

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, AUGUST 5, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday August 5, 2019. Mayor Blubaugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were, Joe Torske, Larry Zimmerman, Sarah Leland, Brent Traylor.

Also present were: Teri Laymon, City Clerk; Micah Scoggan, City Planner; Fred Farris, Chief of Police; Thatcher Moddie, Administrative Fellow; Matt Lawn, City Treasurer and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

Brian Silcott, City Administrator, requested to remove item H.2 Elk Ridge Phase 3 Water and Sanitary Sewer Improvement Bid Awards.

MOTION: Councilmember *Torske* moved to approve the agenda as amended. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Phillis Curtis, 404 North Goddard Road, stated that the Seniors use the Community Center for numerous events and stated that the condition of the building is a disgrace. Curtis suggested the City build a new community center across the street and tear down the current building for parking.

Jake Biggs, 1938 McRae Drive stated that he is working on an eco-project and wanted to know who he should get in contact with. He was instructed to get in touch with Thatcher Moddie.

APPOINTMENT TO GODDARD LIBRARY BOARD

MOTION: Councilmember *Torske* moved to approve the appointment of Lisa Coyne, Tamera Judd, Margo Rakes, Lisa Stoller, and Sharie Lauer to the Library Board. Councilmember *Leland* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Torske* moved to approve the reappointment of Vicki Luthi to the Library Board. Councilmember *Leland* seconded the motion. The motion carried unanimously.

APPOINTMENT TO THE GODDARD PARK BOARD

MOTION: Councilmember *Torske* moved to approve the appointment of Tim Weliky to the Park Board. Councilmember *Leland* seconded the motion. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated July 15, 2019
- Accounts Payable dated June 25, 2019 for \$146,527.35
- Accounts Payable dated July 5, 2019 for \$21,069.61
- Accounts Payable dated July 09, 2019 for \$18,312.83
- Accounts Payable dated July 29, 2019 for \$401,345.76

MOTION: Councilmember *Zimmerman* moved to approve the consent agenda as presented. Councilmember *Taylor* seconded the motion. The motion carried with Councilmember Torske abstaining.

RECEIVE AND FILE LIBRARY DIRECTOR SEARCH AND BOARD TRAINING UPDATE

Lisa Dodson, Public Policy and Management Center, Division of Diversity and Community Engagement, provided a summary of the strategic plan that the Public Policy and Management Center (PPMC) at Wichita State University began in January 2019 to assist the Goddard Public Library (GPL) with the following tasks: hiring a new director; developing board leadership skills; and creating a step-by-step organizational work plan for implementation of the first-year strategies identified in the library's strategic plan. Dodson provided a list of joint recommendations for the City of Goddard and Library Board:

1. Change the Library's budget planning cycle to align with the City of Goddard. This will insure appropriate time for planning, funding requests, and transparency.
2. Quarterly presentations to Goddard City Council on the progress of the strategic plan.
3. Conduct an independent audit of finance and assets. This practice is common and valuable when changes of leadership occur; and it provides a starting point and foundation for incoming directors.
4. Formal recognition of outgoing board members and their service to the community.

ADOPT 2020 OPERATING BUDGET

On July 1, 2019 the City Administrator's proposed budget was presented to the City Council. The 2020 Proposed Budget and the 2019-2024 Capital Improvement Program have been posted to the City's website at www.goddardks.gov and all meetings and meeting recaps have been posted to social media. The purpose of the public hearing is to receive final comment from the public before adopting the proposed budget.

The Proposed Budget does not raise City of Goddard personal property taxes. The proposed budget maintains a consistent mill levy of 33.230; with 29.281 going for general government operations, 0.980 to debt service, and 2.969 to the City's Library. The 2020 Proposed Budget totals \$9,626,388. Interfund transfers, appropriated reserves, and discretionary outlay accounts for \$1,638,400 of the total amount. The City's valuation for the 2020 operating budget totals \$43,692,769, which is an increase of \$1,837,720, over the current \$41,854,897 assessed valuation.

Mayor Blubaugh opened the public hearing at 7:33 p.m. for any verbal or written comments. There being no comments Mayor Blubaugh closed the public hearing.

