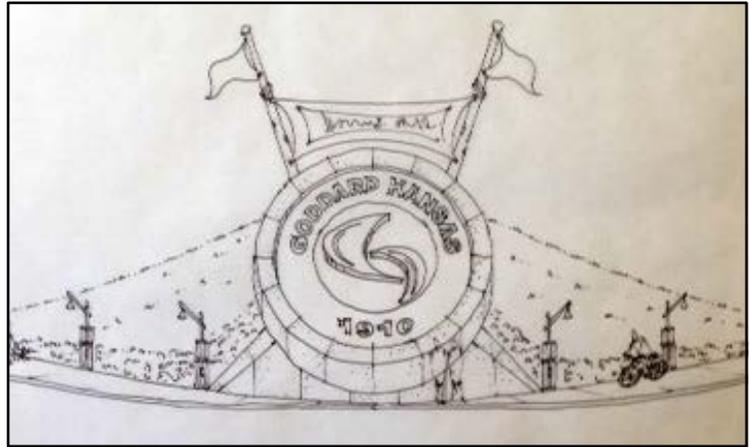
Budget Impact	2017	2018	2019	2020	2021	2022
None						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: Front Porch / Gateway**

DEPARTMENT: Administration  
CONTACT: City Administrator

ESTIMATED COST: \$77,000  
COMPLETION DATE: Fall 2017

PRIOR EXPENDITURES: \$3,500  
COSTS REMAINING: \$73,500



**PROJECT DESCRIPTION:** Creation of a city gateway at the corner of US 54 and 167<sup>th</sup>. To include uniform aesthetics along city rights of way and frontage roads.

**PROJECT JUSTIFICATION:** The upcoming development projects in Goddard have created a desire for a clearly defined aesthetic image for the city/community.

Expenditures	2017	2018	2019	2020	2021	2022
Design	\$500	\$0	\$0	\$0	\$0	\$0
Construction	0	60,000	0	0	0	0
Trees/Planters	0	6,000	0	0	0	0
Contingency	0	7,000	0	0	0	0
<b>Total</b>	<b>\$500</b>	<b>\$73,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	\$500	\$73,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$500</b>	<b>\$73,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** This project is projected to add approximately \$5,000 annually to our Parks & Recreation budget, which will be used for maintenance and growth of the right-of-way greenery.

Budget Impact	2017	2018	2019	2020	2021	2022
Maintenance/Trees/Plants	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

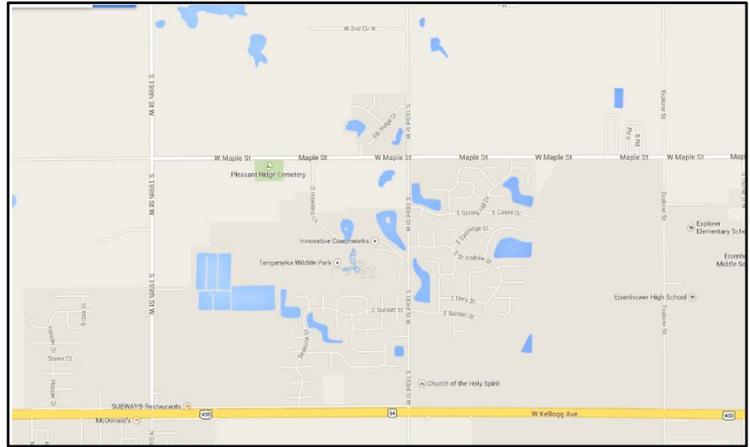


**PROJECT NAME: Park North of US 54**

DEPARTMENT: Administration  
CONTACT: City Administrator

ESTIMATED COST: \$1,822,000  
COMPLETION DATE: Summer 2018

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$1,822,000



**PROJECT DESCRIPTION:** Purchase land and construct a park north of Kellogg in Goddard. To include playground equipment and other park amenities TBD.

**PROJECT JUSTIFICATION:** Citizen input through the pedestrian and bike survey indicated a need for a park on the north side of the City.

Expenditures	2017	2018	2019	2020	2021	2022
Design/Inspection/Admin	\$15,000	\$5,000	\$10,000	\$0	\$0	\$0
Park Equipment & Facilities	0	30,000	50,000	0	0	0
Trails/Walkways/Drive	70,000	0	0	0	0	0
ROW Acquisition	100,000	0	0	0	0	0
Site Prep	50,000	40,000	10,000	0	0	0
Contingency	20,250	11,250	10,500	0	0	0
<b>Total</b>	<b>\$255,250</b>	<b>\$86,250</b>	<b>\$80,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	2017	2018	2019	2020	2021	2022
GO Bonds	\$422,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$422,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** Additional staff costs for grounds maintenance. Staff estimates an increase in the operating budget of approximately \$7,000 annually.

Budget Impact	2017	2018	2019	2020	2021	2022
Maintenance	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Trees/Plants	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>

**PROJECT NAME: STAR Bond Project**

DEPARTMENT: Administration  
CONTACT: City Administrator

ESTIMATED COST: \$3,770,000  
COMPLETION DATE: Fall 2017

PRIOR EXPENDITURES: \$770,000  
COSTS REMAINING: \$3,000,000



**PROJECT DESCRIPTION:** Infrastructure improvements and construction of an access road to the Goddard STAR Bond District.

**PROJECT JUSTIFICATION:** The City's contribution to the STAR Bond Project.

Expenditures	2017	2018	2019	2020	2021	2022
Infrastructure	\$3,000,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Funding Source	2017	2018	2019	2020	2021	2022
GO Bonds	\$3,000,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** This project is not anticipated to have a significant impact on the annual operating budget.

Budget Impact	2017	2018	2019	2020	2021	2022
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: 183<sup>rd</sup> Street Redesign**

**DEPARTMENT:** Administration  
**CONTACT:** City Administrator

**ESTIMATED COST:** \$2,110,200  
**COMPLETION DATE:** Fall 2017/Winter 2018

**PRIOR EXPENDITURES:** \$0  
**COSTS REMAINING:** \$2,110,200



**PROJECT DESCRIPTION:** Redesign of 183<sup>rd</sup> Street between Kellogg and Maple. The current plan is to expand the road 4 lanes with curb and gutter, and it will include a sidewalk on the East side of the road.

**PROJECT JUSTIFICATION:** Traffic studies conducted on 183<sup>rd</sup> St. have shown that the road no longer meets the necessary capacity requirements, and needs to be expanded.

Expenditures	2017	2018	2019	2020	2021	2022
Survey, Design, Inspection	\$0	\$0	\$0	\$215,000	\$0	\$0
Asphalt/Curb and Gutter	0	0	0	1,300,000	0	0
Sidewalk	0	0	0	136,000	0	0
Contingency	0	0	0	215,000	0	0
Legal, Bonding, etc...	0	0	0	144,000	0	0
5% Contingency	0	0	0	100,200	0	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,110,200</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	2017	2018	2019	2020	2021	2022
GO Bonds	\$0	\$0	\$0	\$2,110,200	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,110,200</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** This project is not anticipated to have a significant impact on the annual operating budget.

Budget Impact	2017	2018	2019	2020	2021	2022
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: 183<sup>rd</sup> Street Pathway**

DEPARTMENT: Administration  
CONTACT: City Administrator

ESTIMATED COST: \$200,000  
COMPLETION DATE: Summer 2017

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$200.000



**PROJECT DESCRIPTION:** Construction of a walking/biking pathway along 183<sup>rd</sup> St. as an extension of the City's Park & Pathway system.

**PROJECT JUSTIFICATION:** Citizen input has shown a desire for more a more walkable city.

Expenditures	2017	2018	2019	2020	2021	2022
Design	\$10,000	\$0	\$0	\$0	\$0	\$0
Construction	170,000	0	0	0	0	0
Contingency	20,000	0	0	0	0	0
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Funding Source	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	\$200,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expected Budget Impact:** This project is not anticipated to have a significant impact on the annual operating budget.

Budget Impact	2017	2018	2019	2020	2021	2022
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: Wastewater Treatment Facility Modification**

DEPARTMENT: Public Works  
CONTACT: City Administrator

ESTIMATED COST: \$67,000  
COMPLETION DATE: Fall 2022

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$67,000



**PROJECT DESCRIPTION:** Modification of the wastewater treatment facility to help remediate regulated nutrients found in wastewater. Will bring the WWTF into compliance with KDHE requirements.

**PROJECT JUSTIFICATION:** EPA regulations on phosphorous have not been met with the current plant design. It has become necessary to modify the plant to meet those requirements.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
WWTF Upgrades	\$0	\$0	\$0	\$0	\$0	\$60,300
10% Contingency	0	0	0	0	0	6,700
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,000</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Improvement Fund	\$0					\$67,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,000</b>

**Expected Budget Impact:** This project will not change the plant maintenance schedule or upkeep costs. It is not anticipated that this project will lead to a significant impact on the operating budget.

<b>Budget Impact</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: Salt Storage Building**

DEPARTMENT: Public Works  
CONTACT: City Administrator



ESTIMATED COST: \$50,000  
COMPLETION DATE: 2022

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$50,000

**PROJECT DESCRIPTION:** Provide additional storage for materials including public works vehicles, salt, winter storm equipment, and machinery.

**PROJECT JUSTIFICATION:** Shortages of salt has created the need for greater material storage space. Additional storage space will allow for greater winter storm preparation and response.

