

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, JULY 16, 2018**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, July 16, 2018. Mayor Jamey Blubaugh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Council President Enrique Ramirez provided the invocation. Council members present were Larry Zimmerman, Enrique Ramirez, Brent Traylor and Brook Brandenburg. Councilmember Joe Torske was absent.

Also present were: Brian Silcott, City Administrator; Craig Crossette, Assistant to City Administrator; Teri Laymon, City Clerk; Matt Lawn, City Treasurer; Fred Farris, Police Chief; Harlan Foraker, City Engineer; and Ryan Peck, City Attorney.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the agenda. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of the Minutes of the July 2, 2018 regular city council meeting and Accounts Payable dated July 11, 2018 for \$168,057.73.

MOTION: Councilmember *Ramirez* moved to approve the consent agenda. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

**CONDUCT A PUBLIC HEARING ON THE 2019 OPERATING BUDGET AND
CONSIDER THE ADOPTION OF THE 2019 OPERATING BUDGET**

Brian Silcott, City Administrator, presented the proposed 2019 Operating Budget which maintains a consistent mill levy of 33.230; with 29.281 going for general government operations, 0.980 to debt service, and 2.969 to the City's Library. The 2019 Proposed Budget for 2018 totals \$9,405,382. Interfund transfers, appropriated reserves, and discretionary outlay accounts for \$2,129,600 of the total amount. The City's valuation for the 2019 operating budget totals \$41,854,846, which is an increase of \$1,826,178, over the current \$40,028,668 assessed valuation.

Mayor Blubaugh opened the public hearing at 7:14 p.m. and with no verbal or written comments, Mayor Blubaugh closed the public hearing.

MOTION: Councilmember *Zimmerman* moved to adopt the 2019 Operating Budget as presented. Councilmember *Brandenburg* seconded the motion. The motion

carried unanimously.

CONSIDER THE PURCHASE OF A CITY HALL FLAG POLE

Craig Crossette, Assistant to City Administrator stated to help residents identify City Hall's destination and promote civic pride, staff has begun discussions to purchase and install a flag pole in front of the City Hall building. The current flagpole located near the community building is too short which causes the flag to touch the side of the building. Furthermore, it is beginning to develop a heavy lean and appears off kilter.

Crossett presented two bids with pricing and sizing as follows:

Flagpoles Etc.

50' Tapered Aluminum Tubing with Flag- \$7,605.00 (\$152.10 per foot)

40' Tapered Aluminum Tubing with Flag- \$6,395.00 (\$159.88 per foot)

35' Tapered Aluminum Tubing with Flag- \$4,216.00 (\$120.46 per foot)

Wind Heaven Inc.

50' Tapered Aluminum Tubing Internal Halyard with Flag- \$10,234.00 (\$204.68 per foot)

40' Tapered Aluminum Tubing External Halyard with Flag- \$6,159.00 (\$153.98 per foot)

35' Tapered Aluminum Tubing External Halyard with Flag- \$4,998.00 (\$142.80 per foot)

Cross stated if the City Council approves the purchase of a new flagpole, staff recommends allocating the expenditure to the General Fund - Administration – Capital Outlay Discretionary line item 10-110-8530.

MOTION: Councilmember *Traylor* moved to approve the purchase of a 40' tapered aluminum tubing external halyard with flag from Wind Heaven, Inc., for \$6,159.00. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

CONSIDER WATER TOWER IMPROVEMENTS

Craig Cross explained that The City of Goddard's water tower received an exterior rehabilitation in June of 2018. During the rehabilitation, the contractor (Maguire Iron Inc.) completed an inspection of the interior of the tower identifying deficiencies that need to be addressed for the tower to maintain its integrity.

The deficiencies noted by Maguire Iron Inc., are:

1. Refurbish Interior Coating System: \$105,000.00
2. Interior Wet Ladder: \$10,000.00
3. Safety Climb (Dry area and Wet): \$12,000.00
4. Drain Valve: \$6,700.00
5. Seal Cathodic Protection Port, Install Gasket, Repair Screen, Touch-up Interior \$6,000.00

Crossette said staff believes that items 2, 3, 4, and 5 should be prioritized over item 1. Items 2-5 should be addressed at the same time as to limit mobilization costs. The ladders (2 and 3) are no

longer OSHA compliant, although they remain legal as they have been grandfathered into compliance. However, for safety concerns they should be replaced. Replacing the crossover pipe with a drain valve (4) will reduce the build-up of condensation and mold on the exterior of the tank. (5) Sealing the CP port and repairing the other deficiencies under item 5 will ensure the tower is well protected from outside debris or precipitation.

Crossette recommended the City Council approve staff recommendation to (2) replace the interior wet ladder, (3) replace the safety climb ladder, (4) replace the drain valve, and (5) seal the cathodic protection (CP) ports, install gaskets, repair screens and touch-up interior of dry area for a total estimated amount of \$34,700, and to allocate the expenditure to the Water Reserve Fund – Water Storage – Repair & Maintenance Utility Infrastructure 82-640-6150.

