



City of Goddard

Your Home, Our Community!

P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the July 5th Regular City Council Meeting
Date: July 5, 2016

Below is a brief update on projects and future agenda items for the City.

Employee Handbook: There is nothing new to report as this item will be presented for consideration in July and will reflect changes in federal law and incorporates changes made by the Governing Body since the current policy's adoption on May 17, 2004.

Public Hearing Notice BZA 2016-04: This is an update on the 190 feet wireless tower that was reported in the June 13th, 20th, and 27th CAO reports. Director of Community Development Kelly Bergeron sent an e-mail to planning commissioners and Governing Body members briefly describing the facts of this case. If you have questions on the matter please feel free to contact Kelly. The notice of public hearing and map is included with this report. The hearing is set for Monday, July 11th at 7pm.

Bicycle Rodeo: The department's second annual Bicycle Rodeo took place on Wednesday, June 30th from 9am to 11am at Oak Street Elementary. The event was free and taught 17 area children bicycle safety and coordination.

July 4th Holiday & Fireworks: This season seemed relatively subdued compared to years past. Fireworks were authorized to be discharged in Goddard between June 27th and July 5th. Hours for shooting fireworks is between 8 am and 10 pm, except for the July 4th holiday, when fireworks can be discharged between the hours of 8 am and 11 pm. Public Works is street sweeping The Season's and St Andrews Tuesday, July 5th and Spring Hill and Elk Ridge the following day with Old Town sweeping occurring before the end of the week.

Police Department Staffing Study: Given the request by police department personnel to transition to a 12-hour duty shift and my concern regarding officer safety and the potential for inconsistent duty schedules should transitions occur I have solicited a bid from Brian Withrow, PhD. To undertake the following items: pay & benefits study, workload analysis, patrol operations analysis, supervision operations analysis, support services operational analysis, and recommendations on how the police service can take a more active role in identifying community issues such as blight, stray animals, and incorporating SARA (Scanning, Analysis, Response, & Evaluation) into a neighborhood focused police strategy. I have included a copy of the letter to Dr. Withrow with this report. The City has used Dr. Withrow previously, in 2007 and 2009. He has worked with Wichita Police Department, Sedgwick County Sheriff Department, and numerous other suburban departments around the metro region and the nation. Prior to life as a professor he served as a Texas State Trooper and Bureau Commander.

Joint Park Board Meeting: It is necessary to conduct a joint Park Board meeting on Thursday July 21st to hear from Bryan Sykora, one of the nation's foremost playground designers. The topic and discussion will involve "Trends In Play Space Design" which will lay a solid foundation in the discussion of park amenity discussions. Staff hopes to present the final master park plan for approval as well as proposals for splash pad and the front porch amenity at the August 1st regular City Council meeting. The meeting will be Thursday, July 21st at 6pm in the City Council Chambers.

June Water Production: June water production topped 18.3 million gallons, with an average water table depth of 37 feet to water. The City's water loss for June was 1.2 million gallons or 6.5% (<10% is acceptable). The City water loss for the year is 6.38 million gallons or 7%.

FEMA Flood Map: The City has received notification that the final flood map update is complete. An ordinance adopting the updated map will be presented late this summer or early autumn. The City currently has no issues related to the map update. FEMA's notification letter to Mayor Gregory is included with this report.

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator

Upcoming Events

- July 9th City Compost & Limb Site – 9am to Noon
- July 11th Library Board & Planning Commission/BZA Meeting – 7 pm
- July 12th Municipal Court – 7pm
- July 14th Chamber of Commerce Meeting – Noon
- July 18th Regular City Council Meeting – 7 pm
- July 21st Joint City Council & Park & Tree Advisory Board Meeting – 7 pm
- July 26th Municipal Court – 7 pm



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GODDARD CITY BOARD OF ZONING APPEALS OFFICIAL NOTICE OF PUBLIC HEARING

**Monday, July 11, 2016 - 7:00 p.m.
Goddard City Hall – 118 N. Main St.**

TO WHOM IT MAY CONCERN AND TO ALL PERSONS INTERESTED:

As owner of record of property within 1,000 feet of the location referenced below, NOTICE IS HEREBY GIVEN that on Monday, July 11, 2016, the Goddard Board of Zoning Appeals will hold a public hearing at 7:00 p.m. in the City Council Chambers at Goddard City Hall, 118 North Main St. Goddard, Kansas, to consider a request for a Special Use, case # BZA-2016-04, to build a communications tower, to be located at

1000 Hawkins Lane, Goddard KS 67052 (Tanganyika Wildlife Park)

A map showing the proposed location of the tower on the Tanganyika property is on the reverse of this letter.

You may appear at this time either in person or by agent or attorney, if you so desire, and be heard on the matter. After hearing the views and wishes of all persons interested in the cases, the Board of Zoning Appeals may close the hearings and consider recommendations to the Governing Body. The public hearing may be recessed and continued from time to time without further notice.

If you are unable to attend the meeting you may submit your comments in writing to the City and those comments will be presented to the Board of Zoning Appeals during the public hearing. A complete application is on file at Goddard City Hall, 118 N Main St. Goddard, KS 67052 and may be inspected during general business hours of 8:00 a.m. – 4:30 p.m. Monday – Friday.

If you have any questions concerning this application please feel free to contact Goddard City Hall, 118 North Main St.; via phone at (316) 794-2441; or via email at kbergeron@goddardks.gov.

DATED this 20th day of June, 2016
/s/Kelly Bergeron
Director of Community Development, Zoning Administrator
City of Goddard



Tanganyika Wildlife Park

Proposed Tower Location

100 feet

MAPLE

HAWKINS

183rd St.

SAINT ANDR

WINTERSSET

DAXO



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To: Brian L. Withrow, Ph.D

From: Brian W. Silcott, City Administrator

Cc: Don McElroy, Chief of Police

Date: June 21, 2016

Re: Goddard Police Department Staffing Study Background & Scope of Services

Dear: Dr. Withrow:

This letter is to serve as the solicitation of a bid for a staffing study regarding the City of Goddard's Police agency. This letter contains background on the community of Goddard, the city organization, and the police department. It also includes the purpose of this solicitation, and a scope of services that is desired. Please let us know if in the course of your study you determine additional information or an enhanced scope of services is desired. We will make every reasonable accommodation to meet your request.

