



# City of Goddard

*Your Home, Our Community!*

P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council  
From: Brian W. Silcott, City Administrator  
Cc: Department Directors & Staff  
Re: City Administrator Report for the August 1<sup>st</sup> Regular City Council Meeting  
Date: August 1, 2016

Below is a brief update on projects and future agenda items for the City.

Police Department Vacancy: Look for an announcement in the August 8<sup>th</sup> City Administrator report as Chief McElroy hopes to make a conditional job offer this week.

Zoning Code Update: A reminder that staff will present the zoning code update at the September 19<sup>th</sup> regular meeting. A twenty (20) day notice of public hearing is required. The notice will be published in the August 25<sup>th</sup> edition of the Times Sentinel. A copy of the notice will be included in a future report. Thanks again to the Planning Commission and Director of Community Development Kelly Bergeron for their work on this tedious task.

Department of Labor (DOL) Inspection: The City has received word that the State of Kansas Department of Labor has approved the actions taken to ensure the City operates safe and clean working conditions. The routine inspection was conducted on May 12, 2016. The inspection identified seventeen "17" minor items requiring remediation. A copy of the clearance letter and DOL report is included with this report.

Murphy's Express USA: The gas station and convenience store should be completed this week. The store reports that they will hire ten "10" to fifteen "15" part-time employees, several of which will be full time. A ribbon cutting is tentatively planned for mid-August. We are thrilled to have Murphy's Express USA as a member of our community.

FEMA Flood Map Adoption: As reported in the July 5<sup>th</sup> administrator's report, the FEMA floodplain maps are ready for adoption. The State Engineer has approved the ordinance, which will be presented at the Tuesday, September 6<sup>th</sup> regular meeting. A copy of Public Hearing Notice published August 28<sup>th</sup> in the Times-Sentinel News and the state approved ordinance is included with this report.

Goddard Gathering: Music In The Park: This Goddard Gathering was a success! The music ensemble "Dear Friends" played for a solid ninety minutes and entertained a crowd of between 100-150 people. Please check the City's Facebook as photos and video are posted for viewing.

National Night Out: This traditional event will occur tomorrow, Tuesday, August 2<sup>nd</sup> from 6:30 pm to 8:30 pm. The Activities Committee will serve 750 hotdogs and hamburgers and 1,500 chips and 1500 bottles of water. Vendors must be setup by 5:30 pm to ensure a safe environment within Linear Park. We hope to see you there!

Golf Cart Ordinance: This item will be presented for consideration at the September 6<sup>th</sup> regular meeting. If adopted, the ordinance will take effect upon publication in the Times-Sentinel News.

Master Park Plan: This item is complete, however I asked to differ the item to the evening of the 18<sup>th</sup> to give the City Engineer and Community Development Director time to review the document. The plan will be presented at the August 15<sup>th</sup> regular meeting, which will also include a request for project authorization for the design of the splash pad and the Linear Park pavilion. Staff is working to identify potential “front porch” or “community gateway” locations, which will entail the purchase of real estate along the Kellogg corridor.

Standard Traffic Ordinance (STO) & Uniform Public Offense Code (UPOC): City Clerk Teri Laymon reports that the City has received the latest STOs & UPOCs incorporating the latest legislative changes. Staff is working to draft the annual ordinance and I am working on a narrative synopsis of the changes. This item will be presented at the August 15<sup>th</sup> or September 6<sup>th</sup> regular meeting.

Refinance Savings Opportunity: Staff has identified potential savings for the City’s 2002, 2006, and 2009 debt issuances. In reviewing the matter with Bret Shogren, who is now the City’s advisor after Chuck Bouilly’s retirement, the City looks to save approximately 4.248% annually through a structured refinance. The rule of thumb for such savings is anything greater than 3% warrants consideration. A refinance of these issuances would save the City approximately \$68,490, which is almost two mills. I hope to present this item for consideration at the August 15<sup>th</sup> regular meeting.

July Water Report: The City produced 21.45 million gallons of water in July. The utility sold 17.95 million gallons to customers, used 1.02 million gallons in our public buildings, pool, and parks, and had 2.48 million gallons of unaccounted water. This month’s “water loss” is 11% and is unusually high as we have averaged 6%-7% monthly. We have not had any significant water leaks and staff is researching if there is a lag in the reporting of bulk water sales as a possible factor. More information will be reported once it is known.

