

**AGENDA-REGULAR MEETING  
GODDARD CITY COUNCIL  
118 NORTH MAIN  
GODDARD, KANSAS  
November 2, 2020, 7:00 P.M.**

- A) CALL TO ORDER**
- B) PLEDGE OF ALLEGIANCE AND INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**
- F) CONSENT AGENDA:**

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

- 1. Approval of Minutes
  - a. Regular Meeting – October 19, 2020
- 2. Accounts Payable
  - a. October 21, 2020 for \$310,729.86
  - b. October 28, 2020 for \$136,401.38

**G) UNFINISHED BUSINESS**

- 1. None

**H) NEW BUSINESS**

- 1. Goddard Women’s Club Annual Report
- 2. 100 Block North Main Land Sale
- 3. North Main Property Dedication
- 4. PD Radio Purchase Request
- 5. UPOC Update and Ordinance Amendment
- 6. Discussion on Live Streaming Council/Commission Meetings
- 7. Community Center Discussion #1

**I) CITY ADMINISTRATOR’S REPORT**

**J) GOVERNING BODY COMMENTS**

**K) EXECUTIVE SESSION:**

**L) ADJOURNMENT**

Next Assigned Numbers for:  
Charter Ordinance No 14  
Ordinance No. 857  
Resolution 20-15

**NOTICE: SUBJECT TO REVISIONS**

It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.



## **CONSENT AGENDA HIGHLIGHTS**

### **F.1 Approval of October 19, 2020 Regular Meeting Minutes**

### **F.2 Review of Accounts Payable**

October 21, 2020 for \$310,729.86

October 28, 2020 for \$136,401.38

- \$176,382.00 Fluid Equipment SE Growth Area Lift Station Equipment – Project 2019-01.1
- \$83,903.13 Nowak Construction Pay Request #4-SE Growth Area Lift Station Project 2019-01.1
- \$58,735.01 Garver Pay Request for Engineering Services Through 09.25.20 - Rustic Creek Phase 1 Project 2019-05
- \$29,155.00 Cargill, INC. Purchase of Accubatch Brine Generator (Expenditure approved 08.03.20)
- \$12,386.50 Morris, Laing, Evans, Brock & Kennedy, Chtd August 2020 & September 2020 Attorney Fees
- \$7,198.63 Card Services-UMB Purchase Card September 2020 Purchases - Moddie, Public Works, Brandenburg, Silcott
- \$6,140.46 Traffic Control Purchase/Install Lights On (2) New 2020 Dodge Ram Trucks (Approved 03.02.20)

**MINUTES-REGULAR MEETING  
CITY OF GODDARD  
118 NORTH MAIN, GODDARD, KS  
MONDAY OCTOBER 19, 2020**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, October 5, 2020. Mayor Larkin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Larry Zimmerman, Sarah Leland, Brent Traylor and Michael Proctor.

Also present were; Brian Silcott, City Administrator; Micah Scoggan, City Planner; Fred Farris, Police Chief; Thatcher Moddie, Administrative Fellow; Harlan Foraker, City Engineer; Brooke Brandenburg, Public Works Director; and Matt Lawn, City Treasurer.

**APPROVAL OF THE AGENDA**

**MOTION:** Councilmember *Traylor* moved to approve the Agenda as presented. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

**CITIZEN COMMENTS**

Cody Carlisle, 217 Cedar thanked the City Council for the Second Street rehabilitation and commented on the tall grass on the lot on Cedar and Second Street.

**APPOINTMENTS**

Police Chief Fred Farris introduced two new certified Police Officers followed by the swearing in ceremony:

Christian Carrillo comes to us from the Los Angeles Police Department where he served sixteen years and held the rank of sergeant. Christian learned of our opening from his brother, a Goddard resident, and decided it was a good time to move out of California to raise his family.

Tyler Priddle comes to us from the Sedgwick County Sheriff Department where he has served as a road deputy for the last two years. He grew up in Goddard and looks forward to working in the community he knows so well.

**APPROVAL OF THE CONSENT AGENDA**

The following was submitted to the City Council for approval:

Approval of Minutes:

Regular Meeting October 5, 2020

Accounts Payable:

October 7, 2020 for \$144,210.92

October 14, 2020 for \$66,001.35

Boards and Commission:

Library Board Minutes, September 2020

Planning Commission Minutes, September 2020

**MOTION:** Councilmember *Zimmerman* moved to approve the Consent Agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

### **DESIGNATION OF UNFIT PROPERTY**

Micah Scoggan, City Planner stated that a property located in the 1500 block of the Seasons Subdivision has been determined, based on a preliminary investigation, to be unfit for human habitation. Scoggan presented a proposed resolution setting a date and time as December 7, 2020 at 7:00 p.m. for reviewing findings of fact for the consideration of condemnation for a property within the City Limits.

