

**AGENDA-REGULAR MEETING  
GODDARD CITY COUNCIL  
118 NORTH MAIN  
GODDARD, KANSAS  
MAY 2, 2022, 7:00 P.M.**

- A) CALL TO ORDER**
- B) PLEDGE OF ALLEGIANCE AND INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**
- F) CONSENT AGENDA:**

*Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.*

- 1. Approval of Minutes
  - a. Regular Meeting – April 18, 2022
- 2. Accounts Payable
  - a. April 20, 2022 for \$94,023.49
  - b. April 27, 2022 for \$56,881.34

**G) UNFINISHED BUSINESS**

**H) NEW BUSINESS**

- 1. Trails End Final Plat
- 2. Consider Rehabilitation for Wells #4 & #7
- 3. Consider new Phone System for City Facilities
- 4. Police Department Fleet Purchase
- 5. Lions Club Annual Report & 2022 Funding Request

**I) CITY ADMINISTRATOR'S REPORT**

**J) GOVERNING BODY COMMENTS**

**K) EXECUTIVE SESSION**

- 1. Consultation with an attorney on matters that would be deemed privileged in attorney-client relationship; K.S.A 75-4319 (b) (2)

**L) ADJOURNMENT (Next Meeting Monday, May 16, 2022 @ 7:00 p.m.)**

Next Assigned Numbers for:

Charter Ordinance No 16  
Ordinance No. 887  
Resolution 22-09

**NOTICE: SUBJECT TO REVISIONS**

**It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.**



## CONSENT AGENDA HIGHLIGHTS

### F.1 Approval of April 18, 2022 Regular Meeting Minutes

### F.2 Review of Accounts Payable

April 20, 2022 for \$94,023.49

April 27, 2022 for \$56,881.34

- \$26,817.44 Mccullough Excavation INC. Final Pay Req #4- Rustic Creek Phase I Waterline Improvements - Project #2019-05. Final Pay Req #6-Rustic Creek Phase I Storm Sewer Improvements - Project #2019-05.
- \$25,711.00 Certified Engineering Design – CED Engineering Services For Construction Administration, Inspection & As-Builts - Arbor Creek Phase I Project 2019-01
- \$9,498.80 Metropolitan Area Building And Construction Department – MABCD March 2022 Permit Fees
- \$7,350.00 Aquasizers Replacement Pump – Pool (Emergency Authorization for 2022 Operation)
- \$4,361.17 Card Services - UMB Purchase Card March 2022 Purchases - Roney, Scoggan
- \$2,805.90 Mkec Final Billing for Professional Engineering Services Through 04.22.22-Arbor Creek Phase II Project 2021-03

**MINUTES-REGULAR MEETING  
CITY OF GODDARD  
118 NORTH MAIN, GODDARD, KS  
MONDAY, APRIL 18, 2022**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, April 18, 2022. Vice Mayor Larry Zimmerman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Sarah Leland, Brent Traylor, and Michael Proctor.

Also present were, Brian Silcott, City Administrator; Teri Laymon, City Clerk; Thatcher Moddie, Assistant to City Administrator; Micah Scoggan, Community Development Director; Lance Beagley Police Chief; Matt Lawn, Finance Director; Harlan Foraker, City Engineer and Ryan Peck, City Attorney.

**APPROVAL OF THE AGENDA**

**MOTION:** Councilmember *Traylor* moved to approve the Consent Agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously

**CITIZEN COMMENTS**

None

**APPROVAL OF THE CONSENT AGENDA**

**MOTION:** Councilmember *Traylor* moved to approve the Consent Agenda as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

**TEMPORARY NOTE SERIES 2022-1 ISSUANCE AND SALE RESOLUTION FOR CLOVER LEAF PHASE III**

Brian Silcott, City Administrator presented a Resolution authorizing and directing the issuance, sale, and delivery of 2022-01 General Obligation Temporary Notes for Water and Street Improvements for Clover Leaf Farms Addition Phase 3. This is the third of three resolutions necessary to issue public debt for special assessment improvements. The first series of resolutions (Res. 22-04 & 22-05) authorize the improvements, this was presented and approved at the March 21, 2022, meeting. The second in the series (Res. 22-07) of three, authorize the offering and placement of general obligation temporary notes Series 2022-01.

**MOTION:** Councilmember *Proctor* moved to adopt the proposed resolution and authorize, direct the issuance, sale, and delivery of general obligation temporary notes Series 2022-01. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

***Resolution 22-08***

**CLOVER LEAF PHASE 3 STREET BID AWARD**

Brian Silcott stated a bid opening was conducted on April 12, 2022, with four (4) bids received. The best bid is Pearson Construction in the amount of \$219,064.60. The next lowest bid totals \$254,528.30. The engineer's estimate is \$231,496.50.