Respectfully Submitted,

*Brian*

Brian W. Silcott,  
City Administrator

### **Upcoming Events**

- August 2<sup>nd</sup> National Night Out 6:30pm-8:30pm
- August 8<sup>th</sup> Library Board & Planning Commission Meetings 7pm
- August 9<sup>th</sup> Municipal Court Arraignment Docket 7pm
- August 13<sup>th</sup> Weekend Compost & Limb Site Open 9 am – Noon
- August 15<sup>th</sup> Regular City Council Meeting 7pm
- August 15<sup>th</sup> Municipal Court Trial Docket 1pm
- August 18<sup>th</sup> Park Advisory Board Meeting 6pm
- August 23<sup>rd</sup> Municipal Court Arraignment Docket 7pm

Lana Gordon, Secretary

Sam Brownback, Governor

August 1, 2016

Ms. Teri Laymon  
City of Goddard  
118 North Main Street  
Goddard, KS 67052-0667

**Inspection Number: 16924973**

Dear Ms. Laymon:

Thank you for your correspondence detailing the measures that have been taken to correct potential hazards observed during the on-site visit of your facilities. Your interest in the safety and health of employees, as well as your cooperation in removing unsafe conditions in the work place, will create a safe working environment for the employees.

With the items corrected, or in the process of being corrected, this office will consider the recommendations issued on May 12, 2016, Inspection Number 16924973, as completed.

If we can be of further assistance, please do not hesitate to contact this office.

Sincerely,



Terri S. Sanchez, Director  
Division of Industrial Safety and Health

TS: jp

**Plan to join us in 2016 for the 67th Annual Safety and Health Conference - at the DoubleTree by Hilton Wichita Airport, in Wichita, KS October 18 - 21, 2016.**  
Check out our website: <http://www.dol.ks.gov/Safety/events.aspx>

# SAFETY CONSULTATION REPORT

Prepared for:

**City of Goddard**  
118 North Main Street, PO Box 667  
Goddard, KS 67052-0667

*Visit Number:  
16924973-Safety*

**Submitted By**



*Division of Industrial Safety and Health  
Kansas Public Consultation Program*

417 SW Jackson St  
Topeka, KS 66603-3327  
Phone: 785-296-4386  
FAX: 785-296-1775  
[www.dol.ks.gov](http://www.dol.ks.gov)

## Table of Contents

<b>Notice of Inspection.....</b>	<b>1</b>
<b>Qualifications for "SHAPE".....</b>	<b>2</b>
<b>Executive Summary.....</b>	<b>3</b>
<b>Notice of Obligation.....</b>	<b>3</b>
<b>Informal Training.....</b>	<b>4</b>
<b>Additional Comments.....</b>	<b>4</b>
<b>Report of Hazards Found &amp; Action Taken.....</b>	<b>5</b>

## **Notice of Inspection**

The notification required by subsection **K.S.A. 44-636(a)** shall include notice of the right to a hearing concerning any order included therein. Any such order shall become final unless within 15 days after service of the notice and order, the person or persons named therein shall request in writing a hearing by the secretary. If a request is made for a hearing the date of the hearing shall not be more than 30 days after such request is made. Orders under subsection (a), and hearings thereon, shall be subject to the provisions of the Kansas administrative procedure act.

### **PUBLIC SAFETY and HEALTH INSPECTION NOTICE**

**K.S.A. 44-636(a):** The secretary of labor shall have power to enter any factory or mill, workshop, private works, public works or state agency or institution, mercantile establishment, laundry or any other place of business where labor is or is intended to be performed for any purpose, when the same are open or in operation, for the purpose of gathering facts and statistics such as are contemplated by this act, and to examine into the methods of protection from danger to employees and the sanitary conditions in and around such buildings and places and to keep a record thereof of such inspection.

The Initial compliance period be initially set for sixty (60) days. Such amount of time shall not exceed 60 days after service of the notice and the order unless an extension thereof is requested for good cause shown by the person named in the order, and such extension is granted by the secretary. Accordingly, please notify this office within sixty (60) days after receipt of this notice stating the corrected or uncorrected status of those items contained within the report.

**K.S.A. 44-636(b):** Grants the right of a hearing concerning any order contained in such recommendations. The notification required by subsection (a) shall include notice of the right to a hearing concerning any order included therein. Any such order shall become final unless within 15 days after service of the notice and order, the person or persons named therein shall request in writing a hearing by the secretary. If a request is made for a hearing the date of the hearing shall not be more than 30 days after such request is made. Orders under subsection (a), and hearings thereon, shall be subject to the provisions of the Kansas administrative procedure act.