**MOTION:** Councilmember *Proctor* moved to adopt the proposed resolution setting a public hearing for December 7, 2020 to determine if the property is dangerous, unsafe, or unfit for human habitation. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

### ***Resolution 20-14***

### **ANNEXATION REQUEST**

Micah Scoggan stated the property owners located at 1531 S 215<sup>th</sup> ST W have petitioned the city to be annexed into the corporate limits of Goddard, Kansas. The property currently sits on the northwest corner of US-54 and 215<sup>th</sup> Street W. According to the realtor, at some point the property owner rezoned the lot to “General Commercial” in the County to accommodate a small commercial business on their lot.

With this new rezoning classification as a commercial lot it prohibits potential buyers from acquiring a mortgage because banks view the house as a non-conforming use even though they can exist by right.

When the city annexes property, the land defaults to the R-1 “Single Family-detached” zoning classification, which would essentially overwrite the current “General Commercial” classification without the need to go through rezoning.

Scoggan presented an Ordinance annexing and incorporating Lot 1, Block 1, Lippincott, commonly known as 1531 South 215<sup>th</sup> Street West. Addition into the City Limits of Goddard, Kansas.

**MOTION:** Councilmember *Traylor* moved to waive the reading of the Ordinance. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

**MOTION:** Councilmember *Traylor* moved to adopt said Ordinance. Councilmember *Proctor* seconded the motion.

### **Roll Call Vote:**

Yea: Zimmerman, Leland, Traylor, Proctor

Nay:

### ***Ordinance #856***

**RECEIVE AND FILE THIRD QUARTER DEPARTMENT REPORTS**

Brian Silcott reviewed the City Vision Statement, Mission Statement and the Organizational Values. Silcott followed by reviewing the Goddard’s Strategic Cycle.

Brian Silcott reviewed the Administration Third Quarter Report.

Fred Farris, Police Chief reviewed the Police Department Third Quarter Report.

Library Director, April Hernandez, reviewed the Goddard Public Library Quarterly Report.

Brooke Brandenburg, Public Works Director, reviewed the Public Works Quarterly Report.

Micah Scoggan, City Planner, presented the Planning and Code Enforcement Third Quarter Report.

Matt Lawn, City Treasurer, presented the Third Quarter Financial Report.

**UTILITY RATE DISCUSSION**

City Treasurer Matt Lawn presented a utility rate study which is a comparison of the City of Goddard Water and Wastewater utility rates with comparable sized cities in the greater Wichita area, including the City of Wichita.

Lawn presented the comparison of water rates which showed the total base rates along with the usage per 1,000 gallons and the total monthly cost for a 4,000 gallon usage customer. The City with the highest monthly rate for a 4,000 usage customer is Bel Aire at \$46.77 and the lowest is Cheney at \$18.89. The City of Goddard’s monthly rate for a 4,000 customer is \$22.94.

Lawn presented the comparison of wastewater rates which also showed the total base rate along with the usage per 1,000 gallons and the total monthly cost for a 4,000 gallon customer. The City with the highest monthly rate for a 4,000 usage customer is the City of Goddard at \$65.92 and the lowest is the City of Wichita at \$26.01 with the second lowest monthly rate being the City of Cheney at \$29.00.

Below is the Total Monthly Water and Wastewater rates used in the comparison:

	<b>Total Monthly Water &amp; Wastewater Bill</b> <b>(Residential In-City Customer, 4,000 gallons used)</b>		
	<b>Water</b>	<b>Wastewater</b>	<b>Total</b>
Andover	\$32.53	\$35.00	\$67.53
Bel Aire	46.77	60.12	106.89
Cheney	18.89	29.00	47.89
<b>GODDARD</b>	<b>22.94</b>	<b>65.92</b>	<b>88.86</b>
Kechi	44.84	32.81	77.65
Maize	36.32	39.13	75.45
Rose Hill	35.10	58.45	93.55
Wichita	\$25.21	\$26.01	\$51.22

Mayor Larkin stated that he has heard from constituents who are not happy with the quality of water that is provided and asked if the City of Goddard has pursued partnership with the City of Goddard to provide better quality water.

Brian Silcott stated that could be something that the City could look at pursuing. Councilmember Zimmerman expressed his concern with losing the City water rights if the City were to purchase water from the City of Wichita.

