

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, JANUARY 7, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, January 7, 2019. Mayor Blubaugh called the meeting to order at 7:00 p.m. Libby and Baylee Beagley led the Pledge of Allegiance. Mayor Blubaugh provided the Invocation. Council members present were Joe Torske, Sarah Leland, Brent Traylor and Brook Brandenburg. Councilmember Zimmerman was absent.

Also present were: Brian Silcott, City Administrator; Craig Crossette, Assistant to City Administrator; Teri Laymon, City Clerk; Matt Lawn, City Treasurer; Joseph Turner, Public Works Director, Fred Farris, Police Chief; Harlan Foraker, City Engineer and Thatcher Moddie, Administrative Intern.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Torske* moved to approve the agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS

Mayor Blubaugh presented the Goddard Gratitude Awards to Goddard neighbors Deb Morrison and Steve Shepherd who partnered together to rehabilitate the Industrial Park sign at the corner of Goddard Road and Industrial Street. Their efforts to promote the beautification of Goddard's industrial corridor shows their commitment and passion for our community. On behalf of the City of Goddard we would like to show them our gratitude for their efforts by presenting them with a Goddard Gratitude award. Deb Morrison is the Owner Universal Products, while Steve is the owner of numerous properties in town. We appreciate their civic engagement and pride for Goddard!

Police Chief Fred Farris announced the promotion of Officer Kelsey McCann to Detective. Farris stated that Kelsey graduated from the police academy and joined the Goddard Police Department in 2017. Before her transition to Detective, Kelsey worked as a patrol officer for the City. She obtained both her bachelor's and master's degrees from Wichita State University. Congratulations Kelsey and thank you for your commitment to public safety in our community!

Fred Farris stated that effective January 1, 2019 Lieutenant Lance Beagley was promoted to the rank of Captain with a designation of Patrol Commander. Lance has been with the City since June 2006 and served as Police Officer, Sergeant and Lieutenant. He was the interim Police Chief from December 2016 to August 2017 and recently graduated the KU Law Enforcement

Leadership Academy earning his Certificate in Public Management (CPM). Lance is a graduate of Wichita State University with a Bachelor of Science in Criminal Justice Administration. Brian Silcott, City Administrator announced that Micah Scoggan recently joined the City staff team as the City Planner and Code Enforcement Officer. Because of this appointment he will represent the City's interests during Wichita Area Metropolitan Planning Organization (WAMPO) and Stormwater Management Advisory Board (SMAB) meetings. The purpose of SMAB is to provide better storm-water management in Sedgwick County while the purpose of WAMPO is to maintain responsibility for transportation planning in the Wichita metro area. Thanks Micah!

MOTION: Councilmember *Torske* moved to appoint Micah Scoggan as the WAMPO Transportation Policy Board Alternate. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated December 17, 2018
- Accounts Payable dated December 20, 2018 for \$50,942.28
- Accounts Payable dated December 28, 2018 for \$93,092.0

MOTION: Councilmember *Brandenburg* moved to approve the consent agenda as presented. Councilmember *Torske* seconded the motion. The motion carried unanimously.

RESOLUTION CONFORMING TO CASH BASIS AND WAIVING GAAP ACCOUNTING PRACTICES

Brian Silcott presented a Resolution providing for a waiver from the generally accepted accounting principles and fixed asset accounting.

MOTION: Councilmember *Torske* moved to adopt said resolution. Councilmember *Leland* seconded the motion. The motion carried unanimously.

Resolution #19-01

RESOLUTION FOR 2019 APPROPRIATIONS

Brian Silcott presented a Resolution providing for the appropriation, by fund, of the budget of the City of Goddard for the year beginning January 1, 2019; and appropriating money from the various funds to pay payrolls and claims against the city of Goddard for the calendar year 2019.

MOTION: Councilmember *Torske* moved to adopt said resolution. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

Resolution #19-02

AUTHORIZE 2019 GODDARD POLICE DEPARTMENT FLEET PURCHASE

Police Chief Fred Farris explained that the Goddard Police Department's 2019 budget includes the purchase amount of \$80,000 for police fleet purchases. Currently the police fleet consists

twelve (12) vehicles consisting of nine (9) marked units, two (2) unmarked command vehicles, and one (1) unmarked detective vehicle. Completion of our take-home vehicle program and rotation of one high mileage vehicle out of the fleet, would require the purchase of two vehicles in 2019.

This request is to approve the budgeted amount to complete this purchase and outfitting of two vehicles allowing a high mileage Tahoe to be reprogrammed as a Public Works vehicle.

In 2017 and 2018 the Police Department utilized the Kansas Highway Patrol fleet sales program to purchase two (2) Dodge Chargers each year. These vehicles were low mileage patrol units that allowed us to expand our fleet at a lower cost. For this budget cycle we request approval to utilize the approved \$80,000 (10-210-8210) as allocated in the chart below. These purchases would complete our fleet for the take-home vehicle program and allow for one high-mileage Tahoe to be rotated out of the fleet.

