

**AGENDA-REGULAR MEETING
GODDARD CITY COUNCIL
118 NORTH MAIN
GODDARD, KANSAS
MARCH 4, 2019, 7:00 P.M.**

- A) CALL TO ORDER**
- B) PLEDGE OF ALLEGIANCE AND INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**
 - 1. Goddard Gratitude Rodney Elliot

- F) CONSENT AGENDA:**

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

 - 1. Approval of Minutes
 - a. Regular Meeting – February 19, 2019
 - 2. Accounts Payable
 - a. February 22, 2019 for \$94,877.26

- G) OLD BUSINESS**
 - 1. Receive and File Goddard Public Library Strategic Plan
 - 2. Dove Estates Memory Care Utility Easement Agreement

- H) NEW BUSINESS**
 - 1. Goddard Public Library Alcohol Ordinance Waiver for Events
 - 2. St. Patrick’s Day Disc Golf Tournament Special Event Request
 - 3. STAR Bond District CID Amendment Petition
 - 4. STAR Bond District TDD Petition and Ordinance
 - 5. Amend Overtime Policy to Reflect GPD 10 Hour Duty Schedule
 - 6. Award 2019 Mowing Contract

- I) CITY ADMINISTRATOR’S REPORT**
- J) GOVERNING BODY COMMENTS**
- K) EXECUTIVE SESSION**
- L) ADJOURNMENT**

Next Assigned Numbers for:
Charter Ordinance No 14
Ordinance No. 822
Resolution 19-03

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.



**E. APPOINTMENTS, PROCLAMATIONS,
RECOGNITIONS, &
NOMINATIONS**



E.1 Goddard Gratitude Pastor Rodney Elliot

Pastor Rodney Elliot is being honored with a Goddard Gratitude Award due to his unwavering commitment to serving our residents. Over the past few years, Pastor Rodney has opened the doors of Pathway Church and welcomed neighbors for not only worship, but for community events and outreach opportunities with our neighbors. Each time he has obliged without hesitancy, and specifically, in Fall of 2018 he opened the doors of Pathway Church to host the Goddard Fall Festival when the weather would not permit the regular outdoor activities. Thank you, Pastor Rodney, for your commitment to our wonderful community!





Goddard

CONSENT AGENDA HIGHLIGHTS

F.1 Approval of February 19th, 2019 Regular City Council Meeting Minutes

F.2 Review of Accounts Payable

a. February 22, 2019 for \$94,877.26

- \$29,584.45 Blue Cross Blue Shield: March Employee Health Premiums
- \$9,968.64 Cornejo Material: Salt and Sand
- \$8,883.00 Superior Recreational Products: Pool Shade Umbrellas
- \$7,535.00 Huber and Associates: Annual Enterpol Interface Fees
- \$6,219.90 Card Services: January 2019
Scoggan, Laymon, Circle, McCann, Crossette, Turner

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, FEBRUARY 19, 2019**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, February 19, 2019. Council President Larry Zimmerman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were, Larry Zimmerman, Sarah Leland, Brent Traylor and Brook Brandenburg. Mayor Jamey Blubaugh and Councilmember Torske were absent.

Also present were: Brian Silcott, City Administrator; Craig Crossette, Assistant to City Administrator; Teri Laymon, City Clerk; Matt Lawn, City Treasurer; Micah Scoggan, City Planner; Thatcher Moddie, Administrative Intern; and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Leland* moved to approve the agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Jason Strelow spoke on behalf of his parents who live at 833 South 199th Street West. Strelow expressed his concern regarding the drainage to his parent's property. Over the last 27 years water flow to their property has increased, which is decreasing usable land. Strelow requested the City adopt a stormwater management system, perhaps the same as Sedgwick County if there is no formal ordinance or policy regarding storm water.

Harlan Foraker, City Engineer, stated that the City does not currently have an ordinance or policy in place, but has done due diligence by requiring pond detentions on new development. Foraker said the volume of water run-off due to development, is beyond the City's control.

