



# City of Goddard

*Your Home, Our Community!*

P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the September 6<sup>th</sup> Regular City Council Meeting  
Date: September 6, 2016

Below is a brief update on projects and future agenda items for the City.

Fall Festival: Fall Fest is fast approaching, this traditional event will occur Saturday, October 1<sup>st</sup>. We hope to see you there!

Zoning Code Update: Staff will present the zoning code update at the September 19<sup>th</sup> regular meeting. A twenty (20) day notice of public hearing is required. The notice was published in the August 25<sup>th</sup> edition of the Times Sentinel. A copy of the notice of public hearing is included with this report. Thanks again to the Planning Commission and Director of Community Development Kelly Bergeron for their work on this tedious task.

August Water Report: The City produced 22.02 million gallons of water in August. The utility sold 18.66 million gallons to customers (less bulk sales), used 991,000 gallons in our public buildings, pool, and parks, and had 2.37 million gallons of unaccounted water, which includes bulk water sales. This month's "water loss" is 10% and is unusually high as we have averaged 6%-7% monthly. The increase is due to bulk water sales. The August billing period had 1,779 water customers and 1,712 sewer customers.

STAR Bond Traffic Impact Study: Chief McElroy and I met with the contractor constructing the report and design recommendations. We hope to have a draft report within the next 30-60 days.

STAR Bond Interior Roadway: The road is substantially complete and City Engineer Harlan Foraker and Acting City Foreman Gary Medley conducted a walkthrough of the project this morning. It is anticipated that final invoicing will occur within the week.

Mosquito Fogger: In the previous two City Administrator reports I previously mentioned possibly presenting this item for consideration. However, due to the price of new foggers staff made the repair of the existing motor at a cost of \$2,049.26. The cost of new fogger is in excess of \$10,000 and the output of the product is the same as the current unit. Since the cost is greater and the output is the same, we opted to repair the current unit. The fogger is online and spraying will resume when conditions are favorable.

August Sales Tax Distribution: The local sales tax, especially the compensating use tax, continues to provide a stable source of revenue for the City. The total distribution of sales & compensating use for August distribution is \$104,256. Compensating use totaled \$13,711 (Sedgwick County distribution

\$6,031 & \$7,680 local). The sales tax distribution was \$90,545 (Sedgwick County \$51,410 and \$39,135 local). A nice chart of collections has been provided by City Treasurer Matt Lawn.

LKM Annual Meeting: The annual meeting is October 8-10 in Overland Park. If you are interested please contact City Clerk, Teri Laymon or give me a call/e-mail. A conference flyer is included with this report. Voting delegates will be presented at the September 19<sup>th</sup> regular meeting.

Respectfully Submitted,

*Brian*

Brian W. Silcott,  
City Administrator

### **Upcoming Events**

- September 8<sup>th</sup> (Thurs.) Chamber Meeting, Noon
- September 10<sup>th</sup> (Sat.) Compost & Limb Site Open, 9am – Noon
- September 12<sup>th</sup> (Mon.) Library & Planning Commission Meeting, 7pm
- September 13<sup>th</sup> (Tues.) Municipal Court Arraignment Docket, 7pm
- September 15<sup>th</sup> (Thurs.) Park Board Meeting, 7pm
- September 18<sup>th</sup> (Sat.) Tiger Trot, 8am – Noon
- September 19<sup>th</sup> (Mon.) Regular City Council Meeting, 7pm
- September 19<sup>th</sup> (Mon.) Municipal Court Trial Docket, 1pm
- September 24<sup>th</sup> – September 28<sup>th</sup> ICMA Annual Conference in Kansas City
- September 30<sup>th</sup> -- October 1<sup>st</sup> Fall Festival
- November 10<sup>th</sup> (Thurs.) Community Thanksgiving Lunch
- November 11<sup>th</sup> (Fri.) City Offices Closed in Observance of Veterans Day
- December 3<sup>rd</sup> (Sat.) Holiday Tree Lighting & Parade of Lights

**Affidavit of Publication**

Victoria Vinciguerra  
Of lawful age being duly sworn upon oath states  
That she is the lawful billing clerk at

**Times-Sentinel Newspapers, LLC  
State of Kansas**

A weekly newspaper printed in the state of Kansas,  
And published in and of general circulation in Sedgwick  
County, with a general paid circulation on a yearly  
Basis in Sedgwick County of Kansas, and that said  
Newspaper is not a trade, religious, or fraternal  
Publication. That said newspaper has been published  
At least weekly 50 times a year, has been so published  
Continuously and uninterruptedly in said county and state  
For a period of more than five years prior to the first  
Publication of said notice and has been admitted to the  
Post Office of Cheney, Kansas, in Sedgwick County as  
Second class matter. That the attached is a true copy  
Thereof and was published on the following dates in the  
Regular and entire Issue of said newspaper.

