

**AGENDA-REGULAR MEETING
GODDARD CITY COUNCIL
118 NORTH MAIN
GODDARD, KANSAS
October 5, 2020, 7:00 P.M.**

- A) CALL TO ORDER**
- B) PLEDGE OF ALLEGIANCE AND INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**

F) CONSENT AGENDA:

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

- 1. Approval of Minutes
 - a. Regular Meeting – September 21, 2020
- 2. Accounts Payable
 - a. September 21, 2020 for \$5,000.00
 - b. September 23, 2020 for \$39,988.32
 - c. September 30, 2020 for \$79,158.67

G) UNFINISHED BUSINESS

- 1. None

H) NEW BUSINESS

- 1. Lions Club Requests
- 2. Repair for Wastewater Treatment Facility Pumps
- 3. Water Rates Discussion

I) CITY ADMINISTRATOR'S REPORT

J) GOVERNING BODY COMMENTS

K) EXECUTIVE SESSION:

L) ADJOURNMENT

Next Assigned Numbers for:
Charter Ordinance No 14
Ordinance No. 858
Resolution 20-14

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.



CONSENT AGENDA HIGHLIGHTS

F.1 Approval of September 21, 2020 Regular Meeting Minutes

F.2 Review of Accounts Payable

September 21, 2020 for \$5,000
September 23, 2020 for \$39,988.32
September 30, 2020 for \$79,158.67

- \$30,167.05 Blue Cross Blue Shield of Kansas: October 2020 Employee Health & Dental Insurance Fees
- \$18,791.71 Evergy: Monthly Electrical Service
- \$12,774.63 Metropolitan Area Building and Construction Department-MABCD: August 2020 Permit Fees
- \$10,216.92 Goddard Public Library: 4th 2020 Tax Distribution
- \$10,000.00 Stifel, Nicolaus & Company, Inc. Financial Advisor Fee-Go Bond Series 2020-3 (St Andrew 4th Phase 4 Project 2017-03)
- \$5,000.00 Miller, Dale Jr: 20' Easement Purchase - Arbor Creek Project 2019-01. (Approved by Council 09.21.20)

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
TUESDAY, SEPTEMBER 21, 2020**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, September 21, 2020. Mayor Larkin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Larry Zimmerman, Sarah Leland, Brent Traylor and Michael Proctor.

Also present were; Brian Silcott, City Administrator; Teri Laymon, City Clerk; Micah Scoggan, City Planner; Fred Farris, Police Chief; Thatcher Moddie, Administrative Fellow; Harlan Foraker, City Engineer; and Brook Brandenburg, Public Works Director; Matt Lawn, City Treasurer and Ryan Peck, City Attorney.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the Agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

None

APPROVAL OF THE CONSENT AGENDA

The following was submitted to the City Council for approval:

Approval of Minutes:

Special Meeting – September 8, 2020

Accounts Payable:

September 9, 2020 for \$51,179.93

September 16, 2020 for \$117,256.57

Receive and file Boards and Commissions

Library Board- August 10, 200

Planning Commission – August 10, 2020

MOTION: Councilmember *Traylor* moved to approve the Consent Agenda as presented. Councilmember *Leland* seconded the motion. The motion carried unanimously.

ARBOR CREEK EASEMENT PURCHASE

Brooke Brandenburg, Public Works Director, provided a brief history of actions taken by the Governing Body related to the Arbor Creek Sewer utilities. Brandenburg explained that a portion of the sewer infrastructure includes a pressurized or ‘forced’ sewer main that carries waste from the southeast corridor lift station to the gravity sewer system. Initial engineering and designs placed the location of the forced main in the existing utility easement in the north ditch of 23rd street. During the time between the design phase and construction phase of the project a

fiber optic cable was installed in the easement in the same location the forced main was to be constructed. The placement of that cable and the other utilities already located in the easement left no room for the construction of the forced main sewer.