Expenditures	2017	2018	2019	2020	2021	2022
Storage Facility / Garage	\$0	\$0	\$0	\$0	\$0	\$31,000
Concrete Pad	0	0	0	0	0	11,000
Contingency	0	0	0	0	0	8,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

Funding Source	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

**Expected Budget Impact:** This project is not anticipated to have a significant impact on the annual operating budget.

Budget Impact	2017	2018	2019	2020	2021	2022
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT NAME: Public Works Building**

DEPARTMENT: Public Works  
CONTACT: City Administrator

ESTIMATED COST: \$500,000  
COMPLETION DATE: 2022

PRIOR EXPENDITURES: \$0  
COSTS REMAINING: \$500,000



**PROJECT DESCRIPTION:** Construction of a building to house materials, vehicles, and machinery for the Public Works Department.

**PROJECT JUSTIFICATION:** Current facilities are nearing the end of their useful life. Additional storage space will help maintain the quality of tools and infrastructure that is left uncovered currently.

Expenditures	2017	2018	2019	2020	2021	2022
Design	\$0	\$0	\$0	\$0	\$0	\$50,000
Contingency	0	0	0	0	0	40,000
Construction	0	0	0	0	0	400,000
Trees/Plants	0	0	0	0	0	10,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

Funding Source	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	\$0	\$0	\$0	\$0	\$0	\$500,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

**Expected Budget Impact:** This project would add an additional \$5,000 to the annual operating budget for maintenance of the building and grounds.

Budget Impact	2017	2018	2019	2020	2021	2022
Building/Grounds Maint.	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of February 17, 2020  
Date: February 18, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

STAR Bond: The building permit for the Genesis Health Club at the Goddard STAR Bond was pulled in December of 2019. The dirt work and pad for the build are currently in progress. To date \$14.67 Million has been dispensed with a STAR Bond eligible fund balance of \$11 Million remaining for use on the aquatic center. Below is an updated picture of the STAR Bond Site:





Arbor Creek: The first phase of Arbor Creek Addition is progressing nicely. Phase 1 consists of 55 homes and includes sanitary sewer mains and laterals as well as the paving that will reach into the middle of the new subdivision's club house. The current total for special assessments is \$2,891,000 in phase 1 and collector improvements. The SE Growth Corridor Sewer Lift Station should be presented at the January 21<sup>st</sup> regular city council meeting. Special assessment costs are paid entirely by the developer and the home buyers. Arbor Creek will have a total of 245 homes with an average value of approximately \$300,000 at build out.



Revenue/Tax Burden estimates follow: The assessed valuation of a \$300,000 home at the assessment rate of 11.5% is \$34,500/home and \$1,150 average municipal tax bill at the current and historical mill levy of 33.323 mills. Phase 1 will generate \$63,250 in property tax collections and full build out is an estimated valuation of \$8,452,500, generating \$281,750 in City of Goddard (municipal) property tax collections.

Clover Leaf: Work on Clover Leaf Addition is picking up momentum. The image below shows work on the storm water system for Phase I. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments, although this amount may be somewhat less as stormwater and paving work concludes. The exact value of an average home is currently unknown. More information will be provided to the Governing Body as it is known.



Elk Ridge: This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500.



Rustic Creek Addition: The plat for this project was approved at the February 2, 2020 regular City Council meeting, with nothing new to report from two weeks ago. This addition contains 106 single family lots for construction. The anticipated average home value is not yet known but it is anticipated to be in line with St. Andrews Addition average values totaling \$200,000, which is an assessed valuation of \$23,000 and generating roughly \$770 in municipal property taxes at the current mill levy of 33.323. This addition is located immediately to the east of Autumn Blaze Addition and the homes along 199<sup>th</sup> Street West behind the Orscheln's. Access is planned to the south from Main Street between Orschlen's and Kwik Shop, from the west through Autumn Blaze Addition, and to the east off of 199<sup>th</sup> Street West.

Medical Lodge Sr. Housing: Work is progressing on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation.



RCUT Project: This project that was approved at the August 19, 2019 regular meeting with the approval of KDOT agreement #126-19 for Project #54-87 KA-4362-01 is officially underway. The design process is formally underway with surveying and geotechnical investigation completed. Field check plans began the last week of January and should be completed before March 20<sup>th</sup>. We anticipate advertising and awarding the bid by the October 5, 2020 regular City Council meeting. The design cost for this project totals \$186,210 and is the responsibility of the City of Goddard with KDOT financing 100% of the project's construction, which is estimated to be \$1,809,310.



183<sup>rd</sup> Street Frontage Rd Realignment: KDOT is reviewing recommended changes to the initial design, Staff anticipates advertising the project soon after KDOT approval, ideally within the next 6-8 weeks with a May bid award. This project is KDOT project #5215-01 and approved with agreement #28-19 on May 20, 2019. The City is responsible for the design and preliminary construction costs with KDOT financing 100% of the construction. To date the City has spent \$56,335 for right-of-way acquisition required by KDOT for future US-54/400/Kellogg expansion, which was approved at the June 3, 2019 regular City Council meeting.



Tentative items for the March 2<sup>nd</sup> meeting include:

- Introduction of spring semester Planning Intern Justin Lloyd
- SE Growth Corridor lift station petition & bid award
- 2020 Fleet Purchases
- Request to waive water tap fee for Tanganyika Wildlife Park splash pad
- Goddard Chamber of Commerce Presentation

Respectfully Submitted,

A handwritten signature in blue ink that reads "Brian W. Silcott". The signature is written in a cursive, flowing style.

Brian W. Silcott,  
City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of March 2, 2020  
Date: March 2, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

Design Review Committee: The Planning Commission will conduct a Public Hearing to consider the recommendation to dissolve the never used Design Review Committee. The dissolution of this committee, which consists of Planning Commissioners, is more administrative housekeeping and streamlining of government services. The Planning Commission also performs this function, which is why the committee has never historically been utilized. The Planning Commission Public Hearing is scheduled for Monday, March 9<sup>th</sup> at 7pm. Should a recommendation be forwarded to the City Council, this zoning code text amendment will be considered at the March 16<sup>th</sup> regular City Council meeting.

SE Growth Corridor Lift Station: This item was planned for presentation, however the developer for Arbor Creek is out of town and the development agreement is currently in final review form. The form of the development agreement is consistent with previous agreements used for Elk Ridge Addition and incorporates a cost participation of \$110,000 for Phase I with the additional allocation of equity fees to future development accessing the lift station. The lift station should be able to serve approximately 2,000+ homes. This item will be presented at the March 16<sup>th</sup> City Council meeting along with the lift station bid award and amended petitions.

2020 GPD Fleet Purchase: Staff will present the 2020 Goddard Police Department fleet purchase at the March 16<sup>th</sup> regular City Council meeting.

Tanganyika Wildlife Park Tap Fee Waiver Request: Staff will present a request from Tanganyika Wildlife Park for the waiver of splash pad tap fees.

Respectfully Submitted,

Brian W. Silcott,  
City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of March 16, 2020  
Date: March 16, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

**183<sup>rd</sup> Street Frontage & Intersection:** This project continues to proceed including a discussion with KDOT on the addition of Right-Turn Lanes at one or both lanes of travel on 183<sup>rd</sup> & Kellogg. We hope to advertise the project for construct within 30-60 days after design approval. Plan review often takes several weeks and once approved will proceed.

**STAR Bond & Goddard Galleria RCUT:** This project is currently in the field check plans phase of design. The City Engineer and City Administrator participated in a progress and design review meeting with Transystems design team on March 10<sup>th</sup>. The project design is on schedule. The design team and City staff plan to meet with KDOT staff in the next several weeks to finalize the design and complete the environmental assessment and plan before KDOT's final review of the design. This review process is scheduled to take six (6) weeks to complete. After the office check plans are approved by KDOT, final plans will be completed in late June with an advertising of bids occurring in late August and a project bid Award planned for the October 5<sup>th</sup> regular City Council meeting.

The approved design budget is \$186,210 with \$3,494.35 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.

**STAR Bond Project:** This project continues to progress and we should see significant movement on the construction of exterior walls to the aquatic center within the next two weeks. Weather dependent of course.

**Rustic Creek Addition:** There is nothing to report since the City Council's directive to draft a development agreement with City participation identified by improvements with a not to exceed dollar amount. Staff is proceeding on the basis of \$193,916.23 as presented at the March 2, 2020 regular City Council meeting. The specific request and the cost contained in the development agreement is as follows:

- Modifications required to onsite SWS System \$38,010.00
- Cost of Detention Improvements \$92,858.33
- Cost of Roundabout Pavement \$18,298.00
- 30% project costs at 30% \$44,749.90

Tanganyika CID: There will be a public hearing and special meeting on Monday, March 23, 2020 at 7pm. The meeting will live streamed on Facebook and will also include an open gallery at City Hall for the Public to present testimony on the proposed self-petitioned 2.00% CID sales tax to finance the capital improvements within the park.