The City Council agreed to consider adopting a formal stormwater management policy.

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of following items:

- Minutes of the regular city council meeting dated February 4, 2019
- Accounts Payable dated February 01, 2019 for \$94,744.79
- Accounts Payable dated February 12, 2019 for \$251,809.72

MOTION: Councilmember *Brandenburg* moved to approve the consent agenda as presented. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

CONSIDER FINAL PLAT FOR MEDICAL LODGES SENIOR HOUSING “EASY LIVING”

Micah Scoggan, City Planner presented a final plat for Medical Lodges Senior Housing “Easy Living.” The Easy Living II Addition commonly referred to as the Medical Lodge project has gone through all the preliminary qualifications regarding rezoning, preliminary plat, preliminary site plan and final site plan. The Final Plat was passed unanimously through the planning commission and is now before the City Council for a vote.

MOTION: Councilmember *Brandenburg* moved to approve the final plat for Medical Lodges Senior Housing. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CONSIDER ANNEXATION PETITION AND ORDINANCE ADOPTION – ARBOR CREEK

Micah Scoggan presented a Petition from Marvin Schellenberg for annexation into the Corporate limits of Goddard, KS. On February 7, 2019 MKEC Engineering firm, working on behalf of Marvin Schellenberg, sent a request for annexation for their new subdivision project titled “Arbor Creek.” The developer will abide by the Zoning and Subdivision regulations set by the City of Goddard regarding the oversight of their subdivision development. The city currently has water and sanitary around that location, and the developer is currently evaluating the need for a lift station to connect to the City of Goddard’s sanitary lines.

For land to be annexed into a municipality it must meet certain criteria set by the State of Kansas set out in K.S.A 12-520(a). Under K.S.A 12-520(a)(7) a land owner may petition or consent to an annexation. If this is the case no resolution, notice or public hearing is required for the annexation of adjoining land. Once the petition or consent is filed with the city, the city only must pass an ordinance to accomplish annexation of the land.

Scoggan presented the proposed ordinance entitled:

AN ORDINANCE ANNEXING AND INCORPORATING CERTAIN LAND WITHIN THE BOUNDARIES OF THE CITY OF GODDARD, KANSAS

MOTION: Councilmember *Leland* moved to waive the reading of the ordinance. Councilmember *Traylor* seconded the motion. The motion passed unanimously.

MOTION: Councilmember *Brandenburg* moved to adopt said ordinance. Councilmember *Leland* seconded the motion. The motion passed unanimously.

Roll Call Vote:

Yea: Leland, Zimmerman, Traylor, Brandenburg

Nay:

Ordinance #822

CONSIDER 6% CEREAL MALT BEVERAGE ORDINANCE

Craig Crossette stated in anticipation of the April 1, 2019 changes to Cereal Malt Beverage (CMB) license rules, the City must consider the adoption of a proposed ordinance to allow all CMB licensed businesses the ability to sell beer containing not more than 6% of alcohol by volume.

The new Ordinance authorizes the sale of “Enhance Cereal Malt Beverage” which is defined as the combination of Cereal Malt Beverages and beer containing not more the 6% alcohol by volume. The Ordinance attached has been provided by the League of Kansas Municipalities.

Crossette presented the proposed ordinance entitled:

ENHANCED CEREAL MALT BEVERAGES AND/OR BEER CONTAINING NOT MORE THAN 6% ALCOHOL BY VOLUME

MOTION: Councilmember *Traylor* moved to waive the reading of the ordinance. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

MOTION: Councilmember *Brandenburg* moved to adopt said ordinance. Councilmember *Leland* seconded the motion. The motion passed unanimously.

Roll Call Vote:

Yea: Leland, Zimmerman, Traylor, Brandenburg

Nay:

Ordinance #823

WASTEWATER TREATMENT FACILITY UV SCHEDULE

Thatcher Moody, Administrative Intern, explained that the wastewater treatment facility requires routine maintenance to keep it functioning and meeting state requirements. All the items mentioned below are necessary for routine maintenance at the Wastewater Treatment Facility (WWTF) and include replacement parts for important components of the system. The purchase of these parts will ensure the WWTF meets disinfection limits.

