

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, AUGUST 20, 2018**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, August 20, 2018. Mayor Blubaugh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and the invocation. Council members present were Joe Torske, Enrique Ramirez, and Brent Traylor. Councilmembers Larry Zimmerman and Brook Brandenburg were absent

Also present were: Brian Silcott, City Administrator; Craig Crossette, Assistant to City Administrator; Teri Laymon, City Clerk; Tim Johnson; Community Development Director; Matt Lawn, City Treasurer; Lance Beagley, Police Lieutenant; Harlan Foraker, City Engineer and Ryan Peck, City Attorney.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Torske* moved to approve the agenda. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATION'S

The August 2018 Goddard Gratitude went to Local Girl Scouts Gloria Gibler & Leah Werth for their work in leading the community for the installation and maintenance of our first "Blessing Box".

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the August 6, 2018 regular city council meeting
- Accounts Payable dated August 15, 2018 for \$278,800.68

MOTION: Councilmember *Torske* moved to approve the consent agenda. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

RECEIVE THE FILE REAP UPDATE FROM JOHN WALTNER

Brian Silcott provided an overview of the REAM Program. John Waltner thanked the City Council for belonging to the REAP Organization. Waltner provided a background of his experience in the public sector and provided an update on REAP activities in an effort to better connect with area members.

RECEIVE AND FILE GODDARD WOMEN'S CLUB UPDATE

Goddard Women's Club President, Lisa Stoller, provided an overview of the activities and projects that the Women's Club was involved with in 2017. Incoming President Janine Eilert reviewed future projects proposed for the coming year.

CONDUCT A PUBLIC HEARING FOR DOVE ESTATES MEMORY CARE FACILITY

Brian Silcott explained that at the July 16, 2018 and August 6, 2018 Regular Meetings the Governing Body was notified of the intent to consider the issuance of IRBs. Silcott added that the notice of public hearing was published in the August 9, 2018 Times-Sentinel Newspaper and the purpose of the public hearing and the resolution of intent is to determine the advisability of issuing Senior Living Facility Revenue Bonds of a principal amount not to exceed \$4,000,000 for the acquisition, construction, furnishing, and equipping of a senior living facility.

Mayor Blubaugh opened the public hearing at 7:54 p.m. for written or verbal comments regarding the memory care facility. There being no comments, Mayor Blubaugh closed the public hearing at 7:54.

RESOLUTION TO DETERMINE THE ADVISABILITY OF ISSUING INDUSTRIAL

Brian Silcott presented a proposed Resolution entitled:

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GODDARD, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN SAID CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

MOTION: Councilmember *Torske* moved to waive the reading of the Resolution. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Torske* moved to adopt said Resolution. Councilmember *Traylor* seconded the motion.

Roll Call Vote:

Yea: Torske, Ramirez, Traylor
Nay:

Resolution 18-09

RESOLUTION TO DETERMINE THE ADVISABILITY OF ISSUING INDUSTRIAL REVENUE BONDS FOR AN OLD CHICAGO

Brian Silcott said at the July 16th & August 6th regular meetings, the Governing Body was advised that the City received a request to issue Industrial Revenue Bonds (IRBs) for the construction of an Old Chicago. There is no public hearing requirement because of the lack of a property tax abatement with this commercial facility.

The proposed resolution authorizes the following:

- The sale of \$4,000,000 in aggregate principal amount.
- The final sale is subject to the adoption of a bond ordinance at a future meeting.
- Section 3 details specific conditions related to the issuance of bonds.

- The resolution remains in effect until December 31, 2020, unless extended by a vote of the Governing Body.

Brian Silcott presented the proposed Resolution entitled:

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GODDARD, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN SAID CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

MOTION: Councilmember *Torske* moved to waive the reading of the Resolution. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Torske* moved to adopt said Resolution. Councilmember *Ramirez* seconded the motion.

Roll Call Vote:

Yea: Torske, Ramirez, Traylor

Nay:

Resolution 18-10

CITY ADMINISTRATOR’S REPORT

Brian Silcott reviewed the following City Administrator’s Report dated August 20, 2018.

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the August 20th Regular City Council Meeting
Date: August 20, 2018

Below is a brief update on projects and future agenda items for the City.