COVID-19 Impact on City Operations: City Hall is currently operating in restricted capacity. This means restricting access to City Hall and conducting business electronically or over the telephone. Staff anticipates operating in this capacity for at least three to six weeks. The City is taking the lead from the CDC and the Sedgwick County Department of Health. **I am attaching the City's COVID-19 Corona Virus News Release for reference HERE**. Additionally the following language was posted to the City's Facebook page:

### **Goddard City Hall is Open but Closed for Visitation**

Goddard City Hall is open for online and telephone business transactions but is closed for in person visitation on Monday, March 16, 2020, in a precautionary action in response to COVID19 / coronavirus and will remain so until further notice. Utility payments may be made online or over the phone. If you require the Goddard Police Department please call 911 or for non-emergency contact 316-794-2051.

Tonight's City Council meeting is still scheduled, we are strongly encouraging people to watch the City's Facebook page where the meeting will be streamed on Facebook Live. For up to date information please follow up via the City's webpage: [www.goddards.gov](http://www.goddards.gov) and our other social media outlets.

The city urges everyone to follow the CDC's general guidelines as this situation progresses:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

Respectfully Submitted,



Brian W. Silcott,  
City Administrator

## **COVID-19 Corona Virus News Release**

Governor Laura Kelly has issued an emergency declaration for the State of Kansas in response to COVID-19 (coronavirus). The declaration authorizes the use of state resources and personnel to assist with response and recovery operations in affected counties that meet certain criteria. Sedgwick County Public Health Officer Dr. Garold Minns, M.D. has issued a public health order prohibiting gathering in excess of 250 people and remains in effect until cancelled.

**PUBLIC ORDER:** <https://www.sedgwickcounty.org/media/56814/local-health-officer-order-prohibiting-public-gatherings-in-excess-of-250-people.pdf>

Because of the increased risk of spreading during gatherings limiting gatherings of any sort are discouraged in order to reduce the probability of further introduction and spread of the COVID-19 (Corona Virus) in our community.

Here is how the City of Goddard is responding to the appearance of COVID-19 within Sedgwick County. These operational plans begin Monday, March 16, and will be in effect until further notice, unless indicated differently below. As this is an evolving situation, please check back here for additional details. You may follow the latest on City operations at [www.goddardks.gov](http://www.goddardks.gov)

**CITY HALL: Goddard City Hall and other City offices will remain open during regular business hours for online and telephone business transactions. In person transactions are restricted.** If you need to conduct business with the City please conduct business over the phone 316-794-2441 or online at [www.goddardks.gov](http://www.goddardks.gov) or for utility payments <https://portal.goddardks.gov:54982/Internetpayments/>

**MUNICIPAL COURT:** The Court Clerk's Office will remain open during normal business hours. Please contact [court@goddardks.gov](mailto:court@goddardks.gov) for questions about current transactions or filings. Specific information regarding court dates will be posted Monday, March 16<sup>th</sup>.

### **GODDARD POLICE DEPARTMENT:**

**Patrols will not decrease.** Officers will exercise great discretion in their proactive enforcement activities. The following remain our highest priority calls for service:

- Crimes in progress
- Issues affecting public safety
- Issues affecting traffic safety and traffic flow
- Medical calls in which officers could perform life-saving measures
- Calls otherwise deemed critical in nature and time sensitive

**When individuals call to request police services, it is possible that in rare instances we would take the report over the phone rather than dispatch an officer.** We will still dispatch officers on high priority calls. Please do not hesitate to call 911 or our non-emergency line at 316-794-2051 if you need police services. We will then determine the best response to that request based on the information we receive.

**The following services which ordinarily take place at our station are being suspended until further notice:**

- Fingerprinting services
- Child car-seat inspections and/or installations

## Resources

Reliable, updated information on COVID-19 can be found on these websites:

[Centers for Disease Control and Prevention](#)

[Kansas Department of Health and Environment](#)

[Sedgwick County Community Health News](#)

[EPA Listing of Antimicrobial Products](#)

[STOPPING GERMS](#)

If you have symptoms such as fever, cough or shortness of breath and believe you may have had contact or have had contact with someone with a laboratory confirmed case of COVID-19, stay home and call your healthcare provider.

# 15 DAYS TO SLOW THE SPREAD

Listen to and follow the directions of your **STATE AND LOCAL AUTHORITIES**.

**IF YOU FEEL SICK**, stay home. Do not go to work. Contact your medical provider.

**IF YOUR CHILDREN ARE SICK**, keep them at home. Do not send them to school. Contact your medical provider.

**IF SOMEONE IN YOUR HOUSEHOLD HAS TESTED POSITIVE** for the coronavirus, keep the entire household at home. Do not go to work. Do not go to school. Contact your medical provider.

**IF YOU ARE AN OLDER PERSON**, stay home and away from other people.

**IF YOU ARE A PERSON WITH A SERIOUS UNDERLYING HEALTH CONDITION** that can put you at increased risk (for example, a condition that impairs your lung or heart function or weakens your immune system), stay home and away from other people.



For more information, please visit  
**CORONAVIRUS.GOV**

# DO YOUR PART TO SLOW THE SPREAD OF THE CORONAVIRUS

Even if you are young, or otherwise healthy, you are at risk and your activities can increase the risk for others. It is critical that you do your part to slow the spread of the coronavirus.

Work or engage in schooling **FROM HOME** whenever possible.

**IF YOU WORK IN A CRITICAL INFRASTRUCTURE INDUSTRY**, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule. You and your employers should follow CDC guidance to protect your health at work.

**AVOID SOCIAL GATHERINGS** in groups of more than 10 people.

Avoid eating or drinking at bars, restaurants, and food courts — **USE DRIVE-THRU, PICKUP, OR DELIVERY OPTIONS.**

**AVOID DISCRETIONARY TRAVEL**, shopping trips, and social visits.

**DO NOT VISIT** nursing homes or retirement or long-term care facilities unless to provide critical assistance.

## **PRACTICE GOOD HYGIENE:**

- *Wash your hands, especially after touching any frequently used item or surface.*
- *Avoid touching your face.*
- *Sneeze or cough into a tissue, or the inside of your elbow.*
- *Disinfect frequently used items and surfaces as much as possible.*

**CORONAVIRUS.GOV**

School operations can accelerate the spread of the coronavirus. Governors of states with evidence of community transmission should close schools in affected and surrounding areas. Governors should close schools in communities that are near areas of community transmission, even if those areas are in neighboring states. In addition, state and local officials should close schools where coronavirus has been identified in the population associated with the school. States and localities that close schools need to address childcare needs of critical responders, as well as the nutritional needs of children.

Older people are particularly at risk from the coronavirus. All states should follow Federal guidance and halt social visits to nursing homes and retirement and long-term care facilities.

In states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where groups of people congregate should be closed.



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of April 6, 2020  
Date: April 6, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, April 20, 2020. There is a Planning Commission meeting scheduled for Monday, April 13<sup>th</sup> at 7pm with a digital link to be provided with the agenda packet distribution and on the City's YouTube Channel, [search City of Goddard or click HERE](#).

**183<sup>rd</sup> Street Frontage & Intersection:** This project continues to evolve with the City Engineer coordinating a discussion between KDOT and the City to add a north & south bound 183<sup>rd</sup> Street right turn lane onto Kellogg/US-54/400. The project was originally designed for a left turn lane only and staff requesting KDOT for additional funds to finance right turn lanes and the additional traffic control functions. Should an expanded project be approved the City Council will consider an expanded project agreement with KDOT. The expanded turn-lane complies with the RCUT traffic study and is desired by KDOT. More information will be shared as it is known, but we do not believe this will cause much of delay to the project.



STAR Bond & Goddard Galleria RCUT: This project is finalizing the field check plans with a conference scheduled for Thursday, April; 16<sup>th</sup>. The purpose of the call is to finalize the design and make any design changes requested by KDOT engineers. The KDOT plan review will follow and should take approximately six (6) weeks to complete. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$30,914.45 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



STAR Bond Project: Construction of the aquatic center/natatorium continues with significant progress on the pouring of the walls can be seen from Kellogg/US-54/400. Once the exterior walls are complete and the roof is in place, the interior work begins. Almost the entirety of the interior work requires preorder processing. Below is a brief description of the project fund disbursement and remaining project balance and an image of the work to date.

<u>Disbursement #</u>	<u>Date</u>	<u>Amount</u>	<u>Developer</u>	<u>Total to Developer</u>
1	09.29.2014	\$ 2,907,966.48	Worner	\$ 2,907,966.48
2	11.20.2018	\$ 2,131,225.20	R. Steven	
3	02.08.2019	\$ 2,552,466.60		
4	04.17.2019	\$ 1,914,790.50		
5	06.06.2019	\$ 2,290,951.80		
6	08.09.2019	\$ 1,839,832.20		
7	10.29.2019	\$ 1,910,912.40		
8	12.20.2019	\$ 2,034,346.14		
9	02.24.2020	\$ 1,791,610.20		
10	03.31.2020	\$ 2,045,210.40		
				\$ 18,511,345.44
TOTAL		\$ 21,419,311.92	Tie Line	\$ 21,419,311.92
			\$ -	
County Fund Initial Deposit		\$ 25,400,000.00	% Remaining	% Expended
Project Balance:		\$ 3,980,688.08	15.67%	84.33%



Rustic Creek Addition: Staff is currently working with the Rustic Creek development team to put together a development agreement, project improvement petitions, engineering services agreement, and simple breakeven analysis for consideration by the City Council at the April 20<sup>th</sup> or May 4<sup>th</sup> regular City Council meeting. The documents are being constructed based upon the unanimous City Council directive of March 3, 2020 to “...draft a development agreement with City participation identified by improvements with a not to exceed dollar amount.” The documents completely mirror the developer’s request for financial assistance to provide a total amount of \$193,916.23 apportioned as listed below:

- Modifications required to onsite SWS System \$38,010.00
- Cost of Detention Improvements \$92,858.33
- Cost of Roundabout Pavement \$18,298.00
- 30% project costs at 30% \$44,749.90

The 20-year debt service assuming 3.00% interest on 20-year bonds requires an estimated annual cash flow, including estimated fees, of \$14,000/year. The developer will market homes ranging in value from \$200,000 to \$250,000 with 35 lots being included in Phase I. Using the \$200,000 amount provided by Mr. Relph, the development agreement draft document contains a minimum house value of \$200,000. Using a \$14,000 annual debt service with a base value of \$200,000 requires 20 homes to cash flow the debt service on the current mill levy of 30.323 (this figure excludes the 3.0 mills for Library operations).

