

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, JULY 19, 2021**

The Goddard City Council met in a Regular Session at Goddard City Hall on Tuesday, July 19, 2021. Mayor Larkin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Larry Zimmerman, Sarah Leland, Brent Traylor, and Michael Proctor.

Also present were Brian Silcott, City Administrator; Teri Laymon, City Clerk; Matt Lawn, Finance Director; Brooke Brandenburg, Public Works Director; Micah Scoggan, Community Development Director; Thatcher Moddie, Assistant to City Administrator; Lance Beagley, Interim Police Chief; Harlan Foraker, City Engineer, Ryan Peck, City Attorney.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the agenda as presented. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Chris Cole, 426 Main Street, stated that he was interested in purchasing the property at 101 North Cedar, that is under condemnation of the City. Cole stated he was working out a deal with the property owner, but the Community Development Director warned that any purchase prior to the resolution of the condemnation could result in a financial loss. Micah Scoggan, Community Development Director clarified that he simply was not trying to deter Mr. Cole from purchasing the property, but that it might not be in his best interest if the City Council decides to acquire the property by eminent domain.

Discussion ensued regarding the steps that are taken in eminent domain and when a good time would be for the City Council to discuss their interests in the property.

RECOGNITION OF CAPTAIN LANCE BEAGLEY AS INTERIM POLICE CHIEF

Brian Silcott stated with the recent retirement of our former Police Chief, Captain Lance Beagley is the first in line for the Interim Police Chief Position. We look forward to Lance gaining this valuable experience and learning more about the position. Lance will be attending all council meetings and presenting reports and requests on behalf of the Goddard Police Department. Lance has spent his entire career in law enforcement, including 15 years in Goddard and is more than qualified to handle this position of leadership in the interim.

RECOGNITION OF MICAH SCOGGAN FOR PROMOTION TO COMMUNITY DEVELOPMENT DIRECTOR

Brian Silcott stated that Micah Scoggan was hired as City Planner and Code Enforcement Officer in early 2019. Since then, Micah has advanced the department in many ways. A few of those being restructuring the online permitting process, improving relationships and progress with the

Planning Commission, promoting business growth, recruitment, and retention, building the Code Enforcement Department, updating tap fees and much more. Micah has been an incredible addition to the Goddard team and the city! He chose to make Goddard his home with his Wife Ashley and their two children. We are happy to promote Micah to the Director of Community Development in order to continuously enhance Goddard and our planning and development in the future.

CONSENT AGENDA

The following was submitted to the City Council for approval:

1. Approval of Minutes
 - a. Regular Meeting – July 6, 2021
2. Accounts Payable
 - a. July 14, 2021 for \$263,821.75
3. Receive and File Boards and Commissions
 - a. Library Board – June 14, 2021
 - b. Planning Commission – June 14, 2021

MOTION: Councilmember *Leland* moved to approve the agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

SERIES 2021-3 ACCEPTANCE AND RESOLUTION AUTHORIZING ARBOR CREEK PHASE 2 G.O. TEMPORARY NOTE SALE

Brian Silcott presented a resolution authorizing the sale, issuance, and delivery of General Obligation Temporary Notes, Series 2021-3 for Arbor Creek Addition Phase 2.

At the June 21, 2021, regular City Council meeting, the City Council accepted petitions and authorized the improvements for Phase 2 Arbor Creek Addition with the adoption of the resolutions listed below:

- Res. 21-28 Sanitary Sewer – Phase 2 \$165,000
- Res. 21-29 Storm Water Sewer – Phase 2 \$171,000
- Res. 21-30 Paving – Phase 2 \$389,000
- Res. 21-31 Water Distribution – Phase 2 \$157,000

The resolution presented is based upon a July 19, 2021, 11:00 a.m. bid submittal. The resolution accepts the best bid for the issuance of \$930,000 in aggregate principal amount to pay for the cost of sanitary sewer, storm water sewer, paving, and water distribution for Phase 2 Arbor Creek Addition.

Silcott recommend the City Council accept the best bid from Country Club Bank with a true interest rate of .593861% and net interest cost of \$17,414.25 and direct the Mayor and Clerk to execute the bid form selling the Notes to the best bidder.

- MOTION:** Councilmember *Zimmerman* moved to accept the bid from Country Club Bank as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.
- MOTION:** Councilmember *Proctor* moved to waive the reading of the resolution. Councilmember *Traylor* seconded the motion. The motion carried unanimously.
- MOTION:** Councilmember *Leland* moved to adopt said resolution. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

Resolution 21-35

BID AWARD FOR NEW CITY HALL A/C UNITS

Thatcher Moddie, Assistant to the City Administrator, stated that recently, the air condition in the city council chambers or court room went out. Upon further inspection, two units are twinned together and one of those units (Lennox) is not functional and nearly beyond repair. There is a matching unit next to it (Lennox) that could go out at any time. Four companies all recommended replacing and installing two new units, twinning them together and moving a newer unit (Carrier) over two spaces to better power City offices and having two new matching units to be twinned together to power the council chambers, break room, server room, and numerous Police Department offices.

Moddie presented bids from three companies. More companies were offered to bid, but only three came and put together quotes. Additionally, bids for future service work and routine maintenance were sought out.

Air Source: Air Source recommended two new (Ruud) units installed at a cost of \$9,200 and moving an existing (Carrier) AC unit at a cost of \$1,650. They also recommended moving a supply duct to better feed the PD area and a yearly service plan of all A/C units at a cost of \$3,300. The bid total is **\$14,150**.

