

Goddard Public Library Regular Board Meeting Agenda

March 9, 2020 @ 7:05 pm

1. Roll Call – April Hernandez, Vickie Luthi, Frank Petsche, Lisa Stoller, Alexis Vincent, Lisa Coyne, Tamara Judd, Margo Rakes, Sherry Lauer, and Lisa Fouts. Deanna Highfill was absent due to illness.
2. Approval of Agenda – Lisa Stoller motioned to approve the agenda. Margo Rakes seconded the motion. Motion was approved 9 – 0.
3. Approval of Minutes of Regular Meeting February 10, 2020 –Lisa Coyne stated her name was not included in the February 10, 2020 minutes in the section “Old Business – Programming Committee meeting.” She is a member of that committee. Alexis Vincent motioned to approve the minutes with a correction made to add Lisa Coyne’s name to the February 10, 2020 minutes. Lisa Fouts seconded the motion. Motion approved 9 – 0.
4. Citizen Comments – None
5. Correspondence and Communications – April will attend a conference in Washington in June and another in Chicago in September. April received confirmation of approval from PLA for an Inclusive Internship Program Grant, in the amount of \$3500. The Grant allows April to hire a student intern, age 16 – 19, to intern at the GPL at least 5 hours per week. April believes teens are the most under utilized people. April has not heard back from her application for the Book Festival Grant.
6. Director’s Report – Circulation is looking very good. An increase in grant funding could happen since the library is loaning so many more items. An additional 4 libraries join at the end of March. Attendance is growing also. Carrie is working on the library tour. April is participating in Leadership/Management training. She is implementing several Transform Management principles, including a success profile and one2one monthly meetings with employees.
 - a. Circulation Report – Sunflower E Library stats are up, ILL’s up. Change RBDigital stat from 28 to 281.
7. Financial Report – Sherry Lauer motioned to approve the Financial Report. Frank Petsche seconded the motion. Motion was approved 9 – 0.

8. Old Business –

a. Friends/Foundation update – next meeting is April 1 @ 6 pm – No update from Erinn.

b. Strategic Plan – Ideas – April will ask Dane Baxa about a vehicle for Book Mobile deliveries. She had asked Brian Silcott from the City of Goddard and he suggested asking the school district. April also mentioned asking Mel Hambelton. Margo Rakes spoke with Brenda Sharp from the Goddard Academy about grants for the library. Brenda may be willing to teach members of the Library Board about grant writing.

c. Annual Survey – 65 people have completed the Annual Survey posted on the library website. The survey ends March 15, 2020.

d. Health Fair – About 30 people walked through the Health Fair that were not vendors. The Health Fair offered ideas for programming such as, “Make and take Salad Night” and 5-10 minute massages.

e. Leap into Leadership – April attended this free event. They will have quarterly luncheons. April met Brad White, Textron VP of Operations.

9. New Business –

a. Meeting with City Administer – April and Brian Silcott discussed non-monetary ways the City could help the Library.

b. Refrigerator - Margo Rakes donated a full size refrigerator to the Library that is housed in April’s office.

c. Core Values – in Director’s Report.

d. Employee Climate survey – Tabled until next month.

e. Board Training – Day to day ops, Services to Community, Other Resources – Peggy works mostly on ILL’s and transfers at the moment, also have to be prepared to help with computers, E-Library – printer problems, tax forms help, census help; all previous duties keep employees of the library busy, which is open 51 hours per week. After school is also a very busy time at the library. 2 persons are needed to work at the library on Sunday instead of just one because of increase in library usage. SCKLS offers free training and the State Library offers webinars.

10. Executive Session - 8:17 Vickie Luthi moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board. The Library Board will reconvene the open meeting in the Library commons area at

8:32. Lisa Fouts seconded the motion and the motion carried 9 – 0. No binding action was taken.

11. As may be presented – A motion to approve the Financial Committee's recommendation for a salary increase for April Hernandez was presented by Lisa Stoller. Lisa Coyne seconded the motion. The motion was approved 9 – 0.

Lisa Stoller stated a Tennessee Bill threatens librarians with jail time and the Kansas Legislature could bring up a similar bill.

12. Adjournment – Lisa Stoller motioned to adjourn the meeting at 8:40 p.m. Lisa Fouts seconded the motion. Motion carried 9 – 0.

The above minutes were approved by the Goddard Public Library Board of Directors at the April 13, 2020 regular meeting.

Submitted by Sherry Lauer, Secretary.