

**AGENDA-REGULAR MEETING
GODDARD CITY COUNCIL
118 NORTH MAIN
GODDARD, KANSAS
AUGUST 16, 2021, 7:00 P.M.**

- A) CALL TO ORDER**
- B) PLEDGE OF ALLEGIANCE AND INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**
 - 1. Appointment of Frank Petsche to Goddard Public Library Board
- F) CONSENT AGENDA:**

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

 - 1. Approval of Minutes
 - a. Regular Meeting – August 2, 2021
 - 2. Accounts Payable
 - a. August 3, 2021 for \$192,010.91
 - b. August 13, 2021 for \$26,261.32
 - 3. Receive and File Boards & Commissions
 - a. Library Board (July 12, 2021)
 - b. Planning Commission (July 12, 2021)
- G) UNFINISHED BUSINESS**
- H) NEW BUSINESS**
 - 1. Consider Purchase of Vac Trailer for Public Works Department
 - 2. Consider New Zoning Classification for R-4 (High Density)
- I) CITY ADMINISTRATOR’S REPORT**
- J) GOVERNING BODY COMMENTS**
- K) EXECUTIVE SESSION**
 - 1. For consultation with an attorney on matters that would be deemed privileged in attorney-client relationship [K.S.A 75-4319 (b) (2)]
- L) ADJOURNMENT (Next Meeting Tuesday, September 7, 2021 @ 7:00 p.m.)**

Next Assigned Numbers for:
Charter Ordinance No 16
Ordinance No. 873
Resolution 21-37

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.



E.1 Appointment

Goddard Public Library Board

Frank Petsche

Bio:

My name is Harold "Frank" Petsche. I was raised in Mentor, Ohio and graduated from Mentor High School. After graduation I entered the USAF and after serving, settled in Salt Lake City, Utah.

I worked as a mechanic and bodyman in the over the road trucking industry. After 26 years I moved to Klamath Falls, Oregon to be a body shop foreman for a truck dealership. I worked there for a year and then moved to Reno, Nevada and became a body shop foreman at a Peterbilt truck dealership and I was then offered a job with International trucks and worked there until I retired in 2012.

My wife and I decided to move to Wichita to be closer to grandchildren and found a home in Goddard in 2013 and have lived there ever since. I am a member of the Goddard Lion's Club, Board member for the Goddard Library and leader of the Senior Group. I am also a member of the Ascension Lutheran church and a Stephen Minister which is a care giving group.



CONSENT AGENDA HIGHLIGHTS

F.1 Approval of August 2, 2021 Regular Meeting Minutes

F.2 Review of Accounts Payable

August 3, 2021 for \$192,010.91

August 13, 2021 for \$26,261.32

F.3 Boards and Commissions Receive & File

Library Board (July 12, 2021)

Planning Commission (July 12, 2021)

- \$104,979.60 Kansas Paving: Paving Pay Request #2 - Clover Leaf Phase II Project 2021-02
- \$55,232.42 Goddard Public Library Balance Of 3rd 2021 Tax Distribution
- \$9,500.00 Stifel, Nicolaus & Company, INC. Financial Advisor Fee for Go Temporary Notes Series 2021-3 Arbor Creek Phase II Project 2021-03
- \$3,826.00 Armscor Cartridge Incorporated Ammunition
- \$2,725.93 Davis Moore Automotive Fleet Vehicle Repair/Maintenance -#28, #33, #36, ACO
- \$2,408.90 One Beat Medical Replacement AED Pads

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, AUGUST 2, 2021**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, August 2, 2021. Mayor Hunter Larkin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Larry Zimmerman, Brent Traylor, and Michael Proctor. Council member Sarah Leland was absent.

Also present were Brian Silcott, City Administrator; Teri Laymon, City Clerk; Matt Lawn, Finance Director; Brooke Brandenburg, Public Works Director; Micah Scoggan, Community Development Director; Thatcher Moddie, Assistant to City Administrator; Lance Beagley, Interim Police Chief; and Harlan Foraker, City Engineer

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the agenda as presented. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Christian Zimmerman, the Eagle Scout that led the painting project at the Community Center, thanked staff and council members that helped with the project and thanked the Governing Body for the opportunity to serve in the community.

APPOINTMENT OF KATE MORGAN TO GODDARD PUBLIC LIBRARY BOARD

Thatcher Moddie, Assistant to City Administrator announced the appointment of Kate Morgan to the Goddard Public Library Board.

CONSENT AGENDA

The following was submitted to the City Council for approval:

1. Approval of Minutes
 - a. Regular Meeting – July 19, 2021
2. Accounts Payable
 - a. July 21, 2021 for \$141,707.04
 - b. July 28, 2021 for \$155,921.96

MOTION: Councilmember *Proctor* moved to approve the agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

RECEIVE AND FILE 2020 AUDIT PRESENTATION

Randy Ford with BFR reviewed the Independent Auditors' Report and the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Goddard Financial Reporting Entity for the year ending December 31, 2020, and the related notes to the financial statement.