Councilmember Proctor pointed out that the water portion of the monthly billings is lower than the City of Wichita and that it is the Wastewater portion that is more costly. Proctor added that perhaps staff could look into the price for purchasing the descaling technology that was implemented for the Splash Pad to be used for the City Water System to change the chemical makeup of the water so that it does not harden, like it did with the splash pad. Public Works Director Brooke Brandenburg stated he could work on getting a price from the manufacturer.

Councilmember Zimmerman asked if a portion of the proceeds from the 1% sales tax could get allocated to the debt service. City Administrator Brian Silcott explained that when the rate structure is set it could be possible to allocate a portion of the sales tax, however, from a financial and best practices standpoint, that is something to be avoided.

### **CITY ADMINISTRATOR REPORT**

Brian Silcott reviewed the City Administrator's Report dated October 19, 2020.

### **GOVERNING BODY COMMENTS**

Councilmember Proctor very excited about having the additional police officers in the community as he was concerned about being sort staffed. Proctor added that the Police Chief has his support of there is something the Council to do to make the City of Goddard the employment of choice.

Mayor Larkin welcomed the new police officers and thanked department heads for their reports.

### **ADJOURNMENT**

**MOTION:** Councilmember *Zimmerman* moved to adjourn the regular meeting. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:40 pm.  
Teri Laymon, City Clerk*

**CITY OF GODDARD**  
**ACCOUNTS PAYABLE LIST: OCTOBER 21, 2020**  
**COUNCIL REVIEW: NOVEMBER 02, 2020**

<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
AT&T	MONTHLY INTERNET/PHONE SERVICE - PUBLIC WORKS SCADA SYSTEM	\$ 182.18
BEALL & MITCHELL, LLC	OCTOBER 2020 MUNICIPAL JUDGE SERVICES	\$ 1,625.01
BROWN, RACHEL	COURT RESTITUTION PAYMENT - 201800010	\$ 916.25
CARD SERVICES-UMB PURCHASE CARD	SEPTEMBER 2020 PURCHASES-SHELITE, LAYMON	\$ 934.12
CARGILL, INC	PURCHASE OF ACCUBATCH BRINE GENERATOR <i>(Expenditure approved 08.03.20)</i> FREIGHT CHARGES	\$ 29,155.00
CCMFOA OF KANSAS	2020 MEMBERSHIP FEE - SIMON	\$ 75.00
CERTIFIED ENGINEERING DESIGN - CED	OCTOBER 2020 ENGINEERING SERVICE	\$ 1,000.00
CORE & MAIN	WATER PARTS	\$ 1,554.44
COX BUSINESS	MONTHLY INTERNET/PHONE SERVICE - POOL	\$ 122.25
D/R CONCRETE CUTTING, LLC	CONCRETE BORING-WWTF	\$ 400.00
FAMILY HEALTH AMERICA	OCTOBER 2020 FSA ADMINISTRATIVE SERVICE	\$ 100.00
FLUID EQUIPMENT	SE GROWTH AREA LIFT STATION EQUIPMENT - PROJECT 2019-01.1	\$ 176,382.00
GARVER	PAY REQUEST FOR ENGINEERING SERVICES THROUGH 09.25.20 - RUSTIC CREEK PHASE 1 PROJECT 2019-05	\$ 58,735.01
HUTCHINSON SALT COMPANY, INC	ROAD SALT	\$ 3,229.89
IMAGE QUEST	MONTHLY METERED MAINTENANCE FEE - ADMIN COPIER	\$ 41.71
INLAND TRUCK	TOW & DIAGNOSIS - INTERNATIONAL DUMP TRUCK	\$ 1,399.56
KDHE-HEALTH & ENVIRONMENTAL LABORATORIES	LAB ANALYSIS - DRINKING WATER	\$ 125.00
LAVEIST, ARLENE-VISION ALLIANCE MARKETING LLC	OCTOBER 2020 COURT PROBATION FEES	\$ 250.00
LONG, KAREN	REFUND CREDIT BALANCE ON INACTIVE UTILITY ACCOUNT #554003	\$ 58.82
MAINZ ASSOCIATES	LABOR FOR FORD DUMP TRUCK REPAIR	\$ 420.00
MAYER SPECIALTY SERVICE	CLEAN WWTF BASIN CHANNELS	\$ 687.50
NORRIS COLLISION CENTER	REPLACE WINDSHIELD - POLICE UNIT 37	\$ 728.00
POSTNET	GOLF CAR DECALS - POLICE	\$ 62.00
QUILL	1/2 BINDERS, 2021 COMMUNITY CENTER CALENDAR	\$ 95.87
RENN & CO	Q3-2020 CITY INSURANCE INSTALLMENT	\$ 32,183.00
UTILITY HELPNET, INC	ONSITE ENGINEERING SERVICES & TECHNICAL SUPPORT-WWTF SCADA SYSTEM	\$ 267.25
	<b>TOTAL</b>	<b>\$ 310,729.86</b>