**K.S.A. 44-636(f):** No Person shall discharge or in any manner discriminate against any employee because such employee has filed a complaint with, or furnished information to, the secretary of labor concerning conditions or situations alleged to be unsafe or hazardous or otherwise covered by the provisions of this act.

**K.S.A. 44-636(g):** Any person who willfully violates any provision of this section or any lawful order issued pursuant to this section shall be guilty of a misdemeanor and shall be subject to a fine of not less than \$25 nor more than \$100. Each day that such violation exists shall constitute a separate offense.

**K.S.A. 44-634:** It shall also be the duty of the secretary of labor to cause to be enforced all laws regulating the employment of children and minors; all laws established for the protection of health, lives and limbs of operators in workshops and factories, on railroads, and other places; and all laws enacted for the protection of the working classes now in force or that may hereafter be enacted.

The following recommendations are relative to safety and health violations observed in facilities under your jurisdiction.

**CITY OF GODDARD**

**Inspection Number: 16924973**

**Page 1 of 17**

## Qualifications for Safety and Health Award for Public Employees (SHAPE)

**Eligibility-** To be considered for participation in **SHAPE** the public employer must meet the following criteria:

1. There is not presently the possibility of a workers compensation claim in arbitration or litigation within the establishment.
2. Establishment has had a comprehensive safety inspection from a Kansas Department of Labor (KDOL) consultant within the last five years. If not, the employer may set up an appointment to obtain an inspection by contacting KDOL at: Phone: (785) 296-4386 ext. 2307, e-mail to: [IndSafetyHealth@dol.ks.gov](mailto:IndSafetyHealth@dol.ks.gov).
3. If you have received a comprehensive Safety inspection from a KDOL consultant within the past five years, all of the hazards found must have been corrected.
4. The entity must qualify with the minimum requirement for the Kansas level determined by each entity's DART and TRC rates.
5. All applicants must submit an OSHA 300 log or an equivalent.
  - a) See Sample Below

- b) A copy of an OSHA 300 log is available [here](#). To calculate your entity's DART or TRC rate, please visit page 5 of this form.
6. All applicants must begin at the first level, the Kansas Level. Each additional level equates to one additional year maintaining the required DART and TRC rates.

If the employer meets all of the above qualifications, please complete the application and submit it electronically. Questions regarding the SHAPE program may be directed to the office of Jeana Payne, SHAPE program coordinator at: Phone: (785) 296-4386 ext. 2307, fax (785) 296-1775, e-mail [jeana.payne@dol.ks.gov](mailto:jeana.payne@dol.ks.gov).

*Thank you for your interest in our program and in the continued safety and health of all Kansas employees.*

## Executive Summary

The survey was conducted by the Kansas Department of Labor on May 12, 2016. An opening conference was held with Teri Laymon, City Clerk, at City Hall. The KDOL Safety and Health Consultation Program was represented by Roger Dickey, Safety Specialist. The hazard survey, conducted after the opening conference, was directed toward identifying safety and health hazards found at the facility. Ms. Laymon and Gary Medley, Public Works Lead, accompanied the KDOL consultant through the facility, actively participating in the hazard identification process.

In addition, the following individuals participated in the hazard identification process in their respective facilities: Donna Elson – Police Department; and Rodney Talcott – Wastewater Treatment Facility.

## Notice of Obligation

As you noted in the Public Notice, you are required to abate all hazards found during the inspection. Please mail, fax, or email the Report of Hazards Found & Action Taken, completed to show correction methods on or before your due date of **July 27, 2016**.

You may email, mail, or fax your response to all of the forms to the office.

Email your response to: [Jeana.Payne@dol.ks.gov](mailto:Jeana.Payne@dol.ks.gov)

OR mail or fax your response to:

Kansas Department of Labor  
Division of Industrial Safety & Health  
417 SW Jackson St  
Topeka, KS 66603-3327  
Phone: 785-296-4386  
FAX: 785-296-1775

## Informal Training

- Procedures for the monthly visual inspections of portable fire extinguishers.
- Proper adjustment of the work rests and tongue guards on off-hand grinding wheels.
- Proper storage of oxygen and acetylene compressed gas cylinders.
- Methods for establishing machine-specific Lock-Out/Tag-Out procedures.

