

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, FEBRUARY 18, 2020**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday February 18, 2020. Mayor Blubaugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Hunter Larkin, Larry Zimmerman, Sarah Leland, and Michael Proctor. Councilmember Traylor was absent.

Also present were Brian Silcott, City Administrator, Teri Laymon, City Clerk; Micah Scoggan, City Planner; Fred Farris, Police Chief; Thatcher Moddie, Administrative Fellow; Matt Lawn, City Treasurer; Harlan Foraker, City Engineer; Ryan Peck, City Attorney; and Kevin Cowan, Bond Counsel.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Zimmerman* moved to amend the agenda by moving item E.2 after Governing Body Comments. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Larry Hatfield with Prairie Traveler's, 1803 North Smarsh, Wichita, provided an update on the sale of memorial bricks for the park surrounding the Cecile Kellenbarger Memorial Statue in the Goddard Linear Park. Hatfield stated they have secured a bricklayer and are now accepting purchases of the bricks and Eck Monument will be the engraver for the project. Hatfield thanked the City Council for their support for the project and stated the pledge for \$2,000 is very much appreciated.

Hatfield announced that the Prairie Travelers' visited with both Garden Plain and Cheney and they are excited about the potential to extend the Prairie Sunset Trail an additional 7 miles west. Hatfield stated that there is another \$55,000 matching challenge grant from Sunflower Foundation which would help both Garden Plain and Cheney to achieve this vision.

Janine Eilert, President of the Goddard Women's Club, thanked City Staff and Thatcher Moddie in particular for opening up the City Council room at the last minute to allow the Goddard Women's Club to watch a power point. Eilert stated the Community Center is to dark during the day to see a power point.

APPOINTMENT OF DEANNA HIGHFILL TO GODDARD PUBLIC LIBRARY BOARD

Mayor Blubaugh announced the appointment of Deanna Highfill to the Goddard Public Library Board.

MOTION: Councilmember *Leland* moved to approve the appointment of Deanna Highfill to the Goddard Public Library Board. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA

The following was submitted to the City Council for approval:

- Approval of Minutes
 - Regular Meeting of February 3, 2020
- Accounts Payable
 - February 4, 2020 for \$398,572.87
 - February 11, 2020 for \$477,828.78

MOTION: Councilmember *Leland* moved to approve the consent agenda as amended. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

DISCUSSION OF REDUCING RESIDENTIAL STREETS SPEED LIMIT

Brian Silcott, City Administrator stated that Councilmember Leland has asked for this to be a discussion item. Councilmember Leland desires to see speed limits in residential neighborhoods reduced to 20 mph. Staff has generated a street map of Goddard, indicating the speed limits for each roadway.

Silcott requested the City Council discuss and direct staff to a desired course of action. Given the significant number of children residing in our community, Staff is supportive of the idea of reducing the speed limit from 30 mph in residential areas to a slightly lower speed limit. Any reduction in the residential speed limit will not impact school zone areas or the 20 mph speed limit within an active school zone. Should a reduction in the speed limit for residential streets be directed, an ordinance will be presented at the March 2nd regular City Council meeting for consideration.

MOTION: Councilmember *Larkin* moved to draft an Ordinance reducing the residential speed limits to 20 mph. The motion was seconded by Councilmember *Leland*. The vote was 2-2 with Mayor Blubaugh voting in favor breaking the tie.

DISTRIBUTE DRAFT GOVERNING BODY HANDBOOK

The City Administrator presented a document to assist newly elected and appointed members of the Governing Body as they “onboard” the City organization. Over the course of the next several City Council meetings, the City Administrator will be working with the Governing Body to refine the draft. Brian Silcott noted that the document excludes the appendices, which will be presented at the March 2nd City Council meeting for review and comment on the entire document.

2020 CITY COUNCIL WORK PLAN

Brian Silcott presented a work plan that staff presents each year for the Governing Body to consider as a guide for strategic tasks and meetings. Included with this report is a list items for review, which is intended to spur ideas and discussion: the organization’s Vision, Mission, Values, & Objectives; the City’s Business Plan for 2017-2022); City of Goddard Strategic

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Process/Cycle; and the Community Vision plan developed by our neighbors and community members.

The Governing Body and Staff work cooperatively to develop strategic goals that fulfill the desires of our neighbors for improving our corner of the world while maintaining fiscal prudence and maintaining the lowest municipal property tax levy in Sedgwick County after Viola. Silcott stated he often refers to this approach as “eating the elephant a bite at a time.” Please see the chart below for the mill levy comparison of 1st tier suburbs:

City	General Fund	Bond & Interest	Library	Special Public Building	Library Emp. Benefits	Police	Employee Benefits	Special Liability	Emergency Equip	Total
Andover	24.567	0.098	3.000	1.530			11.777			40.972
Derby	31.900	11.535	4.159		0.455					48.049
Goddard	29.275	0.980	2.968							33.223
Haysville	38.770	1.491	5.254			2.001		0.723		48.239
Kechi	36.760									36.760
Maize	41.670	1.373								43.043
Park City	36.076	5.344	3.00		0.221					44.641
Valley Center	23.052	11.501	4.504				14.884		1.014	54.955

Below is a tentative timeframe for discussion & consideration of the work plan and CIP.