First Publication was made  
On the 25<sup>TH</sup> Day of Aug., 2016  
Second Publication was made  
On the \_\_\_\_\_ Day of \_\_\_\_\_, 2016  
Third Publication was made  
On the \_\_\_\_\_ Day of \_\_\_\_\_, 2016  
Total Publication Fee \$ 76.00

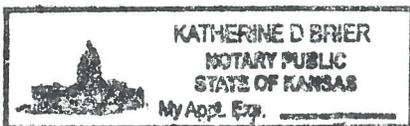
*Victoria Vinciguerra*

Subscribed and sworn to before me this

25<sup>th</sup> Day of Aug., 2016

*Kathleen D. Brier*  
Notary Public

My Commission expires on \_\_\_\_\_



**PUBLIC NOTICE**

First Published in The Times-Sentinel August 25, 2016 (1t)

**GODDARD CITY BOARD OF ZONING APPEALS  
OFFICIAL NOTICE OF PUBLIC HEARING**

Monday, September 12, 2016 - 7:00 p.m.  
Goddard City Hall - 118 N. Main St.

TO WHOM IT MAY CONCERN AND TO ALL PERSONS INTERESTED:

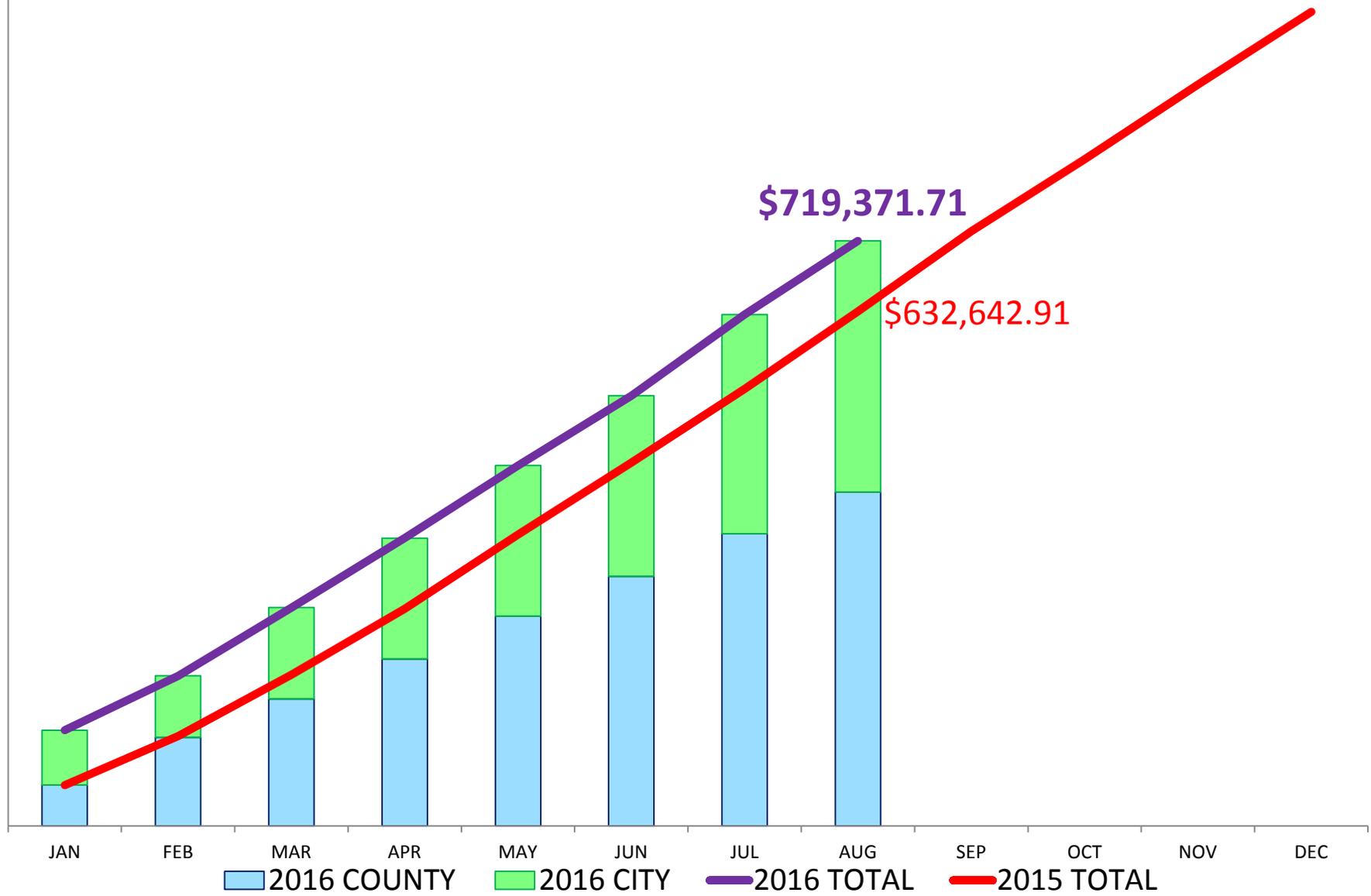
NOTICE IS HEREBY GIVEN that on Monday, September 12, 2016, the Goddard Board of Zoning Appeals will hold a public hearing at 7:00 p.m. in the City Council Chambers at Goddard City Hall, 118 North Main St. Goddard, Kansas, to consider changes to the City Zoning Code.