To address the issue the city reached out to Dale Miller, the owner of the property situated north of 23rd street regarding the purchase of additional permanent utility easement. The owner agreed to sell the City an additional 20-foot-wide and approximately 1,800-foot-long utility easement to the north of the existing easement for \$5,000. The proposed easement will have adequate area for the installation of the forced sewer main as well as any future utilities as needed.

MOTION: Councilmember *Traylor* moved to approve the purchase of a utility easement from Dale Miller for \$5,000 as presented. The motion was seconded by Councilmember *Proctor*. The motion passed unanimously.

CONSIDER PURCHASE OF NEW BULK WATER METERS

Brooke Brandenburg stated that during the August 19th, 2019 meeting the City Council approved the transition from the Sensus to Kamstrup water meters. That initial purchase included Water Meters, meter reading software for up to 100 meter points, reading device and offsite data backup. In an effort to address new construction and replace failing meters and Public Works has been purchasing 20 meters each quarter. Due to an increase in development the majority of those are installed at new construction sites leaving few remaining for replacing old worn out meters.

A significant number of the old Sensus meters are reaching the end of their 20-year lifespan and currently there are approximately 130 poorly functioning and inaccurate meters in use. Those meters require additional manhours to read and maintain and may be negatively impacting water revenue due to inaccurate readings.

Public Works is asking to make a bulk purchase of water meters, pit antennas and meter reading software. Details of the request are listed below:

Item	Quantity	Unit cost	Item total
Kamstrup 5/8" - 3/4" Water Meter	125	\$159	\$19,875
Kamstrup 2" Water Meter	8	\$795	\$6,360
Pit antenna	153	\$25	\$3,825
READy Manager Software 101-250 Meter Points	1	\$455	\$455
		Total:	\$30,515

Brandenburg stated that if approved the \$30,515 expenditure will be allocated to the 82-830-8235 Water Reserve, Collection & Transmission.

MOTION: Councilmember *Proctor* moved to approve the purchase of water meters, antennas and meter reading software for \$30,515 as presented. The motion was seconded by Councilmember *Traylor*. The motion passed unanimously.

CONSIDER PURCHASE OF SPLASH PAD DESCALING DEVICE

Brooke Brandenburg stated in 2017 the City spent approximately \$600,000 constructing the splash pad water feature in Linear Park. This park amenity has proven to be very popular to people in Goddard and surrounding communities. During operating months thousands of gallons of water flow through the splash pads water lines, valves, solenoids and water features. The ‘hardness’ or high level of minerals in local ground water has led to a buildup of mineral scale in and on the various splash pad components. Without adequate measures being taken to reduce the mineral buildup the lifespan of many parts of the splash pad are greatly reduced.

City staff has reviewed several options for reducing and minimizing mineral buildup. One option was the installation of a traditional water softener. That option would require an expensive addition to the existing splash pad building, an industrial type softener and the annual purchase of several hundred pounds of softener salt.

In an effort to find a simpler cheaper solution, Public Works reached out to Revelent Holdings LLC for options. Revelent recommended the installation of 3 Enercat Moulds. The Enercat Moulds use a combination of rare-earth substances to address mineral buildup related to hard water. This technology conditions water rendering aqueous ions unable to stick to hard surfaces of the splash pad. Such technology has been used in industrial and manufacturing application but had never been implemented in a municipality, Revelent allowed a trial period of 30 calendar days for testing of the device prior to purchase. We are currently the end of the 30-day trial period.

Preliminary findings of our month-long experiment are promising. Testing has shown an improvement in factors of water quality which attribute to the splash pads hard water issue. First, we conducted a simple visual inspection of water from the splash pad prior to installing the Enercat moulds and compared that with post installation water samples. The second test involved partially cleaning the splash pad water features to determine if the device would diminish existing scale buildup. The third test was a process of dehydration crystallization and analysis that confirmed that crystalline structure had been significantly changed after the Enercat moulds were installed. These improvements diminish the ability for hard water to adhere to the various components of the Splash Pad but are mostly noticeable on the individual play surfaces.

Brandenburg stated if approved, the \$35,100 expenditure will be allocated to the Capital Improvement Fund 90-670-7350

MOTION: Councilmember *Traylor* moved to approve the purchase of the enercate moulds from Revelant for \$35,100 as presented. The motion was seconded by Councilmember *Leland*. The motion passed unanimously.