- March 2nd Regular Meeting
 - Adoption or Consensus of the 2020 Work Plan (alternate date is the March 16th regular City Council meeting)
 - Review & Comment on 2020-2025 Capital Improvement Program & Equipment Replacement Plan
- March 16th Regular Meeting
 - Discuss/Adopt 2020-2025 Capital Improvement Program & Equipment Replacement Plan

This discussion should extend beyond capital improvements, as the bulk, but not all of 2020 CIP funding is already programmed, and focus on programs, projects, initiatives.

PROJECT	TOTAL AMOUNT	LOCAL COST
Kellogg Signalization & RCUT Improvement	\$1,995,520	\$200,000
183 rd St. Turn Lane & Frontage Realignment	\$815,000	\$115,000
North Park Purchase	\$200,000	\$200,000

SE Growth Corridor Lift Station	\$1,000,000	\$1,000,000
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CITY ADMINISTRATOR’S REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of February 17, 2020
Date: February 18, 2020

Below is a brief update on City operations, projects, and future agenda items for the City.

STAR Bond: The building permit for the Genesis Health Club at the Goddard STAR Bond was pulled in December of 2019. The dirt work and pad for the build are currently in progress. To date \$14.67 Million has been dispensed with a STAR Bond eligible fund balance of \$11 Million remaining for use on the aquatic center. Below is an updated picture of the STAR Bond Site:





Arbor Creek: The first phase of Arbor Creek Addition is progressing nicely. Phase 1 consists of 55 homes and includes sanitary sewer mains and laterals as well as the paving that will reach into the middle of the new subdivision's club house. The current total for special assessments is \$2,891,000 in phase 1 and collector improvements. The SE Growth Corridor Sewer Lift Station should be presented at the January 21st regular city council meeting. Special assessment costs are paid entirely by the developer and the home buyers. Arbor Creek will have a total of 245 homes with an average value of approximately \$300,000 at build out.



Revenue/Tax Burden estimates follow: The assessed valuation of a \$300,000 home at the assessment rate of 11.5% is \$34,500/home and \$1,150 average municipal tax bill at the current and historical mill levy of 33.323 mills. Phase 1 will generate \$63,250 in property tax collections and full build out is an estimated valuation of \$8,452,500, generating \$281,750 in City of Goddard (municipal) property tax collections.

Clover Leaf: Work on Clover Leaf Addition is picking up momentum. The image below shows work on the storm water system for Phase I. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments, although this amount may be somewhat less as stormwater and paving work concludes. The exact value of an average home is currently unknown. More information will be provided to the Governing Body as it is known.



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Elk Ridge: This final phase of Elk Ridge includes 24 lots bringing the total lots in Elk Ridge to 77 total homes. There are currently 53 homes in Elk Ridge with 31% of the lots available for purchase. This phase includes \$830,800 in special assessments. The average home value is \$300,000, an assessed valuation of \$34,500, and generates \$1,150 in municipal property taxes. At full build out Phase 3 will generate \$27,600 in City taxes and a total subdivision generation of more than \$88,500.



Rustic Creek Addition: The plat for this project was approved at the February 2, 2020 regular City Council meeting, with nothing new to report from two weeks ago. This addition contains 106 single family lots for construction. The anticipated average home value is not yet known but it is anticipated to be in line with St. Andrews Addition average values totaling \$200,000, which is an assessed valuation of \$23,000 and generating roughly \$770 in municipal property taxes at the current mill levy of 33.323. This addition is located immediately to the east of Autumn Blaze Addition and the homes along 199th Street West behind the Orscheln's. Access is planned to the south from Main Street between Orscheln's and Kwik Shop, from the west through Autumn Blaze Addition, and to the east off of 199th Street West.

Medical Lodge Sr. Housing: Work is progressing on this senior housing project that was approved in 2017. The development adds 12 parcels and 24 utility customers plus the club house to Goddard's housing inventory. The average value is approximately \$160,000/\$80,000 per unit/duplex. Each unit valued at approximately \$80,000 will generate an assessed valuation of \$9,200 and a total assessment of \$220,800 (excluding the clubhouse). Each unit generates a municipal property tax of \$307 or an estimated total municipal property tax generation of \$7,360 plus the clubhouse valuation.



