

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, AUGUST 17, 2020**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday August 17, 2020. Councilmember Zimmerman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Larry Zimmerman, Sarah Leland, Brent Traylor, and Michael Proctor.

Also present were; Brian Silcott, City Administrator; Micah Scoggan, City Planner; Fred Farris, Police Chief; Thatcher Moddie, Administrative Fellow; Harlan Foraker, City Engineer; and Brook Brandenburg, Public Works Director.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the Agenda as presented. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPOINTMENT OF JAMIE COYNE TO THE PLANNING COMMISSION

Thatcher Moddie, Administrative Fellow stated that the Planning Commissioners operates on a 3-year term basis with 1/3 of the Planning Commissioners being re-appointed each year. The Mayor appoints the Commissioners to office, and they are confirmed by the Governing Body.

Jamie Coyne was appointed in 2017 to replace Commissioner Ed Knox. Following his first term Commissioner Coyne would need to have another 3-year term renewed this year by approval of the Governing Body.

MOTION: Councilmember *Leland* moved to approve the Consent Agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA

The following was submitted to the City Council for approval:

Approval of Minutes:

Regular Meeting – August 3, 2020

Special Meeting – August 4, 2020

Accounts Payable:

August 5, 2020 for \$420,734.61

August 12, 2020 for \$115,982.86

Receive and File Boards and Commissions
Library Board – July 13, 2020
Planning Commission – July 13, 2020

MOTION: Councilmember *Traylor* moved to approve the Consent Agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

ST. ANDREWS PHASE 4 GO BONDS SALE AUTHORIZATION RESOLUTION

Brian Silcott, City Administrator, presented a resolution authorizing the offering for sale of General Obligation Bonds Series 2020-3 for \$685,000. The City selects Gilmore & Bell as Bond Counsel and Stifel, Nicolas, and Company as the City’s Financial Advisor (FA) and authorizes the FA to proceed with the offering of General Obligation (GO) bonds. The resolution authorizes the preparation and distribution of a preliminary official statement related to the placement of the bonds. The resolution also directs staff and the Mayor to prepare the necessary documents to proceed with this issuance. The resolution sets the sale of the bonds at the Tuesday, September 8, 2020 Regular City Council meeting. The term of the notes will be from 2022 to 2041 with payments made beginning April; 1, 2020, on April 1 and October 1 of each calendar year. The bond sale amount totals \$685,000. The 2020-3 issuance will be redeemable on October 1, 2027. The Series 2017-1 GO temporary notes will be retired with this issuance. This issuance will bring the City of Goddard’s GO indebtedness to \$17,167,000.

After passage of the proposed resolution the next action to be taken by the City Council will be at the September 8th for the acceptance of the lowest bid, adoption of the bond resolution and ordinance and authorization of its publication, and acceptance of the Final Official Statement.

Brian Silcott recommended the City Council adopt the proposed resolution as presented.

MOTION: Councilmember *Proctor* moved adopt said resolution. The motion was seconded by Councilmember *Traylor*. The motion passed unanimously.

Resolution 20-12

CITY ADMINISTRATOR’S REPORT

Brian Silcott reviewed the following City Administrator’s Report dated August 17, 2020:

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of August 3, 2020
Date: August 3, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, August 17, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present.

STAR Bond: Construction of the aquatic center/natatorium continues to make significant progress the construction of the pool roof trusses is complete, and installation of the rooftop is ongoing. After the roof is constructed work on the interior will begin. Further dirt work around the site has also increased

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in the last two weeks. The open area at the top left-hand side is the aquatic park, which is privately funded and beyond the scope of the City's participation in the project. The picture on the right is looking east at the dirt work for the health club. Almost the entirety of the interior work requires preorder processing. Below is a list of STAR Bond project funds and updated pictures of the development. There have been no new project fund distributions since March.

Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. The project has issued \$2,939,300 in temporary notes having paid \$1,267,691.08.

Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below is an updated picture of the dirt work and recent paving completed for the development. Clover Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,427,819.33 paid.

RCUT Project: KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with TranSystems late this week to review the changes. The project continues to be on pace for a September 24, 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.

183rd Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183rd Street West & US-54/400/Kellogg. On June 9th we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). The notice to proceed with the solicitation of bids is anticipated any day. The approved construction budget is \$656,000 with KDOT covering the cost of construction. This is project # 2020-02 and KDOT Project #87 KA-5215-01.

2nd Street Project: The project was approved at the July 6th meeting and was completed the week of July 27th. The project budget is \$16,234 allocated to the Street Fund's annual Street Maintenance Program (40-410-8410). As discussed at the July 6th meeting and during the CIP discussion, upon completion the City Engineer & Public Works Director will assess the repair and if successful and approved by the City Council will be applied to the remaining unpaved streets as part of the 2020 road maintenance program. If unsuccessful, staff will present additional options in the autumn as part of the 2020 street maintenance program.

119th Street Water Valve: The water valve installation that was approved at the July 6th meeting and was found to have a non-standard size valve that required a special order briefly delaying the project has been completed. The 8" water valve cost totaled \$6,630.00 and is being allocated to line item 82-620-6150

CDBG COVID Grant: The City's application for the Small Cities Community Development Block Grant (CDBG) Corona Virus Supplement Program funding has been approved for \$132,000. City staff will be reaching out to local businesses over the next several weeks to receive applications for the distribution of funds. Fund distribution must be completed by September 20, 2020 as the unspent funds will be returned to HUD after that date.

St. Andrews 4th Addition Assessment Bonds: Staff will present a bond sale resolution at the August 17th City Council meeting. This resolution will authorize the solicitation of bids for the 20-year General Obligation Bonds. The final action of the City Council on this item will occur at the Tuesday, September 8th City Council meeting where another bond resolution and bond ordinance will be considered to accept the best bid (due at 1100) and finalize the sale of the bonds.

Respectfully Submitted,
Brian W. Silcott,

City Administrator

GOVERNING BODY COMMENTS

Councilmember Leland asked if staff was still taking payment plans or if shut-offs have resumed. Brian Silcott explained that shut-offs are scheduled for September.

Councilmember Zimmerman stated that being a councilmember has not always been easy but stated that all of the people he has worked with over the last eighteen years has always stepped up to the task of making Goddard a better place to live. Zimmerman added that as a member of the Council he hopes that they can come together and look to the future and improve how Goddard functions and make Goddard a better place to live for people who are wanting to make Goddard their home.

ADJOURNMENT

MOTION: Councilmember *Proctor* moved to adjourn the regular meeting.
Councilmember *Leland* seconded the motion. The motion carried unanimously.

Meeting adjourned at 7:19 pm.
Teri Laymon, City Clerk