Silcott recommended the City Council: Award the bid for the construction of street and sidewalk improvements for Clover Leaf Farms Phase 3 as set forth in Res. 22-04 and Res. 22-07 to Pearson Construction in the amount of \$219,064.60.

**MOTION:** Councilmember *Proctor* moved to award the bid for the construction of street and sidewalk improvements for Clover Leaf Farms Phase 3 to Pearson Construction in the amount of \$219,064.60. Councilmember *Leland* seconded the motion. The motion carried unanimously.

**CLOVER LEAF PHASE 3 WATER LINE BID AWARD**

Silcott stated a bid opening was conducted on April 12, 2022, with five (5) bids received. The best bid is Mies Construction in the amount of \$99,145.00. The next lowest bid totals \$115,980.00. The engineer's estimate is \$136,000.00.

Silcott recommended the City Council: Award the bid for the construction of waterline improvements for Clover Leaf Farms Phase 3 as set forth in Res. 22-05 and Res. 22-07 to Mies Construction in the amount of \$99,145.

**MOTION:** Councilmember *Traylor* moved to award the bid for the construction of waterline improvements for Clover Leaf Farms Phase 3 to Mies Construction in the amount of \$99,145. Councilmember *Leland* seconded the motion. The motion carried unanimously.

**CONSIDER AUTHORIZATION OF TANGANYIKA CID**

Brian Silcott stated the city received a voucher for reimbursement from Tanganyika to begin distribution of the 2.00% sales tax collected within the confines of the park. This 2% sales tax is unrelated to the City's 1% general sales tax and is for reimbursement of the costs approved within the development agreement.

At the March 2, 2020, meeting the City Council accepted a petition for the creation of a Community Improvement District (CID) within and limited to Tanganyika Wildlife Park to levy a 2.00% sales tax limited solely to the confines of the district. The tax is a self-imposed sales tax on TWP which would finance park improvements. The project that was constructed within the District includes but is not limited to: construction, acquisition, furnishing and equipping of a Splash Park, event facilities, enlarged playground, Safari Park, Education building, Children's zoo, new lion facility, enlarged gift shop, expanded parking; utilities; landscaping; lighting; signage; marketing, advertising and promotion; cleaning, maintenance, and upkeep of the property; art, sculptures and other cultural amenities; security personnel and facilities; water management and drainage related items; professional services; eligible financing costs; additional soft costs of the Project; and the City's administrative and permit costs and fees in establishing, permitting and maintaining the CID.

The proposed park expansion will cost an estimated \$8,300,000 with approximately \$1,650,000 financed through the CID's 2% revenue. The CID financed portion of the project will generate an approximate assessed valuation of \$412,500 and \$13,750 in City property taxes, \$29,920 to the USD 265, and \$20,330 to the state of Kansas for a total CID improvement tax revenue of \$64,000. \$69,145.23 is estimated City property tax revenue to be generated at the City's current mill levy of 33.323. No special assessments are being requested and project financing is 100% "pay go."

At the same meeting Resolution 20-04 was approved that called for public hearing on the advisability of creating the Tanganyika CID on Monday, March 23, 2020, at 7pm in the City Council Chambers. At the Public hearing, no written or verbal comments were received and the hear concluded. Ordinance 848 was approved creating the Tanganyika CID and authorizing the project described in Resolution 20-04.

On November 2, 2020, the City Council approved Resolution 20-15 authorizing a development agreement to construct the improvements outlined within the agreement under considered and outlined in Res. 20-04.

The amount requested for reimbursement totals \$2,387,350.38. The Splash Park construction cost reimbursement is \$1,615,706.83. The Safari Barn amount is \$771,643.55. Staff recommends repayment of the requested amount. The current Tanganyika CID fund balance is \$128,484.66, which would be disbursed upon approval of the voucher request by the City Council. The Finance Director and City Administrator have reviewed 1,443 pages of receipts and documentation validating the expenses in accordance with the CID Statute and the development agreement. With the approval of the request to distribute \$2,387,350.38 in CID sales tax receipts future distributions will occur as they are received.

There is no direct cost to the City for the administration of the Tanganyika Community Improvement District as the funds are limited to the 2.00% special sales tax from sales within the park. The CID sales tax is in no way impacted by or takes away from the City's 1.00% general sales.

Silcott recommended the City Council: Consider authorization of voucher for reimbursement in the amount of \$2,387,350.38 and to authorize future distributions in accordance with the development agreement and Res. 20-15 for the Tanganyika Community Improvement District.

Vice Mayor, Larry Zimmerman asked if the city could charge a fee for the processing of the funds. Councilmember Proctor agreed as the city must pay staff and attorney fees to process the funds and it should be passed on to the petitioner. Councilmember Leland disagreed, stating that the city benefits from the improvements to Tanganyika Wildlife Park by bringing in visitors to the city.

