

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, MAY 20, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, May 20, 2019. Mayor Blubaugh called the meeting to order at 7:00 p.m. Councilmember Zimmerman led in the Pledge of Allegiance and the Invocation. Council members present were, Larry Zimmerman, Sarah Leland, Brent Traylor and Brook Brandenburg. Councilmember Torske was absent

Also present were: Brian Silcott, City Administrator; Teri Laymon, City Clerk; Micah Scoggan, City Planner; Fred Farris, Chief of Police; and Thatcher Moddie, Administrative Intern.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Brandenburg* moved to approve the agenda as presented. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated May 6, 2019
- Accounts Payable dated May 17, 2019 for \$107,519.29

MOTION: Councilmember *Traylor* moved to approve the consent agenda as presented. Councilmember *Leland* seconded the motion. The motion passed unanimously.

KDOT CONSTRUCTION AGREEMENT FOR 183RD TURN LANE & FRONTAGE ROAD PROJECT # KSA 5215-01

Brian Silcott, City Administrator explained that the City Council approved this project in the revised 2018 Capital Improvement Program. Due to additional right-of-way requirements for future roadway widening the project has been rolled into 2019. KDOT has the project programmed for the 2020 State fiscal year, which begins July 1, 2019. The City is finalizing the right-of-way purchase with Mr. Dugan and will be presenting a second amendment to the right-of-way purchase agreement at the June 3rd City Council meeting. These changes amount to minor formatting concerns of the seller and will not materially change the amendment that was approved by the City Council on May 6th. Adoption of a construction agreement is required to receive KDOT funding. KDOT is funding 100% of the project's construction.

Silcott added that the construction agreement provides parameters for KDOT and the City for the administration of the project. The City agrees to adhere to KDOT's right-of-way and project letting, plan review, contractor performance bond requirements, and the usual mutually

beneficial “hold harmless” agreements between KDOT & the City. KDOT will make reimburse the City on project expenditures within one month of reimbursement submittal.

MOTION: Councilmember *Brandenburg* moved to authorize the Mayor to sign the KDOT construction agreement for the 183rd turn lane and frontage road project. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

BID AWARD FOR 2019 ROADWAY MAINTENANCE PROGRAM

Brian Silcott stated the 2019 Annual Street Maintenance RFP was posted to the City’s online bid tab and emailed to (15) fifteen prospective bidders on Friday, April 19th at 8:30 a.m. Bids were due to City Hall by 2:00 p.m. Friday May 3rd.

The RFP called for bids on 27 street segments. Scope of services include crack sealing, seam sealing, and slurry sealing on 25 of the 27 street segments, while 2 of the 27 street segments include the entrances at Saint Andrews 183rd Street north and Saint Andrews 183rd Street south. The Saint Andrews entrances require a mill and overlay, and the potential for a full depth rebuild due to the level of degradation.

Local company Circle C provided the lone bid, totaling \$115,734.24.

The 2019 budget contains \$300,000 for street rehabilitation projects. After consulting with the City Engineer and contractors whom have informed on best practice for roadway maintenance, staff recommends a bi-annual roadway maintenance program which will include an estimated \$150,000 expenditure to be utilized for protective sealing in the summer and an estimated \$150,000 expenditure for crack/seam sealing in the fall/winter.

If approved, staff will allocate the \$115,734.24 and a 30% contingency for the 2019 summer Roadway Maintenance Program to the Special Highway-Street fund, Streets Administration, Capital Outlay, line item 40-410-8410.

MOTION: Councilmember *Zimmerman* moved award the 2019 Roadway Maintenance program to Circle C for up to \$150,000. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

AUTHORIZE ROADWAY REPAIRS AT DORY AND HOPPER STREETS

Brian Silcott stated that Last month two (2) neighbors corresponded with Staff to notify that there are two (2) major cracks/potholes that have been increasing in size. The cracks are of significant size and will require contract work for the repairs.

Staff sent request for estimates to four (4) different concrete firms and received three (3) estimates. Those estimates can be seen below:

\$6,770.00 PPJ Construction

\$9,289.00 OPP Concrete

\$12,150.00 Harbinger Concrete

PPJ Construction provided the low bid. Staff has contracted with PPJ Construction in the past in which they have completed the work to a satisfactory level. Due to this, Staff would recommend selection of the low-bid provided by PPJ Construction.

If approved, the \$6,770.00 expenditure will be allocated to the Special Highway Street Fund, Street Operations, Contractors/Construction, line item 40-430-6320.

Silcott recommended the City Council: Award the crack repair bid to OPP Concrete for an amount not to exceed \$6,770.00.

MOTION: Councilmember *Leland* moved award the project PPJ Construction for \$6,770.00 and allocate the expenditures as presented. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of May 20th
Date: May 20, 2019

Below is a brief update on City operations, projects, and future agenda items for the City.

Kellogg & Crowne Drive Signalization/RCUT: This item was scheduled for tonight's meeting. It has been rescheduled for June while KDOT reviews additional funding for the project as the preliminary estimate exceeds the original estimate by approximately \$300,000. This item will be presented in a single multi-action agenda item. Staff will present the construction & corridor agreement, and the RCUT design scope of services as a single item that can be taken as a single motion by the City Council.

183rd Pathway: This project is awaiting a weather window to begin. We anticipate the staking and mobilization to occur within the next 7-10 days.

North Park: I am pleased to report that the City and an area property owner have come to material terms for the purchase of land that will be the City's newest park, that will serve the North end of town. We are waiting on a complex boundary survey to be completed. I hope to present a formal agreement for consideration in June, possibly the first meeting in July.

The Inaugural Farmers Market: The City's first ever Farmers Market was a rousing success. We look forward to hosting a market, weather permitting, every Tuesday from 5pm to 8pm.

Boards & Commissions: Staff will present ordinances to adjust to the state legislature's movement of local elected officials beginning term in office from second Monday in April to the second Monday in January. As a result, local boards and commissions will now be seated beginning in July. This item will be presented at the June 3rd regular City Council meeting.

Arbor Creek Engineering Service Agreement: Staff will present an engineering services agreement with MKEC as the engineer for improvements serving the Arbor Creek subdivision. Additionally, the developer is petitioning the rural water district as well as verifying the district's boundary area incorporation documents.

Fee Resolution Update: The City periodically updates its fee resolution. Staff will present an update in June.

Chamber of Commerce: The Chamber will present an update on its activities for the previous year and make a request for a budget allocation in the City's 2020 operating budget. The City has historically allocated \$10,000 to the Chamber for operations.

Goddard Library Update: The Community is invited to attend the Goddard Puppet Ladies presentation of "Horton Hatches the Egg" on Thursday, May 23rd.

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Zimmerman requested that staff check with surrounding Cities on how they are helping with Senior's.

Councilmember Leland stated she is happy with the purchase of the North Park.

Councilmember Traylor stated he visited the new Farmer's Market.

Councilmember Brandenburg expressed his excitement regarding the North Park.

Mayor Blubaugh thanked staff for all their hard work.

ADJOURNMENT

MOTION: Councilmember *Zimmerman* moved to adjourn the regular meeting. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 7:23 p.m.
Teri Laymon, City Clerk*