

# ***Goddard Park Advisory Board***

## ***Minutes-Regular Meeting***

118 N. Main St. Goddard, KS

April 18, 2019

- I. CALL TO ORDER:** The Goddard Park Board met in a Regular Session on Thursday, April 18, 2019. *Assistant to the City Administrator Craig Crossette* recommended beginning at 6:00pm, noting that there are not enough Board members present to meet the four required Board members necessary to meet quorum, and that the two Members who had RSVP'd were present. *Note: Later in the meeting two additional Board Members arrived and quorum was acquired.*

**Board Members Present**

*Debbie Hahn*

*Tracy Wolf*

*Daniel Hayden*

*Michelle Murray-Cline*

**Board Members Absent**

*Eric Poe*

**City Staff Members and Elected Officials Present**

*Jamey Blubaugh, Mayor*

*Matt Lawn, City Treasurer*

*Craig Crossette, Assistant to the City Administrator*

- II. APPROVAL OF THE AGENDA:** *Mr. Crossette* presented the agenda. Consensus was built to agree upon the items to be discussed for the meeting. With no quorum during this part of the meeting, the agenda was not officially approved, nor was it approved when quorum was met later in the meeting.
- III. APPROVAL OF MINUTES:** With no quorum during the scheduled part of the meeting, the Minutes were not officially approved until 6:20pm. Board-member Hayden motioned to approve the minutes of the March 15<sup>th</sup>, 2018 Regular Meeting and the September 15<sup>th</sup>, 2018 Regular Meeting. The motion was seconded by Board Member Hahn. **Motion Carried 4-0**
- IV. CITIZEN COMMENTS:** No Citizen comments were made.
- V. OLD BUSINESS:**

## VI. NEW BUSINESS

### a. **Updating By-laws to meet Quarterly**

*Crossette* pitched a City Staff recommendation that the Park Board amend the By-laws to meet on a Quarterly basis. Each of the four Board Members explained that they would like to get back to a standing monthly meeting, and that they were not in favor of a By-law change to begin meeting quarterly.

### b. **Term Date Amendments & Appointment/Re-appointment Discussion**

*Crossette* explained that Legislative changes had amended term dates for Governing Body Members and that City Staff was taking steps to get all Civic Board term dates aligned with the new policies. *Crossette* showed a chart (seen below) indicating what the new term dates would be should the Park Board members seek re-appointment. Each of the four Board Members present wanted to be re-appointed to serve. *Crossette* explained that *Mayor Blubaugh* had identified a neighbor who was interested in filling one of the two vacancies. *Crossette* explained the *Governing Body* would complete the appointments and the passage of a Charter Ordinance for the term date changes during a future City Council Meeting.

Appointment	Term Dates Expire
Tracy Wolf	June 31, 2020
Vacant (Kelsi Smith)	June 31, 2020
Debbie Hahn	June 31, 2020
Michelle Murray-Cline	June 31, 2021
Eric Poe	June 31, 2021
Daniel Hayden	June 31, 2022
Vacant (Brent Traylor)	June 31, 2022

### c. **North Park Ground Negotiations Update**

*Crossette* explained that City Staff felt confident that an agreement for the North Park could be secured in the coming weeks and that there could be an official Agenda Item for the matter during a May City Council Meeting. *Mayor Blubaugh* explained the location of the North Park Ground and some other details about potential developments for the greenspace.

### d. **Potential Linear Park Stand Alone Play Equipment Amenities**

*Board Member Wolf* explained that the Park Board should still consider upgrading the Linear Park play equipment. *Mayor Blubaugh* inquired about what sort of equipment the Park Board would be interested in seeing. *Crossette* explained that the Park Board could consider adding some new stand-alone play structures to the current Linear Park equipment and wait to consider a full replacement when the current equipment deteriorates in 10 or so years. *Lawn* explained that the Park Board might consider looking at stand-alone equipment totaling \$35-45,000.

*Board Member Hayden* made a motion to recommend the Governing Body approve the purchase and installation of up to three (3) new stand-alone implements with the poured in place rubber surfacing to be included. *Board member Wolf* seconded. **Motion Carried 4-0.**

**e. Last Minute Neighbors United Projects**

*Crossette* explained that all the flower beds and boxes would be weeded, and new flowers planted. Further, he explained that a general trash clean up would occur along with the mulching and weeding of the Disc Golf Tee-pads. *Board-member Wolf* asked how projects were selected and *Crossette* elaborated on the process. Further, *Wolf* asked if volunteers could address the ball diamonds near the elementary school that are in severe need of weeding and over-seed. *Crossette* explained that since the diamonds are maintained by the Junior Ball League, he could not request it to be added to the project list unless directed to do so by the League's operator

**VII. ADJOURNMENT:** At 7:45pm Board-member Hayden motioned to Adjourn the meeting. Board-member Hahn seconded. **The motion Carried 4-0.**

*Respectfully submitted by Craig Crossette, Assistant to the City Administrator  
Minutes Pending Approval at the subsequent Park Advisory Board Meeting*