Tanganyika CID: Following up on the March 23, 2020 Special Meeting, where following the public hearing (published on March 5<sup>th</sup> & March 12<sup>th</sup> in the Times-Sentinel), Ordinance 848 was unanimously adopted. The paperwork for the collection of the self-petitioned 2.00% Community Improvement District Sales Tax has been submitted and approved by the Kansas Department of Revenue. Collection of the sales tax will begin on July 1, 2020 for a period of 22 years. This CID sales tax will finance interior park capital improvements related to new and expanded attractions. The CID is estimated to generate approximately \$1,650,000 of a larger \$8,300,000 park expansion. The City’s “Full Faith & Credit” is not at risk with the implementation of this CID sales tax.

Public Works Update: Public Works Director Brooke Brandenburg will present the following items at the April 20 regular City Council meeting for your consideration.

- Wastewater Treatment Facility Fence Replacement
  - During the survey for the construction of the Clover Leaf Addition it was identified that the wastewater facility fence slowly drifts onto the Clover Leaf property. The fence is anywhere from 7 feet to 900 feet on the Clover Leaf property
  - The only way to mitigate the fence encroachment is to remove the fence and construct a new fence on the City's side of the property line
  - The fence must be replaced as the lagoons constitute an attractive nuisance and in the absence of adequate fencing the City is responsible for any injuries or damages the may occur to intentional or unintentional trespassers
- Water Well #4 Inspection & Repair
  - The well has been removed from service due to a noticeable vibration in the well shaft and pump house floor. In order to determine the cause of the vibration, the removal and inspection of the pump, column, discharge, and motor. If allowed to continue operation without inspection and maintenance, it is possible the well could fail requiring costly repairs. The cost of the inspection work is \$8,065 Common repair estimates for similar type occurrence range from \$14,663 to more than \$20,000.
  - Staff will request authorization to approve repairs in an amount not to exceed \$25,000 and financed through the Sewer Reserve Fund. To date the Sewer Reserve Fund has not recorded any expenditures of note.
  - Once the repairs are completed, a follow-up field report by the City Administrator and a more thorough update of the project by the Public Works Director at the meeting proceeding the repair.
- Wastewater Plant Sludge Removal Contract
  - It is time for the renewal of this agreement with the only known ag service provider who manages the removal and application of solid waste sludge in the metro area.
  - The current provider is KDHE approved Agri Environmental Services. Current removal cost is \$24,000/year that is paid monthly in \$2,000 increments.
  - The new service agreement increases the monthly amount to \$2,500 (\$30,000/year).
  - The cost for this service is contained in the Sewer Fund, Wastewater Treatment Facility line item 30-860-6460.

Planning Commission Agenda Items: The Planning Commission will meet for its regular monthly meeting on Monday, April 13, 2020 at 7pm. The meeting will be streamed via Zoom, Facebook Live, and via Youtube. Links will be provided with the agenda by City Planner Micah Scoggan. Agenda items include:

- Conditional User Permit for 301 E. 1<sup>st</sup>
- Vacation & Dedication of Arbor Creek Roadway Entrance off of 23<sup>rd</sup> Street
- Consideration of a Site Plan for 227 Cedar

Respectfully Submitted,



Brian W. Silcott,  
City Administrator



*Your Home, Our Community!*

P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
 From: Brian W. Silcott, City Administrator  
 Cc: Department Directors & Staff  
 Re: City Administrator Report for the week of April 20, 2020  
 Date: April 20, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, May 4<sup>th</sup>, 2020.

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TOTAL		<b>\$ 21,419,311.92</b>	Tie Line	\$ 21,419,311.92
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Arbor Creek: The first phase of Arbor Creek Addition is progressing nicely. Phase 1 consists of 55 homes and includes sanitary sewer mains and laterals as well as the paving that will reach into the middle of the new subdivision's club house. The current total for special assessments is \$2,891,000 in phase 1 and collector improvements. Revenue/Tax Burden estimates follow: The assessed valuation of a \$300,000 home at the assessment rate of 11.5% is \$34,500/home and \$1,150 average municipal tax bill at the current and historical mill levy of 33.323 mills. Phase 1 will generate \$63,250 in property tax collections and full build out is an estimated valuation of \$8,452,500, generating \$281,750 in City of Goddard (municipal) property tax collections. Below is an updated picture of the development.



Clover Leaf: Work on Clover Leaf Addition is picking up momentum. The image below shows work on the storm water system for Phase I. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below are updated photos of the dirt work on the development.



Elk Ridge: This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500. Below is an updated shot of the Elk Ridge Development.



Rustic Creek: The plat for this project was approved at the February 2, 2020 regular City Council meeting and the Governing Body directing staff to construct a development agreement to include \$193,916.23 for infrastructure assistance. Rustic Creek Addition will build homes ranging in value from \$200,000 to \$250,000, with Phase I consisting of 35 lots. Given the City's current mill levy of 33.323, the City's contribution will cashflow at 20 homes with a valuation of \$200,000 ea. Below is the location of the proposed development.



Medical Lodge Sr. Housing Update: Work is nearly complete on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation. Each unit is individually metered. Picture below:



RCUT Project: This project that was approved at the August 19, 2019 regular meeting with the approval of KDOT agreement #126-19 for Project #54-87 KA-4362-01 is officially underway. The design process is formally underway with surveying and geotechnical investigation completed. Field check plans have been finalized. The KDOT plan review will follow and should take approximately six (6) weeks to complete. We anticipate advertising and awarding the bid by the October 5, 2020 regular City Council meeting. The design cost for this project totals \$186,210 and is the responsibility of the City of Goddard with KDOT financing 100% of the project's construction, which is estimated to be \$1,809,310. Pictured below is the picture of the proposed location for the RCUT.



Tentative items for the May 4<sup>th</sup> meeting include:

- Authorize Mower Purchase for Public Works
- 183rd Street Turn Lane & RCUT Coordination Agreement with Transystems and/or KDOT
- STAR Bond Infrastructure Permanent Financing Authorization Resolution for June 8th Bond Sale
- 2020 Q1 Quarterly Reports

Respectfully Submitted,

A handwritten signature in blue ink that reads "Brian W. Silcott". The signature is written in a cursive style.

Brian W. Silcott,  
City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of May 4, 2020  
Date: May 4, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, May 18, 2020. The plan is for the Governing Body and Staff to meet in person, respecting social distancing protocol, and live streaming the meeting. There is a Planning Commission meeting scheduled for Monday, May 11<sup>th</sup> at 7pm with a digital link to be provided with the agenda packet distribution and on the City's YouTube Channel, [search City of Goddard or click HERE](#).

183<sup>rd</sup> Street Frontage & Intersection: There is not much new to report, Staff is working with KDOT to coordinate the intersection, frontage road realignment, and the RCUT project. The 183<sup>rd</sup> & complies with the RCUT traffic study and project coordination be desired by KDOT. More information will be shared as it is known, but we do not believe this will cause much of delay to the project. I anticipate presenting coordination agreement with KDOT and Transystems, in June.



**STAR Bond & Goddard Galleria RCUT:** There is nothing new to report as the design process is underway. KDOT is conducting a plan review which should take approximately six (6) weeks to complete. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



**STAR Bond Project:** Construction of the aquatic center/natatorium continues to make significant progress the construction of the exterior walls is complete, and the roof trusses will soon in place. After the roof is constructed work on the interior will begin. Almost the entirety of the interior work requires preorder processing. Below is a brief description of the project fund disbursement and remaining project balance and an image of the work to date.