## Additional Comments

- The KDHE Ebola information packet was emailed to the City Clerk under separate email dated May 16, 2016.
- The City had Lock-Out / Tag-Out equipment in use in the Wastewater Treatment Facility, but there was room for improvement in their written program in that machine-specific procedures were not predetermined, written down, or posted on or near the machines or equipment.



- *As soon as is reasonably possible*, specific procedures for all equipment at the Wastewater Treatment Facility need to be developed and written down.
  - The procedures should include how to turn off the equipment, how to isolate any and all energy sources, how and where to lock out the equipment, use of tags with or without locks if needed, and how to safely reenergize and restart the equipment once the service or maintenance is completed.
- Each machine or piece of equipment should have these specific procedures posted on or near the point of operation for ready reference.
- See 29 CFR 1910.147 for further reference.
- City employees work at heights exceeding four feet to install and remove seasonal holiday decorations, and for occasional tree trimming activities.
  - The City owns a cherry picker-type bucket truck for use in these operations.
  - The truck had a current dielectric test.

## **Report of Hazards Found & Action Taken**

---

All of the identified hazards are itemized in this form. It includes references to the specific standards, the date by which a correction response from you is necessary, and suggestions for correcting the hazards that were found. Please use this form to record the actions you are taking to correct the identified hazards. Please return this form to our office on or before **July 27, 2016**.

From: **City of Goddard**

Inspection Date: **May 12, 2016**

Inspection Number: **16924973**

Consultant: **Roger Dickey**

## CITY-WIDE ISSUE

Item	Hazard Type	Standard	Correction Due Date
1	Serious	29 CFR 1910.157(e)(2)	7/27/2016

**Description:** The portable fire extinguishers were not being visually inspected on a consistent monthly basis in the following eight facilities:



- |   |                         |                     |                                |
|---|-------------------------|---------------------|--------------------------------|
| 1. City Hall                                  | 2. Police Department    | 3. Community Center | 4. Linear Park (Storm Shelter) |
| 5. City Swimming Pool (Office and Pool House) | 6. Booster Pump Station | 7. South Shop       | 8. Maintenance Shop            |

**Condition:** Portable extinguishers or hose used in lieu thereof shall be visually inspected monthly.

**Potential Effects:** Burns and smoke-related injuries from reliance on defective fire extinguishing equipment.

**Recommended Action:** Develop a comprehensive fire safety plan that will include a schedule and procedure for the monthly visual inspection of all portable fire extinguishers, including spares. The monthly visual inspection should include a visual check for any obvious damage to the portable fire extinguisher, such as damage to the cylinder, a loose or pulled pin, or a blocked hose nozzle. Also, verify that the needle on the pressure gauge is in the green area of the dial. Date and initial the back side of the tag to document the monthly visual inspection.

**NOTE:** Portable fire extinguishers are only effective on an Incipient fire, or one that is non-structural and in its early stages.

**Describe Corrective Action Taken Below and sign/date**

*1st Monday of Each Month - Scheduled Task -*

Signature: *Greg Medley* Title: *PW* Date Corrected: *May 2016*

## CITY HALL

Item	Hazard Type	Standard	Correction Due Date
2	Serious	29 CFR 1910.157(c)(1)	7/27/2016

**Description:** A portable fire extinguisher in the Council Chambers was not mounted on a wall for ready accessibility.



**Condition:** The employer shall provide portable fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.

**Potential Effects:** Burns and smoke-related injuries from uncontrolled fire due to damaged or inaccessible fire extinguisher.

**Recommended Action:** Mount the portable fire extinguishers on the walls where they will be readily accessible. Do not allow materials or equipment to be stored around or in front of extinguishers in any way that would prevent immediate use in an emergency. Marking the floor area around each extinguisher with a notation such as "Keep This Area Clear" may help in this effort.

**NOTE:** Portable fire extinguishers are only effective on an Incipient fire, or one that is non-structural and in its early stages.

**Describe Corrective Action Taken Below and sign/date**

*Hang - By Door*

Signature: *B. M. Kelly* Title: *Rep* Date Corrected: *6/27/16*

Item	Hazard Type	Standard	Correction Due Date
3	Serious	29 CFR 1910.303(b)(2)	7/27/2016

**Description:** A microwave oven and a toaster were plugged into a power strip in the Break Area.



**Condition:** *Installation and use.* Listed or labeled equipment shall be installed and used in accordance with any instructions included in the listing or labeling. An electrical outlet device did not have an ampere rating not less than the load to be served as required by NEC Article 210-21 and NFPA 70 E Part I Chapter 2-2-5.