RECEIVE AND FILE REPORT FROM TRANSYSTEMS ON RCUT, INTERIOR FRONTAGE ROAD CONNECTOR AND 183RD STREET PROJECTS

Brian Silcott, City Administrator reviewed the background and overview of the RCUT project, the frontage road connector and 183rd Street projects.

Chad Banka with TranSystems stated KDOT has determined that this would be a good time to do a full depth replacement of a stretch of Eastbound Kellogg. This would be from where the overlay stops in front of Genesis Sports Complex to where the concrete begins at 183rd. Banka explained that because of this improvement it allowed a significant change to the median to allow for a more superior project. TranSystems revised the project and submitted them to KDOT who was thrilled with the revised design plan which includes connector frontage road, a round-about and pedestrian connections between the RCUT and 183rd Street. There are also plans to improve 183rd Street which would include, Southbound dedicated right turn lane, a dedicated through lane and a dedicated left turn lane. Northbound would include a dedicated right turn lane.

Banka explained this will be two separate projects that they are currently looking at a Spring letting and construction to begin in Spring 2022. The 183rd and pedestrian connectors will be one and connector road and the RCUT will be another.

CONSIDER PROPOSAL FOR FIREWORKS SHOW AT NATIONAL NIGHT OUT EVENT

Thatcher Moddie stated that National Night Out is a yearly celebration in August featuring free food, first responders, booths for businesses, games and celebrations in the park, etc. The event is Friday, August 13 from 6:00-10:00 PM. The Fireworks show is expected to last five (5) minutes, between the time of 9:30-10:00 PM. The Goddard Chamber of Commerce is Managing the fireworks show. The last Public Event where fireworks were discharged was July 2, 2021 for the Goddard Lions Club fireworks show. City Staff will inform the Sedgwick County Fire Department of this upcoming show.

The fireworks show will be hosted by Victory Pyrotechnics and shot in the open Field of the Genesis Property, East of 199th St or Goddard Road. Victory Fireworks has been in business 4 years and served many towns in Kansas. Victory is providing the insurance with event sponsors listed as the City of Goddard and Goddard Chamber.

Moddie recommended that the City Council: Approve the discharge of fireworks between the time of 9:30 and 10:00 PM on Friday, August 13, 2021

MOTION: Councilmember *Proctor* moved to approve the discharge of fireworks between the time of 9:30 p.m. and 10:00 p.m. on Friday, August 13, 2121. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

**CONSIDER POLICE DEPARTMENT VEHICLE ALE AND REPLACEMENT
SCHEDULE UPDATE**

Interim Police Chief, Lance Beagley stated on April 24th, 2021, police vehicle #32, a 2016 Dodge Charger was involved in a crash. Our insurance company estimated it at a total loss. In May, the city planner experienced mechanical issues in his assigned Tahoe formerly from Goddard PD. A mechanic shop estimated the cost to be \$8100. Public Works took the vehicle and repaired it for \$500 and are still driving it. The current police fleet consists of 12 vehicles for use with 1 officer potentially returning from deployment July 2022 and 1 open officer position in the process of being filled. I recommend holding off on the purchase of a new/replacement patrol vehicle until 2022 due to our current staffing.

The city's vehicle insurance company provided a payment of \$19,108 for the vehicle replacement. A new, fully outfitted Ford Explorer (Police Interceptor) costs \$55,780.72 for a difference of 36,672.72. No new vehicle purchase is currently necessary.

It is recommended the City Council 1) Authorize the sale of a 2012 Chevrolet Tahoe Police Vehicle, Vehicle #24, equipped with a full prisoner cage and brush guard through Purple Wave Auction Online & 2) Approve the decommission of Vehicle #29 for use by the Community Development Director.

MOTION: Councilmember *Proctor* moved to authorize the sale of 2012 Chevrolet Tahoe Police Vehicle through Purple Wave Auction. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

**CONSIDER NEW ZONING CLASSIFICATION ORDINANCE: RURAL URBAN
INTENT**

Micah Scoggan, Community Development Director explained that as the city grows, it opens up an opportunity for the boundaries of the city to be expanded and annexation to occur. When this happens certain properties that have existed as stock yards, horse stables, or other county related uses become non-conforming when they are annexed. These land uses have no definition under our current zoning and would be either non-conforming or would require a Conditional Use Permit for certain properties as they are brought onboard. To prevent this, a less stringent and more county friendly zoning classification would be introduced to alleviate the necessity for wrestling with these land uses and code violations when the property owner agrees to annex.

On May 10, 2021, the Planning Commission and the Governing Body discussed the idea of RUI "Rural Urban Intent" in detail. The Community Development Director created a draft ordinance reflecting these comments which is being presented today.

On June 14, the Planning Commission approved the inclusion of the zoning classification RUI "Rural Urban Intent".