<b>Disbursement #</b>	<b>Date</b>	<b>Amount</b>	<b>Developer</b>	<b>Total to Developer</b>
1	09.29.2014	\$ 2,907,966.48	Worner	<b>\$ 2,907,966.48</b>
2	11.20.2018	\$ 2,131,225.20	R. Steven	
3	02.08.2019	\$ 2,552,466.60		
4	04.17.2019	\$ 1,914,790.50		
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				<b>\$ 18,511,345.44</b>
<b>TOTAL</b>		<b>\$ 21,419,311.92</b>	Tie Line	<b>\$ 21,419,311.92</b>
			\$ -	
County Fund Initial Deposit		\$ 25,400,000.00	% Remaining	% Expended
Project Balance:		<b>\$ 3,980,688.08</b>	15.67%	84.33%



Rustic Creek Addition: Staff is currently working with the Rustic Creek development team to put together a development agreement, project improvement petitions, engineering services agreement, and simple breakeven analysis for consideration by the City Council at an upcoming regular City Council meeting. The documents are being constructed based upon the unanimous City Council directive of March 3, 2020 to "...draft a development agreement with City participation identified by improvements with a not to exceed dollar amount." The documents completely mirror the developer's request for financial assistance to provide a total amount of \$193,916.23 apportioned as listed below:

- Modifications required to onsite SWS System \$38,010.00
- Cost of Detention Improvements \$92,858.33
- Cost of Roundabout Pavement \$18,298.00
- 30% project costs at 30% \$44,749.90

The 20-year debt service assuming 3.00% interest on 20-year bonds requires an estimated annual cash flow, including estimated fees, of \$14,000/year. The developer will market homes ranging in value from \$200,000 to \$250,000 with 35 lots being included in Phase I. Using the \$200,000 amount provided by Mr. Relph, the development agreement draft document contains a minimum house value of \$200,000. Using a \$14,000 annual debt service with a base value of \$200,000 requires 20 homes to cash flow the debt service on the current mill levy of 30.323 (this figure excludes the 3.0 mills for Library operations).

The developer has submitted petitions for three phases of development to construct sanitary sewer, water distribution, paving, and stormwater improvements for 20 years and a per lot annual payment estimated at 3.5% interest of \$176.20. The petitions include the cost of the City of Goddard contributing \$193,916.23 for the improvements listed above. I hope to present this item at the June 15, 2020 regular meeting. Approval of the petitions negates the need for a development agreement and obligates the City to the terms of the petition. Petition estimates follow: Sanitary Sewer \$368,000; Water Ph.1 \$213,000; Paving Ph.1 \$637,200, City contribution is \$23,800; Drainage Ph.1 \$694,900, City contribution is \$170,100; Drainage Ph.2 \$368,000.

Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. Current work includes construction paving of the streets with a forthcoming change order to backfill to the curb, the change order total is \$8,300 and a not to exceed amount of \$10,000. The work should be completed within the next five to ten days and will be completed by a contractor hired from bids to specifically complete the backfill task, saving an estimated \$35,700 in project cost.



Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, however we do not yet have a construction schedule from Kansas Paving on the date paving will commence. A preconstruction conference was held on April 29, 2020 and staff provide an update in a future report once a construction schedule is known. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments.



Elk Ridge: I am pleased to report that Phase 3 is complete! This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500.



Code Items of Note: I would like to make you aware of a situation where staff and Sedgwick County code enforcement has received several complaints in the 900 Block of Oakridge Ct. concerning a home occupation business. Neighbors have complained about noise and traffic for a furniture rehabilitation and furnishings enterprise. The Code Enforcement Officer has spoken to the neighbors making the complaint as well as the individual. I have visited with the St Andrew's HOA on the matter. The property owner has agreed to limit operation to between 8am and 2pm. In short, this is allowable use under the City's zoning code (Article 6 Section C.4). This item is also allowed in the City of Wichita under Section 5.b of their home occupation code.

Platting Discussion: Staff has had discussions with property owners located in the 900 block of 199<sup>th</sup> Street. The parcel contains multiple multi-acreage parcels that are in the City of Goddard. As such the parcels are required to be platted before a single-family occupancy building permit can be issued. Staff is working with the homeowners to come to an understanding that to neither Goddard, the City of Wichita, nor Sedgwick County would issue such a permit until platted. Staff has worked with our legal staff to try to find a workable solution, unfortunately, unless the zoning code is amended to run contrary to existing practice and professional best practices, a plat is required. Staff is trying to work with the property owners, unfortunately we haven't found a workable solution other than platting.

2020 Budget Process: The 2021 budget season is upon us! Finance Director Matt Lawn & I are working on a "status quo" budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members of a municipal paved road. The 2020 Assessed Valuation notice is received around or by July 1, 2020. The budget calendar is below:

- May 18<sup>th</sup> Capital Improvement Plan & Capital Budget
- June 1<sup>st</sup> Utility Funds (Water & Sewer Funds)
- June 15<sup>th</sup> Non-Property Tax Funds & Utility Fund Follow-Up
- July 6<sup>th</sup> General Fund & Set Public Hearing
- July 15<sup>th</sup> Conduct Budget Hearing & Adopt 2021 Operating Budget

Respectfully Submitted,



Brian W. Silcott,  
City Administrator



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To: Honorable Mayor and City Council  
 From: Brian W. Silcott, City Administrator  
 Cc: Department Directors & Staff  
 Re: City Administrator Report for the week of May 18, 2020  
 Date: May 18, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, June 1, 2020. The plan is for the Governing Body and Staff to meet in person, respecting social distancing protocol, and live streaming the meeting.

**STAR Bond:** Construction of the aquatic center/natatorium continues to make significant progress the construction of the exterior walls is complete, and the roof trusses will soon in place. After the roof is constructed work on the interior will begin. Almost the entirety of the interior work requires preorder processing. Below is a brief description of the project fund disbursement and remaining project balance and an image of the work to date. Below is a budget breakdown and updated pictures of the development.

<b>Disbursement #</b>	<b>Date</b>	<b>Amount</b>	<b>Developer</b>	<b>Total to Developer</b>
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Elk Ridge: This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500. Below is an update picture of the development.



Rustic Creek Addition: The plat for this project was approved at the February 2, 2020 regular City Council meeting and the Governing Body directing staff to construct a development agreement to include \$193,916.23 for infrastructure assistance. Rustic Creek Addition will build homes ranging in value from \$200,000 to \$250,000, with Phase I consisting of 35 lots. Given the City's current mill levy of 33.323, the City's contribution will cashflow at 20 homes with a valuation of \$200,000 ea. The developer has submitted petitions for three phases of development to construct sanitary sewer, water distribution, paving, and stormwater improvements for 20 years and a per lot annual payment estimated at 3.5% interest of \$176.20. The petitions include the cost of the City of Goddard contributing \$193,916.23 for the improvements listed above. I hope to present this item at the June 1, 2020 regular meeting. Approval of the petitions negates the need for a development agreement and obligates the City to the terms of the petition. Petition estimates follow: Sanitary Sewer \$368,000; Water Ph.1 \$213,000; Paving Ph.1 \$637,200, City contribution is \$23,800; Drainage Ph.1 \$694,900, City contribution is \$170,100; Drainage Ph.2 \$368,000. Below is a shot of the proposed location of the development.



Medical Lodge Sr. Housing Update: Work is nearly complete on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation. Each unit is individually metered. Below is an updated picture of the development.



RCUT Project: There is nothing new to report as the design process is underway. KDOT is conducting a plan review which should take approximately six (6) weeks to complete. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01. Below is a picture of the proposed location of the project.



183<sup>rd</sup> Street Frontage & Intersection: The City Engineer & Staff are working with KDOT to allow for construction of the frontage road project in 2020. The 183rd intersection project must conform to the RCUT traffic study and project coordination. We hope to present an amended project plan for the frontage road realignment and authorization for a new 183rd street intersection plan at the June 1st or June 15th meeting. Below is a photo of the area of the proposed project.



Linear Park Playground: Kudos to Public Works staff in finding a solution to the hard water stains on the splash pad water features. Sod, Seed, & Irrigation around the playground areas is complete. Below are updated photos of the playground and splash pad.



Pool Season Prep: Work Continues in preparation to ready the pool for the 2020 summer season. Pictured below is an updated picture of the pool.



New Mowers: The new mowers authorized at the May 4th meeting have arrived! The local mower dealer was unable to meet the pricing for a comparable mower. Below are pictures of the new mowers.



Semi-Truck Parking: Some proactive steps undertaken to reduce complaints & safety issues related to parking items related to the Dillon's distribution center: In June 2019 GPD increased enforcement of parking violations on 215th and met with Dillon's management to educate drivers of the problem. When enforcement didn't have the desired result, the City partnered with SGCO Public works to have "No Parking" signs installed on both sides of 215th from Kellogg to 23rd St. Enforcement was again stepped up to send a clear message to the drivers. As a result, we began to see illegal parking as well as property/road damage from the large trucks parking around the city. Additional "No Parking" signs were installed on side streets like Cedar where complaints were originating. Chief Farris coordinated a meeting with the Undersecretary of the KDOT seeking to construct a parking lot west of the warehouse where large trucks could park waiting to get into the warehouse. Dillon's committed to make 10 spots available on their property for early arriving trucks

In October 2019 the City & Kroger partnered to submit an application to KDOT for funding of the parking area. Chief Farris facilitated stakeholder meetings and Kroger, Inc agreed to donate land and for the application. The application was unsuccessful for the 2019 round of funding. GPD & Public Works has not given up! In January of 2020 Kroger/Dillon's agreed to allow public access to the parking area. A new proposal will be submitted in 2020 with the land donation and public use of the parking area. This is more likely to get attention from KDOT and Dillon's will be reapplying for 2020 funds. This issue has gotten a great deal of attention from GPD, Sedgwick County Sheriff, and KHP.