Background:

The City of Goddard is located in Sedgwick County, Kansas and shares a common boundary with the City of Wichita, a population of approximately 400,000 to the east of Goddard. The City of Goddard is growing by approximately 75 people annually. The City serves almost 5,000 residents and has a daytime population of approximately 12,000 people. The City has a major highway, US-54/US-400/Kellogg Avenue, which bisects our community. This thoroughfare carries more than 20,000 cars a day through our city.

The city government is comprised of a Mayor, who votes only in the event of a tie, and five city council members elected at large from the community. The City Administrator is responsible for the day-to-day operations of the organization and has the authority over all personnel matters, with the advice and consent of the Mayor and City Council. The Chief of Police reports to the City Administrator and oversees all aspects of the department's operations. Position descriptions for all personnel and the organizational chart are included with this letter. The Chief of Police oversees one (1) lieutenant, two (2) sergeants, one (1) police clerk, and eight (8) patrol officers.

Please note, the current police department structure does not reflect the organization chart as the detective position has been replaced with a police lieutenant. The position description for the police lieutenant has not yet been approved by the governing body. The responsibility for this shortcoming is mine alone. I anticipate this position description and an updated organizational chart will be approved by the City Council within the next 60 days. The department operates on an 8 hour duty shift and is a member of Kansas Police & Fire (KP&F) retirement system. The City is currently contributing 20.1% of all commissioned personnel individual salaries to this retirement plan.

Purpose of Solicitation:

The City of Goddard is soliciting your services to perform a police staffing, workload, pay, and benefits study of the agency.

Services Desired:

The services desired include, but are not limited to the following:

1. Pay & Benefits Study
 - a. Determine the average pay range of first-tier suburban police agencies
 - i. Include analysis that includes and removes larger organizations such as the Cities of Derby and Haysville.
 - b. Determine the retirement plan of each agency included in the pay analysis
 - c. Determine the aggregate benefit (wages & benefits) of each agency in the analysis
2. Workload Analysis
 - a. Determine the workload level using data extracted from the police department's CAD system, including the number of units needed for call type, the number and frequency of outside agency assists, dispatched calls verses self-initiated calls, planned patrol routes verses discretionary patrolling, neighborhood/community patrol time and the time necessary to conduct proactive police activities, and the actual amount of time necessary to handle police calls and activities from inception to completion.
3. Patrol Operational Analysis
 - a. Review organizational structure and its implication on staffing. Take into account command & control, safety (2 patrol officers no duty) and cost aspects including overtime.
 - b. Determine how many officers should be assigned to patrol and achieve adequate patrol services to community desires for reactive and proactive service levels.
 - c. Review shift deployment schemes based on 8 hours shifts and 12 hour duty shifts.
 - i. Make recommendations for efficiency and safety.

- d. Compare deployment and workload to the community's values and service expectations.
 - e. Provide projection of future workload and service demands that will require additional resources to meet workload demand and service expectations.
4. Supervision Operational Analysis
 - a. Determine the available staffing and compare to supervisory workload based on supervisory duties, administrative duties, and call response.
 5. Support Services Operational Analysis
 - a. Determine the available support staffing to actual workload and demand.
 - i. Identify functions and/or services not being adequately addressed.
 - ii. Include a review of the former Police Detective Position in this analysis.
 6. Identify/Recommend how the police department can take a more active role in identifying community issues, including blight, stray animals, and incorporating the SARA model into daily operations with a neighborhood focus.

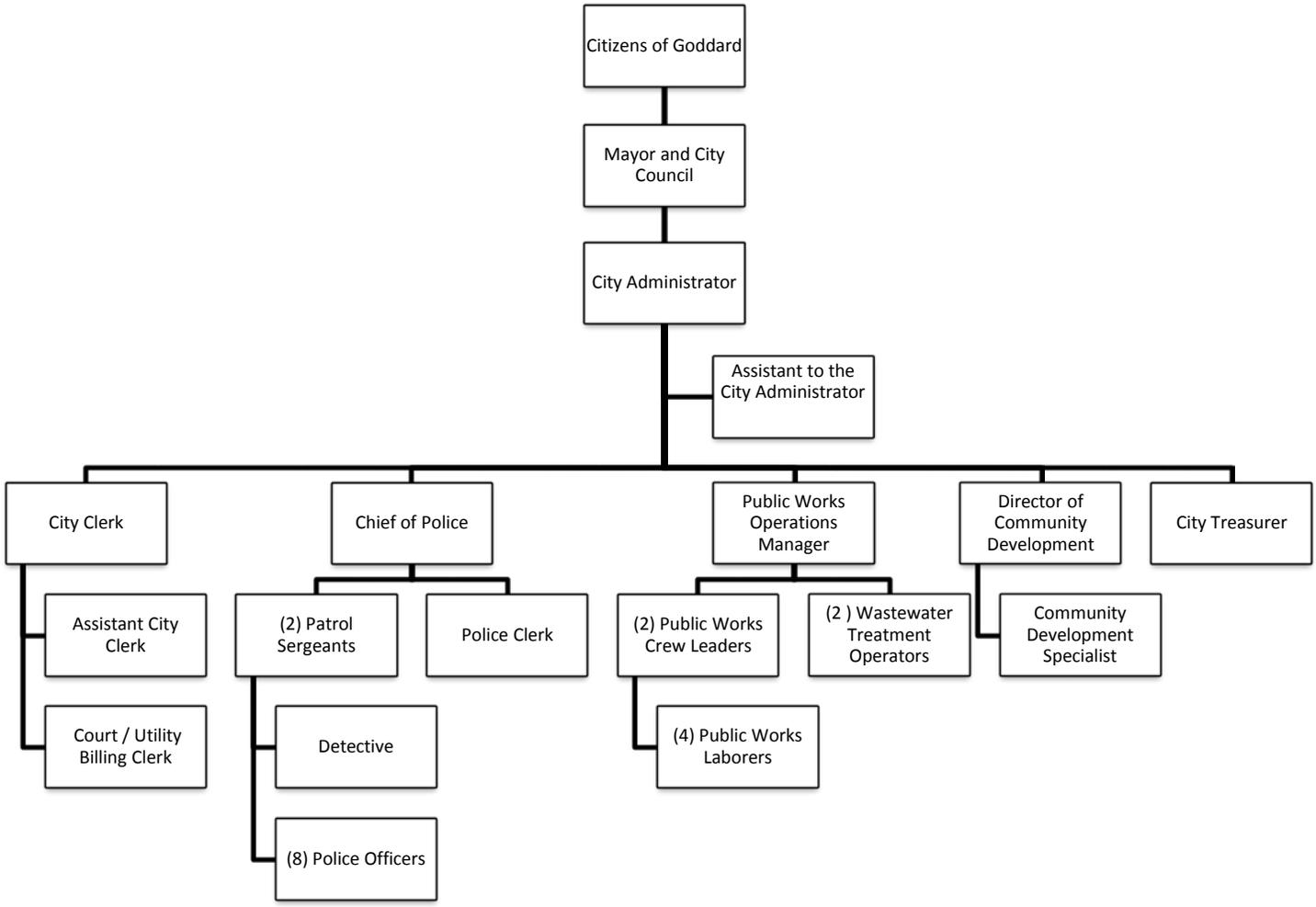
These items are considerations off the top of my head and are based upon my previous consultation with you on June 8, 2016. This list flexible, it is not all encompassing, and I am open to change. Please review this and contact my office so that we can refine this scope of services, construct a timeline, and draft a service agreement for your services that can be presented to the City Council for consideration.