The current regulations are found in **Article 4: Zoning Districts**

- The City Council is considering including the new zoning classification RUI "Rural Urban Intent" into the subdivision regulations.
- Recognizes the property is rural and cannot be immediately serviced by the city with water/sewer ect but the intent is to bring it online with City services in the future.

- Zoning classification would allow properties to exist “as is” with no code compliance or land use issues.
- New zoning would allow city to define its growth area with annexation and grow efficiently without feeling the need to compete with other municipalities.
- Wichita currently has a Rural Residential zoning classification which could be emulated.
-

Scoggan recommended that the City Council Waive the reading of the ordinance, and approve the inclusion of the zoning classification RUI “Rural Urban Intent” outlined in exhibit H.3a.

MOTION: Councilmember *Traylor* moved to waive the reading of the ordinance. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Traylor* moved to adopt ordinance. Councilmember *Zimmerman* seconded the motion. The motion carried unanimously.

Ordinance #872

CITY ADMINISTRATOR’S REPORT

Brian Silcott reviewed the City Administrator’s Report dated August 2, 2021. Silcott provided updates on Goddard Genesis Health Club and on all current residential housing developments currently under construction including Arbor Creek, Clover Leaf, Elk Ridge and Rustic Creek.

Silcott reviewed the notable upcoming agenda items.

GOVERNING BODY COMMENTS

Councilmember Zimmerman asked if staff was still keeping an eye on the drainage runoff onto 23rd Street. Brooke Brandenburg, Public Works director confirmed that staff has been watching it. Councilmember Zimmerman thanked Councilmember Traylor for helping with the Community Center project.

Councilmember Proctor thanked all who came out to help with painting the Community Center.

Mayor Larking thanked all who worked on the Community Center as well.

ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular meeting. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

***Meeting adjourned at 8:05 pm.
Teri Laymon, City Clerk***

CITY OF GODDARD
 ACCOUNTS PAYABLE LIST: AUGUST 03, 2021
 COUNCIL REVIEW: AUGUST 16, 2021

VENDOR NAME	DESCRIPTION	AMOUNT
ARMSCOR CARTRIDGE INCORPORATED	AMMUNITION	\$ 3,826.00
COLE, REBECCA A - MRS COLE'S TROPICAL SNO	DISTRIBUTION OF REMAINING 2021 CDBG-CV FUNDS <i>(Community Development Block Grant-Corona Virus)</i>	\$2,000.00
CORE & MAIN	WATER PARTS	\$ 995.86
CULLIGAN OF WICHITA	BOTTLED WATER - WWTF	\$ 63.70
DAVIS MOORE AUTOMOTIVE	FLEET VEHICLE REPAIR/MAINTENANCE -#28, #33, #36, ACO	\$ 2,725.93
EMC INSURANCE	CLAIM NO. 1637680 DEDUCTIBLE <i>(01.04.21 Sewer backup at 222 W Swanee Dr)</i>	\$500.00
EVERGY	MONTHLY ELECTRICAL SERVICE - STREETLIGHTS	\$ 2,839.65
FRANZ, SANDY	COMMUNITY CENTER REFUND	\$ 60.00
GODDARD PUBLIC LIBRARY	BALANCE OF 3RD 2021 TAX DISTRIBUTION	\$55,232.42
HYSPECO	HYDRAULIC HOSE REPAIR PARTS-B95 BACKHOE	\$ 115.87
IMAGE QUEST	MONTHLY METERED MAINTENANCE FEE-ADMIN & POLICE COPIERS	\$ 81.77
KANSAS ATTORNEY GENERAL	FEE FOR REVIEW - GO TEMPORARY NOTE SERIES 2021-2 CLOVERLEAF PHASE II PROJECT 2021-02	\$ 255.00
KANSAS ONE CALL	JULY 2021 LOCATE FEES	\$ 146.40
KANSAS PAVING	PAVING PAY REQUEST #2 - CLOVER LEAF PHASE II PROJECT 2021-02	\$ 104,979.60
KANZA COOPERATIVE ASSOCIATION	DIESEL FUEL	\$ 1,534.32
MERIDIAN ANALYTICAL LABS, INC.	LAB ANALYSIS - DRINKING WATER	\$ 45.00
MUNIPLATFORM	SERVICES RENDERED FOR GO TEMPORARY NOTES SERIES 2021-3 ARBOR CREEK PHASE II PROJECT 2021-03	\$ 495.00
ONE BEAT MEDICAL	REPLACEMENT AED PADS	\$ 2,408.90
QUILL	REPLACEMENT PAPER TOWEL DISPENSER-CITY HALL BATHROOM TISSUE-LINEAR PARK	\$ 114.98
RENN & COMPANY, INC	RENEWAL OF BOND EFFECTIVE 08.10.21-LAYMON	\$ 350.00
STIFEL, NICOLAUS & COMPANY, INC.	FINANCIAL ADVISOR FEE FOR GO TEMPORARY NOTES SERIES 2021-3 ARBOR CREEK PHASE II PROJECT 2021-03	\$ 9,500.00
THE DATA CENTER	PRINT/MAIL (340) DELINQUENT NOTICES, (2028) UTILITY BILLS, (1920) NEWSLETTERS. REPLACE POSTAGE FUNDS USED JULY 2021.	\$ 1,712.09
TIMES-SENTINEL NEWSPAPERS, LLC	TANGANYIKA TICKET GIVEAWAY SUPPORT AD, SEDGWICK COUNTY FAIR RESULTS SUPPORT AD	\$ 242.50
VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE - POLICE, PUBLIC WORKS, WWTF, CITY PLANNER, CHAMBER, POLICE PRIORITY LINES	\$ 1,186.06
WASTE MANAGEMENT	MONTHLY TRASH SERVICE - PUBLIC WORKS, WWTF, CITY HALL/COMMUNITY CENTER	\$ 599.86