2020 Budget Process: The 2021 budget season is upon us! Finance Director Matt Lawn & I are working on a "status quo" budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members of a municipal paved road. The 2020 Assessed Valuation notice is received around or by July 1, 2020. The budget calendar is below:

- June 1<sup>st</sup> Utility Funds (Water & Sewer Funds)
- June 15<sup>th</sup> Non-Property Tax Funds & Utility Fund Follow-Up
- July 6<sup>th</sup> General Fund & Set Public Hearing
- July 15<sup>th</sup> Conduct Budget Hearing & Adopt 2021 Operating Budget

Respectfully Submitted,



Brian W. Silcott,  
City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of June 8, 2020  
Date: June 9, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, June 15, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

Pool Operations: The swimming pool opened to a capacity crowd. The pool capacity is 150 people, which was met the first half of the afternoon. KSN News was on location to report on local pool openings. You can view the article on the KSN website. ([CLICK HERE](#))

North Park Update: Staff continues to prepare for the development of the North Park. Task items include the following: Property Platting, Defining the short-term Capital Budget and long-term Capital Plan, Demolition & Removal of Buildings, Plan Improvements, Building the Plan. The platting process is underway with the City Engineer as the staff lead on this item. The 2020-2025 CIP contains \$343,250 in the 2022 fiscal year. Should the City Council decide not to accept a forthcoming purchase offer and with the current CIP calendar, staff anticipates North Park planning to begin 1<sup>st</sup> quarter 2021. The calendar can be amended but would require foregoing/delaying a planned project or the issuance of debt that would be financed with either an increase in property taxes or the reduction of projects through a dedication of local sales tax. The plat should be completed in time for the July 20<sup>th</sup> or August 17<sup>th</sup> regular meeting.

Pollinator Program: Public works has implemented selective pollination areas on public grounds. This effort has been undertaken to combat the widespread loss of pollinating insect habitat. The City of Goddard has implemented low-key a pollinator restoration program. This program is aimed at facilitating a more natural environment across portions of city-maintained land. Wichita State Biology Department and the Great Plains Nature Center was consulted to scientifically determine the most efficient native, or near native plants/endemic plants to bolster pollinating insect populations. Two areas have been seeded with potentially more areas to be seeded in the autumn. The largest area is the native grass at the northwest corner of 23<sup>rd</sup> Street. A future staff report will be present signage to highlight these areas.

Main Street Lot: As previously mentioned staff has been in contact with representatives of a local business to discuss the purchase of the vacant lot in the 100 block of North Main. Once an offer is received, it will be presented to the City Council for consideration.

Second Street Improvement: You may be hearing that the City is not grading second street. This is only partially true. Unfortunately, the road base of this street and that of most of the other unpaved roads in Goddard, is located below the curb/shoulder line of the road. This means the road is below the surface grade of the surrounding land and generally acts as a repository and funnels debris through the roadway, rather, than to the curb for drainage. This exacerbates the degradation of the already poor surface condition. Staff continues to provide temporary repairs and infill of rock, which is almost entirely ineffective within 48 to 72 hours. As has been described to the Governing Body in the 2019 annual report and the 2020 Q2 Public Works report, a more permanent, cost effective, solution will be presented in July as part of the City's 2020 roadway maintenance program. Staff will seek City Council authorization to proceed with a rebuild of the roadway base along the entirety of the unpaved section of 2<sup>nd</sup> Street. We hope to be able to apply the same solution to other unpaved roadways as well.

June 15<sup>th</sup> Council Meeting Agenda: The tentative agenda for the upcoming City Council meeting is listed below:

- Rustic Creek Development Agreement
- Rustic Creek Petitions
- Prairie Travelers Request to Place Memorial Bench in Linear Park
- 2021-22 Operating Budget: Non-Property Tax Funds

2020 Budget Process: The 2021 budget season is upon us! Finance Director Matt Lawn & I are working on a "status quo" budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members of a municipal paved road. The 2020 Assessed Valuation notice is received around or by July 1, 2020. The budget calendar is below:

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Brian W. Silcott,



City Administrator



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**STAR Bond:** Construction of the aquatic center/natatorium continues to make significant progress the construction of the pool roof trusses is complete, and installation of the rooftop is ongoing. After the roof is constructed work on the interior will begin. The open area at the top left-hand side is the aquatic park, which is privately funded and beyond the scope of the City's participation in the project. Almost the entirety of the interior work requires preorder processing. Below is a list of STAR Bond project funds and updated pictures of the development. There have been no new project fund distributions since March.

<u>Disbursement #</u>	<u>Date</u>	<u>Amount</u>	<u>Developer</u>	<u>Total to Developer</u>
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Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below is an update picture of the development. Clover Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,033,857 paid.



Elk Ridge: There is nothing new to report on Elk Ridge. The final phase of Elk Ridge Addition includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500. Below is an update picture of the development. Elk Ridge Phase3 issued \$830,800 in A-1 rated (AAA equivalent) special temp notes issued and has been finalized with \$659,527 paid for improvements.



**Medical Lodge Sr. Housing Update:** Work is complete on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation. Each unit is individually metered. Below is an updated picture of the development.



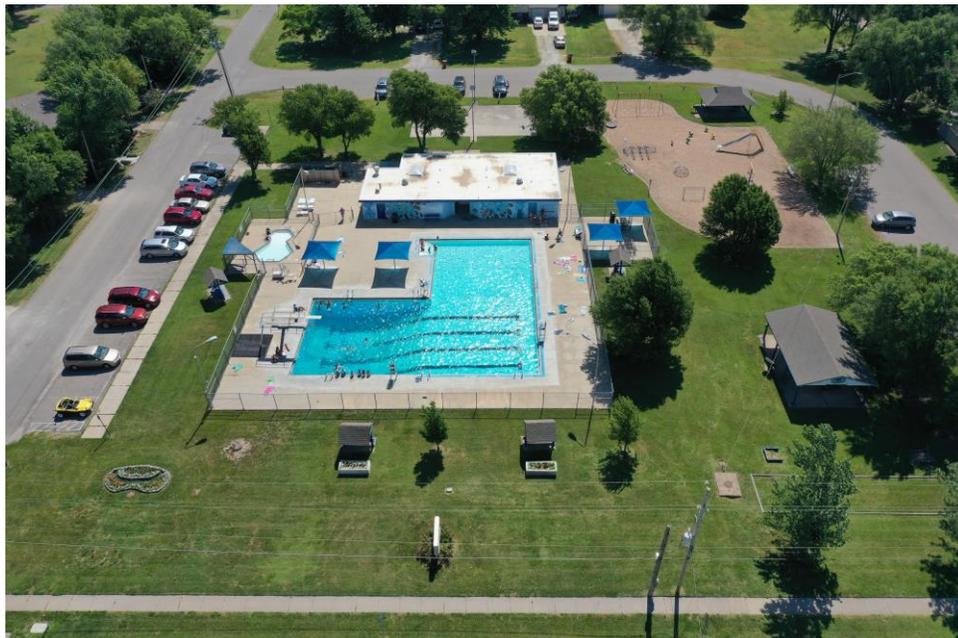
**RCUT Project:** KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with Transystems late this week to review the changes. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



183<sup>rd</sup> Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183<sup>rd</sup> Street West & US-54/400/Kellogg. On June 9<sup>th</sup> we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). We hope to receive authorization this week.



Pool Season Underway: A view of Means Park around noon today (06.15.2020).



CDBG COIVD Grant Application: Thank you to City Planner Micah Scoggan for working diligently on the City's submittal for funding up to \$300,000 to assist Goddard Businesses. The City's application has been received and is being reviewed for an additional allocation of \$7,000,000 for the program. I will provide an update once we receive an update on the status of our application.

2020 Road Maintenance Program: Staff will seek City Council authorization to proceed with a rebuild of the roadway base along the entirety of the unpaved section of 2<sup>nd</sup> Street. We hope to be able to apply the same solution to other unpaved roadways as well. The repair of the alleyway behind City Hall will be requested later this summer.

North Park Update: As reported in the June 8<sup>th</sup> report, Staff continues to prepare for the development of the North Park. Task items include the following: Property Platting, Defining the short-term Capital Budget and long-term Capital Plan, Demolition & Removal of Buildings, Plan Improvements, Building the Plan. The platting process is underway with the City Engineer as the staff lead on this item. The 2020-2025 CIP contains \$343,250 in the 2022 fiscal year. Should the City Council decide not to accept a forthcoming purchase offer and with the current CIP calendar, staff anticipates North Park planning to begin 1<sup>st</sup> quarter 2021. The calendar can be amended but would require foregoing/delaying a planned project or the issuance of debt that would be financed with either an increase in property taxes or the reduction of projects through a dedication of local sales tax. The plat should be completed in time for the July 20<sup>th</sup> or August 17<sup>th</sup> regular meeting.

Main Street Lot: As previously mentioned staff has been in contact with representatives of a local business to discuss the purchase of the vacant lot in the 100 block of North Main. Once an offer is received, it will be presented to the City Council for consideration.

2020 Budget Process: Finance Director Matt Lawn & I are working on a "status quo" budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members of a municipal paved road. The 2020 Assessed Valuation for the 2021 budget has been received and has increased from \$43,702,384 to \$46,897,259. This is an increase of 7.31% or \$3,194,875 in valuation. The 2021 budget calendar is below:

- July 6<sup>th</sup> General Fund & Set Public Hearing
- July 15<sup>th</sup> Conduct Budget Hearing & Adopt 2021 Operating Budget

Respectfully Submitted,  
Brian W. Silcott,



City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of June 29, 2020  
Date: June 29, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, July 6, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

CDBG COVID Grant Application: Unfortunately, there is nothing new to report on the City's submittal for funding up to \$300,000 to assist Goddard Businesses. The City's application has been received and is being reviewed for an additional allocation of \$7,000,000 for the program. I will provide an update once we receive an update on the status of our application.