MOTION: Councilmember *Torske* moved to approve the proposed budget as presented. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

STAR BOND REDEMPTION RESOLUTION

Brian Silcott, City Administrator, stated the STAR Bond district was created on December 17, 2012 with the unanimous adoption of Ordinance 736 and was approved by the State of Kansas on January 16, 2013. The City Council approved the STAR Bond project plan on April 21, 2014 with the unanimous passage of Ordinance 755. The State of Kansas approved the Goddard STAR Bond project plan on May 8, 2014. The City Council authorized the issuance of no more than \$31,000,000 in special revenue STAR Bonds on September 15, 2014. The bonds were issued and delivered in a private placement on September 29, 2014.

The 2014 issuance totaled \$29,400,000 (\$600,000 discount) with a fixed interest rate of 6.375% and payments on June 1 & December 1, 2015 to June 1, 2034.

Silcott added the current interest rate environment has created an opportunity for the City to generate significant savings in its debt payments by refinancing the 2014 issuance. This will also create an opportunity to more quickly capture potential STAR Bond district sales tax revenue should the debt be retired sooner than anticipated by reducing the amount of interest being paid over the life of the issuance. The net present value savings will exceed more than \$1,600,000 annually.

Due to the volatile nature of the interest rate environment, the Mayor and/or City Council President to execute the necessary documents to capture maximum benefit to the timing of the bond sale. The amount to be refinanced will not exceed \$29,000,000. The net present value of savings will not be less than 4% of outstanding principal bond amount. The new issuance term duration will be 2019 to 2034. The life of the original debt issuance remains unchanged. The City is retaining Gilmore & Bell as Bond Counsel; Crews & Associates; with financial market analysis conducted by the City Administrator.

MOTION: Councilmember *Traylor* moved to adopt a resolution authorizing the offering for sale of sales tax special obligation refunding revenue bonds, series 2019 (olympic park star bond project), of the city of goddard, Kansas. Councilmember *Leland* seconded the motion. The motion passed unanimously.

Resolution #19-24

RESOLUTION AUTHORIZING SIGNATURES BANK OF THE WEST

Matt Lawn, City Treasurer stated the City's Authorized signatories at Bank of the West need to be updated. Policy requires that all checks issued by the City have signatures from three authorized officials. One former employee was an authorized signatory, and we need to replace her with another signer.

Staff recommends that the council approve the proposed resolution and establish the following city officials as our authorized signatories:

Brian Silcott, City Administrator
Jamey Blubaugh, Mayor
Matt Lawn, City Treasurer
Teri Laymon, City Clerk
Lorie Devaney, Assistant City Clerk,
Cathy Schroeder, Municipal Court Clerk (NEW)

MOTION: Councilmember *Zimmerman* moved to adopt a resolution updating the authorized signatures for signing checks. Councilmember *Torske* seconded the motion. The motion passed unanimously.

Resolution #19-25

POLICE DEPARTMENT OVER HIRE REQUEST

Police Chief Fred Farris stated for the last year Officer Jason Wolff has been told that he may be required to take a Navy active duty assignment that would likely be a two-year deployment. On July 26th, 2019 he received orders placing him on active duty for 12 months with instruction that it will likely be reissued for an additional 12 months, placing him on active duty until 2021. Although Officer Wolff will be assigned to his reserve post in Wichita, he will be off the city payroll until his release from active military service.

Farris added that all employers are required to maintain positions for employees during active duty military service, however being without a police officer for two years will place undue hardship on scheduling and staff. The Police Department has been analyzing need for future officers to be added based on the growth of the city, increased call load, and future development. Our plan was to use 2020 as an evaluation year and propose adding staff in 2021. The Police Department is currently conducting a hiring process to fill one vacant position. With council approval, we would over hire one additional position now that would keep us at our full approved compliment of thirteen (13) sworn police officers during Officer Wolff's deployment and bring our authorized staff to fourteen (14). As budget preparation for 2021 takes place we would then have a clearer picture of our staffing needs for 2021.

There would be little if any impact to the Police Department Personnel Costs as Officer Wolff will be off the city payroll during his deployment. There is always the possibility that he could be released after 12 months although that is unlikely. In that event, the additional costs for the fourth quarter of 2020 would be:

\$28,820 for a non-certified officer hire

\$30,250 for a fully certified officer hire

Enough reserves will be available in 2020 to fund the additional costs.

MOTION: Councilmember *Torske* moved to authorize the hiring of an additional police officer. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of August 5th
Date: August 5, 2019

Below is a brief update on City operations, projects, and future agenda items for the City.