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: AUGUST 03, 2021
COUNCIL REVIEW: AUGUST 16, 2021

<i>VENDOR NAME</i>	<i>DESCRIPTION</i>	<i>AMOUNT</i>
	TOTAL	\$ 192,010.91

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: AUGUST 13, 2021
COUNCIL REVIEW: AUGUST 16, 2021

VENDOR NAME	DESCRIPTION	AMOUNT
ASCENSION VIA CHRISTI OCC	MEDICAL TREATMENT FOR POISON IVY EXPOSURE-ROMERO	\$191.78
AXON ENTERPRISES, INC.	TASER INFO DOWNLOAD-POLICE	\$229.90
BAUGHMAN COMPANY, P.A.	SERVICES RENDERED FOR SOUTHWEST CORRIDOR SEWER BASIN STUDY <i>(Expenditure approved 02.16.21)</i>	\$ 13,500.00
BELLINO FIREWORKS	2021 FIREWORKS DEPOSIT REFUND	\$500.00
CANTRELL CUTTING COMPANY	CONTRACT ROW/CITY PROPERTY MOWING SERVICE <i>(07.26.21 - 08.06.21)</i>	\$ 3,025.32
CARD SERVICES-UMB PURCHASE CARD	JULY 2021 PURCHASES-LAWN, SCOGGAN	\$ 431.92
COX BUSINESS	MONTHLY INTERNET/PHONE SERVICE - CITY HALL, WWTF/PUBLIC WORKS	\$ 1,384.91
DECKER ELECTRIC	RELOCATE LIGHT AND PROJECTOR PANEL - CITY HALL COUNCIL CHAMBERS	\$ 695.00
FRANKS BOOMER FIREWORKS, LLC	2021 FIREWORKS DEPOSIT REFUND	\$ 500.00
GILMORE	AUGUST 2021 LICENSING FEES	\$ 485.50
GODDARD LIONS CLUB	2021 FIREWORKS DEPOSIT REFUND	\$ 500.00
ICE MASTERS	SERVICE ICE MACHINE-POOL	\$ 145.00
INTEGRITY COATINGS	PAINT & PAINTING SUPPLIES-COMMUNITY CENTER	\$ 1,198.06
O'REILLY	REPLACEMENT BATTERY - SPRINGHILL LIFT STATION	\$ 233.88
POSTNET	BUSINESS CARDS-SCOGGAN	\$ 60.57
ROBERTS HUTCH-LINE	COPY PAPER	\$ 61.98
SEDGWICK COUNTY DEPARTMENT OF FINANCE	JULY 2021 INMATE HOUSING FEES	\$ 1,218.57
SEDGWICK COUNTY ELECTRIC COOPERATIVE ASSOCIATION	MONTHLY ELECTRICAL SERVICE - ELKRIDGE SEWER LIFT STATION, SPRINGHILL STREETLIGHTS, NORTH PARK	\$ 278.68
TIMES SENTINEL NEWSPAPERS	PUBLICATION OF ORD 872, NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE & BUDGET HEARING	\$ 375.75
TRAFFIC CONTROL	EQUIPMENT REMOVAL - UNIT #29	\$ 475.00
WEST WICHITA FAMILY OPTOMETRISTS	PRESCRIPTION SAFETY GLASSES - BALL	\$ 269.50
WHOLESALE FIREWORKS	2021 FIREWORKS DEPOSIT REFUND	\$ 500.00
	TOTAL	\$ 26,261.32