Hanna: Hanna Heating & Air Co. recommended installing two new (Ruud) units at a cost of \$6,410. Next, they quoted \$1,200 to move an existing (Carrier) AC unit to a new placement. Lastly, the quote for yearly service on all AC units is \$1,320 per year for a total quote cost of **\$8,930**. (Includes 5 year warranty on Compressor, 1 year on parts)

Fenix: The quote to move a new Carrier Unit to the far west and install two new (Lennox) AC units and fit coils is \$8,326.00. The planned service cost is \$1,106.30. The total cost of this job would be **\$9,432.30**. (Includes 5 year warranty on compressor and parts)

Moddie added that the service plan will be allocated to the General Fund City Hall Repair and Maintenance Buildings line item 10-150-6140. The new AC units will be allocated to 90-150-7370 Capital Improvement Fund, City Hall, Furniture & Fixtures

Moddie recommended the City Council go with the best bid from Hanna Heating and Air for **\$8,930**.

The City Council discussed the warranties and availability of the products.

MOTION: Councilmember *Traylor* moved to approve the bid from Fenix for the amount of \$9,432.30 due to the warranty and availability. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

RESOLUTION AMENDING THE MASTER FEE SCHEDULE REMOVING THE VENDOR FOOD TRUCK LICENSE

Micah Scoggan, Community Development Director stated City staff has received a request from Council Member Sarah Leland to return to the City's past practice of not charging for food trucks.

Scoggan stated, at the November 17, 2014, City Council Meeting, the City Council adopted a resolution establishing a consolidated Master Fee Schedule to assist city staff and the public in quickly locating the appropriate fees. Food trucks have become more prominent in cities recently and date back to chuck wagons during the early pioneer era. They not only serve to fill a gap for restaurants in the city but help facilitate a communal aspect for events and attract business from the surrounding area.

The proposed resolution removes/deletes the license fees charged to food and ice cream trucks from the City's Master Fee Schedule. There are no other changes, amendments, additions, or deletions to the City's Master Fee Schedule. The chart below contains the two items removed from this proposed amendment.

MOTION: Councilmember *Proctor* moved to adopt the resolution amending the Master Fee Schedule to delete the license fees charged to food and ice cream trucks. Councilmember *Leland* seconded the motion. The motion carried unanimously.

Resolution #21-36

2021 SECOND QUARTER REPORTS

Brian Silcott, City Administrator reviewed the Vision Statement, Mission Statement and Values important to the organization and explained Goddard's strategic cycle.

Teri Laymon, City Clerk reviewed the Administration Second Quarter Report.

Lance Beagley, Interim Police Chief reviewed the Second Quarter Report for the Police Department.

April Hernandez, Library Director, reviewed the Public Library Second Quarter Report.

Brooke Brandenburg, Public Works Director reviewed the Public Works Second Quarter Report.

Micah Scoggan reviewed the Planning and Code Enforcement Second Quarter Report.

Matt Lawn reviewed the Second Quarter Financial Reports.

AUTHORIZE PUBLICATION OF THE NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING FOR THE 2022-2023 OPERATING BUDGET

Matt Lawn, Finance Director explained that the 2022-2023 Proposed Budget and the 2021-2026 Capital Improvement Program have been developed over the past couple of months with input from the public and direction from the Governing Body. The proposed budget before has been completed through the diligent work of the City's Finance Director Matt Lawn. The proposed budget and CIP have been developed to reflect the vision of our neighbors, the desires of the Governing Body, and to fulfill the City's mission: Goddard: A vibrant community, growing and accessible; the destination for a family oriented active lifestyle.

Lawn further explained that the proposed budget does not raise City of Goddard personal property tax rates. The proposed budget maintains a consistent mill levy of 33.226; with 29.226 going for general government operations, 1.000 to debt service, and 3.000 to the City's Library. The 2022 Proposed Budget totals \$14,335,871. Interfund transfers, appropriated reserves, and discretionary outlay accounts for \$10,162,100 of the total amount. The City's valuation for the 2022 operating budget totals \$51,169,718, which is an increase of \$4,267,659 (9%), over the current \$46,902,059 assessed valuation.

The Revenue Neutral Rate Public Hearing and the traditional budget hearing will occur during the regular City Council Meeting on August 16. Lawn recommend the City Council authorize publication of the Notice of Hearing to Exceed Revenue Neutral Rate & Budget Hearing for the 2022 – 2023 Operating Budget.

It was the consensus of the governing Body to authorize the publication for the Notice of Hearing to exceed revenue neutral rate and for the 2022-2023 Operating budget.

CITY ADMINISTRATOR'S REPORT

Brian Silcott reviewed the City Administrator's Report dated July 19, 2021. Silcott provided updates on Goddard Genesis Health Club and on all current residential housing developments currently under construction including Arbor Creek, Clover Leaf, Elk Ridge and Rustic Creek. Silcott noted that KDOT has issued the project's "Acknowledgment of Completion" on the Frontage Road Realignment and issued the construction cost reimbursement totaling \$311,666.91.

Silcott reviewed the notable upcoming agenda items.

GOVERNING BODY COMMENTS

Councilmember Zimmerman asked for clarification on the trim color for the Community Center regarding the upcoming painting project.

Councilmember Zimmerman commented on the three lots along the old railroad and asked if staff could find out who the proper owners of the property are. City Attorney Ryan Peck recommend the City get a title report on the property. The Governing Body was in consensus to obtain a title report on the properties in question.

Councilmember Leland asked if Public Works Department is sufficiently staffed. Brooke Brandenburg stated the department is currently advertising for one employee at the current time and said he is working on becoming more efficient with the employees that is currently employed.

ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular meeting. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

Meeting adjourned at 8:55 pm.
Teri Laymon, City Clerk