APPROVE STANDARD TRAFFIC ORDINANCE FOR 2020

There was presented an Ordinance entitled:

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF GODDARD, KANSAS; INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," EDITION OF 2019, WITH CERTAIN CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; PROVIDING CERTAIN PENALTIES; AND REPEALING ORDINANCE NUMBER 835 AND ALL OTHER CONFLICTING ORDINANCES.

Thatcher Moddie, Administrative Fellow stated the proposed ordinance would adopt the 2020 Edition of the Standard Traffic Ordinance (STO). The amendments included in the proposed ordinance would maintain the City of Goddard's compliance with applicable Kansas statutes while addressing local concerns. No new changes were incorporated into the 2020 Standard Traffic Ordinance. The Police Department is responsible for the enforcement of the STO. The ordinance must be published in the official paper of record as the proposed ordinance amends sections of the STO which have been deemed unnecessary for the City. There must be at least three copies of the STO on file with the City Clerk. Each police officer is issued a copy of the most current STO adopted by the City Council.

MOTION: Councilmember *Leland* moved to waive the reading of the ordinance. The motion was seconded by Councilmember *Zimmerman*. The motion passed unanimously.

MOTION: Councilmember *Leland* moved to adopt said ordinance. The motion was seconded by Councilmember *Zimmerman*.

Roll Call Vote:

Yea: Zimmerman, Leland, Traylor and Proctor

Nay:

Ordinance #856

APPROVE UNIFORM PUBLIC OFFENSE CODE FOR 2020

There was presented an Ordinance entitled:

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF GODDARD, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES," EDITION OF 2020, WITH CERTAIN CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; AND REPEALING ORDINANCE NUMBER 836, AND ALL OTHER CONFLICTING ORDINANCES.

Thatcher Moddie stated the proposed ordinance would adopt the 2020 Edition of the Uniform Public Offense Code (UPOC). The amendments included in the proposed ordinance would

maintain the City of Goddard's compliance with applicable Kansas statutes while addressing local concerns. Ordinance 836 adopting the 2019 edition of the UPOC is repealed.

MOTION: Councilmember *Traylor* moved to waive the reading of the ordinance. The motion was seconded by Councilmember *Leland*. The motion passed unanimously.

MOTION: Councilmember *Leland* moved to adopt said ordinance. The motion was seconded by Councilmember *Zimmerman*.

Roll Call Vote:

Yea: Zimmerman, Leland, Traylor and Proctor

Nay:

Ordinance #857

ARBOR CREEK CONSTRUCTION AGREEMENT CANCELLATION AND RELEASE

Brian Silcott, City Administrator provided a brief history of actions taken by the Governing Body related to Arbor Creek Addition.

Silcott explained that the sidewalk portion of the work contracted with Kansas Paving is yet to be completed as the developer and contractor have disagreement as to the physical condition of the site adjacent and surrounding the sidewalk corridor, coupled by the close proximity of utility meter locations, which may or may not require additional work to safeguard the utilities and sidewalk. In short, the contractor desires a sizable change order cost to complete the sidewalk work and because of the delay cannot perform the work in a time window. Both parties have agreed to terminate the work and the developer & city have solicited bids to complete the necessary work within the developer's timeframe. A separate agenda item will be presented for the completion of the sidewalk work. All of the work completed to date by Kansas Paving has been completed satisfactorily.

Silcott presented a contract cancellation and release agreement that terminates the contract and accepts the work completed to date. Kansas Paving is no longer required to complete the sidewalk portion of the contract. The contractor is required to adhere to Section 6 of the original agreement (*H.6.b*) which is related to the maintenance of the work completed for a period of two (2) years. Kansas Paving will be paid for the work completed to date.

MOTION: Councilmember *Proctor* moved to authorize the Mayor to execute the Cancellation and Release Agreement for the Construction of Arbor Creek Paving Collector and Paving Phase 1 Improvements. The motion was seconded by Councilmember *Traylor*. The motion passed unanimously.

