

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, JULY 1, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday July 1, 2019. Mayor Blubaugh called the meeting to order at 7:00 p.m. Councilmember Torske led in the Pledge of Allegiance and the Invocation. Council members present were, Joe Torske, Larry Zimmerman, Sarah Leland, Brent Traylor and Brook Brandenburg.

Also present were: Brian Silcott, City Administrator; Teri Laymon, City Clerk; Micah Scoggan, City Planner; Fred Farris, Chief of Police; Thatcher Moddie, Administrative Fellow; and Loan Mills, City Engineer.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Torske* moved to add item H.5 Consensus on STAR Bond redemption and move item H.5 to H.6 and to approve the amended agenda. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

RECOGNITION OF RODNEY ELLIOTT BY GODDARD POLICE DEPARTMENT

Police Chief Fred Farris recognized Pastor Rodney Elliott as the Goddard Police Department Chaplin.

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated June 17, 2019
- Accounts Payable dated June 21, 2019 for \$738.00

MOTION: Councilmember *Brandenburg* moved to approve the consent agenda as presented. Councilmember *Traylor* seconded the motion. The motion passed with Councilmember Torske abstaining.

BID AWARD FOR 400 BLOCK OF 23RD STREET REHABILITATION

Thatcher Moddie, Administrative Fellow presented the following three estimates for 23rd Street Rehabilitation.

\$51,386.00 Circle C Paving

\$55,976.00 APAC-Kansas, INC.

\$64,710.00 Cornejo & Sons, L.L.C

The estimated start/completion dates for each company can be seen below:

Circle C: Estimated completion in October 2018

APAC: Estimated start in early July

Cornejo: Estimated start in August 2019 and completion date in September 2019

Staff recommended the City Council award the rehabilitation bid for 23rd street improvements for an amount of 55,970.00 to APAC, due to the early availability to start the project.

If approved, the \$55,976.00 expenditure will be allocated to the Capital Improvement Fund, Street Improvements, Capital Projects, line item 90-680-8410.

MOTION: Councilmember *Leland* moved to award the rehabilitation bid for 23rd street improvements for an amount of 55,970.00 to APAC, due to the early availability to start the project. Councilmember *Torske* seconded the motion. The motion passed unanimously.

APPROVE VEHICLE PURCHASE FOR POLICE DEPARTMENT

Fred Farris, Police Chief stated on June 5, 2019 a Goddard police officer was involved in a minor injury accident with another vehicle at US 54 (Kellogg) and Main Street. He was operating Vehicle #31, a marked 2016 Chevrolet Tahoe, and the vehicle sustained damage rendering it a total loss.

ENC Insurance Services was provided all the requested information on the vehicle, tow costs, and costs associated with removing equipment and upfitting a new vehicle. The insurance settlement, less the \$500.00 deductible, came to \$43,299.74.

TCS Upfitting was able to locate a new, 2019 Chevrolet Tahoe, and secured it on our behalf realizing the equipment for #31 would still fit a 2019 model.

Farris provided a list of costs that would be associated with the purchase and upfitting of that new vehicle:

- Vehicle purchase from TCS - \$36, 552.25
- Paint by Norris Collision - \$1801.50
- Graphics package from Universal Products - \$445.11
- TCS upfitting costs - \$7355.00

The total cost of replacement is \$46,153.86 leaving a balance of \$2,854.12 not covered by insurance.

Farris recommended the City Council approve the purchase of the 2019 Chevrolet Tahoe and associated upfitting costs not covered by insurance with a total of \$2,854.12 funded with Equipment Reserve Fund.

MOTION: Councilmember *Torske* moved to approve the purchase of the 2019 Chevrolet Tahoe for \$43,299.74. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

APPROVE UPDATE TO FEE RESOLUTION

Micah Scoggan, City Planner stated City fees are designed to cover the costs of providing selected services to individuals, groups, or business entities.

At the November 17, 2014 City Council Meeting, the City Council adopted a resolution establishing a consolidated Master Fee Schedule to assist City staff and the public in quickly locating the appropriate fees.

Scoggan explained that based on a population to building permit ratio, as well as a comparative fee schedule review of nearby Cities it has been determined that a reasonable increase for fees associated with the following items should be incorporated:

Site Plan: Current \$0 – Proposed \$250

Preliminary Plat: Current verbiage “for each lot over one” Proposed “for each lot/acre over one”

Residential water/sanitary tap fee: Current – Water \$1,000 Sanitary \$1,000

Proposed – Water \$1,500 Sanitary \$1,500

City staff has researched and analyzed the fee utilized by nearby Cities and have decided based on this comparison of what a reasonable increase in cost assessments could look like.

MOTION: Councilmember *Traylor* moved to approve revised fee resolution with the increase of the water and sewer tap fee to \$1,500 each but to keep the site plan fee at \$0. Councilmember *Leland* seconded the motion. The motion passed with unanimously.