**Potential Effects:** Electric shock, burns and electrocution from contact with live parts; burns and smoke-related injuries from fire due to electrical overload.

**Recommended Action:** Do not plug this type of high-amp usage equipment into a power strip due to the incompatible amperage usage/ratings.

Power strips, also known as Relocatable Power Taps (RPT), were designed and UL approved for high use of low amperage items. The use is limited to computers and related peripherals, and general office equipment. Microwave ovens, refrigerators, portable heaters, and coffee pots pull more amps than most RPT's are designed for, using just one outlet. Most RPT's are only rated for 12-15 amps.

Microwave ovens, refrigerators, portable heaters, coffee pots, and other appliances are all high amp usage items and should NEVER be plugged into an RPT. NEVER daisy chain RPT's.

**Describe Corrective Action Taken Below and sign/date**

*Removed*

Signature: *S. M. Kelly* Title: *Pw* Date Corrected: *6/27/16*

## COMMUNITY CENTÉR

Item	Hazard Type	Standard	Correction Due Date
4	Serious	29 CFR 1910.334(a)(3)(i)	7/27/2016

**Description:** The flexible cord to a Eureka™ Commercial vacuum cleaner had a plug that was missing the ground pin.



**Condition:** A flexible cord used with grounding-type equipment shall contain an equipment grounding conductor.

**Potential Effects:** Electric shock, burns, and electrocution from contact with live, ungrounded parts.

**Recommended Action:** Have a qualified person repair or replace the damaged plug. Be alert for ground pins broken off inside electrical receptacles somewhere in the facility.

**Describe Corrective Action Taken Below and sign/date**

*Replaced Cord End -*

Signature: *Tom Kelly* Title: \_\_\_\_\_ Date Corrected: *May 21*

Item	Hazard Type	Standard	Correction Due Date
5	Serious	NEC 210.8(B)(2)	7/27/2016

**Description:** Electrical receptacles in the Kitchen were not GFCI protected.



**Condition:** All 125-volt, single-phase, 15- and 20-ampere receptacles shall be equipped with ground-fault circuit-interrupter protection when installed in Kitchens.

**Potential Effects:** Electric shock, burns, and electrocution from contact between water and live parts.

**Recommended Action:** Have a qualified electrician or individual install ground-fault circuit interrupter (GFCI) outlets, or breakers for circuit protection.

**Describe Corrective Action Taken Below and sign/date**

*Replaced. All -*

Signature: *E. Madley* Title: *Pur* Date Corrected: *6/27/16*

## CITY SWIMMING POOL

Item	Hazard Type	Standard	Correction Due Date
6	Serious	29 CFR 1910.303(b)(7)(i)	7/27/2016

**Description:** The switch to a pump in the Pump Room had an unused opening inadequately covered with black tape.



**Condition:** Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.

**Potential Effects:** Burns and smoke-related injuries from fire; electric shock, burns, and electrocution from contact with live parts.

**Recommended Action:** Have a qualified person install the proper sized plugs in any unused openings. This will keep dust from accumulating inside of the equipment and helps to control unexpected contact with live electrical parts.

**Describe Corrective Action Taken Below and sign/date**

*Replaced Switch  
& cover*

Signature: *B. Kelly* Title: *Pool* Date Corrected: *May 20*

## WELLS # 4 & 7

Item	Hazard Type	Standard	Correction Due Date
7	Serious	NEC 210.8(B)(6)	7/27/2016

**Description:** The electrical receptacles in both well houses, which are indoor wet locations, were not GFCI protected.



Well # 4



Well # 7

**Condition:** All 125-volt, single-phase, 15- and 20-ampere receptacles shall be equipped with ground-fault circuit-interrupter protection when installed in Indoor Wet Locations.

**Potential Effects:** Electric shock, burns, and electrocution from contact between water and live parts.

**Recommended Action:** Have a qualified electrician or individual install ground-fault circuit interrupter (GFCI) outlets, or breakers for circuit protection.