Sincerely,

Brian W. Silcott
City Administrator

City of Goddard Job Position Descriptions





	Goddard Proposed Pay Range
City Administrator	- -
Assistant to CAO	\$18.27 \$27.40
City Clerk	\$19.50 \$29.25
Assistant City Clerk	\$14.00 \$19.60
Court Clerk	\$14.00 \$19.60
Utility Billing Clerk	\$12.50 \$17.50
Chief of Police	\$26.00 \$39.00
Sergeant	\$18.50 \$27.75
Detective	\$18.00 \$25.20
Certified Officer	\$16.00 \$22.40
Training	\$14.00 \$19.60
Police Clerk	\$14.00 \$19.60
Public Works Operations Manager	\$24.50 \$36.75
Public Works Crew Leader	\$17.00 \$23.80
Public Works Laborer	\$12.50 \$17.50
WWTP I	\$12.50 \$17.50
WWTP II	\$14.00 \$19.60
WWTP Supervisor	\$17.00 \$23.80
Director of Com Devo.	\$23.00 \$34.50
Comm Dev Specialist	\$14.00 \$19.60
City Treasurer	\$25.00 \$37.50

Police Department





Police Chief

Position Description

Department:	Police
Reports to:	City Administrator
Classification:	Exempt, Full-Time

Position Summary

This position involves advanced administrative and technical work requiring broad responsibility for the protection of life and property in the city through the direction of police functions and related activities. This work includes planning, directing and administering the operations of the police department. Directs subordinates and /or performs specialized police work of comparable responsibility when necessary. Responsibility extends to the coordination of activities with other city functions and the presentation of programs before the public and other interested groups. This position requires a high degree of public visibility with a minimal amount of supervision. Work is performed independently following general policy guidelines and is reviewed through conferences and the preparation of activity and summary reports under the general direction of the city administrator.

Essential Functions

- Formulates operational policies and regulations in consultation with the Mayor, City Council and City Administrator.
- Formulates and prescribes work methods and procedures to be followed in all areas of police work.
- Inspects and evaluates all police operations and determines and installs improvements.
- Controls expenditures and prepares operating and capital equipment budgets.
- Prepares and anticipates immediate and long-range operational, personnel, equipment and facilities requirements; develops related plans and programs.
- Determines training requirements for police department personnel and may assign officers to special training programs.
- Speaks before community groups to discuss the work of the police department.
- Develops and implements educational programs for citizens.
- Directs the work of the police department in community emergencies and acts as a representative of the municipality in area disasters or emergencies.
- Makes recommendations to the City Administrator on policies, purchases and programs to improve the city.
- Patrols the city to preserve law and order, to prevent and discover the commission of crimes, also enforcing motor vehicle and parking regulations.
- Patrols an assigned area during a specific time period in a motorized police vehicle and conducts security inspections of commercial establishments.
- Cooperates with local, state and federal law enforcement agencies in the apprehension and detention of wanted persons.
- Answers calls and complaints from citizens.
- Conducts preliminary investigations, gathers evidence, locates witnesses and may make arrests or take prisoners to jail.

- Interviews persons with complaints or inquiries and makes proper disposition or directs them to proper authorities.
- Conducts investigations of major crimes or felonies.
- Prepares evidence, serves criminal processes including warrants and subpoenas, and testifies as a witness in court.
- Maintains records, prepares reports and performs other clerical and administrative duties.
- Locates, processes, identifies, collects and preserves physical evidence.
- Insures that prisoners are charged and transported to the proper facilities.
- Photographs crime scenes and collects all pertinent evidence.
- Attends classes, conferences, or seminars as assigned, deemed necessary to the best interests of the City and department.
- Attends training to retain certifications.
- Insures that 40 hours of in-service training is completed each year of employment
- Performs related work as required.

Position Requirements

Experience: Minimum of ten years of supervisory experience thorough experience in all levels of police work, including prior supervisory experience is required.

Education: Graduation from high school and the completion of course work in police procedure and administration with additional training is desirable (college courses in Administration of Justice, FBI Academy, Southern Police Institute), and seminars or courses in specialized police work. Certification by the Kansas Law Enforcement Training Center required prior to employment. Bachelor's degree preferred, preference given to candidates with a Master's degree.

Technical Skills: Thorough knowledge of law enforcement techniques and procedures, budget preparation and personnel management. Thorough knowledge of all federal, state, and local laws and ordinances governing police activities. Ability to operate communications equipment, police weapons, radar units, breathe testing equipment, emergency vehicles, and equipment and other related equipment. Requires a valid Kansas Driver's License.

Problem Solving: Frequent problem solving exist in this position. Problems involve handling employee and citizen concerns and complaints and scheduling duty roster and training personnel.

Decision Making: Frequent problem solving exists in this position. Decisions include determining whether or not to arrest a suspect, as well as, split minute decisions during crisis situations. Determining probable cause and insuring the rights of suspects are protected.

Supervision: Limited supervision is provided by the city administrator, and job related decisions are reviewed through contact with the mayor and city council.

Financial Accountability: This employee is responsible to manage spending within their department and ensure spending is kept within the set limits.

Personal Relations: Continual contact with other city departments and the general public

Working Conditions: Work conditions may vary by shift. The majority of tasks are performed in an office environment, however a certain amount of tasks are performed outside while working from a police cruiser. Some tasks require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to enter and exit vehicles frequently, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending danger or to discover inconsistencies in witnesses or suspects' testimonies, etc. Physical and mental demands may change dramatically within a few seconds and test the maximum of human endurance. Therefore, incumbents must maintain a physical and mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvements with dangerous and potentially dangerous people, animals, equipment, and weather conditions.

Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions. Adverse weather conditions when patrolling is a factor in this position.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of law enforcement training center. The ability to run long distances and exert physical control over suspect(s) and overcome obstacles.



Police Lieutenant

Position Description

Department:	Police
Reports to:	Police Chief
Classification:	Non-exempt, Full-Time

Position Summary

This position involves mid-level administrative and technical work requiring broad responsibility for the protection of life and property in the city through the direction of police functions and related activities. This work includes planning, directing and administering the operations of the police department in the absence of or at the direction of the Chief of Police. Directs subordinates and /or performs specialized police work of comparable responsibility when necessary. Responsibility extends to the coordination of activities with other city functions and the presentation of programs before the public and other interested groups. This position requires a high degree of public visibility with a minimal amount of supervision. Work is performed independently following general policy guidelines and is reviewed through conferences and the preparation of activity and summary reports under the general direction of the Chief of Police.

Essential Functions

- Formulates operational policies in consultation with the Chief of Police.
- Formulates and prescribes work methods and procedures to be followed in all areas of police work.
- Serves as the department's training officer, responsible for documenting all officer's in-service training attendance and reporting same.
- Answers calls for assistance and complaints from citizens.
- In cooperation with the Chief of Police, inspects and evaluates all police operations and determines and installs improvements.
- Assists in the preparation and anticipation of immediate and long-range operational, personnel, equipment and facilities requirements.
- Determines training requirements for police department personnel and assigns officers to special training programs.
- Speaks before community groups to discuss the work of the police department.
- Directs the work of the police department in community emergencies and acts as a representative of the municipality in area disasters or emergencies.
- Makes recommendations to the Chief of Police on policies, purchases and programs to improve the police department.

- Patrols the city to preserve law and order, to prevent and discover the commission of crimes, also enforcing motor vehicle and parking regulations.

- Patrols an assigned area during a specific time period in a motorized police vehicle and conducts security inspections of commercial establishments.

- Cooperates with local, state and federal law enforcement agencies in the apprehension and detention of wanted persons.
 - Answers calls and complaints from citizens.
 - Conducts preliminary investigations, gathers evidence, locates witnesses and may make arrests or take prisoners to jail.
 - Interviews persons with complaints or inquiries and makes proper disposition or directs them to proper authorities.
 - Conducts investigations of major crimes or felonies.
 - Prepares evidence, serves criminal processes including warrants and subpoenas, and testifies as a witness in court.
 - Maintains records, prepares reports and performs other clerical and administrative duties.
 - Locates, processes, identifies, collects and preserves physical evidence.
 - Insures that prisoners are charged and transported to the proper facilities.
 - Photographs crime scenes and collects all pertinent evidence.
 - Attends classes, conferences or seminars deemed necessary to be in the best interest of the city and police department.
 - Performs related work as required.
- Handles assignment of additional duties to subordinates within the department

Position Requirements

Experience: Five years of experience in police work which includes a variety of functions and completion of a certified Kansas Law Enforcement training course. Three years of supervisory experience is preferred.

Education: Graduation from high school and the completion of course work in police procedure and administration with additional training is desirable. Completion of a basic course for first line supervisors must be completed within one year of promotion to this position. Certification by the Kansas Law Enforcement Training Center required prior to employment. Bachelor's degree preferred. Completion of a middle management training course within one year of Promotion to this position.

Technical Skills: Thorough knowledge of law enforcement techniques and procedures. Considerable knowledge of personnel management. Thorough knowledge of all federal, state, and local laws and ordinances governing police activities. Ability to operate communications equipment, police weapons, radar units, breathe testing equipment, emergency vehicles, and equipment and other related equipment. Requires a valid Kansas Driver's License. Computer knowledge of but not limited to Word and Excel.

Problem Solving: Frequent problem solving exists in this position. Problems involve handling employees and citizens' concerns and complaints, scheduling duty rosters, and incidents requiring public safety response.

Decision Making: Frequent decision making exists in this position. Decisions include determining whether or not to arrest a suspect, as well as, split minute decisions during crisis situations. Determining problem cause and insuring the rights of suspects are protected.

Supervision: Limited supervision is provided by Chief of Police. Job related decisions are reviewed through reports and conferences.

Personal Relations: Continual contact with other city departments and the general public.

Working Conditions: Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions when patrolling is a factor in this position.

Working conditions vary by shift. The majority of tasks are performed outside while working from a police vehicle. Some tasks may require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to frequently enter and exit vehicles, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending dangers or to discover inconsistencies in witness' or suspects' testimonies, etc. Physical and mental demands may change dramatically with a few seconds. And tax the maximum of human endurance. Therefore, incumbents must maintain a physical mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvement with dangerous and potentially dangerous people, animals, and equipment.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of the law enforcement training center. The ability to run and exert physical control over suspect(s) and overcome obstacles.



Police Sergeant

Position Description

Department:	Police
Reports to:	Police Chief
Classification:	Non-exempt, Full-Time

Position Summary

This is a non-exempt, uniformed, first line field supervisory position. Responds to all requests of citizen assistance and take action as necessary for the protection of life and property. Work involves an element of danger and requires use of judgment, knowledge and skills in law enforcement procedures and policies. Makes preliminary investigation at crime scenes, written reports of any incident reported. Work is directed and reviewed by the Chief of Police.

Essential Functions

- Patrols the city to preserve law and order, to prevent and discover the commission of crime, also enforcing motor vehicle and parking regulations.
- Patrols an assigned area during a specific period in a motorized police vehicle and conducts security inspections of commercial establishments.
- Answers calls for assistance and complaints from citizens.
- Speaks before community groups to discuss the work of the police department.
- Supervises uniformed police officers within the police department ranks, below the rank of sergeant.
- Schedules police personnel to provide adequate police staffing for events and shifts.
- Conducts weekly reviews of digital media obtained from in car video cameras.
- Assists as directed by the Chief of Police with administrative investigations.
- Serves as a mandatory reporter for policy violations which may result in disciplinary measures.
- Assists the Chief of Police as directed with requests for training.
- Conducts case review prior to submission to the Chief of Police
- Conducts preliminary investigations, locates witnesses, and may make arrests or take prisoners to jail.
- Answers calls and complaints from citizens.
- Interviews persons with complaints or inquiries and makes proper disposition or directs them to proper authorities.
- Conducts preliminary investigations of major crimes or felonies.
- Serves criminal processes including warrants and subpoenas, testifies as a witness in court.
- Maintains records, prepares reports and performs other clerical duties.
- Locates, processes, identifies, collects and preserves physical evidence.
- Insures that prisoners are charged and transported to proper facilities.
- Processes crime scenes for latent fingerprint and palm print impressions and photographs all pertinent evidence.
- Attends classes, conferences, or seminars as assigned, deemed necessary to the best interests of the City and department.
- Attends training to retain certifications.