The WWTF staff experienced numerous lamp failures and the proposed parts to be replaced will address the lamp failures. Replacing the current U.V. bulbs and keeping spare bulbs on hand is important moving forward. The wipers were rebuilt two years ago and are an essential part of the disinfection process. The budgeted items fix current problems and replace dated parts. Additionally, there is a budget to keep spare parts for the most important components of the system, which often take weeks or months to order.

The Cost includes extra replacement parts to store in case of emergency shutdowns. The parts include U.V. bulbs, interface boards, ballast interface boards, ballast ecoray, sensor brushes, Tac 48 wiper rings, PTFE wiper rings, and quartz crystal sleeves. If approved, the **\$10,249.00** expenditure will be allocated to the Sewer Fund, Treatment Processing, Parts and Supplies, line item 30-860-7215.

MOTION: Councilmember *Traylor* moved to approve the maintenance items needed as presented for a cost of \$10,249.00. Councilmember *Brandenburg* seconded the motion. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the February 19th Regular City Council Meeting
Date: February 19, 2019

Below is a brief update on projects and future agenda items for the City.

STAR Bond Project Site Plan: With the recent break in wintry precipitation, the project has seen the movement of heavy equipment working to clear the site's groundcover and form base elevation preparation. The exact date for Planning Commission to receive the Phase II site plan for the aquatic center, Genesis Health Club, childcare facilities, and potentially the hotel site is planned for April 8th regular Planning Commission meeting or sooner.

STAR Bond District CID Amendment: Staff plans to present the petition amending the current district to include the traffic signal improvements for Kellogg at the March 4th City Council meeting. This action item is contained in the Fourth Amendment to the STAR Bond Development Agreement that was unanimously approved at the October 1, 2018 meeting.

Transportation Development District TDD Petition: Also, part of the Development Agreement's 4th Amendment the Governing Body will consider, a petition and ordinance creating a Transportation Development District for roadway and parking improvements serving the STAR Bond, and the necessary items related to the issuance and sale of IRBs.

Planning & Zoning: The Planning Commission met on Monday, February 11, 2019, at 7:00 p.m. for their regular meeting. The Planning Commission approved the Medical Lodge final plat, an agenda item at tonight's meeting; as well as the project's final site plan and discussed the March 11th agenda item that approves a zoning amendment for the project. It will change the project's zoning from R-1 "Single-Family Residential" to R-3 "Multi-Family Residential." The Commission also discussed the forthcoming zoning code changes that will simultaneously address and refine bulk zoning requirements that reflect current and pending residential, commercial, and industrial zoning classifications. The intent is to reduce the number of variances requested and/or granted. We still hope to present the residential component of the zoning code to the Governing Body at the April 15th Regular City Council Meeting.

The next Planning Commission meeting will be on Monday, April 8th at 7:00 pm. Tentative agenda includes Approval of Cedar Addition final plat, Approval of Clover Leaf final plat, Arbor Creek preliminary plat; discussion of the zoning text amendment refreshed above.

Kellogg & Crown Drive Project: The Kellogg Traffic Signal & Intersection Improvement (KDOT Project #54-87 KA-4362-01), a traffic study that as planned for tonight's meeting was postponed to a March meeting. The delay ensures the corridor management plan amendment and project authorization for the design & construction has the CID and TDD petitions in force either before or concurrent with the KDOT action. The project will be designed by the traffic engineering firm Transystems, who is the KDOT consultant and completed the STAR Bond project traffic impact study.

183rd Pathway Project: The right-of-way for the 8' pathway is secure. We anticipate presenting bids for the project in May. Thank you to Craig Crossette for his leadership on this project. It is planned to begin construction late spring or early summer of this year.

