

**MINUTES-REGULAR MEETING  
CITY OF GODDARD  
118 NORTH MAIN, GODDARD, KS  
MONDAY, MARCH 18, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, March 18, 2019. Mayor Blubaugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were, Larry Zimmerman, Sarah Leland, Brent Traylor and Brook Brandenburg. Councilmembers Torske was absent.

Also present were: Brian Silcott, City Administrator; Craig Crossette, Assistant to City Administrator; Teri Laymon, City Clerk; Matt Lawn, City Treasurer; Micah Scoggan, City Planner; Thatcher Moddy, Administrative Intern; Fred Farris, Police Chief and Harlan Foraker, City Engineer.

**APPROVAL OF THE AGENDA**

**MOTION:** Councilmember *Traylor* moved to approve the agenda as presented. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

**CITIZEN COMMENTS**

Rebecca McNett, 209 South Elm Street asked the City Council to not raise the water rates any higher. McNett explained that she is on a fixed income and is having trouble paying her bills as it is.

**APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS AND NOMINATIONS**

Mayor Blubaugh presented the Goddard Gratitude Award to Brent Henry. Goddard USD 265 student Brent Henry made a trip to the State Capital to lobby for the importance of inclusive playgrounds. Henry was awarded as the overall winner of the “If I were Mayor” contest due to his efforts in promoting inclusive playgrounds in Cities.

**APPROVAL OF THE CONSENT AGENDA**

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated March 4, 2019
- Accounts Payable dated March 5, 2019 for \$153,759.86
- Accounts Payable dated March 14, 2019 for \$39,763.10
- Firework Stand applications for the Goddard Chamber, Farha Fireworks, Goddard United Methodist Church, Goddard Holy Spirit Church and Tanganyika Wildlife park

**MOTION:** Councilmember *Brandenburg* moved to approve the consent agenda as presented. Councilmember *Leland* seconded the motion. The motion passed unanimously.

**CLOVERLEAF ADDITION FINAL PLAT**

Micah Scoggan, City Planner presented a Final Plat for the Clover Leaf development undertaken by Baughman Company. The subdivision project is composed of 136 Residential lots and 8 Commercial lots. The Residential lots have multi-family units along Martens Ct.

Staff has reviewed the attached final plat and found it in compliance with the City’s subdivision regulations. One matter of note was that certain lots within the subdivision did not meet certain lot widths for that Zoning classification. It has been concluded that if certain Zoning Text amendments are approved modifying R-1 and R-2 bulk regulations this would be covered under that modification.

Scoggan recommended that the City Council approve the Final Plat for the Clover Leaf Subdivision contingent upon approval of the Zoning Text Amendment to R-1 & R-2 and upon the approval of the drainage plan by the City Engineer.

**MOTION:** Councilmember *Zimmerman* moved to approve the Cloverleaf Addition final plat subject to the approval of the zoning text amendment to R-1 & R-2 and the approval of the drainage plan. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

**CEDAR ADDITION FINAL PLAT**

Micah Scoggan presented a Final Plat from the Baughman Company, on behalf of the property owners, for the addition of five new duplexes to complement the existing properties multi family structures. Scoggan stated that staff has also reviewed the attached final plat and found it in compliance with the City’s subdivision regulations.

Scoggan noted that the road to the north of the property is a private access road and does not need to be named or marked as “Reserved” to be gifted to the City.

Harlan Foraker, City Engineer noted that the drainage plan has been approved and because they are disturbing less than one acre a detention pond is not required.

**MOTION:** Councilmember *Traylor* moved to approve the Cedar Addition final plat. Councilmember *Leland* seconded the motion. The motion passed unanimously.

**ZONING TEXT AMENDMENT R-1 AND R-2 LOT SIZE REQUIREMENTS**

Micah Scoggan explained that the existing zoning code for Residential R-1 and Residential R-2, require certain bulk regulations, such as minimum lot widths and minimum lot square footage, which can be at odds with current land use practices utilized by other cities. This places Goddard at a disadvantage for inviting more flexible development and sustaining long-term growth, core tenets of the Comprehensive plan.

Review of current land use practices reveals and shifting pattern of smaller lot widths and smaller lot square footage to allow for more lots to be plated within a subdivision. As cities become more populous there is a marked increase in the request for lot splits or variances to

allow more development within the existing land. This will allow lot split requests to conform with structured growth and increase the potential for new development within the City's infill lots.

The existing zoning bulk regulations for R-1 restrict the lot square footage of single-family detached lots to 8,000 square feet and the city would like to change this amount to 6,000. Single family attached, and two-family dwellings would change from 9,000 to 7,000. Minimum lot width for single family detached would change from 75 feet to 60 and single family attached, and two-family dwellings would change from 80 to 70 feet.