You may appear at this time either in person or by agent or attorney, if you so desire, and be heard on the matter. After hearing the views and wishes of all persons interested in the case, the Board of Zoning Appeals may close the hearing and consider recommendations to the Governing Body. The public hearing may be recessed and continued from time to time without further notice.

If you are unable to attend the meeting you may submit your comments in writing to the City and those comments will be presented to the Board of Zoning Appeals during the public hearing. The proposed regulations are available on the City of Goddard website and available in book form as model regulations by the Goddard City Planning Commission at Goddard City Hall, 118 N Main St. Goddard, KS 67052 and may be inspected during general business hours of 8:00 a.m. - 4:30 p.m. Monday - Friday.

If you have any questions concerning this please feel free to contact Goddard City Hall, 118 North Main St.; via phone at (316) 794-2441; or via email at [kbergeron@goddardks.gov](mailto:kbergeron@goddardks.gov).

# 2016 SALES TAX REVENUE





# Creating a Champion

# C City

League of Kansas Municipalities  
2016 Annual Conference  
October 8-10  
Overland Park Convention Center &  
Sheraton Overland Park Hotel

Register online:  
[lkm.org/event/2016annualconference](http://lkm.org/event/2016annualconference)



What characteristics comprise the perfect recipe for success when creating a champion city? At this conference, city officials will learn how to engage everyone; from your coaches (city leadership), team players (city staff), and fans (citizens) to develop a winning game plan. Join us in Overland Park October 8 – 10, 2016, for the premier training opportunity for Kansas city officials!

For more information and to register, visit [lkm.org/event/2016annualconference](http://lkm.org/event/2016annualconference)