RCUT Project: This project that was approved at the August 19, 2019 regular meeting with the approval of KDOT agreement #126-19 for Project #54-87 KA-4362-01 is officially underway. The design process is formally underway with surveying and geotechnical investigation completed. Field check plans began the last week of January and should be completed before March 20th. We anticipate advertising and awarding the bid by the October 5, 2020 regular City Council meeting. The design cost for this project totals \$186,210 and is the responsibility of the City of Goddard with KDOT financing 100% of the project's construction, which is estimated to be \$1,809,310.



183rd Street Frontage Rd Realignment: KDOT is reviewing recommended changes to the initial design, Staff anticipates advertising the project soon after KDOT approval, ideally within the next 6-8 weeks with a May bid award. This project is KDOT project #5215-01 and approved with agreement #28-19 on May 20, 2019. The City is responsible for the design and preliminary construction costs with KDOT financing 100% of the construction. To date the City has spent \$56,335 for right-of-way acquisition required by KDOT for future US-54/400/Kellogg expansion, which was approved at the June 3, 2019 regular City Council meeting.



Tentative items for the March 2nd meeting include:

- Introduction of spring semester Planning Intern Justin Lloyd
- SE Growth Corridor lift station petition & bid award
- 2020 Fleet Purchases
- Request to waive water tap fee for Tanganyika Wildlife Park splash pad
- Goddard Chamber of Commerce Presentation

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Zimmerman thanked the Fire Department staff for attending the City Council meeting.

Councilmember Proctor thanked the Fire Department for coming out as well.

Mayor Blubaugh thanked staff for all their hard work.

GODDARD POLICE OFFICERS SWEARING IN CEREMONY

RYAN MINCKS

Ryan grew up in central Iowa where he graduated high school in 2010 playing baseball, football and ran track. He attended college at Iowa State graduating in 2014 with BA in Liberal Arts. Ryan worked at Ames Municipal Airport and obtained his private pilot's license and worked for Iowa Department Of Corrections in Newton, Iowa for 3 years before moving to Indiana in 2017. There he worked for Tippecanoe County Juvenile Probation as a juvenile probation officer for 2 years.

In 2019 Ryan moved to Wichita with his fiancé and was hired to Goddard Police Department in October Ryan recently graduated the KLETC 262nd basic class. Ryan enjoys spending time with his fiancé, bow hunting, fishing and grilling.

SHAWN ENGEL

Shawn grew up in Monterey Bay California area through age 12 before moving to North California where he graduated high school in 2006 and entered USMC as Embarkation Specialist where he served four years. Shawn served one tour in Iraq, one tour on USS Bataan with the 22nd Marine Expeditionary Unit and attained the rank of Corporal.

Concluding his service in the USMC he moved to Indiana to attend college where he met his fiancé. In May 2016 Shawn's son was born and in 2018 his wife accepted a job in Wichita with Koch Industries. Shawn worked for Signature Flight Support in Wichita as a line service technician until accepting position with Goddard Police Department in October. Shawn has since moved to the City of Goddard and has recently graduated the KLETC 262nd basic class.

Police Chief Fred Farris stated both officers will now begin 12 weeks of field training with Field Training Officers where they will begin applying what they have learned. They will also learn the Goddard Police Department way of doing things as well as practice and procedures used within Sedgwick County. Farris added that they hope to have them patrolling on their own by June.

Officers' Ryan Mincks and Shawn Engel recited the Oath of Office administered by the Chief of Police Fred Farris.

EXECUTIVE SESSION

MOTION: Councilmember *Larkin* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney client relationship (K.S.A.75-4319) (b)(2) for 45 minutes after a 10 minute break, to include the City Administrator, City Attorney and City Bond Counsel. The City Council will reconvene the open meeting in the City Council Chambers at 8:50 p.m. The motion was seconded by Councilmember *Proctor*. The motion carried unanimously.

The City Council recessed into executive session at 8:05 p.m. and reconvened at 8:50 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

MOTION: Councilmember *Larkin* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney client relationship (K.S.A.75-4319) (b)(2) for an additional 15 minutes, to include the City Administrator, City Attorney and City Bond Counsel. The City Council will reconvene the open meeting in the City Council Chambers at 9:05 p.m. The motion was seconded by Councilmember *Proctor*. The motion carried unanimously.

The City Council recessed into executive session at 8:50 p.m. and reconvened at 9:05 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

MOTION: Councilmember *Leland* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney client relationship (K.S.A.75-4319) (b)(2) for an additional 10 minutes, to include the City Administrator, City Attorney and City Bond Counsel. The City Council will reconvene the open meeting in the City Council Chambers at 9:15 p.m. The motion was seconded by Councilmember *Proctor*. The motion carried unanimously.

The City Council recessed into executive session at 9:05 p.m. and reconvened at 9:15 p.m. Mayor Blubaugh announced there was no binding action taken in executive session.

ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular meeting. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 9:17 pm.
Teri Laymon, City Clerk*