MOTION: Councilmember *Brandenburg* moved to approve the recommended repairs as presented for \$34,700. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

AWARD ROADWAY TRAFFIC CONTROL MARKING BID

Craig Crossette presented two bids to replace the median striping, parking stalls, and crosswalks which were covered on Main Street by the recent overlay. The bids were \$5,483 from Road Safe Traffic Systems and \$5,703 from Traffic Control Services. Staff recommended awarding the contract to Road Safe Traffic Systems in the amount of \$5,483 because they provided the lowest bid and completed the proper amount of due diligence by making site visits and responding to staff's questions. Staff recommended allocating the expenditure to the Street Fund – Administration – Capital Outlay 40-410-8410.

Mayor Blubaugh recommended adding stalls all the way to Kellogg, and if it takes additional funds to include a contingency.

MOTION: Councilmember *Ramirez* moved to approve award the project to Road Safe Traffic systems for \$5,483 and to include a contingency of \$2,017 to add additional parking stalls if necessary. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the July 16th Regular City Council Meeting
Date: July 16, 2018

Below is a brief update on projects and future agenda items for the City.

City Staffing News: I am pleased to announce the City's newest employee, Goddard Police Officer Devon Keith. Devon currently serves as a public safety officer (police officer/firefighter) with the Augusta Public Safety Department and has done so since 2015. Devon will be sworn in at the August 6th Regular City Council meeting. We look forward to Devon joining our team!

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KDOT Projects: There is nothing new to report on the City's submittal for corridor management funding to align the 183rd & Kellogg north frontage road. The planned project realigns the existing frontage road from its current location on the south side of the First National Bank of Hutchinson to the north side of the bank. Under the corridor management agreement, the state will provide 75%-80% of the construction cost, and the City is to provide engineering/design, right-of-way, utility realignment, & inspection cost to the project.

City Hall Renovation: Thank you to Chief Farris for leading this project. I would also like to thank you to City Engineer Harlan Foraker for his work on design drawings to reflect renovation options. This item will be presented to Council at the August 6th regular meeting.

Planning Commission Notes: The Planning Commission approved the site plan for Braum's Ice Cream & Dairy Store. The Commission acting as the Board of Zoning Appeals approved a variance on the Braum's signage for a height not to exceed of 35 feet. The potential project will be located within Goddard Galleria. The Planning Commission The link to the July 9th agenda packet may be reached: [HERE](#). Other packets can be loaded from the agenda center [HERE](#).

The next bike/pedestrian plan open house will be September 25th at Pathway Church and will be between 6PM & 8PM, please attend if you are able. The Governing Body will review the final draft of the plan later this autumn. A special meeting can be planned for Tuesday, August 28th from 7PM to 8PM with the Governing Body and the Park Advisory Board.

Goddard Gathering: The Goddard Gathering movie night that was planned for Friday, June 22nd was cancelled due to weather. The rescheduled event on Friday, July 13th was cancelled during the cookout due to severe weather. The event will be rescheduled with the movie is Jumanji and is rated PG-13. The July 21st event will show the movie "Inside Out" and Rated PG. The August 10th Goddard Gathering will show the movie "A Bug's Life" and this event will be held at the Goddard Municipal Pool. All times are 6:30PM to 10:30 PM. We hope that you can make it out!

Pavement Preservation Underway: The work on the 2018 maintenance program is complete. A final walk through is planned for later this week.

Dove Estates IRB: City Bond Counsel Kevin Cowan and I met with Dove Estate principal owners on Wednesday, July 11th to discuss the issuance of Industrial Revenue Bonds (IRBs), to include a sales tax and property tax abatement structure identically to the previous IRB for the core facility. The expansion's planned unit development agreement was approved at the April 2nd regular meeting. The expansion at Dove Estates is to construct a memory care unit followed by 37 additional senior housing units. A notice of public hearing to issue IRBs for the Dove Estates expansion will occur at the August 6th regular City Council meeting. The August 20th meeting agenda will include a public hearing and resolution of intent to issue IRBs. We do not anticipate the issuance of bond occurring until 2019 and should any property tax abatement be approved, the abatement would not take effect until 2020.

Monument Sign Ordinance: The City’s monument sign ordinance will take effect on January 1, 2022. Mayor Blubaugh has been approached by a member of the business community to request the Governing Body consider grandfathering existing signage. Staff will draft an ordinance for discussion, review, and comment to this effect. The discussion and draft ordinance will be included on the August 20th regular meeting agenda.

July 2nd Meeting Follow-Up: The street signage at the intersection of Pine & Oak has been replaced. The weeds along Main Street and around the parks have been removed and staff will be making a concerted effort to prevent their reemergence. It is the consensus of staff and several Council members that the spacing offset of the “Goddard” lettering on the water tower is due to sight perspective and has been properly applied.

Upcoming July 16th Agenda Items:

- City Hall Renovation Bid Award
- Dove Estates Notice of Public Hearing
- Chicken Ordinance Review & Comment
- Pool Shade Options

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Mayor Blubaugh commented on having a Farmer’s Market on Thursday nights and Saturday mornings.

EXECUTIVE SESSION

MOTION: Councilmember *Ramirez* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship (K.S.A. 75-4319) (b)(2) for 30 minutes and will reconvene the open meeting in the City Council Chambers at 8:20 p.m. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

The City Council recessed into executive session at 7:50 p.m. and reconvened at 8:20 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

ADJOURNMENT

MOTION: Councilmember *Ramirez* moved to adjourn the regular meeting. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

Meeting adjourned at 8:23 p.m.

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Teri Laymon, City Clerk