Kellogg & Crowne Drive Signalization/RCUT: The project has been approved for the additional \$300,000 and will now total \$1,800,000 in construction cost. Staff will present the project agreement with KDOT and the design agreement with Transystems at the August 15th meeting.

183rd Pathway: This project is substantially complete.

North Park: The survey and legal description will be presented to the City tomorrow by the surveyor. The sale agreement should be available for consideration at the August 15th or September 3rd meeting. The delay was because of additional survey work for the various properties included in the transaction.

Water Well Meter Installation: The installation of the magnetic meters for the water wells has been completed and are fully operational.

Splash Pad Water Softener: Staff met with Dondlinger about building design alternatives to house a large capacity water softener for the splash pad. The Governing Body can anticipate receiving an agenda report for the project in September.

Ideatek Service Agreement: The City has been approached by wireless telecom provider Ideatek to provide service to the Goddard area. The company is headquartered in Buhler, Kansas. City Attorney Ryan Peck and I are working on a right-of-way service agreement (formerly known as franchise agreement) with the company. We hope to have a document for your consideration at the August 15th or September 3rd meeting.

Playground Expansion: The playground expansion approved by the Governing Body in May is underway. Public Works is relocating the pea gravel and we expect the poured in place surface to begin late this week. We are working to limit the downtime of splash pad & playground. Facebook is being used to our neighbors and community members up to date.

WAMPO Project Application: City Planner Micah Scoggan and I have submitted an application for the Metropolitan Transportation Plan (MTP). The application contains two project requests; a pedestrian bridge across US-54/400 and a multimodal (bike lane & turn lane into subdivisions) roadway enhancement of 183rd Street.

City Council Minutes
August 5, 2019

2019 Roadway Maintenance: The 2019 spring/summer street maintenance has been completed. Below is a list of the streets where was completed.

July 25 – Autumn Blaze: W. Winterset Circle and N. Oak St. North of W Poplar St.
July 25 – Elk Ridge: The west end of Elk Ridge Drive
July 26 – St. Andrews: N. Lake Edge Circle
July 26 – Old Town: Timmy Ct. and far west Easy St.
July 29 – St. Andrews: E. Eastridge Street from the Eastridge Ct. cul-de-sac and N. Lake Edge Circle. St. Andrews St. from E. Eastridge St. to N. Lake Edge Circle
July 29 – Elk Ridge: Clearstone St. from Elk Ridge Dr. to Dakota St.
July 30 – St. Andrews: E. Eastridge St from St. Andrew to and including the Eastridge Ct. and E. Eastridge Ct. cul-de-sacs
July 31 – St. Andrews: St. Andrew St. from St. Andrew Ct. to E. Eastridge St. including E. St. Andrew Ct.
July 30 – Elk Ridge: Elk Ridge Dr. from Clearstone St. to 183rd
July 31 – Elk Ridge: Elk Ridge Dr. from entryway to the west
August 1 – Elk Ridge: Entry way and Clearstone St.
August 1 – St. Andrews: N. Lake Edge St. from St. Andrew to N. Lake Edge Circle
August 2 – St. Andrews: St. Andrew St. from 183rd to and including St. Andrew Ct.
August 2 – Elk Ridge: Clearstone St. from cul-de-sac to Dakota St.
August 2 – Elk Ridge: Elk Ridge Dr. from the entry way to Clearstone St.
August 5 – Old Town: W. South Street from Main St. West and S. Spruce St. to 23rd St. and Melton Dr. between Brazos and Swanee Dr.

Respectfully Submitted,
Brian W. Silcott,
City Administrator

Fred Farris, Police Chief thanked Chamber Director Angie Duntz, there was a great turn out for National Night Out.

GOVERNING BODY COMMENTS

Councilmember Torske expressed his disappointment with Circle C Paving regarding street repairs.

Councilmember Zimmerman expressed his concern regarding the public demonstrations across the United States and stated he wants to be sure that our Police Department knows how to handle it.

Councilmember Traylor thanked the Library Board for attending the City Council Meeting.

Mayor Blubaugh thanked all who helped with National Night Out.

ADJOURNMENT

MOTION: Councilmember *Traylor* moved to adjourn the regular meeting.
Councilmember *Zimmerman* seconded the motion. The motion carried
unanimously.

Meeting adjourned at 7:05 pm.
Teri Laymon, City Clerk