

Goddard Public Library Regular Board Meeting Agenda

February 10, 2020 @ 7:05 p.m.

1. Roll Call – April Hernandez, Vickie Luthi, Frank Petsche, Lisa Stoller, Alexis Vincent, Lisa Coyne, Tamara Judd, Margo Rakes, Sherry Lauer, and Lisa Fouts.
2. Approval of Agenda – Alexis Vincent motioned to approve the agenda. Lisa Coyne seconded the motion. Motion approved 9 – 0.
3. Approval of Minutes of Regular Meeting January 13, 2020 – Lisa Fouts motioned to approve the minutes. Tamara Judd seconded the motion. Motion approved 7 – 0. Sherry Lauer and Lisa Fouts were not present at the January 13, 2020 meeting.
4. Citizen Comments – Brian Silcott said he was thrilled with what the library is pursuing.
5. Correspondence and Communications – A patron of the library stated the library was much improved since the hiring of April Hernandez. The library passed the Fire Inspection.
6. Director’s Report – April was selected to attend the Your Leadership Edge program in Wichita, provided by the Kansas Leadership Center on May 6 and 7. April will also be attending a free faith based leadership class, offered by Bandura Plus, Thursday evenings from January 30th through the end of April, called Transform Management Development. On April 27, she will attend a workshop in Lawrence called Space Planning: Reinventing Your Library Space, offered through ALA. April will provide a one-hour class about reading and brain health for Lifeventures on April 27th.

Circulation is up 1000 items from January 2019. April attended a KanShare meeting on February 4th. The live date for Mulvane, El Dorado, Augusta and Rose Hill is March 30.

- a. Circulation Report – Reviewed the circulation numbers for January 2020.

7. Financial Report – April gave the board members a line-by-line explanation of the Budget Report. Line 23 of the report, Community Relations, covers the Chamber Lunch, promotional things, and the traveling banner. Line 24, Postage, is for courier charges. Lisa Fouts motioned to approve the Financial Report. Frank seconded the motion. Motion approved 9 – 0.

8. Old Business

a. Friends/Foundation update – next meeting is February 26 @ 6 p.m. – The 501c3 was back dated to September 4, 2019.

b. Programming Committee meeting January 15 update – Lisa Stoller and Margo Rakes. Wine and painting, Advisory Board for grade school kids. Use SignUp Genius or Face Book for registrations. Goddard channel no longer exists.

c. Strategic Plan – How to move forward – Paul Hawkins, SCKLS Director, said a community survey will help. Keep framework from WSU. Health Fair is February 22, 2020. Brian Silcott was asked if the City has a grant writer. He stated several people were on staff with success in grant writing. Sedgwick County Extension Office offers a grant writing workshop on Feb 25th from 9:00 – 3:00.

Vickie asked Brian when the City of Goddard sets their budget, June or July. Brian stated he was not sure of the date. Finance Committee will meet March 3rd at 5:30 pm.

April 18th is the trip to visit libraries.

9. New Business

a. Rekeying of doors/replacement of outside lighting – Front door and side door rekeyed. There is now a signature page for keyholders to sign. 10 issued to maintenance. No board member has a key to the library.

b. Sponsorships for business – The brochure was sent to all Goddard Chamber members first, then to Goddard businesses.

c. Health Fair – Brochure was presented; date is February 22nd.

d. Annual Survey – Online at the GPL website: goddardlibrary.com

e. Leadership training – Discussed during the Director's Report.

f. Board Training – budget – Discussed the funds provided to the library from all sources. Also discussed the savings to the library from grants and sales.

10. Executive Session – 8:30 Vickie moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board. The Library Board will reconvene the open meeting in the Library commons area at 8:58. Lisa Stoller seconded the motion and the motion carried 9 – 0. No binding action was taken.

11. As may be presented – The GPL Board Code of Conduct and Ethics Statement was presented and discussed. Tabled to a later date so that revisions can be made.

12. Adjournment – Alexis motioned to adjourn the meeting at 9:11 p.m. Tamara seconded the motion. Motion carried 9 – 0.

The above minutes were approved on March 9, 2020.

Submitted by Sherry Lauer, Secretary.