**Describe Corrective Action Taken Below and sign/date**

*Replaced  
with GFI*

Signature: *J. Kelly* Title: *RW* Date Corrected: *6/27/16*

## WELL # 5

Item	Hazard Type	Standard	Correction Due Date
8	Serious	29 CFR 1910.303(b)(7)(I)	7/27/2016

**Description:** The main electrical panel had unused openings on the side of the box.



**Condition:** Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.

**Potential Effects:** Burns and smoke-related injuries from fire; electric shock, burns, and electrocution from contact with live parts.

**Recommended Action:** Have a qualified person install the proper sized plugs in any unused openings. This will keep dust from accumulating inside of the equipment and helps to control unexpected contact with live electrical parts.

**Describe Corrective Action Taken Below and sign/date**

*Plugged.*

Signature: *G. Melley* Title: *PS* Date Corrected: *6/27-16*

Item	Hazard Type	Standard	Correction Due Date
9	Serious	NEC 210.8(B)(6)	7/27/2016

**Description:** The electrical receptacles in the well house, an indoor wet location, were not GFCI protected.



**Condition:** All 125-volt, single-phase, 15- and 20-ampere receptacles shall be equipped with ground-fault circuit-interrupter protection when installed in Indoor Wet Locations.

**Potential Effects:** Electric shock, burns, and electrocution from contact between water and live parts.

**Recommended Action:** Have a qualified electrician or individual install ground-fault circuit interrupter (GFCI) outlets, or breakers for circuit protection.

**Describe Corrective Action Taken Below and sign/date**

*Replaced w GFI*

Signature: *[Signature]* Title: \_\_\_\_\_ Date Corrected: *6/27/16*

## BOOSTER PUMP STATION

Item	Hazard Type	Standard	Correction Due Date
10	Serious	29 CFR 1910.157(c)(1)	7/27/2016

**Description:** A portable fire extinguisher by the door was not mounted on a wall for ready accessibility.



**Condition:** The employer shall provide portable fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.

**Potential Effects:** Burns and smoke-related injuries from uncontrolled fire due to damaged or inaccessible fire extinguisher.

**Recommended Action:** Mount the portable fire extinguishers on the walls where they will be readily accessible. Do not allow materials or equipment to be stored around or in front of extinguishers in any way that would prevent immediate use in an emergency. Marking the floor area around each extinguisher with a notation such as "Keep This Area Clear" may help in this effort.

**NOTE:** Portable fire extinguishers are only effective on an Incipient fire, or one that is non-structural and in its early stages.

**Describe Corrective Action Taken Below and sign/date**

*Along By Door*

Signature: *B. Malley* Title: *Lead* Date Corrected: *4/27/16*

## SOUTH SHOP

Item	Hazard Type	Standard	Correction Due Date
11	Serious	29 CFR 1910.37(b)(2)	7/27/2016

**Description:** There was no Exit sign on or near the northwest exit door.



**Condition:** Each exit must be clearly visible and marked by a sign reading "Exit".

**Potential Effects:** Burns, smoke-related injuries, and other injuries from delayed egress during fire or other emergency.

**Recommended Action:** Install an exit sign for the Exit Door.

The sign wording should be in plainly legible letters no less than six inches high with the principal strokes of the letters not less than 3/4 inches.

Replace an inadequately illuminated exit sign with an illuminated sign having a value of at least five foot-candles on the illuminated surface. Alternatively, increase the lighting level in the area of an inadequately illuminated exit sign, so that there is a value of at least five foot-candles on the illuminated surface.

**Describe Corrective Action Taken Below and sign/date**

*Installed  
Exit sign*

Signature: *J. Mally* Title: *PM* Date Corrected: *7-27-16*

Item	Hazard Type	Standard	Correction Due Date
12	Serious	29 CFR 1910.157(c)(1)	7/27/2016

**Description:** A portable fire extinguisher by the door was not mounted on a wall for ready accessibility.



**Condition:** The employer shall provide portable fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.

**Potential Effects:** Burns and smoke-related injuries from uncontrolled fire due to damaged or inaccessible fire extinguisher.

**Recommended Action:** Mount the portable fire extinguishers on the walls where they will be readily accessible. Do not allow materials or equipment to be stored around or in front of extinguishers in any way that would prevent immediate use in an emergency. Marking the floor area around each extinguisher with a notation such as "Keep This Area Clear" may help in this effort.

**NOTE:** Portable fire extinguishers are only effective on an Incipient fire, or one that is non-structural and in its early stages.