- Insures that 40 hours of in-service training is completed each year of employment
- Performs related work as required.

Position Requirements

Experience: Must have 3 years of full time police patrol experience.

Education: Graduation from high school and the completion of course work in police procedure and administration with additional training is desirable. Completion of a basic course for first line supervisors must be completed within one year of promotion to this position. Certification by the Kansas Law Enforcement Training Center required prior to employment. Bachelor's degree preferred.

Technical Skills: Thorough knowledge of law enforcement techniques and procedures. Considerable knowledge personnel management. Thorough knowledge of all federal, state, and local laws and ordinances governing police activities. Ability to operate communications equipment, police weapons, radar units, breathe testing equipment, emergency vehicles, and equipment and other related equipment. Requires a valid Kansas Driver's License.

Problem Solving: Frequent problem solving exists in this position. Problems involve handling employees and citizens' concerns and complaints, scheduling duty rosters, and incidents requiring public safety response.

Decision Making: Frequent decision making exists in this position. Decisions include determining whether or not to arrest a suspect, as well as, split minute decisions during crisis situations. Determining problem cause and insuring the rights of suspects are protected.

Supervision: Limited supervision is provided by Chief of Police. Job related decisions are reviewed through reports and conferences.

Personal Relations: Continual contact with other city departments and the general public.

Working Conditions: Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions when patrolling is a factor in this position.

Working conditions vary by shift. The majority of tasks are performed outside while working from a police vehicle. Some tasks may require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to frequently enter and exit vehicles, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending dangers or to discover inconsistencies in witness' or suspects' testimonies, etc. Physical and mental demands may change dramatically with a few seconds. And tax the maximum of human endurance. Therefore, incumbents must maintain a physical mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvement with dangerous and potentially dangerous people, animals, and equipment.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of the law enforcement training center. The ability to run and exert physical control over suspect(s) and overcome obstacles.



Police Detective

Position Description

Department:	Police
Reports to:	Police Chief
Classification:	Non-exempt, Full-Time

Position Summary

Provides professional assistance for the protection of life and property in the City through police functions and related activities, also performs specialized law enforcement work in the investigation of crimes and related law enforcement problems

Essential Functions

- Investigates crimes and related law enforcement problems; attends the scenes of crimes and autopsies to search for, collect and preserve evidence.
- Collects and disseminates information necessary for an arrest; interviews suspects after fulfilling legal requirements.
- Searches for, apprehends, arrests suspects, and completes booking process and inventories personal property.
- Prepares written and taped reports on all types of investigations including reports for surveillance, undercover operations, arrest of suspects, suspect interrogations, case initiations, case status, case closing, etc.
- Prepares and maintain statistical records for daily and monthly reports.
- Performs asset seizures and confiscates property, cash and other drug proceeds.
- Conducts both moving and stationary surveillance, and monitoring as required for investigations.
- Provides court testimony on cases investigated; prepares case for court including preparing affidavits and witness list, retrieving case file from the City Prosecutors Office, District Attorney's Office, and assisting the District Attorney's Office before and after the trial.
- Writes affidavits for search warrants; presents the search warrant to a magistrate for approval and signature; prepares an operations plan for the execution of the warrant; performs forcible entry into the structure under warrant if necessary and arrests defendants; searches premises for secreted persons and contraband; identifies, collects and packages contraband and evidence.
- Performs general investigation duties such as receiving phone calls of information on criminal activity from citizens; checks utilities, phone, electric, and gas for information on known drug or vice violators for intelligence information.
- Performs informant management duties including establishing and debriefing informants; utilizes informants for introductions in undercover roles and for controlled purchase of drugs; pays informants for their cooperation and/or contacts judicial authorities regarding the informant's cooperation in investigations.
- Performs background investigations for Police Department applicant's
- Confers with the City Prosecutors/District Attorney regarding cases and discusses facts to determine if all the elements are present to charge an individual with a specific crime.

- Receives and reviews the Daily Criminal Bulletin to maintain awareness of burglaries, larcenies, and suspicious characters; researches the same by consulting a data base of existing known offenders; purges and updates files as needed.
- Does background investigations concerning the issuing of licenses to cereal malt beverage establishments, drinking establishments, and applicants of the City of Goddard
- Assists in the training of other Officers and other law enforcement agencies.
- Attends classes, conferences, or seminars as assigned, deemed necessary to the best interests of the City and department.
- Attends training to retain certifications.
- Insures that 40 hours of in-service training is completed each year of employment
- May conduct and attend crime analysis and intelligence meetings.
- Performs other related work as required.

Position Requirements

Experience: 1-3 years of full time law enforcement experience is required. Must acquire the necessary information and skills to perform the job within acceptable standards after six months in the position.

Education: Graduation from high school and graduation from the Law Enforcement Training Center.

Technical Skills: General knowledge of federal, state, and local laws and ordinances, law enforcement techniques, mathematics and chemicals for drug testing purposes. Ability to operate a radar unit, patrol vehicle, communication equipment, weapons, and other law enforcement related equipment. Requires a valid Kansas Driver's License.

Problem Solving: Frequent problem solving exists in this position. Problems include handling citizen complaints, civil disputes, victim trauma, finding evidence for conviction of a crime, and locating witnesses.

Decision Making: Frequent decision making exists in this position. Decisions include determining whether to issue a warning, a citation, make an arrest, or to use force in a situation.

Supervision: Limited supervision is provided by Chief of Police. Job related decisions are reviewed through reports and conferences.

Personal Relations: Continual contact with other city departments and the general public.

Working Conditions: Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions when patrolling is a factor in this position.

Working conditions vary by shift. The majority of tasks are performed outside while working from a police vehicle. Some tasks may require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to frequently enter and exit vehicles, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending dangers or to discover inconsistencies in witness' or suspects' testimonies, etc. Physical and mental demands may change dramatically with a few seconds. And tax the maximum of human endurance. Therefore, incumbents must maintain a physical mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvement with dangerous and potentially dangerous people, animals, and equipment.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of the law enforcement training center. The ability to run and exert physical control over suspect(s) and overcome obstacles.