### Schedule at a Glance

Friday, October 7	Saturday, October 8	Sunday, October 9	Monday, October 10
9:00 a.m. - 4:00 p.m. City Attorneys CLE	10:30 a.m. - 6:00 p.m. Registration Open	8:00 a.m. - 5:30 p.m. Registration Open	7:30 a.m. - 2:30 p.m. Registration Open
12:00 p.m. - 1:00 p.m. City Attorneys Luncheon	11:00 a.m. - 1:30 p.m. Legislative Policy Committee	9:00 a.m. - 10:00 a.m. Nominating Committee Meeting	7:30 a.m. - 8:30 a.m. Affiliate Breakfasts
1:00 p.m. - 1:50 p.m. City Attorneys Concurrent Breakout Sessions	2:00 p.m. - 5:00 p.m. Municipal Training Institute	10:15 a.m. - 10:45 a.m. New Attendee Orientation	8:30 a.m. - 9:30 a.m. Trade Show Open & Vendor Solution Sessions
2:00 p.m. - 3:45 p.m. City Attorneys CLE, continued	4:00 p.m. - 5:00 p.m. Governing Body Meeting	11:00 a.m. - 12:30 p.m. Opening General Session	9:45 a.m. - 10:45 a.m. Concurrent Workshops III
3:45 p.m. - 4:15 p.m. City Attorneys Reception	5:15 p.m. - 5:45 p.m. New Attendee Orientation	12:30 p.m. - 1:45 p.m. Trade Show Opening & Lunch	10:45 a.m. - 11:45 a.m. Trade Show & Vendor Solution Sessions
	6:00 p.m. Open Evening	2:00 p.m. - 3:30 p.m. Municipal Practice Roundtables & Concurrent Workshops I	12:00 p.m. - 1:25 p.m. Public Service Awards Luncheon
		3:30 p.m. - 4:30 p.m. Concurrent Workshops II	1:30 p.m. - 2:30 p.m. Concurrent Workshops IV
		4:30 p.m. - 5:30 p.m. KMIT Annual Meeting	2:45 p.m. - 3:45 p.m. Closing General Session & Business Meeting
		5:00 p.m. - 6:15 p.m. Trade Show & Host City Social	
		6:30 p.m. - 9:30 p.m. League Social Event	

NOTE: Schedule is tentative and subject to change.

## Conference Highlights

### *Municipal Training Institute: Saturday Afternoon*

Four Municipal Training Institute courses will be offered as separate pre-conference workshops on Saturday. Each course is \$100, refreshments and course materials included. A more detailed description of each of the courses is posted online with the conference information.

KOMA/KORA – CORE

Personnel Management – CORE

Emergency Planning – ELECTIVE

KanCap Workshop – ELECTIVE

### *First-time Conference Attendee Orientation: Two Opportunities Available*

Is this your first time attending the League’s Annual Conference? The First-time Attendee Orientation was so popular last year, we’ve added a second workshop time. Stop by Saturday or Sunday for an overview of the conference schedule, tips on how to make the most out of your conference experience, and instructions on how to download the Conference Mobile App. Connect with other first-timers, and hear from some seasoned conference attendees on what to expect.

Even if you’re a long-time attendee, feel free to stop by and share tips, or get assistance downloading the App.

### *League’s New Website: Navigation & Assistance*

By the time conference occurs, hopefully you’re familiar with the League’s new website and member portal, but if not - don’t worry! The League staff will be on hand at the registration area throughout the entire conference to assist with tutorials, answer questions, and help guide you through signing up and setting up your profile if you haven’t already done so. Let us show you how this amazing new tool can benefit you!

## Roundtable Discussions

All roundtables are scheduled for three consecutive sessions.  
Sunday, October 9 • 2:00 p.m. - 3:30 p.m.

- Overview of 2016 Legislative Session
- Interns: A Valuable Resource
- Municipal Utilities = Progressive & Healthy Communities
- FLSA: What's New & Are You Ready?
- Welcoming Tiny Homes to Your City
- Supporting Breastfeeding Employees: The Laws & Benefits
- Social Media Do's & Don'ts for City Employees
- Opioids: What You Need to Know
- Valuing the Introvert
- Cyber Security - Are You Protected?
- Codification: Developing a Web-Based Code
- Benefits of PRIDE
- Advancing Your Career Through the KU Public Management Center
- Partnering with Your Community's Private College
- Women in Local Government
- Changes to Wireless Telecom Siting Laws
- Records Management
- KDHE: Brownfields & Contaminated Property Remediation

## Workshop Sessions

The following are scheduled for concurrent workshops.  
Sunday, October 9 • 2:00 - 3:30 & 3:30 - 4:30  
Monday October 10 • 9:45-10:45 & 1:30-2:30

- A Report From the Campaign Trail
- Understanding the Clerk's Role
- Making Sense of Changes to the Gun Laws
- Abandoned Structures & Code Enforcement
- Identifying Programs to Attract Businesses & Workers
- Interpreting the Tax Lid
- Millennial Perspective in the Workplace
- Mental Health & Public Safety Initiatives
- Municipal Court Best Practices
- CHAMPS Initiative: Reducing Childhood Hunger
- Learning About Data: Salary Survey for Cities
- Personal Safety in the Workplace
- Successful Community Partnerships
- Why Afterschool Programs Matter
- Hosting Your Own Citizens Academy
- Developing Your Personal Support Team

## General Session Keynote

Sunday, October 9 • 11:00 a.m. - 12:30 p.m.

