

**MINUTES-REGULAR MEETING  
CITY OF GODDARD  
118 NORTH MAIN, GODDARD, KS  
TUESDAY, FEBRUARY 20, 2018**

The Goddard City Council met in a Regular Session at Goddard City Hall on Tuesday, February 20, 2018. Council President Enrique Ramirez called the meeting to order at 7:00 p.m. Rodney Elliot of the Goddard Pathway Church provided the invocation. Council members present were Larry Zimmerman, Enrique Ramirez, Brent Traylor and Brook Brandenburg. Mayor Jamey Blubaugh and Councilmember Torske was absent.

Also present were: Brian Silcott, City Administrator; Teri Laymon, City Clerk; Tim Johnson, Community Development Director, Justin Constantino, Assistant to City Administrator; Fred Farris, Police Chief, and Harlan Foraker, City Engineer.

**APPROVAL OF THE AGENDA**

**MOTION:** Councilmember *Traylor* moved to approve the agenda. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

**CITIZEN COMMENTS**

None

**APPROVAL OF THE CONSENT AGENDA**

The City Clerk presented the consent agenda consisting of the following items for the City Council's review.

- Minutes of the February 5, 2018 regular City Council meeting
- Accounts Payable dated February 5, 2018 for \$402,888.62
- Accounts Payable dated February 8, 2018 for \$35,604.05
- Accounts Payable dated February 13, 2018 for \$116,359.39
- January Financial Report

**MOTION:** Councilmember *Zimmerman* moved to approve the consent agenda. Councilmember *Brandenburg* seconded the motion. The motion carried unanimously.

**UPDATE ON STAR BOND PROJECT FUNDING REVIEW**

Brian Silcott, City Administrator reviewed the highlights of actions taken for the STAR Bond project and where the information can be found on the City's Webpage. Silcott stated the information on the STAR Bond Project is separate from the City's 1% local sales tax website. This is because the local 1% sales tax has not nor, has it ever been intended for use on this project. The City's local sales tax page is located here: <http://goddardks.gov/157/City-Sales-Tax-Information>.

Silcott explained that the STAR Bond repayment amounts for the entire STAR Bond District include: All State of Kansas (6.5%), Sedgwick County (1%), and City of Goddard (1%) local

sales tax and any transient guest tax collections (6%) from within the district. Silcott added that the special taxes within the Goddard Destination parcel (western parcel) include a 1% Community Improvement District (CID) Tax, levied at the request of the property owner. It is not unusual for a CID tax to be included as a STAR Bond repayment revenue stream. The Goddard Galleria (eastern parcel) and Walmart are not subject to the CID tax as it was levied at the request of the property owner Goddard Destination Development not the Goddard Galleria. Silcott noted that the City's local 1% Sales tax is not used in the funding of this project and local property taxes have not been increased as a result of this project.

Silcott stated that the STAR bond project will generate approximately \$400,000 in additional property taxes for the City of Goddard. Less than half of which would be used to make debt service payments for the City's \$770,000 infrastructure investment. Silcott reviewed the 50/50 rule in which the STAR Bonds must generate at least \$50 million in taxable sales revenue and; a minimum of \$50 million in improvements such as buildings and facilities which generate property tax revenue for the City, County and School District.

### **CONSIDER UPGRADING GODDARD POLICE DEPARTMENT VIDEO STORAGE AND EQUIPMENT**

Police Chief Fred Farris submitted a proposal to begin a transition from operating two different in-car video systems and one body worn video systems that all require different operating systems and storage location to one more reliable and efficient system that would allow expansion.

Farris explained that the WatchGuard 4RE/Vista System is arguably the most widely used system in the industry. The advancements in their technology have allowed the body-worn video system to record both high quality video and audio that merges the synchronized audio onto the in-car video as well. Most systems currently have a separate in-car audio mic that transmits the audio back to the in-car recorder. That audio is only good for line of sight and will drop off when out of range. The WatchGuard system alleviates that problem by utilizing the recorded body-worn audio then merging that to both videos (in-car and body worn). Their video also has the capability to designate the record quality from 780p to HD quality allowing the agency to more effectively manage storage space. Their in-car video system requires the officer label and catalog each video at the conclusion of the incident, alleviating that admin responsibility, as well as set parameters for storage length (determined by administration). This allows the system to assist in managing storage space by automatically dropping non-essential videos from the system after a pre-determined time.

The total cost for the initial phase which includes the server installation, warranties and all associated fees is \$55,105.00. The total replacement cost for the entire system would be \$99,705. If the purchase is authorized, staff recommends allocating the cost to 10-110-8530 General Fund Administration Discretionary Capital Outlay. This line item has \$409,100 allocated in 2018 with no expenditures in 2018.