**CITY OF GODDARD**  
**ACCOUNTS PAYABLE LIST: OCTOBER 28, 2020**  
**COUNCIL REVIEW: NOVEMBER 02, 2020**

<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
AGRI ENVIRONMENTAL SERVICES	NOVEMBER 2020 SLUDGE REMOVAL SERVICE	\$ 2,500.00
B&B KLASSEN ENTERPRISES, INC.	AB3 ROCK	\$ 538.49
BEST ONE TIRE SERVICE	FLAT REPAIR	\$ 138.00
BROWN INTEGRITY	REFUND OF OVERPAYMENT ON BULK UTILITY ACCOUNT #6200000012	\$ 78.72
CARD SERVICES-UMB PURCHASE CARD	SEPTEMBER 2020 PURCHASES - MODDIE, PUBLIC WORKS, BRANDENBURG, SILCOTT	\$ 7,198.63
CARRILLO, CHRISTIAN	REIMBURSEMENT FOR PURCHASE AT BAYSINGERS FOR UNIFORM PANTS	\$ 85.99
CHAMPION SIX INC.	MARKING PAINT, BLACK NITRILE GLOVES	\$ 330.00
CLIFTON CLEANING	OCTOBER 2020 CUSTODIAL SERVICE - CITY HALL, COMMUNITY CENTER, LIBRARY	\$ 1,235.00
CONTINENTAL RESEARCH CORPORATION	SUPER-OX CUSTODIAL SUPPLIES-PARKS	\$ 674.23
CORE & MAIN	WATER PARTS	\$ 43.50
EVERGY	MONTHLY ELECTRICAL SERVICE - STREET SIGNALS, CITY HALL, COMMUNITY CENTER, MEANS PARK, POOL, WATER TOWER, WATER WELLS PUBLIC WORKS, SEWER LIFT STATIONS, LINEAR PARK, CHLORINATION BLDG, WWTF, SPLASH PAD	\$ 15,350.01
GILMORE	NOVEMBER 2020 LICENSE & INFOCUS AGREEMENT FEES	\$ 3,779.00
KANSAS GAS SERVICE	MONTHLY GAS SERVICE- WWTF, PUBLIC WORKS, WATER TOWER GENERATOR, COMMUNITY CENTER, CITY HALL, POOL	\$ 329.48
KANSAS STATE TREASURER-UNCLAIMED PROPERTY	2020 SUBMISSION OF UNCLAIMED PROPERTY	\$ 77.58
MERIDIAN ANALYTICAL LABS	LAB ANALYSIS-DRINKING WATER	\$ 45.00
MORRIS, LAING, EVANS, BROCK & KENNEDY, CHTD	AUGUST 2020 & SEPTEMBER 2020 ATTORNEY FEES	\$ 12,386.50
NOWAK CONSTRUCTION	PAY REQUEST #4-SE GROWTH AREA LIFT STATION PROJECT 2019-01.1	\$ 83,903.13
PROMO DEPOT	(5) STOCKING CAPS-POLICE	\$ 65.00
QUILL	BINDER CLIPS, LABELS, AA BATTERIES, FILE FOLDERS, 2021 CALENDARS	\$ 311.68
RED MUNICIPAL & INDUSTRIAL EQUIPMENT	REISSUE OF LOST CHECK #51466 FOR STREETSWEeper SPRAY GUN HANDLE	\$ 138.30
TIMES-SENTINEL NEWSPAPERS, LLC.	PUBLICATION OF ORD 856	\$ 81.00
TRAFFIC CONTROL	PURCHASE/INSTALL LIGHTS ON (2) NEW 2020 DODGE RAM TRUCKS (Approved 03.02.20)	\$ 6,140.46
WEST WICHITA FAMILY OPTOMETRISTS	PRESCRIPTION SAFETY GLASSES-MEDLEY	\$ 300.00
WICHITA TRACTOR CO	BOOM SLIDES FOR B95 BACKHOE	\$ 671.68
	<b>TOTAL</b>	<b>\$ 136,401.38</b>