

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, AUGUST 3, 2020**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday August 3, 2020. Mayor Blubaugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Hunter Larkin, Larry Zimmerman, Sarah Leland, Brent Traylor, and Michael Proctor.

Also present were; Brian Silcott, City Administrator; Micah Scoggan, City Planner; Fred Farris, Police Chief; Thatcher Moddie, Administrative Fellow; Harlan Foraker, City Engineer; and Brook Brandenburg, Public Works Director.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the Agenda as presented. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Stephanie Mount, 1918 Summerwood Street, stated that she has six children and said that they rely on the Library for important programs and activities. Mount stated that she thinks it is important for the City to continue to support the library. With expanded programming the library can do more.

APPROVAL OF THE CONSENT AGENDA

The following was submitted to the City Council for approval:

Approval of Minutes:
Regular Meeting – July 20, 2020

Accounts Payable:
July 22, 2020 for \$14,542.48
July 29, 2020 for \$56,219.35

MOTION: Councilmember *Leland* moved to approve the Consent Agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CONSIDER PURCHASE OF SALT BRINE GENERATOR AND STORAGE

Brooke Brandenburg, Public Works Director requested approval to replace the old worn brine generator and storage system with a new, modern Accubatch Brine Maker and ten-thousand-gallon storage tank. The Accubatch Brine Maker is a semi-automatic brine generation system that includes automatic salinity control and operates on a single-phase electrical system that allows the unit to be installed anywhere and used without special training or certifications. The

generator produces 800 gallons of brine solution in 20 minutes. To assure there is an adequate brine available to address a surprise winter event we are also asking to purchase a new ten-thousand-gallon storage tank and stainless-steel brine transfer pump. Below is a detailed list of requested items:

Item	Cost
Accubatch Brine Generator	29,500.00
10,000 Storage tank	8,000.00
Brine Transfer Pump	1,500.00

The cost of purchasing the Accubatch Brine Maker, a transfer pump and a ten-thousand gallon-storage tank is \$39,000 and will be allocated 100% to Equipment Reserve Fund 81-430-7350.

MOTION: Councilmember *Zimmerman* moved to approve the purchase of the Accubatch Brine Generator, a 10,000 storage tank and a brine transfer pump for \$39,000 and to allocate the expenditure as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

RUSTIC CREEK ENGINEERING SERVICE AGREEMENT

Brian Silcott, City Administrator, presented a proposed agreement between the City and Garver, LLC. that provides for the design of bond financed improvements consisting of paving, storm sewer, water system, and storm water system improvements. Staff recommends using the developer's engineering firm Garver, LLC as this firm provided the preliminary engineering services for the platting of the Rustic Creek subdivision.

Payment will be upon submission of invoice by Garver, LLC and approval by the City. The amount to be paid is \$187,660 and will be paid by the City through the temporary note and special assessment processes.

Silcott recommend the City Council approve the Rustic Creek Engineering Service Agreement with Garver, LLC, and authorize all necessary signatures, contingent upon receiving the letters of credit.

MOTION: Councilmember *Zimmerman* moved to approve the proposed Engineering Service Agreement and authorize all necessary signatures, contingent upon receiving the letters of credit. The motion was seconded by Councilmember *Leland*. The motion passed unanimously.

RECEIVE AND FILE 2020 SECOND QUARTER DEPARTMENTAL REPORTS

Brian Silcott reviewed the City Vision, Mission Statement and Values that Staff selected for themselves and the people that they work for, including: People First, Stewardship, Solution Oriented, Collaborative, Effective and Efficient.

Silcott presented the Goddard's Strategic Cycle and reviewed the surrounding area's mill levy compared to the City of Goddard, which was the lowest City mill levy out of eight.

Brian Silcott presented the Second Quarter Administration Report.

Chef Fred Farris provided a quick overview of the Second Quarter Report for the Police Department.

April Hernandez, Library Director, presented and reviewed the Second Quarter Report for the Municipal Library.

Brooke Brandenburg, Public Works Director, reviewed the Second Quarter Report for Public Works.

Brian Silcott reviewed the Second Quarter Financial Report.

CITY ADMINISTRATOR'S REPORT

Brian Silcott reviewed the City Administrator's Report dated August 3, 2020:

GOVERNING BODY COMMENTS

Councilmember Zimmerman asked if it was possible to utilize the shed in the new park to store some equipment in for the winter. Brooke Brandenburg stated that security was a concern for right now, but it could be utilized in the future.

Councilmember Traylor commented on the appearance of the Community Center. Traylor said it at least needs a coat of paint, guttering, etc.

Mayor Blubaugh asked what is happening with the water rates. Brian Silcott said that now that the budget is completed the City Administrator and the City Treasurer will be working on the rate adjustment and should have something in the 3rd quarter.

Mayor Blubaugh read a resignation letter and requested approval of his resignation as Mayor.

MOTION: Councilmember *Zimmerman* moved to accept the resignation request from Mayor Jamey Blubaugh. Councilmember *Traylor* seconded the motion. The motion carried with *Leland* voting no.

ADJOURNMENT

MOTION: Councilmember *Zimmerman* moved to adjourn the regular meeting. Councilmember *Leland* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:10 pm.
Teri Laymon, City Clerk*