**Describe Corrective Action Taken Below and sign/date**

*Henry Bay The Donor*

Signature: *J. Malley* Title: *PM* Date Corrected: *10/27/16*



Item	Hazard Type	Standard	Correction Due Date
14	Serious	29 CFR 1910.253(b)(4)(iii)	Abated on site

**Description:** Oxygen and fuel gas cylinders (Acetylene) were being stored next to each other in the shop without a one-half hour fire wall between them.



**Abatement:** The oxygen cylinder was moved more than twenty feet away from the acetylene cylinder.

**Condition:** Oxygen cylinders in storage shall be separated from fuel-gas cylinders or combustible materials (especially oil or grease), a minimum distance of 20 feet (6.1 m) or by a noncombustible barrier at least 5 feet (1.5 m) high having a fire-resistance rating of at least one-half hour.

**Potential Effects:** Burns, smoke-related injuries, and traumatic injuries from the increased risk of fire and/or explosion.

**Recommended Action:** Although it is preferable to separate oxygen cylinders from fuel-gas cylinders and combustible materials by 20 feet or more, it is acceptable to provide a barrier at least 5 feet high that extends to the floor and has a fire resistance rating of at least 30 minutes.

**Describe Corrective Action Taken Below and sign/date**

**ABATED ON SITE: NO RESPONSE REQUIRED.**

Item	Hazard Type	Standard	Correction Due Date
15	Serious	29 CFR 1910.304(g)(6)(vi)(C)(1)	7/27/2016

**Description:** The refrigerator in the Break Area tested as having an open ground.



**Condition:** Exposed noncurrent-carrying metal parts of cord- and plug-connected equipment that may become energized shall be grounded if the equipment is of the following types: refrigerators, freezers, and air conditioners.

**Potential Effects:** Electric shock, burns, and electrocution from contact with live parts.

**Recommended Action:** Have a qualified person check and repair the electrical system of the equipment. The open ground could be in the equipment, in its flexible cord, in the receptacle, or in the circuit. Improper use of a 2-wire adaptor is also a common cause of an open ground.

**Describe Corrective Action Taken Below and sign/date**

*Removed from Service*

Signature: *J. Malley* Title: *Sw* Date Corrected: *7-26-16*

## WASTEWATER TREATMENT FACILITY

Item	Hazard Type	Standard	Correction Due Date
16	Serious	29 CFR 1910.242(b)	7/27/2016

**Description:** There was a consumer-grade air blower without a tip restricting the air flow to 30 PSI in use in the facility.



**Condition:** Compressed air shall not be used for cleaning purposes except where reduced to less than 30 PSI and then only with effective chip guarding and personal protective equipment.

**Potential Effects:** Lacerations and punctures of exposed body parts from particulate matter driven by air pressure. Potentially fatal air embolisms can also be caused through careless use of this unapproved air blower.

**Recommended Action:** Provide a nozzle or regulator so that the maximum discharge pressure from the nozzle is 30 PSI or less.

Alternatively, purchase a newer style of air blower with compliant tips built in, such as the one pictured below:



**Describe Corrective Action Taken Below and sign/date**

*Replaced*

Signature: *Smalley* Title: *PW* Date Corrected: *6/27/16*

Item	Hazard Type	Standard	Correction Due Date
17	Serious	29 CFR 1910.305(g)(2)(iii)	7/27/2016

**Description:** A power strip was hanging by a flexible cord in the Office, putting undue stress on the connection.



**Condition:** Flexible cords shall be connected to devices and fittings so that strain relief is provided which will prevent pull from being directly transmitted to joints or terminal screws.

**Potential Effects:** Electric shock, burns, and electrocution from contact with live parts when the connections pull loose.

**Recommended Action:** Reroute the flexible cords so they may be plugged directly into an electric outlet.

*Alternatively,* secure the power strip to the wall, or otherwise support the unit, so that the flexible cord is not supporting the weight of the power strip.