ARBOR CREEK BID AWARD

Brian Silcott stated the City has received three bids for the completion of the construction and installation of the sidewalks. All bidders have previously and satisfactorily completed work for the City of Goddard. The developer is agreeable to all of the bidders. The best bid is Prado Construction in the amount of \$97,815.00.

The cost for this item is contained within the temporary notes issued for Phase 1 the paving and collector improvements as petitioned by the developer Marv Schellenberg.

MOTION: Councilmember *Proctor* moved to award the bid for construction of the Arbor Creek Phase 1 and Collector sidewalk to Prado Construction and authorize the Mayor to execute the construction agreement with Pardo Construction. The motion was seconded by Councilmember *Leland*. The motion passed unanimously.

CITY ADMINISTRATOR REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of September 21, 2020
Date: September 21, 2020

Below is a brief update on City operations, projects, and future agenda items for the City. The next City Council meeting is scheduled for Monday, October 5, 2020. City Administrator reports can be found online on the City webpage for City Administration reports from 2008 to present.

STAR Bond: Construction of the aquatic center/natatorium continues to make significant progress the construction of the pool roof is nearly complete. After the roof is constructed work on the interior will begin. Further concrete and dirt work around the entryway of the complex has progressed. The open area at the top left-hand side is the aquatic park, which is privately funded and beyond the scope of the City's participation in the project. There have been no new project fund distributions since March.

Arbor Creek Addition: Work continues to on Phase 1 of this this addition, which includes 55 homes, sanitary sewer mains & laterals, and paving the middle of the subdivision's club house. Total special assessments for this phase is \$2,891,000. The estimated average home value of this addition is \$300,000 each home generating approximately \$1,150 in municipal property tax with Phase 1 generating an estimated \$63,250 annually and \$281,750 annually at full build out. Arbor Creek has 245 lots with 12 lots already sold with 43 phase 1 lots and 233 total lots remaining. The project has issued \$2,939,300 in temporary notes having paid \$1,267,691.08.

Clover Leaf Addition: Work on the water, sanitary sewer, and stormwater is complete, and the installation of paving is underway. Clover Leaf contains 133 total lots. Phase 1 consists of 50 total homes with 22 lots sited along Martens Ct. for duplex units which will increase water and sewer customer count by 44 users. Phase 1 also includes 28 lots for single family residential homes. Clover Leaf Phase 1 has \$2,211,000 in special assessments. Below is an updated picture of the dirt work and recent paving completed for the development. Clover Leaf has \$2,211,000 issued with A-1 rated (AAA equivalent) special temp notes issued and \$1,427,819.33 paid. Pictured below is an update of recent progress at the development. Pad sites for some homes have been started and basements are being poured for the first homes.

RCUT Project: KDOT has completed its preliminary field plan review. The City Engineer and staff is meeting with TranSystems late this week to review the changes. The project continues to be on pace for a October 2020 bid letting. The approved design budget is \$186,210 with \$59,085.97 being expensed to

date. The estimated total cost of construction is \$1,810,000 with KDOT covering the cost of construction. This is project # 2020-01 and KDOT Project #54-87 KA-4362-01.

183rd Street Frontage & Intersection: Thanks to the assistance and shepherding of the City Engineer and his team at Certified Engineering Design, we've submitted a request for funding for the intersection improvement at 183rd Street West & US-54/400/Kellogg. On June 9th we submitted the request to advertise for bids on the Kellogg Drive Relocation Project (KDOT Project #87 KA-5215-01). The notice to proceed with the solicitation of bids is anticipated any day. The approved construction budget is \$656,000 with KDOT covering the cost of construction. This is project # 2020-02 and KDOT Project #87 KA-5215-01. At the September 8, 2020 meeting the Council decided to award the bid for concrete to Pearson, the second lowest bidder. KDOT is now reviewing the decision and we expect to hear from them sometime in the near future. Staff will bring the final decision back before council at the October 5 or October 19 meeting.