2020 Road Maintenance Program: We're tentatively planning to request authorization to proceed with a rebuild of the roadway base along the entirety of the unpaved section of 2<sup>nd</sup> Street at the July 6<sup>th</sup> meeting. We hope to be able to apply the same solution to other unpaved roadways as well. The repair of the alleyway behind City Hall will be requested later this summer.

North Park Update: Staff continues to prepare for the development of the North Park. We anticipate presenting the preliminary & final plat to the Planning Commission for their July 13<sup>th</sup> regular meeting. Once approved by the Planning Commission the plat will be presented to the City Council for approval, which could occur as soon as the July 20<sup>th</sup> regular City Council meeting. The platting process is no different for City owned property than any other parcel undergoing the platting process. Task items staff is currently working on include: Property Platting, Defining the short-term Capital Budget and long-term Capital Plan, Demolition & Removal of Buildings, Plan Improvements, Building the Plan.

The 2020-2025 CIP contains \$343,250 in the 2022 fiscal year. Should the City Council decide not to accept a forthcoming purchase offer and with the current CIP calendar, staff anticipates North Park planning to begin 1<sup>st</sup> quarter 2021. The calendar can be amended but would require foregoing/delaying a planned project or the issuance of debt that would be financed with either an increase in property taxes or the reduction of projects through a dedication of local sales tax.

Main Street Lot: There is nothing new to report on this item. Staff has been in contact with representatives of a local business to discuss the purchase of the vacant lot and once an offer is received, it will be presented to the City Council for consideration.

Water Well Distribution Main: Public Works Director Brooke Brandenburg reports there is a leak on the 8" distribution main running between Water Wells 7& 8 that is need of repair. To help maintain a continuous flow of water from the well filed, an 8" water valve will be installed off of 119<sup>th</sup> Street. Once installed, Public Works will assess the situation and begin to make the repair. Communication has been ongoing with adjacent property owners to minimize the impact of the work in the right-of-way behind their properties. This item will be presented at the July 6<sup>th</sup> regular meeting.

St Andrews 4<sup>th</sup> Addition Assessment Roll: It is time to transition the temporary notes for the construction of St Andrews 4<sup>th</sup> Addition into permanent financing and assessments for the property owners receiving the improvement benefits. Staff will present the City Council with statement of final of costs, the assessment roll, and a request for authorization to call the notice of public hearing at the July 20<sup>th</sup> meeting. The notice of public hearing will be mailed to the impacted property owners with the time and date of the hearing. At the public hearing, the City Council must pass the assessment ordinance. The Bond resolution will be considered at the August 17<sup>th</sup> regular City Council meeting with the bond sale occurring at the Tuesday, September 8<sup>th</sup> meeting. The September 8<sup>th</sup> meeting will entail the acceptance of the best bid, and adoption of bond sale resolution and ordinance. The total amount being assessed for Series 2017-01 is \$767,000 in principle amount.

Braum's: I am happy to report that Micah is working with Braum's architect on a minor revision to the site plan. We are cautiously optimistic that construction could occur in 2020 Q4.

2020 Budget Process: Finance Director Matt Lawn & I are working on a "status quo" budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members or municipal paved road. The 2020 Assessed Valuation for the 2021 budget has been received and has increased from \$43,702,384 to \$46,897,259. This is an increase of 7.31% or \$3,194,875 in valuation. The 2021 budget calendar is below:

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Respectfully Submitted,



Brian W. Silcott,  
City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
 From: Brian W. Silcott, City Administrator  
 Cc: Department Directors & Staff  
 Re: City Administrator Report for the week of July 6, 2020  
 Date: July 6, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, July 20, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

**STAR Bond:** Construction of the aquatic center/natatorium continues to make significant progress the construction of the pool roof trusses is complete, and installation of the rooftop is ongoing. After the roof is constructed work on the interior will begin. Further dirt work around the site has also increased in the last two weeks. The open area at the top left-hand side is the aquatic park, which is privately funded and beyond the scope of the City's participation in the project. Almost the entirety of the interior work requires preorder processing. Below is a list of STAR Bond project funds and updated pictures of the development. There have been no new project fund distributions since March.

<u>Disbursement #</u>	<u>Date</u>	<u>Amount</u>	<u>Developer</u>	<u>Total to Developer</u>
1	09.29.2014	\$ 2,907,966.48	Worner	<b>\$ 2,907,966.48</b>
2	11.20.2018	\$ 2,131,225.20	R. Steven	
3	02.08.2019	\$ 2,552,466.60		
4	04.17.2019	\$ 1,914,790.50		
5	06.06.2019	\$ 2,290,951.80		
6	08.09.2019	\$ 1,839,832.20		
7	10.29.2019	\$ 1,910,912.40		
8	12.20.2019	\$ 2,034,346.14		
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10	03.31.2020	\$ 2,045,210.40		
				<b>\$ 18,511,345.44</b>
TOTAL		<b>\$ 21,419,311.92</b>	Tie Line	\$ 21,419,311.92
			\$ -	
Accounty Fund Initial Deposit		\$ 25,400,000.00	% Remaining	% Expended
Project Balance:		<b>\$ 3,980,688.08</b>	15.67%	84.33%



Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. Arbor Creek has \$2,891,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,104,635 paid to date.



Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below is an updated picture of the development. Clover Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,033,857 paid.



Elk Ridge: There is nothing new to report on Elk Ridge. The final phase of Elk Ridge Addition includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500. Below is an update picture of the development. Elk Ridge Phase3 issued \$830,800 in A-1 rated (AAA equivalent) special temp notes issued and has been finalized with \$659,527 paid for improvements.



Medical Lodge Sr. Housing Update: Work is near final completion on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation. Each unit is individually metered. Below is an updated picture of three duplex homes under construction.



RCUT Project: KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with TranSystems late this week to review the changes. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



183<sup>rd</sup> Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183<sup>rd</sup> Street West & US-54/400/Kellogg. On June 9<sup>th</sup> we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). We hope to receive authorization this week.



WWTF Fence: Work has started on the fence between the Wastewater Treatment Facility and the new Clover Leaf Housing Development. This project was approved at the April 20, 2020 Regular City Council Meeting. It is necessary for both the safety of residents of the development and the WWTF lagoons. Below is an updated picture of the posts being installed to hold the wire fencing.



Rustic Creek Addition: The plat for this project was approved at the February 2, 2020 regular City Council meeting and the Governing Body directing staff to construct a development agreement to include \$193,916.23 for infrastructure assistance. Rustic Creek Addition will build homes ranging in value from \$200,000 to \$250,000, with Phase I consisting of 35 lots. Given the City's current mill levy of 33.323, the City's contribution will cashflow at 20 homes with a valuation of \$200,000 ea. The developer has submitted petitions for three phases of development to construct sanitary sewer, water distribution, paving, and stormwater improvements for 20 years and a per lot annual payment estimated at 3.5% interest of \$176.20. At the June 15, 2020 Regular City Council Meeting, the Governing Body approved the development agreement for all previous aspects discussed of the development agreement, excluding the funding for a roundabout entrance totaling \$18,298.00. The funding assistance now totals \$170,128.83 with modifications required to onsite SWS System \$38,010.00, Cost of Detention Improvements \$92,858.33 and 30% of the City's total participating cost (not to exceed amount of \$39,260.50). The Engineering Service Agreement with Garver Engineering is planned to be presented at the July 20th meeting.



North Park Update: As reported in the June 8<sup>th</sup> report, Staff continues to prepare for the development of the North Park. Task items include the following: Property Platting, Defining the short-term Capital Budget and long-term Capital Plan, Demolition & Removal of Buildings, Plan Improvements, Building the Plan. The platting process is underway with the City Engineer as the staff lead on this item. The 2020-2025 CIP contains \$343,250 in the 2022 fiscal year. Should the City Council decide not to accept a forthcoming purchase offer and with the current CIP calendar, staff anticipates North Park planning to begin 1<sup>st</sup> quarter 2021. The calendar can

be amended but would require foregoing/delaying a planned project or the issuance of debt that would be financed with either an increase in property taxes or the reduction of projects through a dedication of local sales tax. Below is a recent picture of the park property looking to the Southeast. The plat should be completed in time for the July 20<sup>th</sup> or August 17<sup>th</sup> regular meeting.



2020 Budget Process: Finance Director Matt Lawn & I are working on a “status quo” budget that maintains the same property tax neutral mill levy of 33.323. This means staff will be present a budget that maintains the same property tax mill levy as the 2020 fiscal year. The City of Goddard has the lowest property tax level of any City in Sedgwick County except the City of Viola which lacks any fulltime staff members of a municipal paved road. The 2020 Assessed Valuation for the 2021 budget has been received and has increased from \$43,702,384 to \$46,897,259. This is an increase of 7.31% or \$3,194,875 in valuation. The 2021 budget calendar is below:

- July 6<sup>th</sup> General Fund & Set Public Hearing
- July 15<sup>th</sup> Conduct Budget Hearing & Adopt 2021 Operating Budget

Respectfully Submitted,  
Brian W. Silcott,  
City Administrator

A handwritten signature in blue ink that reads "Brian W. Silcott". The signature is written in a cursive style with a large initial "B".