Under R-2 zoning classification single-family detached lots would change from 8,000 square feet to 6,000. single-family attached and two-family dwellings would change from 9,000 to 3,500 square feet and all other principle uses would change from 10,000 to 8,000. Lot widths would change from 75 to 60 for single-family detached and single-family attached and two-family dwellings would change from 80 to 35.

Scoggan presented an Ordinance entitled:

AN ORDINANCE AMENDING THE CITY OF GODDARD ZONING REGULATIONS BY AMENDING THE MINIMUM LOT SQUARE FOOTAGE AND MINIMUM LOT WIDTH IN THE R-1 SINGLE FAMILY RESIDENTIAL AND R-2 TWO-FAMILY RESIDENTIAL AS FOLLOWS:

**MOTION:** Councilmember **Brandenburg** moved to waive the reading of the ordinance. Councilmember **Leland** seconded the motion. The motion passed unanimously.

**MOTION:** Councilmember **Brandenburg** moved to adopt said ordinance. Councilmember **Leland** seconded the motion. The motion passed unanimously.

Roll Call Vote:

Yea: Zimmerman, Leland, Traylor, Brandenburg

Nay:

***Ordinance # 825***

**LIBRARY BOARD REQUEST FOR A CHARTER ORDINANCE INCREASING THE NUMBER OF BOARD MEMBERS FROM 7 TO 10 MEMBERS**

Craig Crossette, Assistant to the City Administrator explained that during the Monday, March 12<sup>th</sup> 2019 Goddard Public Library Board Meeting, the Library Board approved a motion to recommend the City Council consider a Charter Ordinance allowing an increase in the number of Library Board members from seven (7) to ten (10) members, and furthermore, allowing up to two (2) Library Board members who reside with USD 265 School District, but outside Goddard City Limits.

Furthermore, within the motion, the Library Board approved a recommendation for the City Council to consider changing Library Board appointment dates to begin in July rather than April. The motion was approved 5-1.

The Library Board currently has seven (7) members:

- Board President Dan Funke: Term expires 2019
- Board Vice President Vickie Luthi: Term expires 2019
- Board Member Secretary/Treasurer Lisa Fouts: Term expires 2020
- Board Member Alexis Vincent: Term expires 2020
- Board Member Becky Phillips: Term expires 2021
- Board Member Frank Petsche: Term expires 2021
- Board Member Kenneth Tingle: Term expires 2022

The City would propose that the term dates for Library Board Members span from a start date of July 1 to an end date of June 31. All other Library Board recommendations conform with City Staff preference.

Crossette stated that the Charter Ordinances require 2/3<sup>rd</sup> vote of the Governing Body; must be published in the paper of record once each week for two consecutive weeks; subject to a 60-day protest period after the second publication, the charter ordinance becomes effective on the 61<sup>st</sup> day after its final publication. A protest petition is valid if 10% of the number of electors who voted in the last regular city election sign the protest. If a protest is valid, an election is held within 30 days of the filing of the petition. The Governing Body has the option to not pursue the matter and the proposed charter ordinance is allowed to be ineffective. If no protest is received, the City Clerk must send a copy of the Charter Ordinance to the Secretary of State's office on the 61<sup>st</sup> day.

Crossette presented a proposed Charter Ordinance entitled:

A CHARTER ORDINANCE EXEMPTING THE CITY OF GODDARD, KANSAS FROM THE PROVISIONS OF K.S.A. 12-1222 RELATING TO THE REQUIREMENT THAT MEMBERS OF THE MUNICIPAL LIBRARY BOARD BE RESIDENTS OF THE MUNICIPALITY AND PROVIDING FOR SUBSTITUTE PROVISIONS.

**MOTION:** Councilmember *Zimmerman* moved to waive the reading of the charter ordinance. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

**MOTION:** Councilmember *Zimmerman* moved to adopt said charter ordinance. Councilmember *Leland* seconded the motion. The motion passed unanimously.

Roll Call Vote:

Yea: Zimmerman, Leland, Traylor, Brandenburg

Nay:

#### ***Charter Ordinance # 14***

**MOTION:** Councilmember *Zimmerman* moved to suspend the rules and move to item H.6 Waste Water Treatment Facility Pumps and then return to H.5 Receive and File Pedestrian/Bicycle Plan. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

**WASTE WATER TREATMENT FACILITY PUMPS**

Brian Silcott, City Administrator stated that currently, the pumps at the Waste Water Treatment Facility are not functioning well. Since the current setup does not have choppers, there is frequent clogging in the system. As a result, public works staff must go in after hours and unclog the pumps. This can be dangerous as they must work over deep wells in the dark.

Public Works staff installed this Landia brand chopper pump at the Spring Hill lift station 7 years ago and it has been very effective. The pumps are much more effective for a cost that is not much more than regular pumps.