Certified Police Officer

Position Description

Department:	Police
Reports to:	Sergeant
Classification:	Non-exempt, Full-Time

Position Summary

Provides professional assistance for the protection of property in the City through police function and related activities. Employees respond to all requests of citizens' assistance and take action as necessary for the protection of life and property. Work involves an element of danger and requires use of judgment, knowledge and skills in law enforcement procedures and policies. Makes preliminary investigation at crime scenes, written reports of any incident reported. Work is directed and reviewed by the sergeant

Essential Functions

- Patrols areas of the city on foot, or in a vehicle to preserve law and order, to prevent and discover the commission of crime, and to enforce motor vehicle and parking regulations and correct traffic hazards.
- Answers calls and complaints received by radio, telephone, or in person involving emergency, disorder, and crime.
- Interviews persons with complaints or inquiries, takes statements and tends to proper disposition of the information or directs them to proper authorities.
- Conducts preliminary investigations, gathers evidence and locates witnesses.
- Makes arrests and/or takes prisoners to jail.
- Appears in court to present evidence and/or testify as required.
- Conducts police-related community awareness and public relations work.
- May administer basic first aid.
- Conducts preliminary investigations, locates witnesses, and may make arrests or take prisoners to jail.
- Interviews persons with complaints or inquiries and makes proper disposition or directs them to proper authorities.
- Conducts preliminary investigations of major crimes or felonies.
- Serves criminal processes including warrants and subpoenas, testifies as a witness in court.
- Maintains records, prepares reports and performs other clerical duties.
- Locates, processes, identifies, collects and preserves physical evidence.
- Insures that prisoners are charged and transported to proper facilities.
- Processes crime scenes for latent fingerprint and palm print impressions and photographs all pertinent evidence.
- Attends classes, conferences, or seminars as assigned, deemed necessary to the best interests of the City and department.
- Attends training to retain certifications.
- Insures that 40 hours of in-service training is completed each year of employment
- Performs related work as required and directed.

- The examples of work performed are not intended to be all-inclusive. The City of Goddard reserves the right to assign additional duties and as needed.

Position Requirements

Experience: Law enforcement experience preferred.

Education: Graduation from high school and graduation from the Law Enforcement Training Center preferred. Basic Academy certification to be successfully completed before assigned to duty assignment unless along with a permanent officer. Additional law enforcement courses preferred and encouraged.

Technical Skills: General knowledge of federal, state, and local laws and ordinances, law enforcement techniques, mathematics and chemicals for drug testing purposes. Ability to operate a radar unit, patrol vehicle, communication equipment, weapons, and other law enforcement related equipment. Requires a valid Kansas Driver's License.

Problem Solving: Frequent problem solving exists in this position. Problems include handling citizen complaints, civil disputes, victim trauma, finding evidence for conviction of a crime, and locating witnesses.

Decision Making: Frequent decision making exists in this position. Decisions include determining whether to issue a warning, a citation, make an arrest, or to use force in a situation.

Supervision: Limited supervision is provided by Sergeant. Job related decisions are reviewed through reports and conferences.

Personal Relations: Continual contact with other city departments and the general public.

Working Conditions: Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions when patrolling is a factor in this position.

Working conditions vary by shift. The majority of tasks are performed outside while working from a police vehicle. Some tasks may require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to frequently enter and exit vehicles, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending dangers or to discover inconsistencies in witness' or suspects' testimonies, etc. Physical and mental demands may change dramatically with a few seconds. And tax the maximum of human endurance. Therefore, incumbents must maintain a physical mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvement with dangerous and potentially dangerous people, animals, and equipment.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of the law enforcement training center. The ability to run and exert physical control over suspect(s) and overcome obstacles.



Police Clerk

Position Description

Department:	Police
Reports to:	Chief of Police
Classification:	Non-exempt, Part-time

Position Summary

This position serves under the general supervision of the Chief of Police and performs a variety of support and clerical duties and activities of a general and specialized nature in support of the Goddard Police Department.

Essential Functions

- Receives, screens and directs incoming telephone calls as needed.
- Provides assistance to other agencies, city staff and the general public.
- Logs and maintains police records for investigative and statistical reports as needed.
- Assists in maintaining a variety of police files and records.
- Assists in taking fingerprints as needed.
- Produces monthly, quarterly, and annual reports using department data.
- Directs requests to appropriate sources for resolution of police related matters.
- Maintains confidentiality when dealing with police related material.
- Types, proofreads, and word processes a variety of police related documents and forms to include general correspondence, reports, and memorandums as needed.
- Retrieves files and records as needed and assists in maintaining various departmental records.
- Assists the police department in handling requests for and dissemination of case reports to the public, other agencies, courts, and prosecutors. This includes assisting in facilitating requests for discovery by the police department to include handling and processing of fees.
- Assists in data entry into KCJIS (KS Criminal Justice Information System) and NCIC (National Crime Information Center) with appropriate training and clearance. This includes assisting the department TAC (Terminal Agency Coordinator) with monthly validation reporting to the KBI.
- Facilitates the transmission of required records to the Kansas Driver Control Bureau and Kansas Accident Records Manager.
- Assists the department's warrant officer and municipal court clerk with upkeep of warrants and ensuring the accuracy of all municipal warrants.
- Operates a variety of office equipment including typewriters, computers, telephone systems, copier, and fax machines.
- The clerk shall comply with appropriate Federal and State regulations regarding criminal history records information.
- The clerk shall act as a liaison between the police department and municipal court as needed.
- Transcription of police related audio recordings of interviews and interrogations from criminal cases as needed.
- Copying of audio and video recordings related to police cases for both discovery and departmental usage.
- Performs other related duties as required.

Position Requirements

Experience: Any combination of education and experience that would likely provide the required knowledge and abilities to perform the outlined duties and qualifications. Require a minimum or a twelfth grade education.

Education: High school diploma or GED required. Requires receiving at least fifteen hours of continuing education training annually to maintain proficiency and certifications.

Technical Skills: Knowledge of spelling, grammar, office procedures, computers applications such as word and excel, proper phone etiquette, basic math principles, and principles of writing letters and reports. Must have a valid Kansas driver's license, and become credentialed to utilize KCJIS and NCIC. Notary is preferred, but not required.