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
 From: Brian W. Silcott, City Administrator  
 Cc: Department Directors & Staff  
 Re: City Administrator Report for the week of July 20, 2020  
 Date: July 20, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, August 3, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

**STAR Bond:** Construction of the aquatic center/natatorium continues to make significant progress the construction of the pool roof trusses is complete, and installation of the rooftop is ongoing. After the roof is constructed work on the interior will begin. Further dirt work around the site has also increased in the last two weeks. The open area at the top left-hand side is the aquatic park, which is privately funded and beyond the scope of the City's participation in the project. The picture on the right is looking east at the dirt work for the health club. Almost the entirety of the interior work requires preorder processing. Below is a list of STAR Bond project funds and updated pictures of the development. There have been no new project fund distributions since March.

<u>Disbursement #</u>	<u>Date</u>	<u>Amount</u>	<u>Developer</u>	<u>Total to Developer</u>
1	09.29.2014	\$ 2,907,966.48	Worner	<b>\$ 2,907,966.48</b>
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County Fund Initial Deposit		\$ 25,400,000.00	% Remaining	% Expended
Project Balance:		<b>\$ 3,980,688.08</b>	15.67%	84.33%



Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. Arbor Creek has \$2,891,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,104,635 paid to date. Pictured below are the first model and spec homes being constructed, facing east. Also, pictured right is an aerial shot of the development site and lift station site looking Southeast.



Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below is an updated picture of the dirt work and recent paving completed for the development. Clover Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,033,857 paid.



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Medical Lodge Sr. Housing Update: Work is near final completion on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation. Each unit is individually metered. Below on the left is an updated picture of the final homes near completion. On the right is a shot of the entire complex looking Southeast.



RCUT Project: KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with TranSystems late this week to review the changes. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



183<sup>rd</sup> Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183<sup>rd</sup> Street West & US-54/400/Kellogg. On June 9<sup>th</sup> we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). We hope to receive authorization this week.



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- July 20<sup>th</sup> Conduct Budget Hearing & Adopt 2021 Operating Budget

Respectfully Submitted,  
Brian W. Silcott,  
City Administrator

A handwritten signature in blue ink that reads "Brian W. Silcott". The signature is written in a cursive style.



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
 From: Brian W. Silcott, City Administrator  
 Cc: Department Directors & Staff  
 Re: City Administrator Report for the week of August 3, 2020  
 Date: August 3, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, August 17, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

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3	02.08.2019	\$ 2,552,466.60		
4	04.17.2019	\$ 1,914,790.50		
5	06.06.2019	\$ 2,290,951.80		
6	08.09.2019	\$ 1,839,832.20		
7	10.29.2019	\$ 1,910,912.40		
8	12.20.2019	\$ 2,034,346.14		
9	02.24.2020	\$ 1,791,610.20		
10	03.31.2020	\$ 2,045,210.40		
11	05.20.2020	\$ 1,524,619.26		
12	07.20.2020	\$ 1,230,108.14		
				\$ 21,266,072.84
TOTAL		\$ 24,174,039.32	Tie Line	\$ 24,174,039.32
			\$ -	
	Project Accounty Fund Initial Deposit	\$ 25,400,000.00	% Remaining	% Expended
	Project Balance:	\$ 1,225,960.68	4.83%	95.17%



Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. The project has issued \$2,939,300 in temporary notes having paid \$1,267,691.08.



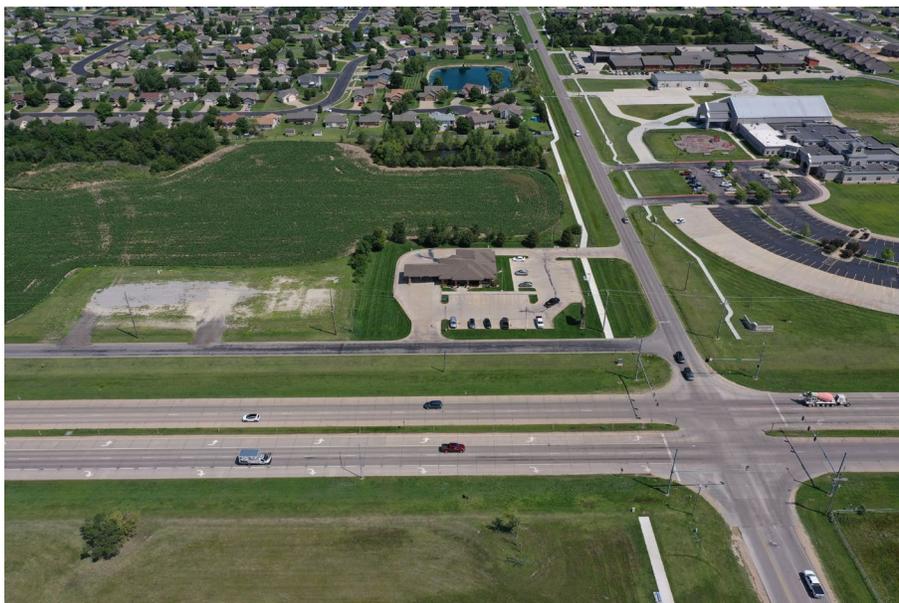
Clower Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clower Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clower Leaf Phase 1 has \$2,211,000 in special assessments. Below is an updated picture of the dirt work and recent paving completed for the development. Clower Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,427,819.33 paid.



RCUT Project: KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with TranSystems late this week to review the changes. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.



183<sup>rd</sup> Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183<sup>rd</sup> Street West & US-54/400/Kellogg. On June 9<sup>th</sup> we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). The notice to proceed with the solicitation of bids is anticipated any day. The approved construction budget is \$656,000 with KDOT covering the cost of construction. This is project # 2020-02 and KDOT Project #87 KA-5215-01.



**2<sup>nd</sup> Street Project:** The project was approved at the July 6th meeting and was completed the week of July 27<sup>th</sup>. The project budget is \$16,234 allocated to the Street Fund's annual Street Maintenance Program (40-410-8410). As discussed at the July 6th meeting and during the CIP discussion, upon completion the City Engineer & Public Works Director will assess the repair and if successful and approved by the City Council will be applied to the remaining unpaved streets as part of the 2020 road maintenance program. If unsuccessful, staff will present additional options in the autumn as part of the 2020 street maintenance program.



**119<sup>th</sup> Street Water Valve:** The water valve installation that was approved at the July 6th meeting and was found to have a non-standard size valve that required a special order briefly delaying the project has been completed. The 8" water valve cost totaled \$6,630.00 and is being allocated to line item 82-620-6150



CDBG COVID Grant: The City's application for the Small Cities Community Development Block Grant (CDBG) Corona Virus Supplement Program funding has been approved for \$132,000. City staff will be reaching out to local businesses over the next several weeks to receive applications for the distribution of funds. Fund distribution must be completed by September 20, 2020 as the unspent funds will be returned to HUD after that date.

St. Andrews 4<sup>th</sup> Addition Assessment Bonds: Staff will present a bond sale resolution at the August 17th City Council meeting. This resolution will authorize the solicitation of bids for the 20-year General Obligation Bonds. The final action of the City Council on this item will occur at the Tuesday, September 8th City Council meeting where another bond resolution and bond ordinance will be considered to accept the best bid (due at 1100) and finalize the sale of the bonds.

Respectfully Submitted,  
Brian W. Silcott,



City Administrator



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the week of August 10, 2020  
Date: August 12, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, August 17, 2020.

City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present. ([CLICK HERE](#))

#### **Administration –**

*Goddard Glance*—The August Glance was distributed with the August 1, 2020 Utility billing. The September Goddard Glance is in development. The August Glance is attached with this report and contains the following content: Kansas Real ID requirements, 2020 Summer Season Pool Closing Date, COVID-19 Update, Info on Utility Payment Arrangements, Meal Assistance, Mowing & Lawn Care Reminder, Brush Pile Hours, 2<sup>nd</sup> Street Improvement Update, GPD Speed Trailer, & Online Payment Access. Previous Goddard Glance Editions dating back to 2013 may be viewed on the City website ([CLICK HERE](#)).

#### **Police –**

Chief Farris reports that a candidate with significant prior law enforcement experience has accepted a conditional job offer for one of the three vacant patrol officer positions. There are currently thirty-five candidates for the two remaining vacancies. The virtual National Night Out was conducted on Friday, August 7<sup>th</sup> with a respectable turnout. Thank you to the Goddard Chamber for coordinating this successful event!

#### **Public Works —**

*Street Maintenance*—Crews removed the excess sand from the 2<sup>nd</sup> Street reconstruction, and are working to improve the base conditions on the remaining unpaved roads. The remainder of this week's workflow is being spent on pool closure procedures.

Routine Work—In addition to the tasks detailed above (which are not all inclusive) Maintenance personnel mowed and weed whacked the Park, City Hall, Library, water tower, maintenance yards, frontage road, water well locations, Industrial Avenue, and drainage ditches.

**Tentative Agenda Items for 8/17 Council Meeting**— Mayor Larkin will be out of town and is unable to attend this upcoming meeting. As the most tenured City Council member Larry Zimmerman will convene the meeting in the absence of Mayor Larkin. Council President can be selected this meeting (8/17) or next (9/8) as the City Council desires.

- St Andrews Fourth Addition Resolution Authorization to Solicit Bids
- Reappointment of Planning Commissioner Coyne

Respectfully Submitted,



Brian W. Silcott,  
City Administrator