Bike/Ped Master Plan: The item will be presented as a "Receive & File" at the March 18th regular City Council meeting. The purpose of this plan is to augment the Master Park plan that was adopted at the August 15, 2016, regular meeting, and as a guide for developing future Capital Improvement programming and potential grant funding opportunities

Library Strategic Plan & Director Search: The Library Board met for their regular meeting on Monday, February 11, 2019, at 7:00 pm in the Library Commons. The Board approved expenditures for a television mounting brackets, the not renewing a redundant genealogy service that has only been accessed by three patrons over the past year. The Board also received an update on the search for a Librarian. The Library strategic plan will be presented at the March 4th regular City Council meeting. Lisa Dodson and Katie Givens will present on behalf of the Library Board and the Public Policy Management Center from Wichita State University. Key search dates include Interviews occurring February 25th. 2nd round interviews the week of March 4th –March 8th. Introduce the new Librarian the week of March 12th – March 15th.

Truck Stop Demolition: Demolition of the old truck stop located at the corner of Main Street and Kellogg will begin demolition this week. The City Public Works and County Code Enforcement will be responsible for inspecting the site for compliance with codes and KDHE regulations. The capping of existing water and sanitary sewer lines is the responsibility of the contractor with Public Work performing an inspection of the work to verify completion of work.

Community & Governing Body Events: This is a reminder from the last meeting, the Governing Body has been invited to attend the USD 265 State of the District Address at Eisenhower Middle School (16152 W. Explorer St., Goddard, KS) on Monday, February 25th, for the 2019 State of the District Address. Registration and a BBQ Dinner will begin at 5:30 p.m. Board of Education President Nicole Hawkins and Superintendent of Schools Justin B. Henry Ed.D. will provide information about strategic planning initiatives for the District, new program options that will benefit all students, and expanded Summer learning opportunities from 6:00 pm to 7:00 pm. RSVP by February 20th.

City Council Minutes
February 19, 2019

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

None



ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular meeting.
Councilmember *Traylor* seconded the motion. The motion carried
unanimously.

Meeting adjourned at 8:19 p.m.
Teri Laymon, City Clerk

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: FEBRUARY 22, 2019
COUNCIL REVIEW: MARCH 04, 2019