Silcott said staff is requesting funds to replace the 6.5 HP in the Spring Hill lift station and another 17.9 HP pump in the Main Lift Station at the WWTF. Both replacement pumps will be chopper pumps, which will not clog as easily if ever. The chopper pumps will improve the Wastewater Treatment Facility system and allow for the limited staff to focus on other objectives and maintenance. The pumps generally have an 8-10 year lifespan, as a result, the pump at Spring Hill needs to be replaced along with the Main pump.

Silcott explained that the 6.5 chopper pump will cost \$17,360.00 and the 17.9 HP pump will cost \$20,224.00. Total cost for the two pumps totals \$37,584 with the cost allocated to the Sewer Reserve Fund line item 83-830-7220 (Collection & Transmission, Equipment Parts & Supplies).

**MOTION:** Councilmember *Zimmerman* moved to approve the purchase of two chopper pumps as presented. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

**RECEIVE AND FILE PEDESTRIAN/BICYCLE PLAN**

Brian Sillcott stated the City of Goddard Bicycle and Pedestrian Plan is a policy planning document developed as a result of a grant awarded to the City by the Wichita Area Metro Planning Organization (WAMPO). In August of 2017, the Governing Body voted to accept the award of \$53,600 and approved the City's match of \$14,204. The Walkable Places Grant, awarded by WAMPO, has been utilized to develop a roadmap/planning document for future projects related to streets, sidewalks, paths, or systems. These projects can be for the purposes of safety, public health, quality of life, or tourism and economic development.

Micah Scoggin explained that there is a big desire especially in small cities to develop multi-modal transportation, also known as Complete Streets, which is basically different ways to getting from point A to point B within the City without the use of a car.

Craig Crossette explained that over the last several months the funding has been utilized to support consultant fees for construction of maps, phasing, and presentations of plan components. A portion of the funding has also been utilized to market the plan to encourage stakeholder and resident participation. Consultants, City Staff, our neighbors, civic groups, and other stakeholders have come together numerous times over 2018-2019 to provide input on the challenges and areas of celebration related to bicycle and pedestrian connectivity and comfortability.

Silcott started the presentation to unveil the process, key goals of the plan, and potential phasing options for future bicycle and pedestrian projects within the City's Capital Improvement Program.

Marty Shukert with RDG Planning and Design arrived at 7:40 p.m. and completed the presentation.

*Chief Farris announced that the Fire Crew from Station 32 is in the audience.*

### **CITY ADMINISTRATOR'S REPORT**

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the March 18<sup>th</sup> Regular City Council Meeting  
Date: March 18, 2019

Below is a brief update on projects and future agenda items for the City.

STAR Bond Project Site Plan: The weather hasn't cooperated since the March 4<sup>th</sup> City Council meeting with dirt work resuming today after several days of nice weather. However, the project site still has areas inaccessible to machinery and equipment. We anticipate the Planning Commission receiving the Phase II site plan for the aquatic center, Genesis Health Club, childcare facilities, and hotel at the April 8<sup>th</sup> regular Planning Commission meeting.

Kellogg & Crown Drive Project: The Kellogg Traffic Signal & Intersection Improvement (KDOT Project #54-87 KA-4362-01), traffic study was differed to April to coincide with the Community Improvement District amendment and Transportation Development District petition. The project will be designed by the traffic engineering firm Transystems, who is the KDOT consultant and completed the STAR Bond project traffic impact study.

GPD Server Relocation/Comingling: Due to vacation schedules this item will be presented at the April 1<sup>st</sup> City Council meeting. The request is to relocate GPD's server from its current location in GPD to the City's server bank. This project will need to be performed on the weekend to minimize the disruption of service.

183<sup>rd</sup> Intersection & Frontage Road: The appraisal for the right-of-way acquisition was slightly higher than the agreed upon terms. Because federal dollars are being used to construct the project, the compensation must be equal to or less the agreed upon terms. A second appraisal is also required. Upon completion of the second appraisal an amended right-of-way purchase amount will be presented.

Respectfully Submitted,  
Brian W. Silcott, City Administrator

**GOVERNING BODY COMMENTS**

Councilmember Zimmerman thanked the Fire Department for coming to the City Council Meeting.

Councilmember Brandenburg expressed his concern that the City Council approved the Cloverleaf Additional Final Plat prior to the approval of the zoning text amendment. Brandenburg felt that the order should have been switched.

Councilmember Brandenburg was also concerned with approving a plat without any park space and wants to address the requirement of subdivisions to include park space.

Councilmember Brandenburg commented on the problems with only one ingress and one egress.

Councilmember Traylor asked what the average water bill is. Brian Silcott said the average is \$94.00.

Mayor Blubaugh commented on cost for food trucks to get permitted. Blubaugh stated that he feels that there should not be a fee for food trucks.

**ADJOURNMENT**

**MOTION:** Councilmember *Traylor* moved to adjourn the regular meeting. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:20 p.m.*  
*Teri Laymon, City Clerk*