Monument Sign Ordinance: The City’s monument sign ordinance will take effect on January 1, 2022. Mayor Blubaugh has been approached by a member of the business community to request the Governing Body consider grandfathering existing signage. Staff will draft an ordinance for discussion, review, and comment to this effect, which will be included on the October 15th regular meeting agenda.

Farmer’s Market: Assistant to the City Administrator Craig Crossette is working with the Farm Shop on the operation of a weekday Farmer’s Market in Linear Park. We will present a service agreement between the City and the Farm Shop at the September 17th regular meeting. We believe that Tuesday evening is the best time to conduct the weekly event. The tentative plan is beginning with a monthly, to bi-weekly, market beginning in October and increasing the frequency to every Tuesday in late winter

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or early spring of 2019. The event will also include a pop-up kitchen, musical entertainment, and possibly CSA pick-ups. We will advertise the event in local media, including the Times-Sentinel, West Side Story, Wichita Eagle, and possibly market favorable area radio & media outlets.

City Hall Flag Pole: The flag pole is scheduled for delivery on Friday (8/24) of this week. The footings will be poured on Monday, August 27th with a targeted installation date of August 31st or September 4th.

Public Works Equipment Items: **1995 Street Sweeper** As was reported in July, the City's 23-year-old street sweeper, purchased in July of 2001 has given up its ghost. Staff is currently assessing several makes and models, including several different types of technology. We hope to present a discussion item in September, with options for an outright purchase, a used purchase, and a lease purchase option. Prior to the sweeper's catastrophic failure, a segment of streets was swept weekly. We would like to continue with this frequency when its replacement is secure.

1992 Sterling Dump Truck: This truck was purchased used by the City in February of 2000. Parts for the truck are no longer made and have become difficult to replace. We are currently working to secure or machine fabricate a part for the accelerator pedal. The vehicle has been placed out of service until the repair can be completed.

Utility Items: The wastewater plant's wet well pumps need repair and will be presented at the September 17th meeting. The City's wireless meter read transmitters in our water meters is no longer manufactured and as we add new or replacement current meters a new transmitter will be to be purchased. The issues that a new wireless reader and software package will also need to be purchased. Staff is currently researching options and alternatives which will be reported in future administrator reports culminating as an agenda item requesting a purchase of new technology. We plan to run the current and future system concurrently until all meters are replaced over time as they wear out from age.

August 6th Meeting Follow-Up: Last meeting's agenda items have been scheduled for September and October agendas with the lone exception will be the pool shade item, and due to its seasonality, will be presented in the spring of 2019. The discussion of keeping chickens in the city will be discussed at the September 17th agenda. The City Hall renovation will be presented at the October 1st regular meeting.

Upcoming September 17th Agenda Items:

- Wastewater Facility Wet Well Repairs
- Receive & File Q2 reports
- Farmer's Market Management & Operation Agreement
- Discussion of Street Sweeper Purchase
- Appointment of LKM Voting Delegates
- Executive Session Related to Attorney Client Privilege (*Tentative*)

Respectfully Submitted,
Brian W. Silcott

GOVERNING BODY COMMENTS

None

EXECUTIVE SESSION

MOTION: Councilmember *Torske* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship K.S.A. 75-4319 (b)(2); personnel matters of non-elected personnel K.S.A. 75-4319 (b)(1); preliminary discussion relating to the acquisition of real estate K.S.A, 75-4319 (b)(6) with the City Administrator and the City Attorney. The City Council will reconvene the open meeting in the City Council Chambers after 30 minutes at 9:20 p.m. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

The City Council recessed into executive session at 8:50 p.m. and reconvened at 9:20 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

MOTION: Councilmember *Torske* moved to recess into executive session for an additional 15 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship K.S.A. 75-4319 (b)(2); personnel matters of non-elected personnel K.S.A. 75-4319 (b)(1); preliminary discussion relating to the acquisition of real estate K.S.A, 75-4319 (b)(6) with the City Administrator and the City Attorney. The City Council will reconvene the open meeting in the City Council Chambers after 30 minutes at 9:20 p.m. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

The City Council recessed into executive session at 9:20 p.m. and reconvened at 9:35 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

ADJOURNMENT

MOTION: Councilmember *Torske* moved to adjourn the regular meeting. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 9:37 p.m.
Teri Laymon, City Clerk*