**Frank White**

*Jackson County Executive, & Royals Hall of Famer*

*"Leadership Lessons from a Champion"*

One of the most popular players to ever wear the Royals blue, Frank White was inducted into the Royals Hall of Fame in 1994 and



his No. 20 has been retired. In November of 2014, White was elected 1st District At-Large Jackson County Legislator, chaired the Land Use Committee, and served on three other committees: Budget,

Public Works, and Health & Environment. His fellow Legislators voted to appoint him County Executive in January. White will join us as our keynote speaker to not only share his experience as a Champion Royal, but also share leadership stories in his role as a local government official.

Register before September 23  
to secure the early bird rate!

[lkm.org/event/2016annualconference](http://lkm.org/event/2016annualconference)

 #lkmcon16

NOTE: All workshop and roundtable discussion topics are subject to change. Refer to the program, distributed at conference, for final details.

## PRICING: 2016 Annual Conference

Conference registration fees include admission to all sessions, networking, and meal events. Pre-conference workshops and lodging are not included in these fees. Additional details of registration rates are online.

Register at [lkm.org/event/2016annualconference](http://lkm.org/event/2016annualconference)

### Full Conference Rates

**\$225\*** City Official  
Nonmember City Official Rate \$275  
(Earlybird rate ends Sept. 23, then increases to \$260, \$310 respectively)

**\$75** Guest/Spouse  
(Earlybird rate ends Sept. 23, then increases to \$110)

**\$375** Company Representative  
(For company representatives who are not participating as vendor or sponsor. Earlybird rate ends Sept. 23, then increases to \$410)

### Single Day Conference Rates

**\$140** Single Day/City Official  
(Earlybird rate ends Sept. 23, then increases to \$175)

**\$290** Single Day/Company Rep  
(Earlybird rate ends Sept. 23, then increases to \$325)

### Pre-Conference Workshop

**\$100** MTI Registration  
Nonmember MTI Registration \$125

### City Attorney CLE

**\$100** City Attorney  
Nonmember City Attorney Rate \$135  
(Friday Only; Earlybird rate ends Sept. 23, then increases to \$135, \$170 respectively)

\*City Attorneys may also register for the full conference, including the CLE for the \$225 city official rate.

## Special Networking Opportunities

Whether it's during meals and social events, roundtable discussions and workshops, in the trade show hall, or simply in the hallway between sessions, you will want to take the time to tap the creative minds of your fellow city colleagues, vendors, and League staff. The League's Annual Conference provides a number of valuable networking opportunities. Below are just a few highlights of the conference:

### Exhibit Hall: Various Times

Connect with 100 vendors who are showcasing their latest products and services for cities. Enjoy refreshments, networking with vendors, and prizes at the 2016 Host City Event & Exhibitor Social on Sunday afternoon.

Vendor-led "Solution Sessions" are making a return to this year's schedule. Learn how vendors can make your city a *Champion City!* Workshop and Roundtables led by vendors will be listed in the final program.

### League Social Event: Sunday evening

The League is welcoming back the Capitol Steps for our evening entertainment. Over 30 years ago, the Capitol Steps began as a group of Senate staffers who set out to satirize the very people and places that employed them. Enjoy a buffet dinner and drinks before the troupe takes the stage.

## General Information

### What Do Fees Include?

**Full Conference Registration:** fee includes all educational sessions (excluding the pre-conference MTI workshops), social events, meals, and breaks. **No one will be admitted to any of the events without a badge.**

**Single Day Registration:** fee includes only those functions for the day registered, including educational sessions, social events, meals, and breaks.

**Spouse/Guest Registration:** fee includes admission to all conference social events. City officials, vendors, and/or sponsors will not be permitted to register as a spouse/guest under any circumstance.

### Cancellations

Registrations may be cancelled until 5:00 p.m. on Friday, September 23 without penalty. After this deadline, cancellations will no longer be accepted and you will be responsible for payment in full. Cancellations must be in writing and sent to Anna DeBusk at [adebusk@lkm.org](mailto:adebusk@lkm.org). Phone cancellations will not be accepted.

**All registrations are non-transferable after the deadline, and badges may not be transferred from one individual to another on site.**

**Visit the website for additional information.**  
[lkm.org/event/2016annualconference](http://lkm.org/event/2016annualconference)