**MOTION:** Councilmember *Brandenburg* moved to approve the initial phase of the purchase for \$55,105. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

## **2018 WORK PLAN**

Brian Silcott presented a plan for the Governing Body to consider as a guide for strategic tasks and meetings. Included with his report, the organization's Vision, Mission, Values, and Objectives; the Community Vision plan developed by the City's neighbors and community members; and the 2017-2022 Capital Improvement Program.

## **CITY ADMINISTRATOR REPORT**

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the February 20<sup>th</sup> Regular City Council Meeting  
Date: February 20, 2018

Below is a brief update on projects and future agenda items for the City.

Planning Commission Items: There are several items on next month's Planning Commission agenda that will be addressed by the City Council, likely at the March 19<sup>th</sup> meeting. If approved by the Planning Commission, the Governing Body will be considering actions on a Planned Unit Development for the much-anticipated Dove Estates expansion; the zoning code text amendment increasing the square footage from 200 sq ft to 280 sq ft for a variance; and consider the vacation of utility right-of-way for the school bond project at Amelia Earhart Elementary. The City will receive offsetting right-of-way for continued utility service to the complex.

Annual Mowing Request for Bids: Assistant to the City Administrator, Justin Constantino will present the submittals to the City's request for bids (RFB) to mow the City's parks, grounds, and right-of-way. The City has approximately 38.3 acres of mowing. Questions from contractors are to be directed to Justin by the end of business on February 21<sup>st</sup>. To help insure that the City receives accurate bids and that potential bidders understand expectations, Staff will as in all previous years, escort potential bidders to the areas included in the RFB. The proposal deadline is Wednesday, February 28<sup>th</sup> by 2PM. In addition to a dozen potential bidders requesting an RFB packet, the RFB will be posted on the City's website at <http://goddardks.gov/223/Doing-Business-With-the-City-of-Goddard>

Video Public Meetings: Staff is working to test a low cost but good quality video stream for public meetings such as City Council, Planning Commission, Park Advisory Board, etc. We plan to go live in April, and ideally, at the April 2<sup>nd</sup> regular meeting. These meetings will be streamed on Facebook and Youtube and archived on Youtube. Links will be provided on the City's website agenda center.

Community Marketing: As I mentioned during the workplan overview, Staff is working on a community marketing program that will include flyers for handout at show homes throughout Goddard. The flyer will include community information, a map of the City, with neighborhoods highlighted for the seasonal parade of homes, with showcase homes flagged on the map. The program would include costs for television, radio, print & social media, and billboard advertising. We anticipate the cost of the program running between \$15,000 to \$20,000. The City

would also secure a domain name that will redirect to the City's website for potential, new, and existing residents in our community.

Housing Incentives: Several members of the Governing Body have shared their concern regarding the lagging new home starts for Goddard, compared to other first tier suburbs. Staff is researching incentive programs of other communities in the metro area and identifying potential options and opportunities for discussion at the April 2<sup>nd</sup> regular City Council meeting.

Splash Pad & Pavilion Update: Work on the pavilion and splash pad continues with Wednesday, February 28<sup>th</sup> set as the project owner walk through and development of the final punch list. We anticipate a substantial completion date of March 7<sup>th</sup>. Please note, these dates are weather dependent, and subject to minor changes.

Community Crime Map: The Goddard Police Department's crime map is now available! You may have noticed the department's Facebook update promoting the webpage, which can be found at the following address: <http://communitycrimemap.com/> For additional information on how to access an email report please see the attachment accompanying this report.

Chamber Funding Request & Annual Report: The Chamber of Commerce annually receives \$15,000 from the City for operations. The Chamber also presents an annual report to the Governing Body on accomplishments and membership activities. This year's report and formal funding request is planned for the April 2<sup>nd</sup> regular City Council meeting.

Storm Prep: City crews did not respond the winter weather that rolled through Sunday (2/18) evening as the forecast called for the snow and ice to be several counties north of Goddard. However, Public Works is ready to respond to the latest forecast for wintry weather on Wednesday (2/21) night and Thursday (2/22) morning. Because of the lack of wintry weather this season, the City will also provide winter response updates on Facebook. The City's Facebook page can be found at the following address: [www.facebook.com/goddarkansas/](http://www.facebook.com/goddarkansas/)

Respectfully Submitted,  
Brian W. Silcott,  
City Administrator

## **GOVERNING BODY COMMENTS**

Councilmember Zimmerman asked if a joint meeting with the Planning Commission has been scheduled. Brian Silcott said that there has not been a special meeting scheduled, but that it could be on any one of the scheduled Planning Commission meetings.

## **ADJOURNMENT**

**MOTION:** Councilmember *Ramirez* moved to adjourn the regular City Council Meeting. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:39 p.m.*

*City Council Minutes  
February 20, 2018*

*Teri Laymon, City Clerk*