**Describe Corrective Action Taken Below and sign/date**

*Rewired and separated clutter.  
Mounted power strip on wall*

Signature: *Andy Talcott* Title: *operator* Date Corrected: *5-13-16*

**NOTE:**

There were no hazards found in the following locations during this inspection:

New Chlorine Building

City Composting and Burn Area

**GODDARD CITY COUNCIL  
OFFICIAL NOTICE OF PUBLIC HEARING  
Tuesday, September 06, 2016 - 7:00 p.m.  
Goddard City Hall – 118 N. Main St.**

**TO WHOM IT MAY CONCERN AND TO ALL PERSONS INTERESTED:**

NOTICE IS HEREBY GIVEN that on Tuesday, September 6, 2016, the Goddard City Council will hold a public hearing at 7:00 p.m. in the City Council Chambers at Goddard City Hall, 118 North Main St. Goddard, Kansas, to consider an ordinance amending the current FEMA Floodplain Ordinance #725 and adopting new Floodplain Maps for the City of Goddard. The proposed ordinance reads:

*Be it resolved by the City Council of Goddard, Kansas:*

Section 1.

*Approval of Draft Resolution by Kansas Chief Engineer Prior to Adoption. The following floodplain management, as written, was approved in draft form by the Chief Engineer of the Division of Water Resources of the Kansas Department of Agriculture on July 27, 2016.*

Section 2.

**Strike from** Article 1 Section B.3.a. the FIS study date of "May 2, 2012" and **replace with** new date of "December 22, 2016".

**Strike from** Article 2. Section A. the Flood Insurance Rate Map date of "May 2, 2012" and **replace with** the new date of "December 22, 2016".

Section 3.

**Strike from** Article 4. Section A.4.f.(4) "All proposals for development, including proposals for manufactured home parks and subdivisions, of five (5) acres or fifty (50) lots, whichever is lesser, include within such proposed base flood elevation data" and **replace with** "All proposals for development, including proposals for manufactured home parks and subdivisions, of **greater than** five (5) acres or fifty (50) lots, whichever is lesser, include within such proposed base flood elevation data".

Section 4.

**Add to** Article 8, Definitions "**Base Flood Elevation (BFE)** " The computed elevation to which floodwater is anticipated to rise during the base flood".

Section 5.

*This resolution shall take effect upon publication in the Times Sentinel Newspaper.*

You may appear at this time either in person or by agent or attorney, if you so desire, and be heard on the matter. After hearing the views and wishes of all persons interested in the cases, the City Council may close the hearing. The public hearing may be recessed and continued from time to time without further notice.

If you are unable to attend the meeting you may submit your comments in writing to the City and those comments will be presented to the City Council during the public hearing. If you have any questions concerning the proposed Ordinance please contact Goddard City Hall, 118 North Main St.; via phone at (316) 794-2441; or via email at [kbergeron@goddardks.gov](mailto:kbergeron@goddardks.gov).

ORDINANCE NUMBER \_\_\_\_\_

**AN ORDINANCE TO ADOPT NEW FLOOD MAPS  
FOR GODDARD, KANSAS AND AMENDING GODDARD CITY ORDINANCE 725**

Be it resolved by the City Council of Goddard, Kansas:

Section 1.

Approval of Draft Resolution by Kansas Chief Engineer Prior to Adoption. The following floodplain management, as written, was approved in draft form by the Chief Engineer of the Division of Water Resources of the Kansas Department of Agriculture on July 27, 2016.

Section 2.

**Strike from** Article 1 Section B.3.a. the FIS study date of "May 2, 2012" and **replace with** new date of "December 22, 2016".

**Strike from** Article 2. Section A. the Flood Insurance Rate Map date of "May 2, 2012" and **replace with** the new date of "December 22, 2016".

Section 3.

**Strike from** Article 4. Section A.4.f.(4) "All proposals for development, including proposals for manufactured home parks and subdivisions, of five (5) acres or fifty (50) lots, whichever is lesser, include within such proposed base flood elevation data" and **replace with** "All proposals for development, including proposals for manufactured home parks and subdivisions, of **greater than** five (5) acres or fifty (50) lots, whichever is lesser, include within such proposed base flood elevation data".

Section 4.

**Add to** Article 8, Definitions "**Base Flood Elevation (BFE)** "The computed elevation to which floodwater is anticipated to rise during the base flood".

Section 5.

This resolution shall take effect upon publication in the Times Sentinel Newspaper.

The aforesaid passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Chief Engineer Draft Approval

**APPROVED**

This 27<sup>th</sup> day of July, 2016  
*Ben Murray for*

**DAVID W. BARFIELD, P.E.**  
Chief Engineer  
Division of Water Resources  
Kansas Department of Agriculture

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**Topeka Field Office**

**JUL 26 2016**

**Division of Water Resources**