



# City of Goddard

*Your Home, Our Community!*

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October 1, 2018

To Whom It May Concern:

The City of Goddard will begin accepting 2019 reservations on November 1, 2018 from the general public for the Community Center located at 122 N. Main. As a courtesy to our local organizations, we would like to invite you to submit your applications prior to that occurrence.

Please complete the enclosed application and return it to City Hall as soon as possible. An additional sheet may be attached if more space is needed. **Applications will be processed on a first come basis.** As applications are received, times and days will be scheduled and a letter of confirmation will be sent.

For your convenience, a copy of the Community Center Policy has been enclosed. Please observe these rules.

For the City of Goddard,

Lorie DeVaney

Enclosures