

**AGENDA – REGULAR MEETING
PARK ADVISORY BOARD
CITY HALL CHAMBERS
118 NORTH MAIN GODDARD, KANSAS
THURSDAY 1/18/18
6:00 PM**

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MINUTES

- A. October 19, 2017
- B. December 21, 2017

IV. CITIZEN COMMENTS

A resident may address the Board on subjects that are not on the Agenda. Persons wishing to address the Board shall raise their hands until acknowledged by the Chairperson. All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meeting Act, members may not discuss or take action on any item that is not on the Agenda.

V. OLD BUSINESS

- A. Update on the Splash Pad and Pavilion Projects at Linear Park

VI. NEW BUSINESS

- A. Discussion of Request for Proposals (RFP) Release for Linear Park Playground Equipment
- B. Discussion Regarding Park Advisory Board Member Length of Terms and Replacements

VII. ADJOURN

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime immediately before and immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Board may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

Goddard Park & Tree Advisory Board Minutes – Regular Meeting

118 N. Main St. Goddard, KS

10/19/2017

- I. **CALL TO ORDER:** The Goddard Park & Tree Advisory Board met in a Regular Session on Thursday, October 19th 2017 at 6:05 p.m. *Daniel Hayden* called the meeting to order.

Board Members Present

Daniel Hayden
Debbie Hahn
Michelle Murray-Cline
Eric Poe
Brent Traylor
Tracy Wolf

Board Members Absent

Kelsi Smith

City staff present

Justin Constantino, Assistant to the City Administrator

- II. **APPROVAL OF THE AGENDA:** *Mr. Constantino* presented the agenda. *Board Member Hahn* moved to accept the Agenda as presented. *Board Member Poe* seconded the motion. **Motion carried 6-0.**
- III. **APPROVAL OF MINUTES:** *Mr. Constantino* presented the meeting minutes from the regular meetings of May 18, 2017 and August 24, 2017. *Board Member Hahn* moved to accept the minutes as presented. *Board Member Poe* seconded the motion. **Motion carried 6-0.**
- IV. **CITIZEN COMMENTS:** No citizen comments were made.
- V. **OLD BUSINESS:** *Mr. Constantino* provided an update regarding the Linear Park splash pad and pavilion projects. *Mr. Constantino* stated that Dondlinger Construction had successfully poured the pump house base for the splash pad and completed the concrete footings of the pavilion. *Mr. Constantino* stated that the project remains on schedule with a completion date sometime in late January 2018.
- VI. **NEW BUSINESS:** Discussion Regarding Changes/Upgrades to the Linear Park Playground

Mr. Constantino reiterated that the City Council recommended a playground with rope structures and accessible features for developmentally disabled residents and visitors at the October 2nd City Council Meeting.

Board Member Hahn stated that she had brought catalogues for the park advisory board members to review and to select features that they thought that the community would enjoy. The Park Advisory Board members reviewed the catalogues and discussed and selected features that they thought would make a nice addition to a new playground structure at Linear Park. The features that were chosen were earmarked by the Park Advisory Board members. *Mr. Constantino* stated that he would seek out similar features from different recreational structure companies in an effort to compare and contrast the features and to view alternative playground options.

Board Member Murray-Cline stated that the City of Tulsa (Oklahoma) had created a project called "The Gathering Place" that could potentially be viewed as a model. *Mr. Constantino* stated that he would seek out additional information on the project and the firm involved in an effort to learn more about the project.

The Park Advisory Board also suggested potentially moving the current Linear Park playground to Means Park adjacent to the current Means Park playground.

- VII. ADJOURNMENT:** *Board Member Traylor* moved to adjourn the meeting at 6:51 p.m. *Board Member Poe* seconded the motion. **Motion carried 6-0.**

*Respectfully submitted by Justin Constantino, Assistant to the City Administrator
Minutes Pending Approval at the November 16, 2017 Park Advisory Board Meeting*

Goddard Park & Tree Advisory Board Minutes – Regular Meeting

118 N. Main St. Goddard, KS
12/21/2017

- I. **CALL TO ORDER:** The Goddard Park & Tree Advisory Board met in a Regular Session on Thursday, December 21st, 2017 at 6:08 p.m. *Daniel Hayden* called the meeting to order.

Board Members Present

Daniel Hayden
Debbie Hahn
Michelle Murray-Cline
Eric Poe
Brent Traylor
Tracy Wolf

Board Members Absent

Kelsi Smith

City Staff Present

Justin Constantino, Assistant to the City Administrator

- II. **APPROVAL OF THE AGENDA:** *Mr. Constantino* presented the agenda. *Board Member Hayden* moved to accept the Agenda as presented. *Board Member Poe* seconded the motion. **Motion carried 6-0.**
- III. **APPROVAL OF MINUTES:** The minutes of the October 19th regular meeting were not presented for approval.
- IV. **CITIZEN COMMENTS:** No citizen comments were made.
- V. **OLD BUSINESS:** *Mr. Constantino* provided an update regarding the Linear Park splash pad and pavilion projects. *Mr. Constantino* stated that *Dondlinger Construction* had successfully completed the under-slab utilities at both the splash pad and the pump house. *Mr. Constantino* stated that within the next two weeks, *Dondlinger Construction* would begin working on the concrete paving and sidewalks and will have completed the water line installation to the pump house. *Mr. Constantino* stated that the project remains on schedule with a completion date sometime in late January 2018.
- VI. **NEW BUSINESS:**
- A. **Continuation of Discussion Regarding Changes/Upgrades to the Linear Park Playground**

Mr. Constantino reiterated that the City Council recommended a playground with rope structures and accessible features for developmentally disabled residents and visitors at the October 2nd City Council Meeting.

Mr. Constantino presented catalogues for the park advisory board members to review and to select features that they would like to see included in a future Request for Proposals (RFP). The Park Advisory Board members reviewed the catalogues and discussed and selected features that they thought would make a nice addition to a new playground structure at Linear Park.

Board Member Murray-Cline stated that she had recently visited the City of Seattle, Washington and had visited a public playground with several nice features, including rope bridges and hammocks. *Murray-Cline* provided photos of the park that she had visited and stated that the park was very popular with both children and adults, and provided the name of the equipment manufacturer to Mr. Constantino.

Board Member Daniel Hayden stated that it was important to have a nice mix of equipment options, including ropes, bridges, and a wheelchair swing. *Board Member Hahn* stated that she would like to see a spinning saucer, or “tin spin.”

B. Discussion Regarding Small-Scale Parks Projects

Mr. Constantino stated that the City has allocated funding for small-scale park improvements and was seeking input from the Park Advisory Board for ideas and projects. *Board Member Wolf* stated that she would like to see sidewalk improvements around the municipal pool, including additional sidewalk through the grass in front of the pool building. Additional items discussed by the Park Advisory Board included leveling the basketball court to reduce puddles/flooding, the installation of new bollards, the installation of shade sails, focusing on drainage in the area, and the installation of pet-friendly water fountains.

- VII. ADJOURNMENT:** *Board Member Poe* moved to adjourn the meeting at 6:59 p.m. *Board Member Hayden* seconded the motion. **Motion carried 6-0.**

*Respectfully submitted by Justin Constantino, Assistant to the City Administrator
Minutes Pending Approval at the January 18, 2018 Park Advisory Board Meeting*