VENDOR NAME	DESCRIPTION	AMOUNT
AT&T	MONTHLY PHONE/INTERNET SERVICE - PUBLIC WORKS SCADA SYSTEM	\$ 169.42
BLUE CROSS BLUE SHIELD	MARCH 2019 EMPLOYEE HEALTH / DENTAL INSURANCE PREMIUMS	\$ 29,584.45
BOERGER, LLC	WWTF PUMP REPAIRS PARTS, CREDIT FOR RETURNED PARTS	\$ 3,346.29
CARD SERVICES - UMB PURCHASE CARD	JANUARY 2019 PURCHASES - SCOGGAN, LAYMON, CIRCLE, MCCANN, CROSSETTE, TURNER	\$ 6,219.90
CORE & MAIN	WATER/FIRE HYDRANT PARTS	\$ 1,355.34
CORNEJO MATERIAL	SALT & SAND	\$ 9,968.64
COX BUSINESS	MONTHLY INTERNET/PHONE SERVICE - POOL	\$ 111.95
FAMILY HEALTH AMERICA, LC	FEBRUARY 2019 FLEXIBLE SPENDING ACCOUNT (FSA) ADMINISTRATIVE SERVICES	\$ 100.00
GILMORE SOLUTIONS	MARCH 2019 LICENSES & INFOCUS AGREEMENT FEES	\$ 2,644.00
GODDARD USD 265	DECEMBER & JANUARY 2019 FLEET FUEL - PUBLIC WORKS, POLICE	\$ 5,221.35
HUBER & ASSOCIATES	ANNUAL ENTERPOL INTERFACE MAINTENANCE FEES FOR DIGITICKET(02.01.19 Thru 01.31.20) , KLER (02.01.19 Thru 01.31.20) , BAIR (3.1.19 Thru 2.28.20) & ANNUAL ENTERPOL LICENSE & OS MAINTENANCE FEES (2.1.19 Thru 1.31.20) .	\$ 7,535.00
IMAGE QUEST	MONTHLY METERED MAINTENANCE FEE - ADMIN COPIER	\$ 78.32
INTIME SERVICES INC.	ANNUAL INTIME SUBSCRIPTION, HOSTING, TIMEKEEPING, TEXTING FEES. (02.28.19 thru 02.28.20). INTIME REMOTE TRAINING/PROJECT SERVICES FEE FOR 20 HOURS.	\$ 4,900.00 \$ 3,700.00
JOHNSON'S OUTDOOR POWER EQUIPMENT	BAR/CHAIN OIL	\$ 17.00
KAESER COMPRESSORS	ANTI-FRICTION BEARING GREASE - WWTF	\$ 53.03
KANSAS FIRE EQUIPMENT CO	6 MONTH EXTINGUISHER CHECK & SERVICE & 6 YEAR TEST OF EXTINGUISHERS	\$ 541.50
KIRBY BUILT SALES	LARGE HORIZONTAL DOUBLE SIDED MESSAGE CENTER FOR LINEAR PARK	\$ 1,984.37
LAW OFFICE OF SARAH L GREEN, LLC	COURT APPOINTED ATTORNEY FEES - 201600123, 201700400, 201800591, 201800124, 201800441	\$ 500.00
LOCKE SUPPLY CO	SUPPLIES TO SWITCH LIGHTING AT CITY HALL TO LED	\$ 3,064.17
MERIDIAN ANALYTICAL LABS, LLC	LAB ANALYSIS - SLUDGE, WATER	\$ 955.00
MODDIE, THATCHER	MILEAGE REIMBURSEMENT -AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION CONFERENCE IN OVERLAND PARK KS	\$ 225.04
NORRIS COLLISION CENTER	DOOR REPAIR - TRUCK #4	\$ 130.10
O'REILLY AUTO PARTS	ANTI-FREEZE, BRINE PUMP SUPPLIES, CARB CLEANER, GREASE	\$ 85.85
QUILL	HIGHLIGHTERS, SHARPIE BLACK MARKERS, SHEET PROTECTORS, HARDWOUND PAPER TOWELS, AAA BATTERIES	\$ 284.25
RENN & COMPANY	BOND RENEWAL - SCHROEDER	\$ 100.00
ROBERTS HUTCH-LINE	ZIPPER BINDER, COPY PAPER	\$ 126.33
SEDGWICK COUNTY HEALTH DEPARTMENT	HEP B ADULT VACCINES - BAKER, TURNER	\$ 134.55
SIGN LANGUAGE INTERPRETING SERVICES, INC	COURT INTERPRETER SERVICES	\$ 94.00

CITY OF GODDARD
ACCOUNTS PAYABLE LIST: FEBRUARY 22, 2019
COUNCIL REVIEW: MARCH 04, 2019

VENDOR NAME	DESCRIPTION	AMOUNT
SUPERIOR RECREATIONAL PRODUCTS	POOL SHADE UMBRELLAS <i>(Expenditure approved 02.04.19)</i>	\$ 8,883.00
SUPERIOR RUBBER STAMP	REPLACEMENT NOTARY STAMP - LAYMON	\$ 27.50
THE WASH - GENE HELTEN	150 CAR WASH TOKENS - PD 300 CAR WASH TOKENS - PUBLIC WORKS	\$ 450.00
TIMES-SENTINEL NEWSPAPERS	HOMECOMING SUPPORT AD	\$ 50.00
TRAFFIC CONTROL SERVICES, INC	INSTALL FRONT INTERIOR LIGHTBAR - UNIT 33	\$ 1,092.32
USA BLUEBOOK	TUBE FOR CHEMICAL FEED - WATER	\$ 27.59
WATERWISE ENTERPRISES	POLYMER - WWTF	\$ 1,097.00
	TOTAL	\$ 94,877.26