CDBG COVID Grant: The City's application for the Small Cities Community Development Block Grant (CDBG) Corona Virus Supplement Program funding has been approved for \$132,000. City staff will be reaching out to local businesses over the next several weeks to receive applications for the distribution of funds. So far out of 4 applications, 3 have qualified and one business did not.

Utility Billing Delinquency Update: To this date some citizens with delinquent utility bills have opted to set up payment plans. There are 24 people on payment agreement plans. Their delinquent amounts in total are about \$8,874.33. September bills were due yesterday, so the current city-wide delinquent amount is \$42,866.75.

Upcoming Anticipated Meeting Items:

October 5, 2020: Utility Billing Discussion

October 19, 2020: Q3 Reports for all departments

November 2, 2020: Discussion on updating or replacing community center building

November 16, 2020: 2021 Governing Body Goals – Preliminary Discussion

Respectfully Submitted,
Brian W. Silcott,

City Administrator

GOVERNING BODY COMMENTS

Councilmember Zimmerman commented on the condition of the sidewalk in linear park.

Councilmember Leland stated that noticed that not all residents are stopping for school busses.

Councilmember Proctor stated that Tanganyika did a great job on the splashpad and recommended it to others.

Mayor Larkin asked if Public Works is still spraying for mosquitos. Public Works director stated staff has purchased more spray and are continuing to spray for mosquitos.

EXECUTIVE SESSION

MOTION: Councilmember *Proctor* moved recess into executive session for 10 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship (K.S.A. 75-4319(b)(2) to include the City Administrator, City Clerk and Attorney Ryan Peck. Councilmember *Leland* seconded the motion. The motion carried unanimously.

The City Council recessed into executive session at 7:55 p.m. and reconvened at 8:05 p.m. Mayor Larkin announced there was no binding action taken in executive session.

ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular meeting. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:07 pm.
Teri Laymon, City Clerk*

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: SEPTEMBER 21, 2020
COUNCIL REVIEW: OCTOBER 05, 2020

VENDOR NAME	DESCRIPTION	AMOUNT
MILLER, DALE JR.	20' EASEMENT PURCHASE - ARBOR CREEK PROJECT 2019-01. <i>(Approved by Council 09.21.20)</i>	\$ 5,000.00
	TOTAL	\$ 5,000.00

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: SEPTEMBER 23, 2020
COUNCIL REVIEW: OCTOBER 05, 2020

VENDOR NAME	DESCRIPTION	AMOUNT
AT&T	MONTHLY INTERNET/PHONE SERVICE-PUBLIC WORKS SCADA SYSTEM	\$ 172.16
CHAMPION SIX, INC.	MARKING FLAGS	\$ 404.20
CILLESSEN & SONS, INC	PAY REQUEST #1-LICENSE PLATE CAMERA PROJECT AT 167TH & KELLOGG.	\$ 2,100.00
COX BUSINESS	MONTHLY INTERNET/PHONE SERVICE-POOL	\$ 122.20
EVERGY	MONTHLY ELECTRICAL SERVICE-SIGNAL LIGHTS, CITY HALL, COMMUNITY CENTER, MEANS PARK, POOL, WATER TOWER, WATER WELLS, PUBLIC WORKS, SEWER LIFT STATIONS, LINEAR PARK, CHLORINATION BLDG, WWTF, SPLASH PAD	\$ 18,791.71
GILMORE	OCTOBER 2020 LICENSE & INFOCUS AGREEMENT FEES	\$ 3,777.00
GREGORY, STEVEN	REFUND PAVILION RENTAL FEE	\$ 200.00
HIGH TOUCH TECHNOLOGIES	SUBSCRIPTION TO 'KSGOVJOBS.COM'	\$ 1,200.00
IMAGE QUEST	MONTHLY METERED MAINTENANCE FEE-ADMIN COPIER	\$ 64.52
KANSAS ONE CALL	AUGUST 2020 LOCATE FEES	\$ 249.60
METROPOLITAN AREA BUILDING AND CONSTRUCTION DEPARTMENT-MABCD	AUGUST 2020 PERMIT FEES	\$ 12,774.63
WASTE MANAGEMENT	Q-4 2000 TRASH SERVICE - PARK	\$ 132.30
	TOTAL	\$ 39,988.32