Goddard Public Library Board Meeting Minutes
July 12, 2021 @ 7:05 pm

1. Roll Call: April Hernandez, Vickie Luthi, Sherry Lauer, Tamara Judd, Frank Petsche, Lisa Stoller, Margo Rakes, Lisa Fouts, Lisa Coyne, Kate Morgan, and Stephanie Mount were present at the Library.
2. Approval of Agenda: Lisa C. made a motion to approve the Agenda. Stephanie seconded. Motion passed 10 – 0.
3. Approval of Minutes of Regular Meeting June 14, 2021: The Minutes were approved for the record.
4. Citizen Comments: None
5. Correspondence and Communications:
 - Humanities KS – There are new postings on the HK website.
 - Times-Sentinel article – An article appeared in last week’s issue highlighting our new teen space mural and was accompanied by a picture of the mural.
 - Summer Ball Showdown – we are listed as sponsors in the Sedgwick County Fair Guide.
 - PLA – The PLA will pay \$1,000 for the laptop for Megan, our summer intern, and it will stay in the library for our use when her internship is over. SCKLS will handle all maintenance on the laptop for five years.
6. Director’s Report:
 - a. Circulation Report: Circulation numbers jumped up significantly in June, especially children’s books with Summer Reading. Staff has been challenged dealing with more than a hundred patrons per day. Activity packets are being picked up as fast as Carrie and the staff can produce them.
 - b. April will be presenting at the KLA Conference in October again. The Library will probably be closed for one or two days so staff can attend the conference. Dates will be announced at a later time.
 - c. Two of our computers have crashed. One is scheduled to be decommissioned in October anyway, so we are just letting that one go. The other will go to SCKLS for repair. April reminded the Board that this is one of the things that SCKLS does for our region’s

libraries. They provide us with some computers and maintain them for five years of service. April has a plan to replace computers that we have to purchase in a cycle that will help spread the costs out year to year. We will be down one computer until the next budget cycle.

d. April will be presenting our Quarterly Report to the Goddard City Council on Monday, July 19th. Board Members are encouraged to attend to show support.

7. Financial Report: Frank made a motion to approve the Financial Report with updates that April will provide to the Board. Sherry seconded the motion. The motion passed 10 – 0.

8. Old Business

a. Friends/Foundation Update: The group meets the 3rd Wednesday of each month @ 6 pm: The Gala has been set for March 25th at Pathway Church. It will be a Murder Mystery Dinner Theater. Dinner will be served but no alcohol. There will be a silent auction and other activities to draw participants to the event. It will be the kick-off for fundraising for a new library.

The Foundation paid for the KanShare app which is now live and operational.

b. City updates/Community Spaces Focus Group: July 22nd will be the Open House presentation by the architecture firm. The meeting starts at 6:00 p.m., in the Community Center. All Board Members are asked to attend. The final presentation to the Goddard City Council will take place on August 2nd at 7:00, in the City Council Chambers. Board Members are asked to attend this meeting as well.

C. Community Conversations with the Library: April shared some questions that were asked at the Chamber of Commerce's Ladies Night in June that she wrote. She also shared the feedback that was compiled from that event. The Strategic Planning Committee and the Marketing Committee will meet on Wednesday, July 28th, at 5:30 p.m. to finalize the survey questions that will be asked at National Night out and during the Goddard Fall Festival. In the meantime, Lisa S. will start an email for committee members to

submit their ideas, prior to the meeting.

- d. Board Training set for August 2 @ 6 pm. Community Spaces presentation @City Council @ 7 pm.

9. New Business

- a. Diversity, Equity, Inclusion, Access Statement: Several of the grants we are applying for ask for statements from us on these topics. April presented the Board with a prepared statement for our approval as Board Policy. Lisa F. made a motion to add the Diversity, Equity, Inclusion, and Access Statement to our Policy. Frank seconded the motion. Motion passed 10 – 0.
- b. New Logo – April would like to update the Library’s logo to represent that the Library provides more than just books. The Board agreed. Lisa F. has a niece in graphic design school who will produce some options for us as a class project.
- c. National Night Out/Fall Fest – National Night Out will be on August 13th. The Library will have a booth with a duck pond and prizes as well as activity packets. Board Members are asked to come and help survey participants on what they want in their library and community spaces. Fall Festival is over the first weekend in October. The Library and Friends and Foundation will host a book sale on Saturday, Oct. 2nd. Board Members are asked again to help survey participants.
- d. Other Board Trainings and Board Reappointments: Frank Petsche and Kate Morgan will be reappointed to the Library Board at the August 2 City Council meeting. April is working on scheduling short trainings before our regular Board meetings this fall.
- e. Election of officers for 2022 – The following slate of officers for the next year was presented by the Nominating Committee:
- President: Sherry Lauer
 - Vice President: Lisa Stoller
 - Secretary: Stephanie Mount
 - Treasurer: Lisa Coyne

Tamera made a motion to elect the slate of officers as presented. Margo seconded the motion. Motion passed 10 – 0.

f. Board attendance at large library events – Board presence at our community events goes a long way in the eyes of the community to appreciate the importance of the services our Library provides. Board Members are asked to attend as many of these events as possible.

g. Ethics and Code of Conduct Statement: Board President Vickie Luthi asked us to take some time to carefully review the Board Ethics Statement and Code of Conduct before we sign it and turn it in. It is very important that all Board Members adhere to the guidelines within those documents at all times.