**MOTION:** Councilmember *Traylor* moved to authorize the voucher for reimbursement in the amount of \$2,387.350.38 and to authorize future distributions in accordance with the development agreement and Resolution 20-15 for the Tanganyika community Improvement District and to assess a 1% administration fee based on distribution amount. The administration fee collected will be transferred to the Capital Improvement fund annually. Councilmember *Proctor* seconded the motion. The motion carried with Leland voting no.

### **CONSIDER PUBLIC WORKS NEW VEHICLE PURCHASE**

Brian Silcott presented a request to purchase a 2022 GMC 3500 HD 4-wheel drive pickup that includes a snowplow, salt-sand spreader, light package, and spray-in bedliner. The GMC 3500 HD would replace Truck 4, a 2004 Ford F-150 with over 150,000 miles on the odometer and will add another salt/sand spreader and plow to aid in the City's winter storm response process. The total cost of replacement is \$75,292.00 and it will be allocated to the Equipment Reserve Fund-PW Operations-Vehicles 81-830-8210.

**MOTION:** Councilmember *Leland* moved to authorize the purchase of the 2022 GMC 3500 HD 4-2h33l drive pickup with equipment for \$75,292.00 as presented. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

### **1<sup>ST</sup> QUARTER REPORTS**

Brian Silcott reviewed the Vision Statement, Mission Statement and Values adopted by the city along with Goddard's Organizational Strategic Cycle.

Teri Laymon, City Clerk reviewed the Administration first quarter report.

Lance Beagley, Police chief reviewed the Goddard Police Department's first quarter report.

Library Director, April Hernandez, reviewed the library first quarter report and updated the City Council on the Bookmobile progress.

Brian Silcott reviewed the Public Works Department first quarter report.

Micah Scoggan, Community Development Director reviewed the Community Development and Code Enforcement first quarter report.

Matt Lawn, Financial Director reviewed the financial first quarter report.

### **CITY ADMINISTRATOR'S REPORT**

Brian Silcott reviewed the progress of the STAR Bond Site and updated the City Council on the current residential developments, including Elk Ridge, Clover Leaf, Rustic Creek, Trails End, and the Big Arm. Silcott also reviewed the 2022 pool update and seasonal park maintenance and the annual spring clean-up and neighbors united.

### **GOVERNING BODY COMMENTS**

Councilmember Leland asked if there would be enough flowers for Means Park and the Linear Park planters as she has volunteers to help with the planting. She was assured that there would be enough flowers for both park planters.

Councilmember Proctor said he hoped that everyone had a nice Easter.

Vice Mayor Zimmerman noticed that the planter in the park that was sloping down had been leveled by public works for the upcoming planting of flowers.

**EXECUTIVE SESSION**

**MOTION:** Councilmember *Proctor* moved to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship K.S.A. 75-4319(b)(2), the City Council will reconvene the open meeting in the City Council Chamber at 8:25 p.m. The motion was seconded by Councilmember *Traylor*. The motion passed unanimously.

*The City Council recessed into executive session at 8:25 p.m. and reconvened at 8:40 p.m. Mayor Larkin announced there was no binding action taken in executive session.*

**ADJOURNMENT**

**MOTION:** Councilmember *Leland* moved to adjourn the regular meeting. Councilmember *Proctor* seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:40 pm.  
Teri Laymon, City Clerk*