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: SEPTEMBER 30, 2020
COUNCIL REVIEW: OCTOBER 05, 2020

VENDOR NAME	DESCRIPTION	AMOUNT
AEROMOD	(2) SEALMASTER BEARINGS - WWTF	\$ 801.25
AGRI ENVIRONMENTAL SERVICES	OCTOBER 2020 SLUDGE REMOVAL SERVICE	\$ 2,500.00
ATLAS ELECTRIC	ELECTRICAL REPAIR-WELL #8. REPLACE PHOTOCELLS-CITY HALL, LINEAR PARK	\$ 996.99
BAUGHMAN	FINAL BILLING FOR ENGINEERING SERVICES - CLOVERLEAF FARMS PHASE 1 STORM WATER DRAIN IMPROVEMENTS PROJECT 2019-03	\$ 3,200.00
BELLINO FIREWORKS	REFUND 2020 FIREWORKS DEPOSIT	\$ 500.00
BLUE CROSS BLUE SHIELD OF KANSAS	OCTOBER 2020 EMPLOYEE HEALTH & DENTAL INSURANCE FEES	\$ 30,167.05
CARD SERVICES - UMB PURCHASE CARD	AUGUST 2020 PURCHASES - PEREZ	\$ 425.00
CHARLIE'S CAR WASH	PURCHASE OF (100) CAR WASHES - POLICE	\$ 300.00
CLIFTON CLEANING CO	SEPTEMBER 2020 CUSTODIAL SERVICES-CITY HALL, COMMUNITY CENTER, LIBRARY	\$ 1,235.00
COMBINED SYSTEMS	AMMUNITION-POLICE	\$ 982.50
CRAZY DEBBIE FIREWORK	REFUND 2020 FIREWORKS DEPOSIT	\$ 500.00
FIRESTONE COMPLETE AUTO CARE	PURCHASE/INSTALL (1) REPLACEMENT TIRE-UNIT #30	\$ 149.80
FRANKS BOOMER FIREWORKS, LLC	REFUND 2020 FIREWORKS DEPOSIT	\$ 500.00
GODDARD LIONS CLUB	REFUND 2020 FIREWORKS DEPOSIT	\$ 500.00
GODDARD PUBLIC LIBRARY	4TH 2020 TAX DISTRIBUTION	\$ 10,216.92
GODDARD VETERINARY CLINIC	EUTHANASIA FEE - ANIMAL CONTROL	\$ 35.00
HACH	DRINKING WATER CHLORINE TEST SUPPLIES	\$ 58.91
KANSAS GAS SERVICE	MONTHLY GAS SERVICE-WWTF, PUBLIC WORKS, CITY HALL, WATER TOWER GENERATOR, POOL	\$ 356.46
KANSAS REGISTER	PUBLICATION OF 'NOTICE OF intent' TO SEEK PRIVATE PLACEMENT OF GO BOND SERIES 2020-3 FOR ST ANDREW 4TH PROJECT 2017-03.	\$ 21.00
KANSAS STATE TREASURER-BONDS	REGISTRAR & TRANSFER AGENT FEES-GO BOND STAR BOND SERIES 2020-2	\$ 1,355.00
LEAGUE OF KANSAS MUNICIPALITIES - LKM	47TH EDITION STO & 36TH EDITION UPOC ELECTRONIC INDIVIDUAL USER LICENSES. PURCHASE OF 'DANGEROUS STRUCTURES: A MANAL OF PROCEDURE'	\$ 40.00
MAINZ ASSOCIATES	MATERIAL TO REPAIR OF FORD DUMP TRUCK BED	\$ 390.00
NOWAK CONSTRUCTION CO	PAY REQUEST #3-SE GROWTH AREA LIFT STATION PROJECT #2019-01.1	\$ 2,754.00
QUILL	MULTI-FOLD PAPER TOWELS-LINEAR PARK	\$ 56.98
ROBERTS HUTCH-LINE	COPY PAPER	\$ 57.98
STIFEL, NICOLAUS & COMPANY, INC	FINANCIAL ADVISOR FEE-GO BOND SERIES 2020-3 (St Andrew 4th Phase 4 Project 2017-03)	\$ 10,000.00
TIMES-SENTINEL NEWSPAPERS, LLC	PUBLICATION OF 'NOTICE OF INTENT' TO SEEK PRIVATE PLACEMENT OF GO BOND SERIES 2020-3 FOR ST ANDREW 4TH PROJECT 2017-03. PUBLICATION OF ORD 855 PROVIDING FOR THE ISSUANCE OF GO BONDS SERIES 2020-03 ST ANDREW 4TH PROJECT 2017-03. NOTICE OF HEARING ON OCTOBER 12, 2020 FOR SIGN VARIANCE. 'FIELD OF SCREAMS' SPONSORSHIP AD.	\$ 621.50