10. As may be presented

11. Adjournment: Frank made a motion to adjourn at 8:45. Tamara seconded the motion. Motion passed 10 – 0.

***Next meeting is August 9, 2021.**

**PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND OR E-MAIL:
director@goddardlibrary.com**

**MINUTES-REGULAR SESSION
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
July 12, 2021**

The Goddard Planning Commission met in regular session at Goddard City Hall on Monday July 12, 2021. Chair VanAmburg called the meeting to order at 7:01 p.m. Chair VanAmburg led in the Pledge of Allegiance and Commissioner Cline led the Invocation.

Commission members present were:

Jamie Coyne, Doug VanAmburg, Doug Hall, Shane Grafing, Darrin Cline, Jody Crow, Justin Parks

Commissioners absent were:

Doug Hall

Also present were: Micah Scoggan City Planner; Thatcher Moddie Assistant to the City Administrator; Angie Duntz Chamber of Commerce Director

APPROVAL OF THE AGENDA

MOTION: *Commissioner Cline* moved to approve the agenda. *Commissioner Grafing* seconded the motion. The motion carried unanimously.

5-0

APPROVAL OF THE MINUTES

MOTION: *Commissioner Coyne* moved to approve the minutes from June 14, 2021. *Commissioner Cline* seconded the motion. The motion carried unanimously.

5-0

CITIZEN COMMENTS

None

Chair VanAmburg [closed the portion of citizens comments]

BOARD OF ZONING

None

OLD BUSINESS

None

NEW BUSINESS

H.1 Chamber of Commerce Report

Scoggan introduced the subject. He stated that Angie Duntz is the director of the City of Goddard Chamber of Commerce. She helps grow the business environment in the city and has a pulse on the local and regional business atmosphere.

Scoggan stated that the Chamber of Commerce helps manage different events throughout the city, most notably the Fall Festival and National Night Out.

Recently the Chamber of Commerce held a lady's night event in which the Community Development Director spoke on the growth of the city and helped to cultivate an ideal city image as the city moves into the future. During this meeting citizens were asked to answer a series of questions to help city staff gather intelligence on what the citizens were looking for both in terms of improvements but also wins for the city for what they were doing right.

The city asked participants 10 unique questions to help stimulate conversation and these answers were written down and are attached in agenda packet under Exhibit H.1a

Scoggan stated that the results and findings from the Ladies night event (10 question survey) were included in the agenda. He further stated that Angie Duntz will give a presentation of ideas and business growth as well as question and answers from the Planning Commission.

Duntz spoke on the Ladies Night and how the event unfolded. She stated there were about 40 ladies in attendance.

She presented a word cloud on a question that was given to the participants and spoke on the some of the answers given.

Duntz spoke a little on three of the ten questions and mentioned that several of the answers included things that were available in the community currently.

She said that when ladies where asked what they would like to see come into Goddard they mentioned restaurants, dog parks, family entertainment, lighting on the prairie trail for night walks.

Duntz mentioned the Summer Ball Showdown that was coming up in August and how they had partnered with the Genesis Sports complex for marketing.

Duntz mentioned the upcoming National Night out and the Fall Fest and she mentioned they had the intent to add a wine walk.

Duntz mentioned that 2020 was hard on businesses with the covid pandemic.

She mentioned that within a 25-mile radius of Goddard there are 6,591 open jobs and this does not include the service industry.

Duntz mentioned being mindful of businesses and take the time to get to know their businesses.

Chair VanAmburg asked what type of jobs are the ones that are open?

Duntz said she was using Kansas Works a software that shows job openings, and it is across all sectors of the market.

Scoggan mentioned he thought the lady's night went well and there was a positive environment. He mentioned it was difficult to accommodate some of the requests like a boutique shop because it is easy to reach out to a branch manager or for a regional business but who do you reach out to for a flower shop?

Scoggan mentioned Summer Ball Showdown was going to happen in August and there would be around 17-21 thousand people. This will result in a large spike in sales taxes.

Duntz mentioned this was the first year of the summer ball showdown and they have said they can host up to 40 teams so if this year goes well, it could mean more tournaments in the future.

Scoggan mentioned this report was for receive and file so there is no motion necessary.

CITY PLANNER REPORT

None

PLANNING COMMISSIONER COMMENTS

Commissioner Cline said the city needs a walk over Kellogg.

Scoggan agreed and said it was a complicated issue with many interested parties.

Commissioner Coyne asked if it made the WAMPO list?

Scoggan replied it did not. It was on the list but not selected overall.

Moddie mentioned the R-Cut will help solve some of the walkability issue. He mentioned with the flyover still being considered tenable it makes it more difficult to convince WAMPO and KDOT to accept the idea of a pedestrian bridge.