CITY OF GODDARD  
 ACCOUNTS PAYABLE LIST: APRIL 20, 2022  
 COUNCIL REVIEW: MAY 02, 2022

VENDOR NAME	DESCRIPTION	AMOUNT
AQUASIZERS	REPLACEMENT PUMP - POOL	\$ 7,350.00
BEALL & MITCHELL, LLC.	APRIL 2022 MUNICIPAL JUDGE SERVICES	\$ 1,625.01
BLUE CROSS BLUE SHIELD	MAY 2022 EMPLOYEE HEALTH & DENTAL INSURANCE PREMIUMS	\$ 36,819.27
CANTRELL CUTTING COMPANY	ROW/CITY PROPERTY CONTRACT MOWING SERVICE <i>(Service Dates: 04.11.22 - 04.17.22)</i>	\$ 1,906.41
CARD SERVICES - UMB PURCHASE CARD	MARCH 2022 PURCHASES - RONEY, SCOGGAN	\$4,361.17
CENTENO, MONIQUE	COURT APPOINTED ATTORNEY FEES - 2021004672, 202100575	\$ 200.00
CERTIFIED ENGINEERING DESIGN - CED	APRIL 2022 ENGINEERING SERVICES	\$ 1,000.00
COMM-TRONIX	REPLACEMENT RADIO - SCADA SYSTEM	\$ 290.00
CORE & MAIN	WATER PARTS	\$ 296.32
COX BUSINESS	MONTHLY INTERNET/PHONE SERVICE-POOL	\$ 122.36
FAMILY HEALTH AMERICA	APRIL 2022 FSA ADMIN FEES	\$ 100.00
HOPPS SOUND	INSTALL MICROPHONES IN COUNCIL ROOM	\$ 2,061.97
KANSAS MOBILE THRONE	(4) PORTABLE RESTROOMS FOR GODDARD LIONS CLUB CAR SHOW	\$ 340.00
LAVEIST, ARLENE-VISION ALLIANCE MARKETING, LLC.	APRIL 2022 COURT PROBATION SERVICES	\$ 250.00
LAYMON, TERI	MILEAGE REIMBURSEMENT-SPRING 2022 CCMFOA CONFERENCE IN MANHATTAN KS	\$ 172.50
MCCULLOUGH EXCAVATION INC.	FINAL PAY REQ #4-RUSTIC CREEK PHASE I WATERLINE IMPROVEMENTS - PROJECT #2019-05. FINAL PAY REQ #6-RUSTIC CREEK PHASE I STORM SEWER IMPROVEMENTS - PROJECT #2019-05.	\$ 26,817.44
MERIDIAN ANALYTICAL LABS, LLC	LAB ANALYSIS - DRINKING WATER	\$ 45.00
METROPOLITAN AREA BUILDING AND CONSTRUCTION DEPARTMENT - MABCD	MARCH 2022 PERMIT FEES	\$ 9,498.80
MINCKS, RYAN	MEAL REIMBURSEMENT - ARIDE TRAINING IN MANHATTAN KS <i>(04.11.22 - 04.12.22)</i>	\$ 53.72
MOTOROLA SOLUTIONS	(1) SINGLE UNIT CHARGER, (2) MICROPHONES	\$ 158.48
QUILL	IBUPROFEN	\$ 26.58
REDDI INDUSTRIES	RAN CAMERA IN 6" LINE - POOL	\$ 167.00
ROBERTS HUTCH-LINE	COPY PAPER	\$ 71.98
VANDERBILTS	SAFETY BOOTS - MEDLEY	\$ 150.00
WICHITA WINSUPPLY	WATER PARTS	\$ 139.48
	<b>TOTAL</b>	<b>\$ 94,023.49</b>



CITY OF GODDARD  
 ACCOUNTS PAYABLE LIST: APRIL 27, 2022  
 COUNCIL REVIEW: MAY 02, 2022

VENDOR NAME	DESCRIPTION	AMOUNT
CANTRELL CUTTING COMPANY	ROW/CITY PROPERTY CONTRACT MOWING (Service Period: 04.18.22-04.24.22)	\$ 1,906.41
CERTIFIED ENGINEERING DESIGN - CED	ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION, INSPECTION & AS-BUILTS - ARBOR CREEK PHASE I PROJECT 2019-01	\$ 25,711.00
CINTAS	STOCK/ORGANIZE FIRST AID CABINET	\$150.73
CLIFTON CLEANING CO	APRIL 2022 CUSTODIAL SERVICE - CITY HALL, COMMUNITY CENTER, LIBRARY	\$ 1,235.00
CORE & MAIN	POOL PUMP PARTS, WATER PARTS	\$ 1,524.96
EVERGY	MONTHLY ELECTRICAL SERVICE - LIFT STATIONS, COMMUNITY CENTER, SIGNAL LIGHTS, CITY HALL, LINEAR PARK, POOL, PUBLIC WORKS, WATER TOWER, MEANS PARK, WATER WELLS, SPLASH PAD, WWTF, CHLORINATION BLDG	\$ 14,730.37
GARVER	FINAL PAY REQUEST #13 FOR PROFESSIONAL ENGINEERING SERVICES THROUGH 03.25.22-RUSTIC CREEK PHASE I PROJECT 2019-05	\$ 2,750.00
KANSAS GAS SERVICE	MONTHLY GAS SERVICE - PUBLIC WORKS, WWTF, WATER TOWER/STORE TANK GENERATOR, POOL, COMMUNITY CENTER, CITY HALL	\$ 2,080.85
KANZA COOPERATIVE ASSOCIATION	DIESEL FUEL	\$ 2,014.98
MCCONNELL & ASSOCIATES	COLD PATCH-STREET REPAIR	\$ 725.20
MKEC	FINAL BILLING FOR PROFESSIONAL ENGINEERING SERVICES THROUGH 04.22.22-ARBOR CREEK PHASE II PROJECT 2021-03	\$ 2,805.90
O'REILLY	WIPER FLUID - UNIT 40	\$ 11.58
QUILL	CUSTODIAL SUPPLIES - CITY HALL	\$ 201.36
WATERWISE ENTERPRISES	POOL CHEMICALS	\$ 1,033.00
	<b>TOTAL</b>	<b>\$ 56,881.34</b>