Problem Solving: Frequent problem solving exists in this position. Problems include but are not limited to handling citizen's concerns and complaints, correcting clerical or documentation errors, and coordinating interdepartmental schedules and operations.

Decision Making: Frequent decisions are made to determine recommendations on City policy and the preparation of reports and the completion of assigned tasks

Supervision: Must be able to perform daily functions efficiently with minimal supervision provided by the Police Chief.

Personal Relations: Frequent Contact with other City departments and continual contact with the general public

Working Conditions: This position is sedentary in nature with few tasks that require heavy lifting, pushing, pulling or carrying heavy loads.

Mental alertness is very important because of the need to make important decisions. Therefore, incumbents must maintain a mental and physical state of fitness that will enable them to handle stressful situations. Some contact with dangerous and potential dangerous people may occur

Physical Requirements: The ability to pass and maintain all physical and mental requirements and activities of job requirements and description.

- Interviews persons with complaints or inquiries and makes proper disposition or directs them to proper authorities.
- Conducts investigations of major crimes or felonies.
- Prepares evidence, serves criminal processes including warrants and subpoenas, and testifies as a witness in court.
- Maintains records, prepares reports and performs other clerical and administrative duties.
- Locates, processes, identifies, collects and preserves physical evidence.
- Insures that prisoners are charged and transported to the proper facilities.
- Photographs crime scenes and collects all pertinent evidence.
- Attends classes, conferences, or seminars as assigned, deemed necessary to the best interests of the City and department.
- Attends training to retain certifications.
- Insures that 40 hours of in-service training is completed each year of employment
- Performs related work as required.

Position Requirements

Experience: Minimum of ten years of supervisory experience thorough experience in all levels of police work, including prior supervisory experience is required.

Education: Graduation from high school and the completion of course work in police procedure and administration with additional training is desirable (college courses in Administration of Justice, FBI Academy, Southern Police Institute), and seminars or courses in specialized police work. Certification by the Kansas Law Enforcement Training Center required prior to employment. Bachelor's degree preferred, preference given to candidates with a Master's degree.

Technical Skills: Thorough knowledge of law enforcement techniques and procedures, budget preparation and personnel management. Thorough knowledge of all federal, state, and local laws and ordinances governing police activities. Ability to operate communications equipment, police weapons, radar units, breathe testing equipment, emergency vehicles, and equipment and other related equipment. Requires a valid Kansas Driver's License.

Problem Solving: Frequent problem solving exist in this position. Problems involve handling employee and citizen concerns and complaints and scheduling duty roster and training personnel.

Decision Making: Frequent problem solving exists in this position. Decisions include determining whether or not to arrest a suspect, as well as, split minute decisions during crisis situations. Determining probable cause and insuring the rights of suspects are protected.

Supervision: Limited supervision is provided by the city administrator, and job related decisions are reviewed through contact with the mayor and city council.

Financial Accountability: This employee is responsible to manage spending within their department and ensure spending is kept within the set limits.

Personal Relations: Continual contact with other city departments and the general public

Working Conditions: Work conditions may vary by shift. The majority of tasks are performed in an office environment, however a certain amount of tasks are performed outside while working from a police cruiser. Some tasks require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to enter and exit vehicles frequently, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc.

Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending danger or to discover inconsistencies in witnesses or suspects' testimonies, etc. Physical and mental demands may change dramatically within a few seconds and test the maximum of human endurance. Therefore, incumbents must maintain a physical and mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvements with dangerous and potentially dangerous people, animals, equipment, and weather conditions.

Adverse working conditions exist relating to public law enforcement. Hazardous, strenuous and dangerous situations may arise in the apprehension of alleged criminals, interviewing suspects and/or victims under extreme conditions. Adverse weather conditions when patrolling is a factor in this position.

Physical Requirements: The ability to pass and maintain all physical requirements and activities of law enforcement training center. The ability to run long distances and exert physical control over suspect(s) and overcome obstacles.

Trends In Place Space Design



Activity, engagement, and involvement

Parks today face the challenge of providing environments that will attract children and families to engage, play, and stay; to compete with indoor, more sedentary activities. In this session, we will examine playground trends that create kid magnets, facilitate multi-generational interaction and signature playgrounds that tell a community story. Discussions will also focus on the opportunities for stronger collaboration between playground designers and park planners.

Landscape Structures is authorized by IACET and LA CES™ to provide .2 CEUs and 1.5 PDHs, which meet Health, Safety and Welfare credits. After this 90-minute Learning Academy session, participants will have an understanding of the following learning objectives:

- Leading trends in play space design and the external influences driving these trends.
- Innovative concepts that can be applied to play space design.
- How to specify new concepts and material choices.



Federal Emergency Management Agency

Washington, D.C. 20472

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:
115-I

June 22, 2016

The Honorable Marcey Gregory
Mayor
Post Office Box 667
Goddard, Kansas 67052

Community: City of Goddard,
Sedgwick County, Kansas
Community No.: 200500
Map Panels Affected: See FIRM Index

Dear Mayor Gregory:

On June 25, 2015, you were notified of proposed modified flood hazard determinations (FHDs) affecting the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for the City of Goddard. The statutory 90-day appeal period that was initiated on July 9, 2015, when the Department of Homeland Security's Federal Emergency Management Agency (FEMA) published a notice of proposed FHDs for your community in the *Wichita Eagle* and *The Times-Sentinel*, has elapsed.

FEMA received no valid requests for changes in the FHDs. Therefore, the determination of the Agency as to the FHDs for your community is considered final. The final FHDs will be published in the Federal Register as soon as possible. The modified FHDs and revised map panels, as referenced above, are effective as of December 22, 2016, and revise the FIRM that was in effect prior to that date. For insurance rating purposes, the community number and new suffix code for the panels being revised are indicated above and on the maps and must be used for all new policies and renewals.

The modifications are pursuant to Section 206 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) and are in accordance with the National Flood Insurance Act of 1968, as amended (Title XIII of the Housing and Urban Development Act of 1968, Public Law 90-448), 42 U.S.C. 4001-4128, and 44 CFR Part 65. Because of the modifications to the FIRM and FIS report for your community made by this map revision, certain additional requirements must be met under Section 1361 of the 1968 Act, as amended, within 6 months from the date of this letter. Prior to December 22, 2016, your community is required, as a condition of continued eligibility in the National Flood Insurance Program (NFIP), to adopt or show evidence of adoption of floodplain management regulations that meet the standards of Section 60.3(c) of the NFIP regulations. These standards are the minimum requirements and do not supersede any State or local requirements of a more stringent nature.