Scoggan mentioned the city had hosted WAMPO recently and mentioned that a pedestrian bridge was a high priority.

Chair VanAmburg said he curious about the more lighting on the linear trail. He asked who would be responsible for the lighting.

Scoggan said the city annexed the trail as it comes through the city but in terms of jurisdiction it belongs to prairie travelers.

Scoggan mentioned when he spoke with Evergy they said they can do specialty lights if the city buys them and has someone else maintenance them, Evergy would just provide the electricity.

Commissioner Coyne asked if the data was collected at the meeting for lady's night.

Scoggan replied it was.

Commissioner Coyne said it was interesting to read through some of the comments and see some things that are being addressed. Was there a plan to inform people?

Scoggan replied if there were more lady's night than yes and that was the plan. The original intent was just to have an open dialogue. He said it was a good point that you want people to feel like their voice is being heard.

Commissioner Coyne said that some of the comments make it obvious that the person is part of

the community. Some of the things that are being addressed at Planning Commission, it would be nice if they were more aware of it.

Duntz mentioned people left their email addresses and they could email them back some of the top highlights.

Commissioner Coyne said he wasn't sure if that was necessary but compiling a few paragraphs of things that showed what people thought were important.

Scoggan agreed. He stated that was part of the word clouds to show where there might be consensus.

Commissioner Coyne asked how much interaction the city has with the Genesis. He asked for example if only 16 teams show up could they find out why?

Scoggan said absolutely. The city has a good relationship with Scott Martin who is the Genesis baseball director, and they could find out what would be prohibiting more teams from showing up.

Duntz mentioned one thing they have been running into is they have rules with the NCAA where teams are disbanding will go directly home so it is a matter of timing.

Duntz mentioned some teams are hopeful they will be in the NBC tournament.

Commissioner Coyne said that was good. He realized the city was short on restaurants and hotels but if people don't care for now and it was some other factor outside of the city that was fine.

Commissioner Crow asked about peak times and how does the city look at restaurants with peak times versus through the year and how does that affect growth?

Duntz said restaurants are packed during the weekends they are serving about 40 teams during the baseball season. She mentioned the city could host more restaurants.

Duntz also mentioned she met with the Hampton inn a little bit and she said the city seemed ready for another Hotel.

Commissioner Crow asked what the expectation for the swimming portion of the development was.

Scoggan said that was a good question. For swimming he was not sure if the local high schools had a swim team. He anticipated that one of the draws would be swim competitions.

Scoggan mentioned once everything is built out it would be interesting to see what has the most use. With the baseball diamonds being finished now they are outperforming what was anticipated and the bonds are being paid off faster than originally projected.

ADJOURNMENT

MOTION: *Commissioner Grafing* motioned to adjourn the meeting. *Commissioner Cline* seconded the motion.

Motion carried **6-0**

Meeting adjourned at 7:36 pm.

Micah Scoggan, City Planner

City of Goddard
City Council Meeting
August 16, 2021

TO: Mayor and City Council
SUBJECT: Vac-Trailer Purchase Consideration
INITIATED BY: Public Works Director
AGENDA: New Business

Background: Over the course of the year the Public Works crew conducts numerous water service line repairs, water main repairs, culvert, ditch and valve cleanings. That type of work is generally completed using a full-size backhoe, or when the repair is close to existing utilities, dug by hand using a shovel. Hydro-excavators offer the benefits of soft digging — the process of using a combination of suction and high-pressure water and air to remove dirt and other materials from the ground — and can be used as mentioned above as well as for daylighting buried utilities, minimizing disruption to the impacted area and leaving behind a negligible mess.

In the past the city owned a hydro-excavator but it developed mechanical issues in 2018 and was sold in 2019. Since that time, Public Works has rented and/or borrowed a hydro-excavator several times for use on various projects. Renting these units is not cost effective and reliability can be questionable on equipment. PW Crews do save a great deal of time having these units to operate.

Analysis: Public Works would like to replace the old hydro-excavator sold in 2019 with a new Vermeer LP573SGT Hydro-excavator. The LP573SGT is a trailer mounted hydro-excavator that features dual 100-gallon water tanks, a 500-gallon spoil tank, a 1,000-cfm vacuum blower and a 38-hp EFI gasoline engine. The addition of a hydro-excavator will give PW flexibility and increase efficiency when doing excavations and clean ups.

Financial: Public Works is requesting spending approval of \$63,601.00 to purchase a Vermeer LP573SGT Hydro-excavator and will be allocated 100% to 81-430-7350, Equipment Reserve Fund, Street Operations, Other Equipment. Current fund balance of the Equipment Reserve Fund: \$577,101.39.

Legal Considerations: None

Recommendations/Actions: It is recommended the City Council: approve the purchase a Vermeer LP573SGT Hydro-excavator in the amount of \$63,601.00

Attachments: Pictures (2) of Vermeer LP573SGT Hydro-excavator.