Cost Breakdown:

Vehicle 36		Vehicle 37		Vehicle 31	
2019 Dodge Charger		2016 Ford Interceptor (50,000 miles)		Convert to Marked Unit	
Purchase	\$24,788.00	Purchase	\$23,850.00	Purchase	\$0
Outfitting	\$12,894.00	Outfitting	\$500.00	Outfitting	\$6,429.31
Paint/Decals	1,277.50			Paint/Decals	\$1,254.50
In-Car Video	\$6,811.50				
Subtotal	\$45,771.00	Subtotal	\$24,350.00	Subtotal	\$7,683.81

Total cost for both vehicles: \$77,804.81

MOTION: Councilmember *Torske* moved to approve the expenditures as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CITY ADMINISTRATOR’S REPORT

Brian Silcott presented and reviewed the following City Administrator’s Report dated January 7, 2019:

To: Honorable Mayor and City Council
 From: Brian W. Silcott, City Administrator
 Cc: Department Directors & Staff
 Re: City Administrator Report for the December 17th Regular City Council Meeting
 Date: December 17, 2018

Below is a brief update on projects and future agenda items for the City.

STAR Bond Project Update: The project is progressing with the Planning Commission approving the site's base grade and Phase I (baseball field complex) site plan. The site is currently being stripped of vegetation, which will take another week or so before progressing to work on base grade, detention ponds, and the baseball field complex in late December or Early January. The timeframe is very weather dependent and subject to potential delays. Staff anticipates presenting the Phase II site plan for the aquatic center, Genesis Health Club, childcare facilities, and potentially the hotel site at the January 7th regular City Council meeting. A special Planning Commission meeting may need to be held to expedite the development and construction process.

In late January or early February, we anticipate presenting the Governing Body with action items amending the existing CID ordinance to incorporate the Kellogg intersection project, a petition and ordinance creating a Transportation Development District for roadway and parking improvements serving the STAR Bond, and the necessary items related to the issuance and sale of IRBs. All of these items are included in the Development Agreement's 4th Amendment that was adopted at the October 1, 2018 regular City Council meeting.

Road & Drainage Issues: Staff will have the construction fence along 199th and 1st Street removed later this week, or early next as we work to mitigate issue at 1st & Goddard Rd. Additionally, work on the City's gravel roads will occur later this week. The reconstruction and cold mix overlay will be a high priority improvement in the 2019 road maintenance plan. Staff will be working to fill the potholes around town and focus on clean-up of the Kellogg corridor as we welcome holiday travelers through our wonderful little corner of the world.

Planning & Zoning: The Planning Commission will meet on Monday, January 14, 2019 at 7 p.m. The tentative agenda for this meeting includes: consideration of a final plat for Clover Leaf Farms, the vacation of utility easement within the Medical Lodge Senior Housing project, located on the east side of Easy Street, concurrent consideration of a preliminary & final plat for Medical Lodges Senior Housing, and site plan approval of the Medical Lodges Senior Housing Project, Medical Lodge Senior Housing zoning change from R-1 to R-2, the aforementioned STAR Bond project site plan for Phase II, and Final Plat of Cedar Addition (Main Street Apartments).

The STAR Bond site's utility easement vacation will remove easements established for the initial payout of the STAR Bond site. New easements will be established when the plat is presented to the Planning Commission & City Council for approval in December 2018 or January 2019.

Kellogg Corridor Projects: I am pleased to report that we've made significant headway in both projects. Staff hopes to present a right-of-way purchase agreement at the January 7th regular City Council meeting. Also, in January, we hope to present a corridor management plan amendment and project authorization for the design & construction of the Kellogg intersection that will serve the STAR Bond District. More information will be presented as this project progresses. I would like to specially thank City Engineer Harlan Foraker for his diligent work and

expeditious turnaround of documents to meet the seemingly ever-changing project requirements to facilitate a potential summer 2019 bid letting for the 183rd Street frontage road & eastbound Kellogg turn lane project.

183rd Pathway Project: This project is progressing under the leadership of Assistant to the City Administrator Craig Crossette. We hope to present a full project report in January.

Bike/Ped Master Plan: The advisory committee met for the last time on November 28th where they discussed overall bicycle pedestrian network and the challenges facing the barrier to crossing Kellogg. The celebratory open house and final public critique is planned for Tuesday, February 5th from 6 PM to 8 PM, dinner will be served.

Disc Golf Project: Today 8 of the 18-concrete tee-pads have been poured with the remaining 10 tee-pads being poured tomorrow and Wednesday. City staff will pour the concrete base work for the target baskets Wednesday, with netting being installed the next week, after the Christmas holiday.

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Joe Torske wished everyone a Happy New Year.

Councilmember Leland wished everyone a Happy New Year.

Councilmember Traylor wished everyone a Happy New Year.

Mayor Blubaugh thanked Police Chief Farris for his accomplishment over the past year and thanked all staff for all they do.

ADJOURNMENT

MOTION: Councilmember *Torske* moved to adjourn the regular meeting.
Councilmember *Traylor* seconded the motion. The motion carried unanimously.

Meeting adjourned at 7:43 p.m.
Teri Laymon, City Clerk