It must be emphasized that all of the standards specified in Paragraph 60.3(c) of the NFIP regulations must be enacted in a legally enforceable document. This includes the adoption of the effective FIRM and FIS report to which the regulations apply and the modifications made by this map revision. Some of the standards should already have been enacted by your community. Any additional requirements can be met by taking one of the following actions:

- Amending existing regulations to incorporate any additional requirements of Paragraph 60.3(c);
- Adopting all of the standards of Paragraph 60.3(c) into one new, comprehensive set of regulations; or,
- Showing evidence that regulations have previously been adopted that meet or exceed the minimum requirements of Paragraph 60.3(c).

Communities that fail to enact the necessary floodplain management regulations will be suspended from participation in the NFIP and subject to the prohibitions contained in Section 202(a) of the 1973 Act as amended.

A Consultation Coordination Officer (CCO) has been designated to assist your community with any difficulties you may be encountering in enacting the floodplain management regulations. The CCO will be the primary liaison between your community and FEMA. For information about your CCO, please contact:

Mr. Michael R. Scott
Director, Federal Insurance and Mitigation Division
Federal Emergency Management Agency, Region VII
9221 Ward Parkway, Suite 300
Kansas City, MO 64114-3324
(816) 283-7002

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions to document previous Letter of Map Change (LOMC) actions (i.e., Letters of Map Amendment (LOMA), Letters of Map Revision (LOMR)) that will be superseded when the revised FIRM panels referenced above become effective. Information on LOMCs is presented in the following four categories: (1) LOMCs for which results have been included on the revised FIRM panels; (2) LOMCs for which results could not be shown on the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lots or structures involved were outside the Special Flood Hazard Area as shown on the FIRM; (3) LOMCs for which results have not been included on the revised FIRM panels because the flood hazard information on which the original determinations were based are being superseded by new flood hazard information; and (4) LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures cannot be revalidated through an administrative process like the LOMCs in Category 2 above. LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of a previously issued LOMC; the letter will be sent to your community shortly before the effective date of the revised FIRM and will become effective 1 day after the revised FIRM becomes effective. For the LOMCs listed in Category 4, we will review the data previously submitted for the LOMA or LOMR request and issue a new determination for the affected properties after the revised FIRM becomes effective.

The FIRM panels have been computer-generated. Once the FIRM and FIS report are printed and distributed, the digital files containing the flood hazard data for the entire county can be provided to your community for use in a computer mapping system. These files can be used in conjunction with other thematic data for floodplain management purposes, insurance purchase and rating requirements, and many other planning applications. Copies of the digital files or paper copies of the FIRM panels may be obtained by calling our FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA-MAP (1-877-336-2627). In addition, your community may be eligible for additional credits under our Community Rating System if you implement your activities using digital mapping files.

If you have any questions regarding the necessary floodplain management measures for your community or the NFIP in general, we urge you to call the Director, Federal Insurance and Mitigation Division of FEMA in Kansas City, Missouri, at (816) 283-7002 for assistance. If you have any questions concerning mapping issues in general or the enclosed Summary of Map Actions, please call FMIX at the number shown above. Additional information and resources your community may find helpful regarding the NFIP and floodplain management, such as *The National Flood Insurance Program Code of Federal Regulations*, *Answers to Questions About the NFIP*, *Use of Flood Insurance Study (FIS) Data as Available Data*, *Frequently Asked Questions Regarding the Effect that Revised Flood Hazards have on Existing Structures*, and *National Flood Insurance Program Elevation Certificate and Instructions*, can be found on our website at <http://www.floodmaps.fema.gov/lfid>. Paper copies of these documents may also be obtained by calling FMIX.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luis Rodriguez', written in a cursive style.

Luis Rodriguez, P.E., Chief
Engineering Management Branch
Federal Insurance and Mitigation Administration

Enclosure:
Final Summary of Map Actions

cc: Community Map Repository
Brian Silcott, City Administrator, City of Goddard

FINAL SUMMARY OF MAP ACTIONS

Community: GODDARD, CITY OF

Community No: 200500

To assist your community in maintaining the Flood Insurance Rate Map (FIRM), we have summarized below the previously issued Letter of Map Change (LOMC) actions (i.e., Letters of Map Revision (LOMRs) and Letters of Map Amendment (LOMAs)) that will be affected when the revised FIRM becomes effective on December 22, 2016.

1. LOMCs Incorporated

The modifications effected by the LOMCs listed below will be reflected on the revised FIRM. In addition, these LOMCs will remain in effect until the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
			NO CASES RECORDED		

2. LOMCs Not Incorporated

The modifications effected by the LOMCs listed below will not be reflected on the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lot(s) or structure(s) involved were outside the Special Flood Hazard Area, as shown on the FIRM. These LOMCs will remain in effect until the revised FIRM becomes effective. These LOMCs will be revalidated free of charge 1 day after the revised FIRM becomes effective through a single revalidation letter that reaffirms the validity of the previous LOMCs.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
LOMA	14-07-0200A	11/05/2013	Lot 6, Block 3, The Seasons 3rd - 1420 East Sunset Court	20173C0320F	20173C0316G

3. LOMCs Superseded

The modifications effected by the LOMCs listed below have not been reflected on the Final revised FIRM panels because they are being superseded by new detailed flood hazard information or the information available was not sufficient to make a determination. The reason each is being superseded is noted below. These LOMCs will no longer be in effect when the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Reason Determination Will be Superseded
LOMR	08-07-0155P	05/21/2008	ST. ANDREWS PLACE 3RD	4

1. Insufficient information available to make a determination.
2. Lowest Adjacent Grade and Lowest Finished Floor are below the proposed Base Flood Elevation.
3. Lowest Ground Elevation is below the proposed Base Flood Elevation.
4. Revised hydrologic and hydraulic analyses.
5. Revised topographic information.

FINAL SUMMARY OF MAP ACTIONS

Community: GODDARD, CITY OF

Community No: 200500

4. LOMCs To Be Redetermined

The LOMCs in Category 2 above will be revalidated through a single revalidation letter that reaffirms the validity of the determination in the previously issued LOMC. For LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures has changed, the LOMC cannot be revalidated through this administrative process. Therefore, we will review the data previously submitted for the LOMC requests listed below and issue a new determination for the affected properties after the effective date of the revised FIRM.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
			NO CASES RECORDED		