UNITED RENTALS	RENTAL FEES-3" TRASH PUMP, 60 LB. ELECTRIC DEMO HAMMER	\$ 1,995.00
VERIZON	MONTHLY CELL PHONE SERVICE-POLICE, PUBLIC WORKS, WWTF, CITY PLANNER, CHAMBER	\$ 963.83
WHOLESALE FIREWORKS	REFUND 2020 FIREWORKS DEPOSIT	\$ 500.00
WICHITA WINWATER WORKS	REPLACE WATER VALVE ON 8" WATER MAIN AT 119TH <i>(Expenditure approved by Council 07.06.20)</i>	\$ 6,978.50
	TOTAL	\$ 79,158.67

**City of Goddard
City Council Meeting
October 5, 2020**

TO: Mayor and City Council
SUBJECT: Requests from Goddard Lions Club
INITIATED BY: Mayor & City Administrator
PREPARED BY: Management Fellow
AGENDA: New Business

Background: The Goddard Lions Club handles various volunteer projects in the local community. In the past, the Goddard Lions Club and Goddard Senior Club members have been involved in managing the community garden at the site on 23rd Street. The land the Garden is on is intended to be used as a community space. There is limited ability of what can be done on the land because of the layout and presence of a gas line. Lions member Dan Funke will be presenting a request to the council to plant trees and rename the garden/park. The Lions club has coordinated with Public Works Director Brooke Brandenburg on the possibility of planting trees at the site.

Analysis: The Lions Club would like to place a sign on Site, honoring a local neighbor who has done a great deal for the community. Additionally, the Lions Club intends to spend up to \$3,000 on trees to plant in the area, with consultation from our Public Works staff on where they will be planted. Input from the council on the trees, naming process and signage is necessary before the Lions move forward.

Financial: There may be some costs with assisting in the care, planting or purchase of trees and placement of signage, or any further requests by the council

Legal Considerations: Approved as to form

Recommendations/Actions: It is recommended the City Council advise City Staff about how to move forward with the projects

Attachments: Exhibit A: Sign (1 page)

DAVID A. CURTIS

GODDARD COMMUNITY

GARDEN



**City of Goddard
City Council Meeting
October 5, 2020**

TO: Mayor and City Council
SUBJECT: WWTP Mixer Pump Repair
INITIATED BY: Public Works Director
AGENDA: New Business

Background: The basins in the Wastewater Treatment Plant contain five Wilo TR50 mixer pumps that assist in the waste treatment process by circulating influent to aid aeration and promote the waste ‘digestion’ process. Without operational mixer pumps the solids in the influent settle on the bottom of the basins forming a blanket of sludge causing the plant to go septic, void of adequate oxygen to sustain the bacteria levels needed for the treatment process.