**City of Goddard City
Council Meeting
August 16, 2021**

TO: City Council & Mayor
SUBJECT: New zoning classification R-4 (High Density)
PREPARED BY: Community Development Director
AGENDA: New Business

Background: Zoning classifications were adopted as a regulatory control over land development. As market trends change zoning classifications should change as well to maximize land value and property taxes without compromising health, safety and welfare. With residential housing considered a national issue and demand for rental properties increasing within the City limits of Goddard, this new zoning classification allows for a streamlined entitlement process with revised bulk regulations for creativity in design and density. These new zoning classifications need to be approved first by the Planning Commission and finally by the Governing Body. Once approved by the Governing Body they will become official 30 days after publication in the city newspaper.

On May 10, 2021, the Planning Commission and the Governing Body discussed the idea of R-4 “High Density Residential” in detail. The City Planner created a draft ordinance reflecting these comments which is being presented today.

On June 14 the Planning Commission approved the new zoning classification.

Analysis: The current regulations are found in **Article 4: Zoning Districts**

- Higher density
- Allowable land use for single family and all types of residential structures.
- Increase potential higher valuation properties to capture greater property taxes.
- Streamline entitlement process for multi-family developments while maintaining oversight over the new developments.
- Increase marketable land value for individual property owners.
- The R-4 “High Density Residential” zoning classification has been included in the form of a draft that is attached below in Exhibit H.2a.

Financial: Small publication cost per state law.

Legal Considerations: Approved as to form

Recommendation/Actions: It is recommended that the Governing Body:

1. Waive the reading of the ordinance (**MOTION**)
2. Approve the inclusion of the zoning classification R-4 “High Density Residential” outlined in exhibit H.3a. (**ROLL CALL**)

Attachments: Exhibit H.3a Ordinance for including R-4 zoning classification (4 Pages)

THE CITY OF GODDARD, KANSAS

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF GODDARD ZONING REGULATIONS BY INCLUDING THE ZONING CLASSIFICATION R-4 "RESIDENTIAL HIGH DENSITY" AS FOLLOWS:

WHEREAS, notice of a June 14, 2021, Goddard Planning Commission public hearing on including the zoning classification R-4 "Residential High-Density District", was published in the official city newspaper on May 20, 2021.

WHEREAS, the Goddard Planning Commission conducted a public hearing on June 14, 2021 on including the zoning classification R-4 "Residential High-Density District", and thereafter, based upon the public hearing and a discussion of the factors, voted to approve said changes.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GODDARD, KANSAS:

Section 1. Inclusion of the Zoning Classification R-4 "High Density Residential" Ordinance.

Article 4, Zoning Districts, Sections 103B, R-4 "Residential High-Density District", shall be added to read as follows:

103B R-4 Residential High-Density District. This district is designed for the placement of houses, and mixed-use developments to be designed in terms of maximizing the pedestrian experience and creating higher level density. Design creativity is encouraged to generate more value and increase housing stock variability.

A. Permitted Uses

Any residential development that is allowed within the zoning classifications R-1, R-2, R-3 including multi-family dwellings such as condos and apartments but not limited to these.

B. Uses Not Permitted

1. Heavy manufacturing
2. Large retail stores
3. Industrial
4. Large commercial developments

C. Conditional Uses

Low intensity land uses will be allowed subject to review by the Planning Commission. Such uses will include but are not limited to the following:

1. Boutique shops must be built in conjunction with a dwelling unit.
2. Bakeries must be built in conjunction with a dwelling unit.
3. Small retail shops must be built in conjunction with a dwelling unit.
4. Coffee shops must be built in conjunction with a dwelling unit.
5. Bookstore must be built in conjunction with a dwelling unit.

Anything not specifically listed in permitted uses that could be allowed as a low intensity land use but must be in conjunction with a residential structure. All such uses must be approved by the Planning Commission.

D. Lot size requirements

1. Minimum lot area: None
2. Minimum lot width: None
3. Minimum lot depth: None

E. Bulk Regulations.

1. Maximum structure height: 40 feet
2. Yard requirements:
 - a. Minimum front yard: 10 feet on all sides abutting a street.
 - b. Minimum side yard: 6 feet
 - c. Minimum rear yard: 10 feet
1. Maximum lot coverage: None

F. Design guidelines

1. All developments within this zone that are not single family-detached, or a duplex must be accompanied by a site plan. Site plans shall be required for all duplexes that are arranged around a courtyard.
2. Developments can occupy all of the lot space allowable but must account for parking within that space.
3. Development shall maximize the space first abutting the street frontage.

Effective Date

This Ordinance shall take effect and be in force thirty (30) days from and after its Publication in the official city newspaper.

Passed by the City Council this _____ Day of _____ 2021.

Approved by the Mayor this _____ Day of _____ 2021.

SEAL

HUNTER LARKIN, MAYOR

ATTEST:

TERI LAYMON, CITY CLERK