Resolution # 19-23

REVIEW & DISCUSS BOARDS AND COMMISSIONS ORDINANCE

Thatcher Moddie, Administrative Fellow presented an Ordinance amending term dates for members of the Park Board. The Park Board is currently comprised of seven (7) total seats, two (2) of which are vacant. These members are appointed by the Mayor with the approval of the City Council. Members of the Board serve without compensation and must be residents of the City Goddard.

The new Ordinance amending Park Board term dates provides that the three members previously appointed to terms that expired on December 31, 2017, shall have terms extended to June 30, 2020; two members with terms that currently expired on December 31, 2018, shall have terms that extend to June 30, 2021; and two members with terms that extend to December 31, 2019, shall serve until June 30, 2022.

Upon the expiration of these initial terms of office all appointments made thereafter shall be made for a term of three years, with the terms consisting of consecutive calendar years. In the event that a vacancy shall occur during the term of any member, his or her successor shall be appointed for the unexpired portion of the term.

MOTION: Councilmember *Torske* moved to waive the reading of the ordinance. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

MOTION: Councilmember *Torske* moved to adopt said ordinance. Councilmember *Brandenburg* seconded the motion.

Roll Call Vote:

Yea: Torske, Zimmerman, Leland, Traylor, Brandenburg

Nay:

Ordinance #833

CONSENSUS ON STAR BOND REDEMPTION REFINANCING

Brian Silcott, City Administrator stated the City in partnership with the Kansas Department of Commerce issued Sales Tax Revenue Bonds (STAR Bonds) which were delivered \$29,400,000 STAR Bonds to the bond holder on September 29, 2014. The City pays 6.375% interest rate with an estimated average annual payment totaling \$2.76 million annually. Silcott explained that the Bond ownership has transferred from an individual to an institution. The bonds have an optional redemption in 2021.

The new bond holder has offered to redeem the outstanding bonds creating a potential savings of approximately \$565,000 to in excess of \$2,000,000. The exact level of savings will be determined by the interest rate at the time of issuance. One item required for this redemption is a sales tax analysis conducted by a third party. The cost of this issuance is contained within the issuance of the new bonds. However, should the bonds not be redeemed the City is responsible for the cost of the study, which totals \$25,000. A similar analysis was required for the initial issuance

Silcott stated the cost of this item should be covered within the issuance cost of the bonds. Should the City be required to pay for the analysis outright the cost could be allocated in the General Fund's economic development cost center.

Silcott recommended the City Council: Come to consensus on the City proceeding with the feasibility of redeeming the 2014 STAR Bonds.

It was the consensus of the Governing Body to proceed with the feasibility of redeeming the 2014 STAR Bonds

2020-2021 OPERATING BUDGET AND SET PUBLIC HEARING FOR JULY 15, 2019

Matt Lawn, City Treasurer, presented the 2020-2021 Operating Budget with no mill-levy increase to the Governing Body for review.

MOTION: Councilmember *Torske* moved to set the public hearing for the presentation of the 2020-21 Budget for July 15, 2019 at 7:00 p.m. Councilmember *Leland* seconded the motion. The motion passed unanimously.

CITY ADMINISTRATORS REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff

*City Council Minutes
July 1, 2019*

Re: City Administrator Report for the week of July 1st
Date: July 1, 2019

Below is a brief update on City operations, projects, and future agenda items for the City.

Kellogg & Crowne Drive Signalization/RCUT: The project has been approved for the additional \$300,000 and will now total \$1,800,000 in construction cost. Staff will present the project agreement with KDOT and the design agreement with TranSystems at the July 15th meeting.

183rd Pathway: This project is progressing nicely and, weather dependent, should be completed within the next week or two. I have approved one change order for reinforced approaches to handle heavy equipment loads access fields and the pipeline station, as well as a brick veneer for the retaining wall. Total cost for Change Order #1 is \$11,932.40.

North Park: We hope to have a land purchase agreement at the July 15th or the August 5th meeting at the latest. Additional survey work was required and should be completed within the week.

Water Well Meter Installation: The installation of the magnetic meters for the water wells is underway.

Splash Pad Bucket: The splash pad bucket has been repaired. This repair was fully covered by the warranty.

Ideatek Service Agreement: The City has been approached by a wireless telecom provider to provide service the Goddard area. The company is Ideatek out of Buhler, Kansas. In accordance with state laws, I anticipate presenting a service agreement (formerly known as franchise agreement) at the August 5th meeting for your consideration.

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Sarah Leland thanked Matt Lawn for his hard work on the budget.
Councilmember Brandenburg also thanked Matt for his work on the budget.
Councilmember Brandenburg announced that he is resigning his seat on the City Council effective immediately following the meeting to seek professional opportunities.
Mayor

ADJOURNMENT

MOTION: Councilmember *Torske* moved to adjourn the regular meeting.
Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

Meeting adjourned at 8:21 p.m.
Teri Laymon, City Clerk