Currently three of the five mixer pumps are inoperable and require maintenance. The pumps will require a complete rebuild, possible replacement parts and new lubricants. Below is a breakdown of required repairs and known cost per mixer pump:

Pump Number	Required Repair	Repair Cost
#1 - Wilo TR50	Repair Kit, Lubricants, labor	\$3,567
#2 - Wilo TR50	Repair Kit, Lubricants, Cable Trumphet Kit, Elbow Electrode, labor	\$5,055
#3 - Wilo TR50	Undiagnosed	\$6,000
		\$14,622

Analysis: Three Wilo TR50 Mixer Pumps installed in the WWTP have failed. Without operational mixer pumps the WWTP turns septic killing the bacteria vital to waste treatment. The mixer pumps need to be sent to Fluid Equipment for repairs. Costs vary per mixer pump based on the amount of parts needing replaced.

Financial: The \$14,622 expenditure will be allocated to the 83-860-7220 Sewer Replacement Reserve Fund – Treatment & Processing – Equipment Parts & Supplies Fund.

Legal Considerations: Approve as to form

Recommendations/Actions: It is recommended: The City Council approve the repair of three Wilco TR50 Mixer Pumps for the amount of \$14,622.

Attachments: None

**City of Goddard
City Council Meeting
October 5, 2020**

TO: Mayor and City Council
SUBJECT: Utility Rate Discussion
INITIATED BY: City Administrator
PREPARED BY: Finance Director
AGENDA: New Business

Background: The City Council has expressed interest in modifying the current utility rate structure to lower the monthly bills for the City’s water and wastewater customers.

Analysis: Under the current rate structure, all customers pay an equal share of for debt service on the 16” water supply line, the water storage tank, and the Wastewater Treatment Facility (WWTF). This debt service charge totals \$40.39 per month for each Goddard utility customer. When the minimum base rate of \$40.52 (water and sewer combined) is added, the minimum that a residential customer will pay for their combined monthly water and wastewater bill is \$80.91. Again, this is the minimum. Only customers who use less than 2,000 gallons of water per month will pay this amount. All other customers will pay more depending on usage.

Water Rates				
Date	Total Monthly			
Changed	Base Rate *	Debt Service	Minimum	Usage
9.20.2017	\$7.50	\$12.44	\$19.94	\$1.50, \$1.75, \$2.00
9.20.2016	\$6.50	\$12.44	\$18.94	\$1.50, \$1.75, \$2.00
9.20.2015	\$5.50	\$12.44	\$17.94	\$1.50, \$1.75, \$2.00

Sewer Rates					
Date	Total Monthly		O&M / 1,000	Non-Res. & Out City per	
Changed	Base Rate *	Debt Service	Minimum	gal	1,000
9.20.2018	\$31.37	\$27.95	\$59.32	\$1.65	\$1.65, \$1.95, \$2.25
9.20.2017	\$28.87	\$26.26	\$55.13	\$1.65	\$1.65, \$1.95, \$2.25
9.20.2016	\$26.37	\$24.57	\$50.94	\$1.65	\$1.65, \$1.95, \$2.25
9.20.2015	\$23.87	\$22.88	\$46.75	\$1.65	\$1.65, \$1.95, \$2.25

*Residential Customer In-City

Water & Sewer Combined				
Base Rate *	O&M / 1,000	Total Base	Debt Service	Total Monthly
	gal	Charge		Minimum
\$38.87	1.65	\$40.52	\$40.39	\$80.91

The only way to lower the water and sewer bills for base and low usage customers, and maintain sufficient revenue collections to fund the City’s utility operations, maintenance, infrastructure, and debt service obligations, is to lower the base rates (including the debt service rates) and shift more cost onto usage.

This discussion will focus on the City’s current debt service obligations for the water and sewer operations, it’s costs for operations & maintenance (O&M), and a breakdown of a utility customer’s monthly bill.

Customer Counts 2005-2020					
Year	Water	Sewer	Year	Water	Sewer
2005	947	870	2013	1684	1603
2006	1054	977	2014	1713	1632
2007	1157	1080	2015	1739	1657
2008	1282	1205	2016	1761	1681
2009	1420	1343	2017	1769	1690
2010	1544	1467	2018	1787	1709
2011	1648	1569	2019	1837	1756
2012	1677	1598	2020	1930	1846

Financial: None

Recommendations/Actions: It is recommended the City Council: Receive and file report on utility rate structure and history.

Attachments: Materials will be available at the Council meeting.